

Juneau County Information Technology Committee Meeting Minutes

July 25, 2023

- 1) Meeting for the Juneau County Information Technology Committee was called to order by Chairperson Howard Fischer at 11:00am in the County Board Room in the Juneau County Courthouse.
- 2) Members present: Howard Fischer, John McGinley, Chris Zindorf
- 3) Other members present: Herb Dannenberg, M. Morgensen, M. Hunkins, M. Thompson, A. Manna, J. Schultz, G. Laack, M. Onsager, H. Tovsen, WCA Insurance Representative.
- 4) Approval of Agenda.
 - a. Motion by McGinley, Second by Zindorf. All in favor, motion carried.
- 5) Approval of June 29, 2023 meeting minutes
 - a. Motion by McGinley, second by Zindorf. All in favor, motion carried.
- 6) Discuss moving cameras in Services building lobby areas from direct view of receptions working areas & Discussion on the Juneau County Camera Security policy and possible adoption.
 - a. Discussion: M. Hunkins, H. Fischer, M. Thompson, M. Onsager, J. Schultz, G. Laack, Jessica - WCM
 - b. The IT Committee would like to see a policy put together by M. Thompson, Health, DHS, IT, and ADRC departments with the guidance from our insurance agent with Wisconsin County Mutual. Please bring the policy back to this committee to be further discussed.
- 7) Health – Facebook and Instagram page for Leaders of Tomorrow Youth Group.
 - a. Discussion by J. Schultz, H. Fischer
 - b. Motion by McGinley, second by Zindorf to approve. All in favor. Motion Carried.
- 8) Health – Approval to upgrade computer for Tara.
 - a. Discussion: J. Schultz, H. Fischer, H. Dannenberg
 - b. The committee would like Jean to bring back more than one quote to the committee so they can choose the best price option for equipment that will fit the needs of the health department.
- 9) Health – Approval to purchase a new cell phone and/or computer.
 - a. Discussion: J. Schultz, H. Fischer
 - b. Motion by McGinley to approve new cell phone purchase, second by Zindorf. All in favor, motion carried.

Zindorf exited the meeting.

- 10) Discuss possible move to Microsoft Office 365
 - a. Discussion M. Hunkins, M. Morgensen, H. Dannenberg, H. Fischer
- 11) Discuss Justice Center rooms 1196 and 1140 sprinkler options
 - a. Discussion took place at the beginning of the meeting: A. Manna, H. Fischer, H. Dannenberg, M. Hunkins, C. Zindorf
- 12) Website Update
 - a. JCEDC is currently the hold up and there is not much more of an update than that. Michael has been in contact with the project manager to get more information on why this part of the project is taking way longer than expected.
- 13) Open Meeting discussion: H. Fischer provided updates

- 14) Motion to go into closed session by McGinley and seconded by Fischer, pursuant to Wis. Stats. s. 9.85(1)(e), for the purpose of conducting public business requiring a closed session concerning the cybersecurity of the county. Roll call vote: McGinley – Yes, Fischer – Yes, Zindorf – Absent. Motion carried.
- 15) Motion to reconvene in open session by McGinley and seconded by Fischer. Roll call vote: McGinley – Yes, Fischer – Yes, Zindorf – Absent. Motion carried.
- 16) Next meeting will be Tuesday, July 29th at 9:30am in the Room 1 in the Juneau County Courthouse.
- 17) Meeting adjourned at 12:55pm.