

Committee on Aging and Disability  
January 9, 2017  
Room 1, Juneau County Courthouse

Present: Ken Schneider, Orville Robinson, Polly Benish, Josette Buehlman, Iny Emery, Susan Jensen, Marcy Krogh, Donna McGinley, Bette Smart, Char Norberg, Karla Faulkner  
Absent: Steve Thomas

The meeting was called to order at 9:55 by Ken Schneider. Iny Emery motioned to approve the minutes of the November 21, 2016, meeting, seconded by Ken Schneider, carried by committee. Orville Robinson motioned to approve the November 2016 vouchers, seconded by Ken Schneider, carried by committee.

**OLD BUSINESS:**

6. ADRC Operations Report: Char Norberg reported that Regional Board did not have much but did briefly speak in regard to Dementia Friendly Communities. – Char Norberg has changed her office landline phone number. The 847-9366 number has been discontinued and will have a message redirecting callers to the Departments main line.
7. Federal transportation grant update: The department has been awarded Federal transportation grant funding on two applications that were submitted. The first is \$7,000.00 for the creation and implementation of a mobility management program that will work with the special needs students in the Mauston and Necedah school districts as part of their curriculum. The second is \$27,000.00 with a county match of \$6,800.00 for an accessible van.
8. 2017 Budget update: Addressed last in the meeting.

**NEW BUSINESS:**

9. Necedah meal site open position: There has not been a Site Manager in Necedah since the end of November. The position has been posted with 1 candidate applying. The interview will be Wednesday, January 11th. The position would be for about 3 hours and would involve food safety, serving the meal, clean up and activity/socialization planning. The home delivered meals for the Necedah area will be served out of the Mauston meal site and delivered by a food transporter.
  10. Bus Driver open position – LTE: The Bus Driver that was hired has accepted a full time position in Human Services. Char Norberg suggested that Roger Demaske be hired as an LTE for 2017. The LTE can work up to 29 hours a week. *Josette Buehlman motioned to change the full time Bus Driver position for the year of 2017 to a Limited Time Employee, seconded by Orville Robinson, motion carried by committee.*
  11. New Board members: There are two open positions on the committee. These openings will be advertised in the paper with applications available at the ADRC.
- \*ITEM 8 from OLD BUSINESS:** Ken Schneider stated that the donations from the municipalities in the county need to be placed in a separate account and used strictly for nutrition. Char Norberg assured the committee that the donations will be handled in that manner. *After a lengthy discussion Orville Robinson motioned to have the Bluffs' meal site be located in Camp Douglas four days a week and no longer have a meal site in New Lisbon, seconded by Marcy Krogh, carried by committee with 2 nays.* Char Norberg told the committee that she will send the proper paperwork to the state for approval of the meal site change.
12. Potential items for next meeting:
    - Update on Site Manager and Food Transporter positions
    - Review of budget (on paper)

The next meeting is set for Monday, February 20, 2017 at 9:30 am in room 1 of the Juneau County Courthouse. Motion to adjourn by Susan Jensen, seconded by Ken Schneider, meeting adjourned at 11:15 am.

Respectfully submitted,

Char Norberg,  
Director ADRC of Eagle Country – Mauston office

CN/kf

/s/signed copy on file for review at ADRC office.