

Juneau County
Building Committee Meeting
December 13, 2023
Second Floor Maintenance Office

1. CALL TO ORDER
Meeting called to order by Mike Keichinger, Second Chair, at 8:30 am.
2. ROLL CALL
2 Present; Mike Keichinger, second chair, Ray Zipperer. 1 Absent Lynn Willard, Chairman.
3. WAS THIS MEETING POSTED
Yes.
4. MEETING AGENDA
Motion by Ray Zipperer, second by Mike Keichinger to approve the Meeting Agenda as printed.
Motion carried.
5. PREVIOUS MINUTES
Motion by Ray Zipperer, second by Mike Keichinger to approve the minutes of the previous Meeting. Motion carried.
6. VOUCHERS
Motion made to approve vouchers by Ray Zipperer, second by Mike Keichinger, motion carried.
7. FOLLOW-UP MAINTENANCE ITEMS
Update given on chiller repair.
8. SERVICES PARKING LOT SNOW REMOVAL NOTIFICATION
Motion by Mike Keichinger, second by Ray Zipperer to approve sending out a Services building snow removal notification. Motion Carried.
9. MONITOR ARMS, TV, AND TV WALL MOUNT HEALTH DEPT.
After discussion, this will proceed.
10. MONITOR ARM OR STAND, TV, TO REPLACE VIEW SONIC, ADRC
After discussion, this will proceed. Al to get specs on TV unit and support arm from ADRC.
11. DESK CONVERSION COUNTY BOARD ROOM
Will look at using furniture sliders.
12. MAINTENANCE CELL PHONES
Al to get current costs and cost for smart phones.
13. GO INTO CLOSED SESSION, DEPARTMENT CHANGES
Motion by Mike Keichinger, second by Ray Zipperer to go into closed session at 9:18am. Motion Carried.

14. RETURN FROM CLOSED SESSION, DEPARTMENT CHANGES

Motion by Mike Keichinger, second by Ray Zipperer to return from closed session at 10:37am. Motion Carried.

15. DEPARTMENT CHANGES

Motion by Mike Keichinger, second by Ray Zipperer to review previous applicants and/or post for a Custodian II. Motion Carried.

Motion by Mike Keichinger, second by Ray Zipperer to post for a Building and Grounds Director. Motion Carried.

16. MAINTENANCE REPORT

Motion by Ray Zipperer, second by Mike Keichinger to approve the Maintenance report. Motion Carried.

17. POTENTIAL ITEMS FOR NEXT MEETING

18. SET NEXT MEETING DATE

The next meeting was set for **Wednesday, January 10, 2024 at 10:00 am in the 2nd floor Maintenance office.**

19. ADJOURN

Motion by Mike Keichinger, second by Ray Zipperer to adjourn. Motion carried. Meeting adjourned at 11:15am.

Respectively submitted,
Al Manna