

MINUTES OF THE FINANCE COMMITTEE MEETING

August 3, 2023

County Board Room

Meeting called to order by Chairman Roy Granger.

Present: Herb Dannenberg, Mike Keichinger, Tim Cottingham, John McGinley, Lori Chipman, and Katie Steinke. Steve Thomas was present by phone.

Motion Keichinger, second Dannenberg to approve the agenda, with the additional agenda item of setting budget hearing dates. Motion carried.

Motion Dannenberg, second Keichinger, to approve the minutes of the July 6th meeting. Motion carried.

The Housing CAT made a presentation to the Committee requesting \$480,000 to help fund phase 1 of an apartment complex in the City of Mauston on the site of the old West Side Elementary School. Phase 1 of the complex will be three 16 unit buildings. These buildings will meet all of the requirements set forth by the City of Mauston, who they have been working with on this project. Motion Dannenberg, second Keichinger to approve from ARPA funds and take the resolution to the August County Board meeting. Motion carried.

Travis Schultz, Public Works Director, was present to discuss the purchase of the property located in front of the Highway Shop. The owner has put the property up for sale and Travis wants to purchase it to remove the building and straighten out the entrance to their building. The lease with the tenant is up November 1 and the tenant also has first right of refusal for the property purchase. Travis put a bid in of \$79,900 and the tenant bid \$80,000. Travis would like to counter with \$89,900 and get this done. Motion Keichinger, second McGinley, to approve funds for up to \$100,000 from the Capital Improvement Fund for the building purchase and to take the resolution to the August County Board meeting. Motion carried.

Gina Laack, ADRC Director, was present to request to us funds from the DOT Trust Fund to purchase a handicapped canoe launch for Wonewoc. This is an allowed usage of DOT Trust Funds and was approved by the DOT. Motion Dannenberg, second Keichinger, to approve. Motion carried.

Jeremy Bonikowske, EM Director, was present to request \$75,000 of ARPA funds to repair and study the radio system. They are still having issues. Tim Cottingham, County Board Chair, approved this as an emergency repair, so that work can be started. Motion Dannenberg, second Keichinger to approve and send the resolution to the August County Board meeting. Motion carried.

Denise Giebel, County Treasurer, updated the Committee on the system that the County uses to calculate, assess and receipt in tax payments. In 202, the County was notified that GCS, our current system was going to be discontinued. The new system, called Land Nav, will replace it. Denise tested it, and decided to wait, as there were a lot of issues with it. The County needs to sign a contract with Land Nav to get on the schedule for the conversion and to lock in the lower pricing. No money is due at this time. Motion Keichinger, second Granger, to approve the signing of the contract, pending IT Committee approval. Motion carried.

Denise also presented the Committee with the cash on hand report and it was put on file

Lori Chipman, Finance Director, is requesting to upgrade Springbrook, the County's financial software, to the cloud version. The cost is approximately \$25,000. This is for the upgrade cost of \$15,750 and the increase in maintenance fees for 2023 of approximately \$9,000. The Health Dept had an ARPA Grant from the State that they are willing to contribute \$5,000 toward the project and IT is willing to contribute the balance from their non-lapsing account. Motion Keichinger, second Dannenberg to send a resolution to the August County Board

meeting with the information above, pending approval by the IT Committee. Motion carried.

The Committee decided to hold budget hearings the mornings of October 3 thru October 5, with October 6 being available, if needed to finalize the budget. At the September 7 meeting, the regular meeting time of the October 6 meeting will be decided.

The Committee adjourned to September 7, 2023 at 10:00am for the regular committee meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, Finance, Treasurer, County Clerk