

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4, 2024
Presenter: Chairman
Attachment: No

ITEM TITLE: OPENING OF ORGANIZATIONAL MEETING

SUMMARY: Call to Order

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4, 2024
Presenter: Chairman
Attachment: Yes

ITEM TITLE: CONSIDERATION OF ORGANIZATIONAL MEETING AGENDA

SUMMARY: Attached is the proposed Agenda for December 4, 2024.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

MOTION SECONDED BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

VOTE: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' ORGANIZATIONAL MEETING

WEDNESDAY, DECEMBER 4TH, 2024 – 6:00 PM

CALL TO ORDER

OPENING

CONSIDERATION OF ORGANIZATIONAL MEETING AGENDA

CONSIDERATION OF MINUTES

- November 4th Regular Meeting Minutes

PRESENTATION

- Honoring of Chairman Earl Pugh Jr. and Commissioner Benjamin Simmons III for Outstanding Service

ORGANIZATIONAL MEETING ITEMS OF CONSIDERATION

(CLERK TO THE BOARD PRESIDES OVER THE MEETING UNTIL THE ELECTION OF THE CHAIR)

- 1) Commissioner Appointments
 - Mr. Thomas Midgette - Lake Landing Township
 - Mr. Jeffery Berry - Fairfield Township
 - Mr. Randal Mathews - Ocracoke Township
- 2) Nomination and Election of Board Chairman
- 3) Chair Takes Over Organizational Meeting
- 4) Nomination and Election of Vice-Chairman
- 5) Appointment of County Attorney
 - Franz Holscher, Attorney
- 6) Appointment of Clerk to the Board of Commissioners
 - Richard Mann
- 7) Appointment of Deputy Clerks
 - Donnie Shumate
 - Teresa Adams
 - Kris Cahoon Noble
- 9) Resolution Establishing Regular 2025 Meeting Dates

ADJOURN ORGANIZATIONAL MEETING

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Clerk to the Board
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached are the November 4th, 2024 Regular Meeting Minutes and the Board of Equalization and Review Minutes from November 20, 22, and 25, 2024 (handed out at the meeting).

RECOMMEND: Review, Amend, and Approve.

MOTION MADE BY: PUGH
 SIMMONS
 MATHEWS
 SWINDELL
 MOORE

MOTION SECONDED BY: PUGH
 SIMMONS
 MATHEWS
 SWINDELL
 MOORE

VOTE: PUGH
 SIMMONS
 MATHEWS
 SWINDELL
 MOORE

REGULAR MEETING MINUTES
HYDE COUNTY BOARD OF COMMISSIONERS
Monday, November 4th, 2024

Following the opening prayer by Vice Chairman Swindell and pledge of allegiance, Chairman Pugh called the November 4th, 2024 Regular Meeting of the Hyde County Board of Commissioners to order at 6 p.m., in the Hyde County Government Center Multi-Use Room.

The following members were present on the mainland: Chairman Earl Pugh Jr.; Vice Chairman Shannon Swindell; Commissioner Benjamin Simmons III; Commissioner Jan Moore; Commissioner Randal Mathews; County Manager Kris Cahoon Noble; County Attorney Franz Holscher; Board Clerk Richard Mann; and Tax Administrator / IT Director Donnie Shumate. Ocracoke Liaison Teresa Adams was present in Ocracoke.

The meeting was recorded to be posted on the Hyde County Facebook page. The video is available on Facebook for download to a personal device.

CONSIDERATION OF AGENDA:

County Manager Kris Cahoon Noble reported that two items were added to the agenda. The first being a 2024 Red Ribbon Week Presentation and the second being the US Environmental Protection Agency Environmental and Climate Justice Community Change Grants Program Strengthening Community Resilience and Health on Ocracoke Island as Item No. 10.

Vice Chairman Swindell moved to approve the Monday, November 4th, 2024 Meeting Agenda as presented by Manager Noble. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

CONSIDERATION OF MINUTES:

Commissioner Moore moved to approve the October 7th, 2024 Regular Meeting Minutes as presented by the Clerk to the Board. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

PRESENTATIONS:

1) NBPSCF Distribution Request- (Mattamuskeet Rising):

Manager Noble presented on behalf of Hyde County School Superintendent Dr. Melanie Shaver who provided a \$1,180,193.27 distribution request for funding being used through the NBPSCF grant.

The Needs-Based Public School Capital Fund (NBPSCF) grant is funded with revenue from the NC Education Lottery and is designed to address critical K-12 school facility needs across North Carolina.

Commissioner Simmons moved to approve the NBPSCF Distribution Request as presented. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

2) 2024 Red Ribbon Week Photo Contest:

Mike Wheeler, Hyde Health Department, Substance Abuse Counselor, and Ms. Jonna Lane Williams a Mattamuskeet Middle School student presented her initiative for the Annual Red Ribbon Photo Contest. The 2024 Red Ribbon Week Theme is, "Life is a Movie. Film Drug-Free. " This year's theme is a reminder that everyday Americans across the country make significant daily contributions to their communities by being the best they can be because they live Drug-Free!

Each year, the National Family Partnership sponsors the Red Ribbon Week Contests including a theme contest and photo contest. This year's theme was chosen because it encourages us to do our individual parts to keep our communities safe, healthy, and drug-free. All segments of the community, health care workers, police officers, educators, school bus drivers, parents... people just like you and me, are examples of what we can achieve through self-dedication, care, and commitment. The theme encourages everyone to use their voice to make a difference no matter who they are, where they're from or what they do.

This year a Mattamuskeet Student, Jonna Lane Williams of Swan Quarter is again entering the Red Ribbon Photo Contest for a chance to win \$1,000 for her school. Her largest supporter in this endeavor was Mike Wheeler, Hyde County Health Department's Substance Abuse Counselor and local pastor. Her photo was a joint effort with the Hyde County Health Department.

The Hyde County Board of Commissioners applauded Ms. Jonna Williams for her hard work and dedication to the project. Mr. Mike Wheeler was also recognized for the support he gives to the community and its future generations.

3) Fire Marshal and Deputy Emergency Management Director Oath of Office

Mr. Johnny Gibbs has recently joined Hyde County as acting Fire Marshal and Deputy Emergency Management Director. This position aims to support Hyde County's relationship with its local volunteer fire departments, improve fire code enforcement, and strengthen Hyde County's

emergency preparedness operations. To officially certify Mr. Gibbs' position as acting Hyde County Fire Marshal and Deputy Emergency Management Director an oath of office was administered by the Hyde County Clerk of Court.

The Hyde County Board of Commissioners congratulated Mr. Gibbs on his new position as Hyde County Fire Marshal and Deputy Emergency Management Director.

4) Voluntary Agricultural Districts Presentation

Hyde County Soil & Water Director, Debbie Cahoon presented that on Wednesday, October 16th, Hyde County Soil & Water hosted a Farmland Preservation Workshop to inform Hyde County residents on the programming options available through the NC Department of Agriculture for the sake of preserving valuable agricultural lands.

Director Cahoon explained that during the meeting, several programming options were discussed including the development and formation of voluntary agricultural districts. Director Cahoon provided a brief narrative of voluntary agricultural districts which included the reasoning for their growing popularity in urban areas and not so much in rural areas of Northeastern NC such as Hyde County. The legal validity and necessary agreements of the associated districts were also discussed.

Commissioner Simmons thanked Director Cahoon for her report on the work that was necessary to establish a voluntary agricultural district.

5) Tax Collections Report:

Tax Administrator Donnie Shumate presented the October 2024 tax report and reported that \$53,000 of 2024 payments had been collected and \$111,000 in 2023 payments had been collected. The prior year collections for 2024 were up by \$20,000 and the prior year for 2023 collections were up by \$83,000.

Mr. Shumate also reported that the Board of Equalization would meet soon to hear tax appeals before December 1, 2024.

Commissioner Simmons moved to approve the October Tax Report as presented. Vice Chairman Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

PUBLIC COMMENTS:

Hearing no comments from the public, Chairman Pugh continued the meeting.

ITEMS OF CONSIDERATION:

1) Senior Tarheel Legislature Appointment:

County Manager Kris Cahoon Noble explained that the North Carolina Senior Tar Heel Legislature was created by the North Carolina General Assembly with the passage of Senate Bill 479 in July of 1993. The Senior Tar Heel Legislature was created to: provide information to senior citizens on the legislative process and matters being considered by the North Carolina General Assembly, promote citizen involvement and advocacy concerning aging issues before the North Carolina General Assembly, and assess the legislative needs of older citizens by convening a forum modeled after the North Carolina General Assembly.

Each of the 100 North Carolina counties is entitled to one delegate to the Senior Tar Heel Legislature. Delegates and alternates must be age 60 or older. The North Carolina Division of Aging and Adult Services provides staff support for the Senior Tar Heel Legislature in cooperation with the 16 area agencies on aging, which are responsible for conducting the selection of delegates and alternates.

Commissioner Moore has been serving as Hyde County's delegate and it is recommended that she be reappointed to another term as Hyde County's Senior Tarheel Legislative delegate.

Commissioner Simmons moved to appoint Commissioner Moore to the Senior Tarheel Legislature. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

2) Tax Assessor Appointment:

Manager Noble recommended to appoint Tommy Taylor as acting Tax Assessor in order to give him the authority to formalize appeals and present as a representative to the Hyde County Board of Equalization.

Commissioner Mathews moved to appoint Tommy Taylor as acting Tax Assessor. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

3) Resolution Supporting Operation Greenlight:

Clerk to the Board, Richard Mann reported that in support of military veterans statewide and across the country, this Veterans Day, the NCACC joins the National Association of Counties (NACo) and the National Association of County Veteran Service Officers (NACVSO) in inviting North Carolina counties to join Operation Green Light. This initiative shows support for veterans by lighting county buildings and infrastructure green. In addition, the NCACC has encouraged all 100 counties to adopt a resolution in support of North Carolina Veterans.

Commissioner Mathews moved to approve the Resolution Supporting Operation Greenlight as presented. Commissioner Moore seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

4) FEMA Project #4393-0053-R Project Budget Ordinance:

Manager Noble presented a project budget ordinance for FEMA Project #4393-0053-R. The program authorized is the NCDPS Division of Emergency Management FEMA Project #4393-0053-R Project between Hyde County and the North Carolina Department of Public Safety Division of Emergency Management, and Hyde County was awarded \$1,600,196.

Vice Chairman Swindell moved to approve the new FEMA Project #4393-0053-R project budget ordinance as presented. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

5) Project Budget Ordinance Streamflow Rehabilitation Assistance Program 2024:

Hyde County Flood and Water Coordinator, Daniel Brinn presented a project budget ordinance and reported that the Hyde Soil & Water Conservation District has been Awarded \$202,490.00 to be used for Snagging and Clearing within three canals, Sediment removal along Swamp Road, and PL566 renovations within the Swan Quarter and West Quarter Service Districts.

Commissioner Moore moved to approve the project budget ordinance for the Streamflow Rehabilitation Assistance Program as presented. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

6) Amended EMS Policy and Procedures:

Hyde County EMS Chief, Brook Cox presented three amended policies for Hyde County EMS. The policies included: Hyde Emergency Services Infection Control Policy, Hyde Emergency Services Alcohol & Drug-Free Workplace Policy, and the Hyde County First Responder Policy & Protocols.

Vice Chairman Swindell moved to approve the amended Hyde Emergency Services Infection Control Policy and the Hyde County Emergency Services Alcohol & Drug-Free Workplace Policy as presented. Commissioner Moore seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

Chief Cox reviewed the new Hyde County First Responder Policy & Protocols adding a definition to what a first responder is under state law.

Commissioner Mathews moved to approve the Hyde County First Responder Policy & Protocols as presented. Vice Chairman Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

7) Procurement of Professional Services for CDBG-NR Programs:

Manager Noble reported proposals have been requested twice and received for professional services for the CDBG-NR Programs. It was recommended that asbestos inspections be handled by W.F. Bulow based on price and experience for CDBG-NR 21-C-4015, and Enviro Assessments East, Inc. is recommended for CDBG-NR 21-C-4028. For surveying services, it is recommended that Sorrell Land Surveying be a sole source contract based on previous experience with Hyde County. For lead assessment and inspections, it is recommended that Recom ECS Southeast, LLC be a sole source contract based on experience and turnaround time.

Commissioner Mathews moved to approve the procurement of professional services for CDBG-NR programs as presented. Vice Chairman Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

8) Retention Policy: Program Records Schedule:

Clerk to the Board, Richard Mann reported that during the October 7th Regular Meeting of the Hyde County Board of Commissioners, a general records retention schedule was adopted and submitted to the NC Department of Natural and Cultural Resources. It is now recommended that the Hyde County Board of Commissioners adopt the retention policy focused on public program record scheduling. This schedule would cover permitting records, EMS and Fire Marshal records, public utility records, public maintenance records, etc.

Vice Chairman Swindell moved to approve the Retention Policy: Program Records Schedule as presented. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

9) Retired Sheriff's Office Vehicle to Deem Surplus:

Manager Noble requested that a retired and unusable 2017 Dodge Charger be deemed as surplus by the Hyde County Board of Commissioners. The car was flooded with salt water and was totaled.

Commissioner Mathews moved to approve adding the Sheriff's Office vehicle to surplus as presented. Vice Chairman Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

10) US Environmental Protection Agency Environmental and Climate Justice Community Change Grants Program Strengthening Community Resilience and Health on Ocracoke Island:

Manager Noble reported that through this EPA grant opportunity, Hyde County seeks approximately \$15 million in funding to implement a suite of resilience projects identified by community action groups. Project goals include limiting pollution, reducing flood hazards, strengthening emergency preparedness, reinforcing the electrical microgrid, and improving the health of residents and visitors. This suite of projects Hyde County leadership and citizens have developed is focused on strengthening the valuable assets the island already possesses and extending the life of the investments Ocracoke has already made. These community resilience projects will be implemented in partnership with the Ocracoke Civic and Business Association (OCBA). OCBA has been a pillar community institution since 1991, working to further the common good and general welfare of residents and visitors to Ocracoke. As an active and engaged community organization, OCBA conducts programming that increases community unity and strength and creates opportunities for advancement. By taking a cross-sector approach and partnering with OCBA, County leadership seeks to keep community engagement and collaborative governance at the center of project implementation.

This suite of projects has been devised to align with Ocracoke’s community visions, mitigation plans, community feedback, lessons learned, data available, and innovative approaches to community resilience. With the target of increasing community resilience, cohesion, and hazard preparedness, project 1 aims to augment the Ocracoke Community Center with a resilience hub to provide preparedness education, mutual aid staging, solar power, EV charging, and a community center more prepared to support citizens in the event of an emergency. Project 2 includes elevating the current EMS station and adding an elevated ambulance bay. This project includes the installation of solar panels, permeable pavement, and a new sanitary septic system. Project 3 is the construction of an elevated tram shelter with EV chargers designed to extend the life of the trams on the island. Project 4 includes convenience center improvements to prevent pollution on the island by constructing a catch basin and filtration system. Project 5 is the implementation of 3 shovel-ready green infrastructure drainage projects intended to mitigate standing water and street flooding, keep residents safe and able to access their homes, and further filter stormwater runoff. This suite of projects has been identified by the community as target priorities that are interrelated for the goals of improving community health and resilience through cross-sector pollution reduction efforts, nature-based adaptation solutions, and critical infrastructure investment.

Commissioner Mathews moved to allow the County Manager and County Attorney to enter into an agreement with the Ocracoke Civic and Business Association and other partners in order to apply for the EPA’s Change Maker Grant as presented. Vice Chairman Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

BUDGET MATTERS:

County Manager Kris Cahoon Noble presented the budget revisions for the Hyde County Health Department.

Vice Chairman Swindell moved to approve the budget revisions as presented. Commissioner Moore seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

MANAGEMENT REPORTS:

Commissioner Jan Moore- announced she had recently attended a meeting of the Senior Tarheel Legislature where the group worked on detailing their requests and projects for the North Carolina General Assembly. Commissioner Moore also reported that she had attended a DSS Board meeting and was glad to see the progress the department was making. Lastly, Commissioner Moore recognized those who organized Hyde County Farm Day and expressed that the event was fun and fantastic.

Commissioner Benjamin Simmons III- also reported that Farm Day was a great event for the community along with the Mattamuskeet Homecoming game. Commissioner Simmons thanked Hyde County staff members who volunteer and help coach the various Mattamuskeet School sports teams.

Vice Chairman Shannon Swindell - expressed how great it was to see how one individual could add so much to the betterment of a community and thanked Ms. Jonna Williams for her work on the Red Ribbon Project. Vice Chairman Swindell also agreed that the Farm Day event and the Mattamuskeet Homecoming game were fantastic. Attention was also given to the Sheriff's Office for the amount of funding and equipment they had received through working hard on grants and the General Assembly.

Commissioner Randal Mathews- agreed that the Sheriff's Office and the Emergency Management Director, Joey Williams have been proactive and have saved the taxpayers so much money with the grant funding they have received. Commissioner Mathews reported that he had attended an NCACC Education Steering Committee meeting where many officials expressed concern over private and charter schools receiving taxpayer funding. Commissioner Mathews also expressed that the Ocracoke Pirate Festival was a great success, and all the FEMA house-raising construction happening on Ocracoke was an encouraging sign.

Chairman Earl Pugh Jr.- reported that he had attended an Albemarle Commission meeting and the Farmland Preservation meeting hosted by Hyde County Soil & Water which were both very educational. Chairman Pugh expressed the importance of pursuing farmland preservation in Hyde County.

Chairman Pugh thanked the County Manager and all of Hyde County's staff for all the work they had done and will continue to do to make Hyde County a better place. Lastly, Chairman Pugh thanked Hyde County citizens for their support and trust while he had the opportunity to serve as Commissioner and Chairman of the Hyde County Board of Commissioners.

County Manager Kris Cahoon Noble- thanked Chairman Pugh for his words and service. Manager Noble presented a detailed Manager’s report which highlighted the work being done across Hyde County’s departments and grant projects.

PUBLIC COMMENT:

Hearing no comment from the public, Chairman Pugh continued the meeting.

CLOSED SESSION:

Vice Chairman Swindell moved to enter closed session at 7:25 p.m. in accordance with **NCGS143A-318.11 (a)** *to consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.* Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Moore, and Mathews; Nays – None; Absent or not voting – None.

Vice Chairman Swindell moved to come out of closed session at 8:09 p.m. Commissioner Mathews seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Moore, and Mathews; Nays – None; Absent or not voting – None.

11) County Manager Employment Agreement:

County Attorney Franz Holscher presented a new employment agreement for the County Manager. Commissioner Simmons moved to approve the new employment agreement as presented. Commissioner Moore seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Mathews, and Moore; Nays – None; Absent or not voting – None.

ADJOURN:

Vice Chairman Swindell moved to adjourn the meeting. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Swindell, Simmons, Moore, and Mathews; Nays – None; Absent or not voting – None.

The meeting adjourned at 8:10 p.m.

Respectfully submitted:

Minutes approved on the 4th day of December 2024.

Attest:

Richard Mann
Clerk, Hyde County Board of Commissioners

Earl Pugh, Jr.
Chairman, Hyde County Board of Commissioners

Attachments

Exhibit A: *“Resolution Supporting Operation Green Light for Veterans”*

Exhibit B: *“FEMA Project #4393-0053-R Project Budget Ordinance”*

Exhibit C: *“Project Budget Ordinance - Streamflow Rehabilitation Assistance Program 2024”*

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Kris Cahoon Noble, County Manager
Attachment: No

ITEM TITLE: Honoring of Chairman Pugh and Commissioner Benjamin Simmons III

SUMMARY: Hyde County would like to recognize Chairman Earl Pugh Jr. and Commissioner Benjamin Simmons III for their service.

RECOMMEND: HONOR CHAIRMAN PUGH & COMMISSIONER SIMMONS

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Kris Cahoon Noble, County Manager
Attachment: No

Item Title: Lake Landing Township, Fairfield Township, and Ocracoke Township
Commissioner Appointments

Summary: Following the results of the recent election, Mr. Thomas Midgette has been elected by Hyde County citizens to serve as commissioner on behalf of Lake Landing Township. Mr. Midgette's appointment will fill the seat previously held by Chairman Earl Pugh Jr. Mr. Jeffrey Berry has been elected by Hyde County citizens to serve as commissioner on behalf of Fairfield Township. Mr. Berry's appointment will fill the seat previously held by Commissioner Ben Simmons III.

Hyde County expresses joy in its past work with Chairman Pugh and Commissioner Simmons and expresses hope in its future endeavors with Commissioner Midgette and Commissioner Berry.

In addition, Commissioner Mathews won re-election and will continue to represent and serve as commissioner for the Ocracoke Township. Hyde County looks forward to its continued work and pursuit of a better tomorrow with Commissioner Mathews.

Clerk of Court, Brandy Pugh, will administer the oath of office.

RECOMMEND: CONGRATULATIONS

NORTH CAROLINA

HYDE COUNTY



OATH OF OFFICE AS COUNTY COMMISSIONER

I, Thomas Midgette the undersigned, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith: that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as County Commissioner so help me God.

I, Thomas Midgette, do swear (or affirm) that I will well and truly execute the duties of the office of County Commissioner according to the best of my skill and ability, according to law; so help me, God.

Thomas Midgette,
Hyde County Commissioner

Sworn and subscribed before me,

This the 4th day of December 2024.

Brandy Pugh, Clerk of Court
Hyde County, North Carolina

NORTH CAROLINA

HYDE COUNTY



OATH OF OFFICE AS COUNTY COMMISSIONER

I, Jeffrey Berry the undersigned, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith: that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as County Commissioner so help me God.

I, Jeffrey Berry, do swear (or affirm) that I will well and truly execute the duties of the office of County Commissioner according to the best of my skill and ability, according to law; so help me, God.

Jeffrey Berry,
Hyde County Commissioner

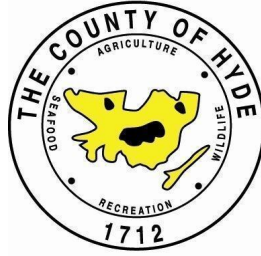
Sworn and subscribed before me,

This the 4th day of December 2024.

Brandy Pugh, Clerk of Court
Hyde County, North Carolina

NORTH CAROLINA

HYDE COUNTY



OATH OF OFFICE AS COUNTY COMMISSIONER

I, Randal Mathews the undersigned, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith: that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as County Commissioner so help me God.

I, Randal Mathews, do swear (or affirm) that I will well and truly execute the duties of the office of County Commissioner according to the best of my skill and ability, according to law; so help me, God.

Randal Mathews,
Hyde County Commissioner

Sworn and subscribed before me,

This the 4th day of December 2024.

Brandy Pugh, Clerk of Court
Hyde County, North Carolina

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Richard Mann, Board Clerk
Attachment: No

Item Title: Nomination and election of Board Chair

Summary: Nomination and election of Board Chair - the new Board Chair will take over the meeting following the election.

RECOMMEND: Elect Chair - Congratulations

MOTION MADE BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

MOTION SECONDED BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

VOTE: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Board Chair
Attachment: No

Item Title: Nomination and election of Board Vice-Chair

Summary: Nomination and election of Board Vice- Chair

RECOMMEND: Elect Vice-Chair - Congratulations

MOTION MADE BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

MOTION SECONDED BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

VOTE: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Board Chair
Attachment: No

Item Title: Appointment of County Attorney

Summary: Appointment of Franz Holscher as the attorney for Hyde County

RECOMMEND: Approve

MOTION MADE BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

MOTION SECONDED BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

VOTE: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Board Chair
Attachment: No

Item Title: Appointment of Clerk to the Board of Commissioners

Summary: Appointment of Richard Mann as Clerk to the Hyde County Board of Commissioners

RECOMMEND: Approve

MOTION MADE BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

MOTION SECONDED BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

VOTE: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

NORTH CAROLINA

HYDE COUNTY



OATH OF OFFICE AS CLERK

I, Richard Mann the undersigned, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith: that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as Clerk to the Board of County Commissioners so help me God.

I, Richard Mann, do swear (or affirm) that I will well and truly execute the duties of the office of Clerk to the Board of County Commissioners according to the best of my skill and ability, according to law; so help me, God.

Richard Mann, Clerk
Hyde County Board of Commissioners

Sworn and subscribed before me,

This the 4th day of December 2024.

Brandy Pugh, Clerk of Court
Hyde County, North Carolina

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Board Chair
Attachment: No

Item Title: Appointment of Deputy Clerks to the Board of Commissioners

Summary: Appointment of Donnie Shumate, Teresa Adams, and Kris Cahoon Noble as Deputy Clerks to the Hyde County Board of Commissioners

RECOMMEND: Approve

MOTION MADE BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

MOTION SECONDED BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

VOTE: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

NORTH CAROLINA

HYDE COUNTY



OATH OF OFFICE AS DEPUTY CLERK

I, Donnie Shumate the undersigned, do solemnly affirm that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith: that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as Deputy Clerk to the Board of County Commissioners.

I, Donnie Shumate, do affirm that I will well and truly execute the duties of the office of Deputy Clerk to the Board of County Commissioners according to the best of my skill and ability, according to law.

Donnie Shumate, Deputy Clerk
Hyde County Board of Commissioners

Sworn and subscribed before me,

This the 4th day of December 2024.

Brandy Pugh, Clerk of Court
Hyde County, North Carolina

NORTH CAROLINA

HYDE COUNTY



OATH OF OFFICE AS DEPUTY CLERK

I, Teresa Adams the undersigned, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith: that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as Deputy Clerk to the Board of County Commissioners so help me God.

I, Teresa Adams, do swear (or affirm) that I will well and truly execute the duties of the office of Deputy Clerk to the Board of County Commissioners according to the best of my skill and ability, according to law; so help me, God.

Teresa Adams, Deputy Clerk
Hyde County Board of Commissioners

Sworn and subscribed before me,

This the 4th day of December 2024.

Brandy Pugh, Assistant Clerk of Court
Hyde County, North Carolina

NORTH CAROLINA

HYDE COUNTY



OATH OF OFFICE AS DEPUTY CLERK

I, Kris Cahoon Noble the undersigned, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith: that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability and that I will faithfully discharge the duties of my office as Deputy Clerk to the Board of County Commissioners so help me God.

I, Kris Cahoon Noble, do swear (or affirm) that I will well and truly execute the duties of the office of Deputy Clerk to the Board of County Commissioners according to the best of my skill and ability, according to law; so help me, God.

Kris Cahoon Noble, Deputy Clerk
Hyde County Board of Commissioners

Sworn and subscribed before me,

This the 4th day of December 2024.

Brandy Pugh, Clerk of Court
Hyde County, North Carolina

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4th, 2024
Presenter: Richard Mann, Clerk to the Board
Attachment: Yes

Item Title: Resolution Establishing Regular Meeting Dates for 2025

Summary: The attached resolution establishes the regular meeting dates in 2025 for the Hyde County Board of Commissioners.

Per General Statute 143-318.12, a resolution must be passed by the Hyde County Board of Commissioners to adopt an official calendar of official meetings.

RECOMMEND: Discuss and Approve

MOTION MADE BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

MOTION SECONDED BY: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

VOTE: BERRY
 MATHEWS
 MIDGETTE
 MOORE
 SWINDELL

Board of Commissioners

Randal Mathews
Shannon Swindell
Jan Moore
Thomas Midgette
Jeffrey Berry

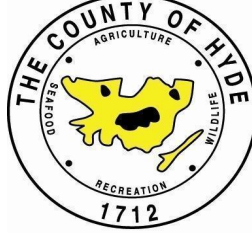
COUNTY OF HYDE

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Kristen Cahoon Noble
County Manager

Franz Holscher
County Attorney

Richard Mann
Clerk to the Board



**RESOLUTION OF THE HYDE COUNTY BOARD OF COMMISSIONERS
ESTABLISHING REGULAR MEETING DATES FOR CALENDAR YEAR 2025**

WHEREAS, pursuant to NCGS 153A-40, the Hyde County Board of Commissioners have elected to adopt a meeting schedule by resolution so that its members and the public may know when Regular meetings of the Board are to be held;

WHEREAS, the Hyde County Board of Commissioners adopted Rules of Procedure on February 4, 2013, calling for Regular meetings on the first Monday of each month, or as otherwise provided;

WHEREAS, nothing in this Resolution shall preclude the Hyde County Board of Commissioners from holding Special or Emergency meetings as such may be allowed by law;

WHEREAS, the Board of Commissioners desires to begin all calendar year 2025 Regular Board Meetings at 6:00 p.m.; and,

WHEREAS, the Hyde County Board of Commissioners utilizes an electronic meeting system for the simultaneous audio and/or video conduct of Regular meetings on both the Mainland and Ocracoke, the sites of such electronic meetings being as follows unless an alternative location is posted on the door of the meeting site:

- “Government Center” means the Multi-Use Room in the Government Center, 30 Oyster Creek Road, Swan Quarter, NC.
- “Ocracoke” means the Community Center, 999 Irvin Garrish Highway, Ocracoke, NC.
- “Live Streamed” means via the Hyde County Public Information Facebook page and a phone dial in option to listen for anyone without reliable internet access. Video is available on the County’s website, Facebook page, and YouTube channel for download to a personal device.
- * means the meeting date is no longer on the first Monday.

WHEREAS, the Hyde County Board of Commissioners, at its Organizational Meeting on December 4, 2024, unanimously moved to call for Regular meetings on the first Monday of each month, or as otherwise provided;

NOW, THEREFORE, BE IT RESOLVED that the Hyde County Board of Commissioners adopts the following schedule for regular Board meetings:

January 6, 2025
February 3, 2025
March 3, 2025
April 7, 2025

May 5, 2025
June 2, 2025
July 7, 2025
August 4, 2025

September 3, 2025*
October 6, 2025
November 3, 2025
December 3, 2025*

BE IT FURTHER RESOLVED that the Clerk is hereby directed to post a copy of this Resolution on the courthouse bulletin board and to publish a summary in the *Coastland Times* newspaper on or before December 30, 2024.