



## HUXLEY

— HEART OF THE PRAIRIE —

### **SPECIAL CITY COUNCIL MEETING NOTICE**

**TUESDAY, MARCH 7, 2023 6:00pm**

**CITY COUNCIL CHAMBERS**

### **AGENDA**

- 1. CALL TO ORDER REGULAR MEETING: ROLL CALL**
- 2. APPROVE AGENDA AS PRESENTED AND/OR AMENDED**
- 3. CONSENT AGENDA – *These are routine business items and will be acted upon by one Roll Call Vote without separate discussion unless a council member requests an item to be removed or considered separately.***
  - a. Approve Resolution No. 23-019 for Attorney Engagement Letter from Dorsey Whitney, LLC Law Firm to Assist City with Amendment to Urban Renewal Plan and Development Agreement for 120 South LLC Development.
  - b. Approve Hiring of New Police Officer
  - c. Approve Promotion of Gerald Caliguiri to Police Sergeant
- 4. WORK SESSION**
  - a. Splash Pad
  - b. Salaries - %
  - c. Health Insurance – Budget or Trust Fund Pool
  - d. Tar Kettle Purchase
  - e. CIP – Department Requests
- 5. DEPARTMENT, COUNCIL AND MAYOR REPORTS**
- 6. ADJOURNMENT**

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Monday morning preceding Tuesday's council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

# **Consent Agenda**

Resolution No. 23-019 from Attorney  
Engagement Letter from Dorsey Whitney, LLC  
For Urban Renewal and  
Development Agreement Costs for  
120 South Development Property

Hiring of New Police Officer

.

Promotion of Police Officer

**RESOLUTION NO. 23-019**

**RESOLUTION APPROVING ATTORNEY ENGAGEMENT LETTER FROM DORSEY WHITNEY, LLC  
FOR URBAN RENEWAL AREA AMENDMENT AND DEVELOPMENT AGREEMENT  
FOR 120 SOUTH LLC DEVELOPMENT**

**WHEREAS**, the City of Huxley has been asked by the developer of 120 South LLC to provide tax increment financing support, and

**WHEREAS**, in order to allow tax increment financing to occur, the City must amend an Urban Renewal Area to include the development property, and

**WHEREAS**, legal counsel is needed to assist with amending the Urban Renewal Area and a development agreement, and

**WHEREAS**, Dorsey Whitey, LLC has presented an engagement letter describing the services to be provided and the associated cost not to exceed \$25,000 without the consent of the City Council, and

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of the City of Huxley, Iowa, as follows:

The engagement letter, from the law firm Dorsey Whitney, LLC, is hereby approved.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Rory Echer	—	—	—
David Kuhn	—	—	—
Kevin Thompson	—	—	—
Niko Pilcher	—	—	—
Tracey Roberts	—	—	—

***PASSED, ADOPTED AND APPROVED*** this 7th day of March 2023.

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 23-019** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 7th day of March 2023.

\_\_\_\_\_  
Kevin Deaton, Mayor

ATTEST:

\_\_\_\_\_  
Jolene R. Lettow, City Clerk



February 24, 2023

**VIA E-MAIL**

The Honorable Mayor and Members of the Huxley City Council  
Huxley City Hall  
Huxley, Iowa

Re: 2023 Urban Renewal Plan Amendment and Development Agreement  
120 South, LLC Development Project

Dear Honorable Mayor and City Council:

The purpose of this letter is to explain our role as legal counsel to the City of Huxley (the “City”) in connection with the proposal from 120 South, LLC (the “Developer”) to undertake a mixed-use development (the “Project”) in the City. It is our understanding that the Developer has requested that the City provide tax increment financing support to the Developer in order to assist the Developer in paying certain costs of the Project. Accordingly, our representation will require us to assist the City with (i) an amendment to the Urban Renewal Plan (the “Plan”) for the Huxley Urban Renewal Area (the “Urban Renewal Area”) in order to add the development property for the Project to the Urban Renewal Area and to approve the Project as a specific urban renewal project of the City; and (ii) the drafting and authorization of a development agreement (the “Agreement”) with respect to the Project and the provision of tax increment financing support to the Developer.

As legal counsel, it will be our responsibility to coordinate activity and legal proceedings necessary to enable the City to (i) amend Plan; (ii) negotiate and draft the Agreement; and (iii) facilitate proper City Council approval of the Agreement. As part of the representation, we will prepare appropriate resolutions, notices, ordinances and agreements as required by state law and the deal. We have prepared and attached to this letter an outline of the procedural steps that will need to be completed in order for the City to approve the amendment to Plan and the Agreement.

In performing our services as legal counsel, our sole client will be the City. We will not represent any other party in this matter, and it is mutually understood that the services to be provided by us as described herein are solely for the benefit of the City.

Based upon: (i) our current understanding of the engagement, (ii) the duties we will undertake, (iii) the time we anticipate devoting to the representation, and (iv) the responsibilities we assume, we estimate that our fees and expenses for serving as legal counsel will be \$25,000.

In preparing documents for this process, we will not be responsible for providing or verifying real property descriptions, and we will rely upon those that are supplied to us in the course of the matter.

While we will advise you, if the circumstances warrant, on the legal requirements for the certification of TIF debt obligations in the future, we will not be responsible for carrying out

Page 2

those steps, assisting you with related ministerial acts or providing you with reminders of deadlines or the need to certify.

Your legal team for this matter will be primarily comprised of myself; Senior Attorney, Amy Bjork; Associate, Erin Regan; our legal assistant, Susan Lemke; and our paralegal, Severie Orngard.

After this arrangement is approved on behalf of the City, please have this letter executed in the space below and email an executed copy to [lemke.susan@dorsey.com](mailto:lemke.susan@dorsey.com). If you have questions, please call me.

We look forward to working with you. Thank you for the opportunity to serve the City.

Best regards,



John P. Danos

cc: Amy Beattie, Esq.

I understand and agree to the arrangements stated above.

**CITY OF HUXLEY, IOWA**

**BY:** \_\_\_\_\_  
**Mayor**

**Date:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_  
**City Clerk**

**Date:** \_\_\_\_\_

**OUTLINE OF PROCEDURES  
2023 AMENDMENT TO HUXLEY URBAN RENEWAL AREA AND PLAN  
APPROVAL OF 120 SOUTH, LLC DEVELOPMENT PROJECT**

**Preliminary Action Items, March of 2023:**

- Negotiation of terms of the Development Agreement between the City and the Developer including the maximum amount of public infrastructure costs to be reimbursed to the Developer through the incremental property tax rebates from the City.

**Procedural Action Items, Spring of 2023**

The dates set forth herein can be adjusted as directed by the City Council.

**April 10, 2023** – The City Council adopts a resolution setting the date of the public hearing on the proposed amendment to the Huxley Urban Renewal Area and Urban Renewal Plan.

- A consultation session with Story County and the Ballard Community School District is required to be held by **April 24, 2023**. *(The City Council will designate a City staff member to serve as the City's representative for the consultation session. The consultation session can be held at the time and place selected by the City and is not required to be held at a City Council meeting. The consultation session must be held at least two weeks before the public hearing.)*
- The public hearing notice must be published between **April 18 and May 4, 2023**.
- The Planning and Zoning Commission must meet **prior to the hearing on May 8, 2023** to provide recommendations to the City Council as to the conformity of the proposed amendment with the City's general or comprehensive plan for development.

**May 8, 2023** – The City Council holds the public hearing on and adopts a resolution approving the amendment to the Huxley Urban Renewal Area and Urban Renewal Plan Amendment.

**May 8, 2023** – The City Council adopts an ordinance establishing a tax increment financing district for the property newly added to the Huxley Urban Renewal Area.

- The ordinance is required to be published after it is approved.

**May 8, 2023** – The City Council adopts a resolution setting the date of the public hearing on the proposed development agreement with 120 South, LLC.

- The public hearing notice must be published between **May 2 and May 18, 2023**.

**May 22, 2023** – The City Council holds the public hearing on and adopts a resolution approving the proposed development agreement with 120 South, LLC.

- After the development agreement has been approved, it can be executed by the parties.

March 2<sup>nd</sup>, 2023

Agenda Item-Hiring of Hieu Shreffler to the Police Department

Honorable Mayor Deaton and Council Members,

During the days of February 27<sup>th</sup>, and 28<sup>th</sup>, a panel of community leaders held interviews of nine viable candidates who had applied for the position of Patrol Officer with the Huxley Police Department.

Of these nine candidates, one clear leader emerged as the best possible fit for our department and community. This candidate is Hieu Shreffler.

Hieu comes to us with a vast amount of experience and knowledge of the position. Hieu is aware of and able to meet and exceed the expectations of the city and community.

Background investigations have been concluded for Hieu, and have been exemplary.

I would like to extend an offer to Hieu to join the Huxley Police Department. Hieu will be required to take the MMPI (Minnesota Multiphasic Personality Inventory) and complete a mandated physical. The target date for Hieu's first day of employment would be April 1<sup>st</sup>.

Hieu is currently a Story City police officer. Hieu will be able to become a self-reliant officer very quickly as he is already familiar with the city's police department software and Story County operations.

With Hieu's prior experience and ease of transition for the City of Huxley in mind, I would like to have his hourly wage at \$27.90 per hour. Hieu will be primarily working the overnight and evening shifts so a shift differential would come in to effect. These shift differentials would result in Hieu making \$28.35 per hour between 2pm and 10pm, and \$28.55 per hour during the hours of 10pm to 6am.

All questions, concerns, or comments are welcome.

Respectfully,

Nathan Albaugh  
Chief of Police

February 13<sup>th</sup>, 2023  
Promotion of Officer Caligiuri

Honorable Mayor Deaton and Council Members,

With your approval, I would like to promote Gerald "JJ" Caligiuri from Officer to Sergeant with the Huxley Police Department. This promotion will essentially reset our department as it was during this past fall. I have replaced former Chief Gerry Stoll, and JJ will be replacing me and my duties as a Sergeant.

JJ was very helpful during the transition period just before Chief Stoll retired as he had been asked to work all shifts on any given day. JJ has also been eager to take on new responsibilities and tasks as we move forward as a department. JJ has already been taught some of the duties that I was responsible for as a Sergeant, and is taking to them well.

I would like to recommend that JJ make \$33.12 per year or \$68,906 yearly. This is the wage provided as the mid-range using our current matrix.

Included with this message is a description of the responsibilities and duties expected of a Police Sergeant in the Huxley Police Department.

All thoughts and questions regarding this matter are welcome.

Respectfully,  
Nathan Albaugh  
Chief of Police



## JOB DESCRIPTION CITY OF HUXLEY

<b>DEPARTMENT: POLICE – POSITION: <i>Sergeant</i></b>
---

<b>NONEXEMPT FULL-TIME HOURLY POSITION</b>
--

---

**SUMMARY OF DUTIES:** Perform work under general direction. Enforce local, state, and federal laws and ordinances, patrol assigned areas, to do skilled police work in the investigation of alleged criminal offenses and juvenile cases; and to do related work as required within departmental rules and regulations, and the State Code of Iowa.

---

<b>SUPERVISES:</b> All department personnel assigned	<b>REPORTS TO:</b> Chief of Police
--	------------------------------------

---

**PRINCIPAL DUTIES AND RESPONSIBILITIES:**

1. Provide first line supervision and direction to officers in the field or the station in the absence of the Police Chief.
2. Enforce all Federal, State, County and City laws
2. Read all logs, reports, and case files to familiarize self with activities of previous shift.
3. Apprehend and arrest criminals and violators of the law, and issues citations.
4. Patrol the community to identify violations, act as a deterrent to crime, and aid as needed.
5. Set up and maintain departmental intelligence files and case files for serious offenders.
6. Determine need for, arrange, and conduct surveillances, stakeouts, and undercover operations.
7. Provide technical crime scene assistance including fingerprinting and photography.
8. Preserve, and process evidence including fingerprinting, photography, and inventorying vehicles.
9. Conduct investigations on all felony, bad check, fraud, OWI, and unattended death cases.
10. Obtain search warrants and arrest warrants.
11. Communicate and interact as needed with the other law enforcement agencies and prosecuting attorneys to ensure coordination in building a case.
12. Respond to radio messages or other instructions and appear at scenes of emergencies, disorders, or crimes.
13. Investigate complaints, accident and crime scenes, and other assigned cases to apprehend violators, to enforce laws, and to determine if charges should be filed.
14. Answer telephone and dispatches officers.
15. Assist the public by answering inquiries, listening to complaints, completing offense reports, and mediating problems.
16. Assist other patrol officers and provides backup as necessary.
17. Appear in court to present evidence and give testimony.
18. Interview witnesses, victims, and suspects.
19. Conduct security checks on businesses and residences.

20. Provide escorts for parades, funerals, and other events.
  21. Note suspicious persons or activities and takes immediate action and report observances to superior.
  22. Direct traffic; note and report all traffic hazards.
  23. Inspect and keep issued weapons, equipment and vehicles clean and in good working order.
  24. Participate in training sessions and programs and practices the use of all weapons.
  25. Assist with animal control duties and picks up stray or injured animals.
  26. Assist in receiving, searching, booking, supervising, and transporting prisoners.
  27. Perform public relations and crime prevention duties by giving presentations to groups as requested.
  28. Complete required paperwork including daily logs, incident reports, accident reports, arrest reports, domestic reports, and monthly statistical reports.
  29. Perform related duties as assigned.
- 

### ***ENTRY REQUIREMENTS:***

1. Graduation from Community College or an equivalent combination of experience and education to be comparable, with bachelor's degree preferred.
  2. Shall be able to meet the minimum standards for Law Enforcement Officers as prescribed by the Code of Iowa and the Iowa Law Enforcement Academy, with Certification by the Iowa Law Enforcement Academy (ILEA) within 18 months of hire. ILEA certification is preferred.
  3. Ability to pass background check, fingerprint search by state, local and national fingerprint files and ability to be bonded.
  4. Ability to pass physical tests as adopted by ILEA, drug and alcohol screening and pre-employment physical; uncorrected vision of not less the 20/100 corrected to 20/20 and color and field of vision are normal; good motor coordination, hand/finger dexterity and the ability to stand, stoop, bend, lift, reach and sit for extended periods; normal hearing in each ear.
  5. Ability to work varying shifts, weekends and holidays.
  6. Ability to read and understand departmental policies, rules, laws, regulations, and police literature.
  7. Ability to express self orally in an effective manner.
  8. Keen observation and ability to remember names, faces, and details of incidents.
  9. Ability to deal tactfully with the public.
  10. Ability to operate a vehicle safely and efficiently.
  11. Ability to learn the use and care of small arms.
- 

### ***REQUIRED SPECIAL QUALIFICATIONS:***

1. Shall have an Iowa Professional permit to carry weapons.
  2. Shall have an Iowa Driver's license or obtain one after 60 days of employment.
  3. Shall attend CPR Training and AED annually. Serves as first responder on medical calls.
-

## ***EQUIPMENT AND TOOLS USED:***

Firearms, radios, radar unit, police weapons, computer, camera, fingerprint equipment. This list is a representation of the type of tools and equipment used. See department's inventory list for specific details.

---

## ***OTHER REMARKS:***

1. Periodically called during off hours to perform duties and assist other officers.
  2. Special assignments such as Salvage Vehicle Inspections, Sexual Assault Investigation, School Resource Officer, Accident Investigations, etc., may be tasked to officers.
  3. Work may be performed under a variety of harsh conditions, extreme heat and cold, darkness, poor weather, dirt and dust, exposure to chemicals (mace, Pepper spray); may have to view death, disfigurement and dismemberment, traffic hazards; May encounter, armed and deranged persons; May be exposed to bodily injury; May have to work long and irregular hours.
  4. Individuals may be required to work longer than forty (40) hours per week and more than eight (8) hours per day.
- 

**Residency Requirements:** All employees must reside within the State of Iowa within sixty (60) days of their first day of work and must remain a resident of Iowa throughout the period of his/her employment with the City of Huxley. All Huxley Police Department employees shall reside within twenty (20) minutes response time of the city. No employee residing outside the City of Huxley shall be given special consideration or privilege relating to their employment with the city because of any problems that arise from the location of their residence.

---

The City of Huxley is an equal opportunity employer.

The job duties described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The City of Huxley grants veteran's preference on positions with a minimum of an initial interview for all veterans who claim and are eligible for preference.

# **Work Session Agenda**

Splash Pad

Salaries

Health Insurance

Tar Kettle

CIP Requests

---

**Exhibit B (Salary ranges are based on a three-year rolling average of 2.8 % of the Midwest Region CPI published in the Iowa League's Budget Special Report)**

**FY2023**

<b>Position</b>	<b>Low</b>	<b>Mid</b>	<b>Top</b>
*City Administrator	\$106,200	\$118,000	\$131,111
City Clerk/Finance	\$64,368	\$70,806	\$77,886
Deputy City Clerk			
Utility Billing /Zoning Administrative Specialist	\$51,305	\$56,436	\$62,080
*Public Works Director	\$73,502	\$81,668	\$90,743
Water Superintendent/Asst. Public Works Director	\$63,315	\$70,349	\$78,166
Wastewater Superintendent	\$54,874	\$60,971	\$67,745
Street Superintendent	\$53,874	\$59,851	\$66,502
Public Works Utility Employee III	\$49,943	\$54,947	\$60,036
Public Works Utility Employee II	\$46,013	\$50,042	\$53,570
Public Works Utility Employee I	\$42,297	\$46,998	\$52,220
Public Works/Parks Employee	\$42,297	\$46,998	\$52,220
*Parks and Recreation Director	\$58,624	\$64,485	\$70,934
Recreation Coordinator	\$47,206	\$52,456	\$58,285
***Buildings and Grounds Custodial/Maint. Employee	\$39,853	\$43,347	\$46,821
*Police Chief	\$70,491	\$79,925	\$88,806
Police Sergeant	\$61,463	\$68,906	\$76,562
Police Officer	\$56,824	\$63,148	\$70,164
Police Detective	\$59,665	\$66,305	\$73,672
Police School Resource Officer	\$58,244	\$64,726	\$71,918

\* Salaried Employees

\*\*\* Position added to the Matrix FY23

# Tar Kettle Memo

In early spring of 2017, we purchased a used 1998 Cimline tar kettle that we have used every summer since to seal the cracks in the roads. This unit has been a temperamental problem child for us and is needing repairs that parts are not made for anymore. After looking on line, as well as talking to the sales representatives in our area, it is hard to find a used unit that is worth buying. The units that are for sale are worn out and need a lot of work. After looking into the different brands and models that are out there, no two companies are exact. Some of the key items we are looking for in the next unit would be:

- Heated hose wand. This is something that our current machine does not have and it limits our use to only when outside temps are above 60 degrees otherwise material in the hose cools too fast and plugs the wand. This is an option that all of the new machines come with.
- 125 gallons to 150-gallon tank. This size of machine will work best for our application because it is a smaller machine that would be easier to maneuver and we don't really need any more capacity as we are always close to our pallet of material.

Some of the things that I was looking for is ways to make our tar crew more efficient using less people and equipment. The most efficient way we have found to do that now is to have two people take a truck and the air compressor and start blowing out cracks. Then we have three people take another truck with the tar kettle and material to start applying as the driver slowly pulls forward. To be most efficient this takes two trucks and five people.

After getting the bids and doing research of the equipment out there, I found a tar kettle that I recommend we get. It is the Seal Master Crack Pro 125 w/compressor for the amount of \$70,302.50 + the cost of shipping this would come out of the road use tax fund balance of roughly \$102,000.00 in it before January's tax get deposited. This machine without the compressor on it is very competitive in price with the other bids I got. Some of the other things that this company offers on their equipment that I think that makes them better than the others are

- The air compressor. This is a 100 CFM at 120 psi compressor that is mounted on the diesel engine with a 100' retractable hose reel. This is a \$15,500 option that would help us be more efficient, one less piece of equipment, one less truck and two less people this would be able to go out with three people and one truck.
- Oil jacketed heat transfers. Oil is heated up around the outside of the tar kettle which helps with keeping the tar hot and faster heat up time.
- Plastic rapped hose. This helps to keep the hose and wiring that keeps the hose warm from getting damaged and hold in heat.
- Automatic temperature controlled with digital temperature readouts for safe tar temp readings. In the past with our old machine, we had trouble with this a few times which resulted in the tar getting too hot and breaking down or the tar reaching its flash point.

Thanks for the consideration and if you any questions please feel free to reach out to me.

Street Superintendent Mat Kahler







# Estimate



13616 NW Industrial Cir.  
Bridgeton, MO 63044  
314-739-7325  
224-208-1819 Fax

Date	Estimate #
1/23/2023	2857

Name / Address
City of Huxley Iowa Matt Kahler 515 N. Main Ave Huxley, IA. 50124

Ship To
City of Huxley Iowa Matt Kahler 515 N. Main Ave Huxley, IA 50124

			Terms	Project
Qty	Item	Description	Cost	Total
1	E2745HH	Equipment, Crack Pro 125 Melter/Applicator w/ Heated Hose	54,795.30	54,795.30T
	Freight	Freight-Delivery \$1,100-1600 * Non compressor unit	0.00	0.00
			<b>Subtotal</b>	\$54,795.30
			<b>Sales Tax (0.0%)</b>	\$0.00
			<b>Total</b>	\$54,795.30



# STAR EQUIPMENT, LTD.

CONSTRUCTION EQUIPMENT & SUPPLIES  
Sales • Service • Rentals

MATT KAHLER  
CITY OF HUXLEY  
515 N MAIN AVENUE  
HUXLEY, IA 50124  
Ph # : 515-597-2561  
Fax # :

Delivery Address:  
CITY OF HUXLEY  
HUXLEY, IA 50124

Quote #: 59000265-5  
1/11/2023 7:46:18 AM  
Date Revised : 1/11/2023 11:06:31 AM  
E-Mail :

MATT KAHLER

Per your request Star is pleased to offer the following quotation for your review & approval:

QTY	MFG	ITEM NUMBER	DESCRIPTION	TYPE	PRICE	EXT. PRICE
1	***		New - Cimline M1 Crack Sealing Machine - 150 Gallon Tank, Diesel Engine, Heated Hose, Pintle Hitch	New	47,815.90	47,815.90
1	***		Heated Wand	New	1,143.58	1,143.58
1	***		Engine Cover	New	1,965.53	1,965.53
1	***		Spare Parts Kit Mounted	New	1,232.93	1,232.93
1	***		Tool Box Mounted	New	268.04	268.04

QTY	INSTALLATION DESCRIPTION	LABOR EA.	LABOR EXT.
1	PDI	\$ 600.00	\$ 600.00

Ship Via : STAR SALES  
Ship Wt : 0.000

Total Material: \$ 52,425.98  
Trade In: \$ - 0.00  
Rent Credit: \$ - 0.00  
Installation: \$ 600.00  
Freight: \$ 0.00

**Total Sell : \$53,025.98**

**Terms :**

- QUOTE VALID FOR 5 DAYS
- NET DUE ON DELIVERY
- SUBJECT TO PRIOR SALE AND AVAILABILITY
- FOB FACTORY
- SUBJECT TO CHANGE WITHOUT NOTICE
- PLUS FREIGHT

**Quote Notes :**

\*\*\* Lead time estimated at 1 month \*\*\*  
\*\*\* Freight will be determined at time of shipment \*\*\*  
\*\*\* Price is good through 1/31/23 , increase expected 2/1/23 \*\*\*

Sincerely,

**Barry Schuler**

Phone : 515-233-9500  
Email : barryschuler@starequip.com

Accepted By :

Customer P.O.# :



## QUOTE

THIS QUOTE IS SPECIFICALLY PRESENTED TO:

PHONE: 515-822-3800

EMAIL: [streetsupt@huxleyiowa.org](mailto:streetsupt@huxleyiowa.org)

Due to on-going Market Volatility, certain product availability, pricing of product, and freight thereof, may be impacted from the original date of the quote. Acceptance of this quote denotes your understanding of this potential and holds LCS harmless, in the event this quote should be impacted.

Sincerely,  
Dan Ribbens  
Sales Representative  
[www.logancontractors.com](http://www.logancontractors.com)

Department	Add Form?	'22 - '23	'23 - '24	'24 - '25	'25 - '26	'26 - '27	Total
<b>Parks and Recreation</b>							
Centennial Park splash pad		340,000					340,000
Mower for Parks		20,000					20,000
Centennial Park parking- Timberlane				290,000			290,000
Trails and Sidewalk Phase 1- Hwy 69 Corridor to 1st				500,000			500,000
Trail section by Lilypad				135,000			135,000
Westview Heights Park parking, playground, and benches					65,000		65,000
Westview Heights Park equipment						8,500	8,500
Centennial Park shelter, restroom, and concession building						200,000	200,000
Centennial Park W. playground						150,000	150,000
Trails and Sidewalk Phase 2- city to school trail						400,000	400,000
Trails and Sidewalk Phase 3- Lynwood/ Ballard Trail							0
Centennial Park dog park							0
Meadow Lane Park							0
Centennial Park- finish S. trail							0
Trails and Sidewalk Phase 4- Ballard Dr.							0
Trails and Sidewalk Phase 5- Hwy 69 Corridor to 1st St							0
Placeholder trail project- pending verification							0

POLICE DEPARTMENT

March 2<sup>nd</sup>, 2023

Subject-CIP

Honorable Mayor Deaton and City Council,

Requested by previous Chief Stoll for the FY 23 CIP was a patrol vehicle. Through his research and experience, he estimated the costs to be \$65,000.

This request still stands for the FY 24 CIP as the same amount.

The need for this patrol vehicle is to replace an extremely outdated squad. Currently two of the four vehicles in the fleet have over 100k miles. At the time of this report, the 2016 Ford Explorer has 143,599 miles. The 2012 Chevy Tahoe (Chief's vehicle) has approximately 103k miles.

Several factors make this a necessary purchase. This vehicle that needs replacing has, and will, become more expensive with repair and maintenance. Should this vehicle be in need of major repair, or die, the officer(s) who use it will now be using other vehicles in the fleet which will cause a faster increase in their miles / age.

As of today (March 2<sup>nd</sup>) the average wait time for an Explorer Police Package vehicle with Dewey Ford is between four to six months.

Thank you for your time and consideration,

Respectfully,

Nathan Albaugh  
Chief of Police

**Current Budget**

1. Replace tar kettle see memo for details \$70,302.50

**YEAR 1 2023-2024**

1. Engineering and design for 2" mill and overlay E. 3<sup>rd</sup> St. from Hwy. 69 to N. 2<sup>nd</sup> Ave. and N. 2<sup>nd</sup> from E 1<sup>st</sup> to the cul-de-sac to the north \$25,000
2. Engineering and design for new public works building \$25,000
3. Replace skid loader and trailer cost share \$75,0000.00

**YEAR 2 2024-2025**

1. New public works building and sand storage \$4,500,000
2. 2" Mill and overlay on N. 2<sup>nd</sup> Ave from E. 1<sup>st</sup> ST. to cul-de-sac \$180,000
3. 2" Mill and overlay on E 3<sup>rd</sup> St from Hwy 69 to N 3<sup>rd</sup> Ave \$140,000
4. Replace 3/4ton pick-up with plow \$70,000.00

**YEAR 3 2025-2026**

1. 2" Mill and overlay Sycamore Blvd. \$79,000
2. 2" Mill and overlay Hickory Dr \$90,000
3. Engineering and Design \$25,000

**YEAR 4 2026-2027**

1. 2" Mill and overlay Timberlane from Hwy 69 to Oak Blvd \$125,000
2. 2" Mill and overlay Crestwood Dr. \$70,000
3. Engineering and design \$25,000
4. Replace '90 plow truck \$150,000

**Capital Improvement Projects year 23-24:**

1. Upgrade Bobcat UTV with cab and heater- \$35,000
2. Manhole repairs on 560<sup>th</sup> -\$20,000
3. Chloride campaign- \$10,000

**Capital Improvement Projects year 24-25:**

1. Repaint clarifiers rotating assemblies- \$75,000 - \$100,000
2. Concrete in between buildings-\$30,000-50,000 (Depends on if hired or if done by us)
3. Concrete driveway- \$100,000-150,000
4. Hew hydro rangers and sonar heads- \$60,000
5. Chloride campaign- \$10,000

**Capital Improvement Projects year 25-26:**

1. Utility truck - \$70,000
2. Upgrade generator at Sand Cherry lift station - \$75,000
3. Upgrade North lift station controls and pumps - \$100,000
4. Chloride campaign- \$10,000
5. Additional CIPP and I&I testing - \$15,000

**Capital Improvement Projects year 26-27:**

1. Upgrade Oak LS pump and panels- \$100,000
2. Sanitary sewer along E 1<sup>st</sup> - \$100,000
3. Seals and bearings on clarifiers - \$90,000
4. Sludge hauler - \$130,000
5. Lateral launch for IBAK camera trailer - \$100,000
6. Chloride campaign- \$10,000
7. Additional CIPP and I&I testing - \$15,000

**Capital Improvement Projects year 27-28:**

1. Demolition of old WW plant- \$500,000
2. Replace drive units on oxidation ditches - \$150,000
3. 4" thompson pump - \$30,000
4. Tractor and honey wagon/injection trailer - \$400,000
5. Chloride campaign- \$10,000
6. Additional CIPP and I&I testing - \$15,000

**Capital Improvement Projects year 28-29:**

1. Replace drive units on oxidation ditches - \$150,000
2. Chloride campaign- \$10,000
3. Additional CIPP and I&I testing - \$15,000

## CAPITAL IMPROVEMENT WATER DEPARTMENT 1-5 YEARS

2/28/2023

### YEAR 1 2023-2024

1. **Current Budget 2022-2023.** Repaint ground storage tank inside and out = \$190,000. Hope to still have this done in 2022-2023. This has already been approved back three FY's ago. Tank is 20 years old the paint life expectancy is 10-15 years last inspection revealed some peeling, rust spots, And pitting of the steel inside. This will prolong the life of the tank.
2. Engineering and design for water main replacement on E. 3<sup>rd</sup> St. from Hwy. 69 to N. 2<sup>nd</sup> Ave. and the water main on N.2<sup>nd</sup> from E.3<sup>rd</sup> to the cul-de-sac to the north = \$25,000
3. Replace 4" water main on N. 2<sup>nd</sup> Ave from E. 3<sup>rd</sup> to the cul-de-sac to the north. = \$280,000 (Outlived life expectancy and size this would improve volume and fire control) Build -up of (Part of this main is transit and needs replaced. Mains are full of barnacles and have reduced volume. Will eliminate any susceptible lead inventory concerns. Will be increased from 4" to 8".  
Purchase new half ton pickup for PWD. Existing PWD truck will be transitioned to another department. Current PWD truck is a 2016. Half water and half wastewater \$25,000 each.
4. Connect to secondary water source = \$150,000  
IDNR recommendation in case of emergency situations.

### YEAR 2 2024-2025

1. Replace water main on N. 2<sup>nd</sup> Ave from E.1<sup>st</sup> ST. to E. 3<sup>rd</sup> St. = \$200,000.  
Improve volume and increase fire protection. Mains are full of barnacles and flows are restricted. Water mains are currently 4" and will be increased to 8" what is minimum City and IDNR requirement.
2. Replace 4" water main on E. 3<sup>rd</sup> St. =\$250,000  
(Outlived life expectancy and size it will improve volume and fire control.) mains full of barnacles reducing volume and flow. Will eliminate any susceptible lead inventory concerns. Will be increased from 4" to 8".
3. Backhoe replacement cost share \$50,000.00
4. New water service truck \$70,000.00

### YEAR 3 2025-2026

1. Extend and loop water main on E.5<sup>th</sup> St. to Timberlane = \$150,000.  
Improve volume and increase fire protection.
2. Repaint water tower= \$260,000

### YEAR 4-5

1. Loop water main on circle dr. to north second ave. =\$100,000  
better flow, improve volume, and abandon 1" line from east 3rd
2. Re-tap services on east railway and abandon 4" from south 2<sup>nd</sup> to south main = \$20,000  
Better flow improves volume increased fire protection.
3. Replace 6" water main with 12" water main on Main Ave for water tower leg going south to Railway. \$80,000.00