

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, February 21, 2023

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Echer, Thompson, Roberts; absent - Pilcher

CITY STAFF PRESENT: Jolene Lettow, Nathan Albaugh – Police Chief, Jeff Peterson – Public Works Director, Heather Denger – Parks and Recreation Director, Cathy VanMaanen – Library Director

PUBLIC COMMENT – Chris Gardner spoke to council regarding property outside of city limits that wants to hook up to city’s water and sewer. Staff will work on an agreement that follows city resolution to allow property owners to tap into city services and once property becomes contiguous property owners must voluntarily annex into city. Agreement will come before council for approval at a future date.

PUBLIC HEARING – Maximum Tax Levy Rate

Mayor opened meeting at 6:03pm. There being no public opinion, Motion - Roberts, second – Thompson to close the hearing at 6:09 pm. 4 ayes, 0 nays. Motion carried.

Motion – Roberts, second – Echer on Resolution No. 23-012 Maximum Tax Levy Rate for FY 2024. Rate to remain at \$8.10 per \$1,000 of valuation. Roll Call: Thompson, Roberts, Echer, Kuhn voted yes. Motion carried.

CONSENT AGENDA:

- a. Approve Minutes from January 24, January 31 and February 7, 2023 Council Meetings
- b. Approve Payment of Bills
- c. Motion to Approve Alcohol Permit for Kum N Go
- d. Motion to Approve Alcohol Permit for Flight Bar & Grille
- e. Motion to Approve Alcohol Permit for Dollar General
- f. Motion to Approve Story County Dispatch Services Contract for FY 2024
- g. Motion to Approve Payment to Decorah Auto Center for Purchase of Chassis for 2022 F450 Crew Cab 4 x 4 Rescue Truck

Roll Call: Echer, Roberts, Thompson, Kuhn voted yes. Motion carried.

CLAIMS:

AMERICAN BUSINESS PHONES	ANNUAL SUPPORT PLAN 2/23-2/24	1,054.17
AONE GEOTHERMAL	CLEANING GEO SYSTEM	10,750.00
BECKER TONYA	TRX FUSION INSTRUCTOR JAN23	180.00
BRENDELAND MEGAN	NREMT RECERT REIMBURSEMENT	25.00
BUD'S AUTO REPAIR INC	2016 FORD OIL CHANGE	1,438.91
CALIGIURI GERALD	REIMBURSE FOR INK PAD	29.00
CARDMEMBER SERVICE	JANUARY 2023 VISA CHARGES	6,274.57
CENTRAL IOWA DISTRIBUTING	EMBASSY MULTIFOLD TOWEL	52.00
CINTAS CORPORATION	BANDAGES/DISINFECTANT/BIOFREEZ	139.13
CITY OF AMES	MAPSG/RMS/INFO TECHNOLOGY	1,499.17
CLAPSADDLE-GARBER ASSOCIAT	HOT PIN RELOCATION-MOMUMENT RE	3,000.00
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,912.10
CONSUMERS ENERGY	UTILITY BILL	13,646.04
CORE & MAIN LP	TREATMENT CHEMICALS	1,066.71
D.J. GONGOL & ASSOCIATES	PARTS FOR GORMAN-RUPP PUMPS	540.69
DEATON, KEVIN	DEATON, KEVIN	54.04
DELTA DENTAL PLAN OF IOWA	DELTA DENTAL PLAN OF IOWA	158.56
DES MOINES PRINTING	INCIDENT REPORT PADS	183.00
EBS	EBS	2,219.88
FIDELITY SECURITY LIFE	FIDELITY SECURITY LIFE	38.76
GALLS, LLC	SHUGAR-VEST UNDER PAYMENT	945.19
GARBAGE GUYS	TRASH/REFRIG PICK UP	327.00
GREENFIELD ALEX	BOOT CAMP INSTRUCTOR JAN23	130.00
GRUNDMAYER GRACE	CIRL BBALL TIMEKEEPING/REFEREE	84.00

HAWKEYE TRUCK EQUIPMENT	TRIP/RETURN SPRING/EYEBOLT SET	77.00
HAWKINS, INC.	WATER CHEMICALS	5,623.88
HEARTLAND CO-OP	LP FILL	381.60
HOKEL MACHINE SUPPLY	FIRE EXT INSPECTION/SERVICE	848.92
HUNTRODS LILY	CIRL BBALL REFEREE TIMEKEEPER	196.00
HUNZMAN CURTIS	BASKETBALL REFEREE/TIME KEEPER	164.00
HUXLEY COMMUNICATIONS COOP	HUXLEY COMMUNICATIONS	1,512.63
INTEGRATED PRINT SOLUTIONS	COACHES SHIRTS	576.00
INTERSTATE BATTERIES	BATERIES FOR STREET SWEEPER	249.90
IOWA ONE CALL	EMAIL	99.90
JOHNSON FITNESS & WELLNESS	MATRIX ENDURANCE TREADMILL	5,309.00
JORGENSEN LEIF	BASKETBALL REFEREE	244.00
KELTEK INCORPORATED	KELTEK INCORPORATED	335.46
KEMPKER'S TRUE VALUE AND R	JANUARY 2023 BILL	393.65
KINZENBAW EVAN	CIRL BBALL REFEREE TIMEKEEPER	60.00
LETTOW, JOLENE	PARKING	8.50
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	835.54
MADRID AUTOMOTIVE	ANTIFREEZE	230.52
MARCO TECHNOLOGIES LLC	KONICA MINOLTA COPIER	307.92
MARCO, INC.	PRINTER COPIES	12.36
MARKS DYLAN	CIRL BBALL REFEREE TIMEKEEPER	730.00
MEMMER COLIN	REFEREE/TIME KEEPER	156.00
MENARDS	`CLEANER/WALLPLATE/MOTION SENS	125.14
MENARDS - AMES	BULBS/TOGGLE/COVER TOGGLE	265.55
MICROBAC LABORATORIES INC	WATER TESTING	23.50
MID-STATES ORGANIZED CRIME	YEARLY MEMBERSHIP RENEWAL	100.00
MIDWEST BREATHING AIR SYST	QUARTERLY AIR TESTING	188.50
MILLER ADDY	BASKETBALL TIMEKEEPER/REFER	195.00
MILLER CADEN	BASKETBALL REF/TIME KEEP/X35	735.00
MOORE CONNOR	CIRL BBAL REFEREE TIMEKEEPER	730.00
MUNICIPAL SUPPLY	AUTO 1/2 HP 10'CORD/SWITCH	723.80
NAPA AUTO PARTS	DOOR LOCK/DOOR HANDLE	307.00
NCL OF WISCONSIN, INC.	QA/QC TSS	23.99
NEVADA PARKS AND RECREATIO	'22 COMMUNITY FEES/BASKETBALL	700.00
NEW CENTURY FS INC	JANUARY 23 FULE BILL	3,581.29
OXEN TECHNOLOGY	MARCH BILLING/MICROSOFT 365	199.50
P & M APPAREL	AMBULANCE NAME PATCHES	75.00
PCC AN AMBULANCE BILLING S	OCTOBER BILLING 731	719.89
POMP'S TIRE SERVICE, INC.	TIRE REMOVAL	39.00
POSTMASTER	POSTMASTER	573.03
RELIANT FIRE APPARATUS	731 MAINTANCE	1,990.07
SAFE BUILDING COMPLIANCE &	JANUARY 2023 INSPECTIONS	2,943.05
STAPLES BUSINESS CREDIT	STAPLES ORDER 1/3/23	719.96
TASC - CLIENT INVOICES	FEB ADMIN FEES	157.04
USA BLUEBOOK	USA BLUEBOOK	836.65
VAN WALL	TURBO OIL LINE	71.38
VAN WERT COMPANY	METER BODY/PO 32614	413.08
VANMAANEN CATHY	PUPPET THEATER PURCHASE	50.00
VAUGHN JACOB	CIRL BBALL REFEREE/TIMEKEEPER	440.00
VEENSTRA & KIMM, INC.	ENGINEERING SERV/WATER TREATME	11,062.57
VERIZON WIRELESS	PUBLIC WORKS PHONES	365.65
VITZTHUM, KEITH	DNR TEST FEE REIMBURSEMENT	30.00
WACHA NICK	BASKETBALL REFEREE/TIME KEEPER	120.00
WILCOX DAVID	BOOT CAMP INSTRUCTOR JAN23	150.00
WINDSTREAM IOWA COMMUNICAT	POLICE PHONE	86.98
WOODBEEK TRAVIS	REIMBURSE FIRE CHIEF MEET FOOD	151.77
WOODRUFF CONSTRUCTION, LLC	PAYMENT #15/WATER PLANT IMPROV	421,189.15
ZIEGLER INC	NUTS/STUD SKID LOADER	44.82
TOTAL		\$516,228.06

BUSINESS ITEM:

Motion – Echer, second – Roberts to Approve Resolution No. 23-013 for Payment Application No. 15 for Water Treatment Plant Improvements Project. Roll Call: Roberts, Echer, Kuhn, Thompson voted yes. Motion carried.

Motion – Kuhn, second – Echer to Approve Resolution No. 23-014 to Set Date of Public Hearing for Annexation of Property Owned by Rick J. Sheldahl and Lisa L. Sheldahl. Agreement was provided to property owners and agreed upon. Hearing set for March 28 council meeting. Roll Call: Thompson, Kuhn, Echer, Roberts voted yes. Motion carried.

Motion - Roberts, second – Thompson to Approve Resolution No. 23-015 for Master Plan for 120 South LLC Development. Roll Call: Kuhn, Thompson, Roberts, Echer voted yes. Motion carried.

Motion – Echer, second – Roberts to Approve Resolution No. 23-016 for Contract with Veenstra & Kimm Inc. for Engineering Services for Construction Review of 120 South LLC Development. Roll Call: Kuhn, Echer, Roberts, Thompson voted yes. Motion carried.

Motion – Roberts, second - Echer on Resolution No. 23-017 for Off-Site Sewer and Water Construction Plans for 120 South LLC. Roll Call: Roberts, Echer, Kuhn, Thompson voted yes. Motion carried.

INFORMATIONAL ITEMS:

- FY24 Budget - Council was presented with revised FY24 budget. Further discussion will be held at March 7 work session.
- Capital Improvement Plan (CIP) - Council was provided most recent copy of document. Topic to be placed on March 7 work session agenda.
- Annual Financial Report (AFR) – FY22 report submitted to State.

ADJOURNMENT: Motion – Roberts, second – Echer to adjourn meeting at 7:50 pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R, Lettow, City Clerk