



## HUXLEY

— HEART OF THE PRAIRIE —

### **CITY COUNCIL MEETING NOTICE** **TUESDAY, NOVEMBER 22, 2022, 6:00 P.M.**

#### **CITY COUNCIL CHAMBERS**

### **AGENDA**

**1) CALL TO ORDER REGULAR MEETING: ROLL CALL**

**2) APPROVE AGENDA AS PRESENTED AND/OR AMENDED**

**3) PUBLIC COMMENT (5 MINUTE TIME LIMIT FOR ITEMS NOT ON THIS AGENDA)**

**4) PUBLIC HEARING**

Consideration of Proposed Amendment to City of Huxley City Code Chapter 165.26, R-5 District, Planned Unit Development District Zoning Regulations

**5) CONSENT AGENDA – *These are routine business items and will be acted upon by one Roll Call Vote without separate discussion unless a Councilmember or citizen requests an item to be removed or considered separately.***

- a. Approve Minutes from November 8, 2022 Council Meeting
- b. Approve Payment of Bills
- c. Approve Resolution No. 22-091 to Authorize the Addition of Nathan Albaugh as a Signatory
- d. Approve Resolution No. 22-092 for Payment Application No. 2 for Huxley Shallow Well No. 7

**6) BUSINESS ITEMS**

- a. Approve Resolution No. 22-093 to Approve Site Plan for Fjeldberg Church Addition
- b. Approve Resolution No. 22-094 for Story County Subdivision Two Mile Review of Oak Bend Residential Parcel Subdivision
- c. Approve First Reading of Ordinance No. 528 to Amend City of Huxley City Code Chapter 165.26, R-5 District, Planned Unit Development District Zoning Regulations
- d. Waive Second and Third Readings of Ordinance No. 528 to Amend City of Huxley City Code Chapter 165.26, R-5 District, Planned Unit Development District Zoning Regulations
- e. Approve Resolution No. 22-095 to Adopt Master Trail Plan

**7) DEPARTMENT, COUNCIL AND MAYOR REPORTS**

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Monday morning preceding Tuesday's council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

# **Consent Agenda**

## HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, November 8, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:03 pm.

**ROLL CALL:** Kuhn, Echer, Thompson, Roberts, Pilcher

**AGENDA APPROVAL:** Motion by Pilcher, second by Thompson to approve agenda as presented. Roll Call: Kuhn, Echer, Thompson, Roberts, Pilcher voted yes. Motion carried.

**CITY STAFF PRESENT:** Jolene Lettow - City Clerk, Jeff Peterson – Public Works Director, Heather Denger – Parks and Recreation Director, Cathy Van Maanen, Library Director, Gerry Stoll – Police Chief, Nathan Albaugh – Police Sergeant, Travis Woodbeck – Fire Chief

**CONSULTANT:** Forrest Aldrich – City Engineer/V & K, Matt O’Hollearn – city attorney/Brick Gentry

**CONSENT AGENDA:** Motion by Pilcher, second by Roberts to Approve Consent Agenda Items as Listed:

- a. Approve Minutes from October 25, 2022 Council Meeting and November 1, 2022 Work Session
- b. Approve Payment of Bills
- c. Motion to Approve Resolution No. 22-089 to Set Hearing Date of November 22<sup>nd</sup> for Proposed Amendment to City of Huxley City Code Chapter 165.26, R-5 District, Planned unit Development District Zoning Regulations
- d. Approve Resolution No. 22-090 for Payment of Pay Application No. 12 for Water Treatment Plant Improvements Project
- e. Motion to Approve Appointment of Dan Nebbe to Zoning Board of Adjustment Commission
- f. Motion to Approve the Appointment of the Following Personnel to the Fire Department:
  - Matt Beerbower
  - Kelli Andersen
  - Kevin Wood
  - Dane Ownes
  - McKenna Woodbeck

Roll Call: Echer, Kuhn, Thompson, Roberts, Pilcher voted yes. Motion carried.

### Claims:

|                            |                                |           |
|----------------------------|--------------------------------|-----------|
| ACCUJET LLC                | JET/VAC YEARLY VAC LIFT STATIO | 14,879.37 |
| AFLAC                      | AFLAC                          | 108.48    |
| AMERICAN SECURITY CABINETS | RX DROPBOX TOTE                | 75.73     |
| AMES ECONOMIC DEVELOPMENT  | 222/23 CONTRACT FOR SERVICE    | 31,500.00 |
| BCPAA                      | PARTY IN THE PARK-AUGUST       | 300.00    |
| BUD'S AUTO REPAIR INC      | 12 TAHOE/21 FORD/16 FORD       | 2,552.41  |
| CENTRAL IOWA LAWN & HOME C | BAD BOY MOWER PARTS            | 770.28    |
| COMPASS MINERALS AMERICA   | FUEL SURCHARGE                 | 4,419.87  |
| DAVIS WILCOX               | BOOT CAMP INSTRUCTION          | 120.00    |
| DELTA DENTAL PLAN OF IOWA  | DENTAL INSURANCE               | 715.36    |
| DMF GARDENS                | TREE SALE 2022                 | 2,968.00  |
| EBS                        | MEDICAL INSURANCE              | 9,377.53  |
| EDWARD JONES               | IRA                            | 125.00    |
| FIDELITY SECURITY LIFE     | VISION INS                     | 150.30    |
| GALLS, LLC- DBA CARPENTER  | UNIFORM-MARCHESANO/PATCHES     | 187.47    |
| GRAINGER                   | Y STRAINER                     | 207.13    |
| GREAT-WEST LIFE & ANNUITY  | DEFERRED COMPENSATION          | 136.54    |
| GREENFIELD ALEX            | BOOT CAMP INSTRUCTOR SEPT 22   | 115.00    |
| GREENLAND HOMES            | 416 WESTWOOD DR REFUND         | 1,000.00  |
| HUXLEY COMMUNICATIONS COOP | SEPTEMBER 2022                 | 1,531.51  |
| IABEA                      | 5 REGISTRATIONS FOR MEETING    | 200.00    |
| INTERNAL REVENUE SERVICE   | FED WITHOLDING TAX             | 15,386.25 |
| IOWA DOT                   | HEAT SHRINK/TRASH BAGS         | 78.28     |
| IOWA MUN. WORKERS' COMP. A | WORK COMP PAYMENT #4 22-23     | 3,220.00  |
| IOWA PRISON INDUSTRIES     | STREET SIGNS                   | 177.00    |

|                            |                                |              |
|----------------------------|--------------------------------|--------------|
| IPERS                      | IPERS                          | 10,243.39    |
| KEMPKER'S TRUE VALUE AND R | SEPTEMBER 2022 BILL            | 569.49       |
| LINCOLN FINANCIAL GROUP    | DISABILITY INSURANCE           | 682.71       |
| MANATTS                    | 1.5CY OF C-4 CONCERT CAMPUS DR | 348.75       |
| MARCO TECHNOLOGIES LLC     | PRINTER CONTRACT PAYMENT       | 317.92       |
| MEGAN BRENDLAND            | USPS CERT MAIL REIMBURSEMENT   | 7.85         |
| MENARDS                    | TOILET SEATS 4                 | 160.23       |
| MENARDS - AMES             | DOWNSPOUT/ BLEACH/ GUTTER      | 691.11       |
| MIDWEST BREATHING AIR SYST | QUARTERLY AIR TESTING          | 188.50       |
| MIDWEST UNDERGROUND        | 2 NOZZLES FOR POTHOLER         | 156.66       |
| MISCELLANEOUS VENDOR       | REIS, AMBER :US REFUND         | 25.26        |
| MUNICIPAL SUPPLY           | POLY RINGS                     | 615.60       |
| NATIONAL PUBLIC SAFETY INF | NATIONAL DIRECTORY             | 159.00       |
| OXEN TECHNOLOGY            | OCTOBER ONLINE PLAN/STOREAGE   | 243.25       |
| POMP'S TIRE SERVICE, INC.  | 2 JETTER TIRES                 | 196.00       |
| SAGE HOMES, INC.           | 527 WALNUT PERMIT REFUND       | 1,000.00     |
| SPRAYER SPECIALTIES INC.   | NOXXLE CAP, SPRAY TIP          | 81.55        |
| STAPLES BUSINESS CREDIT    | STAPLES BUSINESS CREDIT        | 646.74       |
| STREICHER'S                | VEST CARRIER/ OC               | 317.24       |
| TASC                       | FLEX BENEFIT PLANS             | 754.13       |
| TONYA BECKER               | TRX FUSION INSTRUCTOR SEPT22   | 90.00        |
| TRAVIS WOODBECK            | MILEAGE- TRUCK APPROVAL        | 616.88       |
| TREASURER, STATE OF IOWA   | STATE WITHHOLDING              | 2,535.00     |
| U.S. CELLULAR              | 731 CELL PHONE                 | 188.70       |
| VERIZON WIRELESS           | POLICE PHONE                   | 482.94       |
| PAYROLL EXPENSE            |                                | 63,701.78    |
| TOTAL                      |                                | \$111,620.41 |

**INFORMATIONAL ITEMS:** Budget work session scheduled for next work session.

**ADJOURNMENT:** Motion – Pilcher, second – Roberts to adjourn meeting at 6:23pm. 5 ayes, 0 nays. Motion carried.

**WORK SESSION:**

Trail Master Plan – Forrest Aldrich, city engineer, presented council with existing plan and proposed changes to plan. Council discussed revisions. City engineer to develop revised Master Plan for council to adopt at future meeting.

120 South LLC Development Agreement – Council, 120 South LLC developer and attorney, discussed future plans for development and preliminary development agreement. Council directed staff to work with counsel to begin Urban Renewal process.

**ADJOURNMENT:** Motion – Pilcher, second – Echer to adjourn at 7:21pm

Attest:

\_\_\_\_\_  
Kevin Deaton, Mayor

\_\_\_\_\_  
Jolene R. Lettow, City Clerk

**COUNCIL CLAIMS**

**11/22/2022**

| <b>Vendor</b>                 |                                | <b>Amount</b>     |
|-------------------------------|--------------------------------|-------------------|
| Arnold Motor Supply           | Fuel filters                   | \$515.12          |
| Automatic Systems Co.         | Plant operations               | \$267.50          |
| Bound Tree Medical            | Sharps container               | \$17.58           |
| Cardmember Services-Visa      |                                |                   |
|                               | SAMS CLUB MEMBERSHIP RENEWAL   | \$110.00          |
|                               | WEF MEMBERSHIP (JEFF)          | \$95.00           |
|                               | ZOOM                           | \$114.95          |
|                               | AMAZON PRIM JEFF               | \$16.04           |
|                               | IA DCI BACKGROUND CHECK-DOWENS | \$15.00           |
|                               | F250 HANDLE                    | \$40.24           |
|                               | 32GB FLASH DRIVE               | \$30.88           |
|                               | 50 PACK GEO FILTERS            | \$69.54           |
|                               | NYLON AND BRASS HAMMER         | \$23.13           |
|                               | REPAIR CITY PHONE              | \$109.99          |
|                               | JEFF WORK PANTS-DULUTH         | \$98.43           |
|                               | JEFF WORK PANTS-DULUTH         | \$98.34           |
|                               | NATA FIRE SCHOOL HAWKINS-CANCE | \$120.00          |
|                               | 3YR SENSOR RX DROPBOX          | \$199.95          |
|                               | VENDING                        | \$162.78          |
|                               | CLEAR COAT FOR ROCK            | \$162.25          |
|                               | 2023 AMAZON- STICKY NOTES      | \$7.95            |
|                               | TOILET PAPER HOLDERS/RESTROOM  | \$78.76           |
|                               | POSTAGE                        | \$16.40           |
|                               | BACKGROUND CHECK S.BARTLESON   | \$15.00           |
|                               | AMAZON 2023 CALENDARS X2       | \$47.80           |
|                               | TOILET FLUSHER                 | \$34.95           |
|                               | VENDING                        | \$254.20          |
|                               | BUDGET WORKSHOP                | \$50.00           |
|                               | IRWA Annual MEMBERSHIP         | \$325.00          |
|                               | TAZER P26X REPLACEMENT         | \$699.00          |
|                               | HOT WATER HEATER- LABOR & MATE | \$332.19          |
|                               | HOTEL FOR BUBBA SORENSON       | \$638.40          |
|                               | INCODE PAYROLL TRAINING        | \$750.00          |
|                               | SPOOKTACULAR-SAMS CLUB         | \$119.84          |
|                               | GABEFLYNN BOOKS ILA            | \$50.00           |
|                               | FAREWAY                        | \$17.98           |
|                               | USPS                           | \$34.54           |
|                               | REFUND HOTEL RITA CONFERENCE   | \$115.00 C        |
|                               | MEMBERSHIP FEE CREDIT CARD     | \$99.00           |
|                               | WALL CALENDARS                 | \$37.98           |
|                               | AMAZON ORDER                   | \$83.06           |
|                               | RETURN AMAZON                  | \$37.98 C         |
|                               | <b>VISA Total</b>              | <b>\$5,005.72</b> |
| Central Pump & Motor, LLC     | Buna Spool Kit                 | \$2,568.75        |
| City of Ames                  | Landfill Fees                  | \$17,598.00       |
| Computer Resource Specialists | Computer Help                  | \$472.50          |

# COUNCIL CLAIMS

11/22/2022

|                                |                                   |                    |
|--------------------------------|-----------------------------------|--------------------|
| Consumers Energy               | October Energy Bill               | \$10,186.10        |
| Cross Technologies, INC        | Mettler Scale Cal                 | \$190.00           |
| Dorsey & Whitney               | Legal Services                    | \$13,086.00        |
| Gall's                         | Police Uniforms                   | \$686.08           |
| Garbage Guys                   | Trash Pickup                      | \$610.00           |
| Gerald Caligiuri               | Reimbursment                      | \$42.95            |
| Hach Company                   | Ammonia                           | \$312.92           |
| I-80 Concrete                  | Concrete                          | \$797.50           |
| Integrated Print Solutions     | Basketball Jerseys                | \$1,248.00         |
| Interstate Battery             | Battery Tender                    | \$39.95            |
| Iowa DOT                       | Trash Bags                        | \$166.74           |
| Iowa Firefighters Association  | IFFA Dues                         | \$301.00           |
| Iowa Workers Mun. Comp Assoc   | Work Comp payment                 | \$3,220.00         |
| Iowa Prison Industries         | Street Signs                      | \$73.60            |
| Jonathan Philgreen             | Permit Refund 513 Oak Blvd        | \$1,000.00         |
| Marco INC                      | Copies-City Hall                  | \$11.26            |
| Mark & Wendy Stenberg          | Install Concrete                  | \$845.00           |
| Mcfarland Clinic               | Med Director Payment-Dr. Flugrad  | \$300.00           |
| Menards-Ames                   | Soder Kit                         | \$47.57            |
| Microbac Laboratories INC      | Water Testing                     | \$2,297.75         |
| Mid-Iowa Solid Waste Equipment | 4 Segment Gutter Broom x2         | \$424.74           |
| Midwest Alarm Services         | Fire Alarm Monitoring             | \$518.49           |
| Municipal Emergency SVCS       | Calibration Gas-4gas monitor      | \$313.17           |
| New Century FS                 | City Fuel useage                  | \$6,253.10         |
| Otis Elevator Company          | Fuel Impact Fee                   | \$125.00           |
| Oxen                           | Email help/monthly fee            | \$462.00           |
| PCC                            | September Ambulance Billing       | \$145.43           |
| Pepsi-Cola                     | Vending                           | \$374.75           |
| Pitts Lawn and Tree Services   | 912 Pine Valley- Drecho Removal   | \$600.00           |
| Plumb Supply Companyq          | Washer/Spud CPLG/Fix Toilet       | \$22.78            |
| Racom                          | Radio Antennas x6                 | \$180.00           |
| Relaint Fire Apparatus         | 206 Repairs                       | \$1,226.77         |
| Robb. Betty                    | IEMSA Reimbursment                | \$255.00           |
| Safe Building                  | Building Permits                  | \$18,602.93        |
| Staples                        | Office Supplies/S.Bartleson/3C's  | \$448.26           |
| Stoll, Gerald                  | Toilet repair kit-Reimbursment    | \$22.03            |
| Story County Recorder          | Legal recording                   | \$88.00            |
| Verizon Wireless               | Public Works Phone Bill           | \$365.73           |
| Washer Systems of Iowa, INC    | 3600 PSI Unloader for Powerwasher | \$97.88            |
| Windstream Iowa Communications | Police Phone                      | \$84.87            |
|                                | <b>Total</b>                      | <b>\$92,518.52</b> |

**RESOLUTION NO. 22-091**

**RESOLUTION APPROVING AND AUTHORIZING THE ADDITION OF SIGNATORIES**

**WHEREAS**, from time to time it becomes necessary to update the list of authorized signatories with banks where the city has designated depositories; and

**WHEREAS**, in October 2022 the City Council updated the depository/signatory resolution designating the location and the maximum amount where City funds can be placed and signatories; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA**, that the City of Huxley's City Council does hereby need to add a signatory due to an existing signatory's medical leave and resignation; and

**FURTHERMORE**, the following staff person is hereby authorized as a signatory for each depository and as such may deposit funds and sign checks for the City of Huxley.

**Authorized Signatory:** Nathan Albaugh

**PASSED, ADOPTED AND APPROVED** this 22<sup>nd</sup> day of November, 2022

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 22-091** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22<sup>nd</sup> day of November, 2022.

\_\_\_\_\_  
Kevin Deaton, Mayor

ATTEST:

\_\_\_\_\_  
Jolene R. Lettow, City Clerk

**RESOLUTION NO. 22-092**

**RESOLUTION APPROVING PAYMENT APPLICATION NO. 2 FOR THE  
WATER SYSTEMS IMPROVEMENT, SHALLOW WELL NO. 7 PROJECT**

WHEREAS, on October 12, 2021 by Resolution No. 21-085, City Council approved the notice to proceed, contract, and bond with a general contractor and authorized Mayor to execute the contract with Northway Well & Pump Company for the Water Systems Improvement, Shallow Well No. 7 project and;

WHEREAS, Veenstra & Kimm, Inc. has reviewed the 2nd payment application in the amount of \$114,420.38 and recommends payment.

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of the City of Huxley, Iowa, as follows:

Payment No. 2 in the amount of \$114,420.38 is hereby approved.

| <b>Roll Call</b> | <b>Aye</b> | <b>Nay</b> | <b>Absent</b> |
|------------------|------------|------------|---------------|
| Rory Echer       | _____      | _____      | _____         |
| David Kuhn       | _____      | _____      | _____         |
| Nikolas Pilcher  | _____      | _____      | _____         |
| Tracey Roberts   | _____      | _____      | _____         |
| Kevin Thompson   | _____      | _____      | _____         |

***PASSED, ADOPTED AND APPROVED*** this 22<sup>nd</sup> day of November 2022.

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 22-092** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22<sup>nd</sup> day of November 2022.

\_\_\_\_\_  
Kevin Deaton, Mayor

ATTEST:

\_\_\_\_\_  
Jolene R. Lettow, City Clerk



**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320  
515-255-8000 • 515-225-7848(FAX) 800-241-8000(WATS)

**PAY ESTIMATE NO. 2**

Date: November 17, 2022

|                              |   |                  |            |  |
|------------------------------|---|------------------|------------|--|
| Project Title                | Water System Improvements, Shallow Well No. 7 |                  | Contractor | Northway Well & Pump Company<br>100 N 6th Street<br>Waukee, IA 50263 |
|                              | Huxley, Iowa                                  |                  |            |  |
| Orig. Contract Amount & Date | \$593,914.00                                  | October 12, 2021 | Pay Period | October 1, 2022 through October 31, 2022                             |

## BID ITEMS

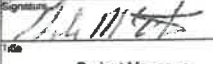
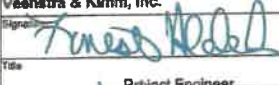


|    |                                      |      | BID ITEMS          |               |                |                    |                 |  |
|----|--------------------------------------|------|--------------------|---------------|----------------|--------------------|-----------------|--|
|    | Description                          | Unit | Estimated Quantity | Unit Price    | Extended Price | Quantity Completed | Value Completed |  |
|    |                                      |      |                    |               |                |                    |                 |  |
| 1  | Mobilization                         | LS   | 100%               | \$ 75,500.00  | \$ 75,500.00   | 100%               | \$75,500.00     |  |
| 2  | Drill Hole - 38" Diameter            | LF   | 90                 | \$ 400.00     | \$ 36,000.00   | 74                 | \$29,600.00     |  |
| 3  | Casing Pipe - 16" Diameter           | LF   | 75                 | \$ 125.00     | \$ 9,375.00    | 47                 | \$5,875.00      |  |
| 4  | Well Screen - 16" Diameter           | LF   | 30                 | \$ 305.00     | \$ 9,150.00    | 30                 | \$9,150.00      |  |
| 5  | Gravel Pack                          | LS   | 100%               | \$ 9,688.00   | \$ 9,688.00    | 100%               | \$9,688.00      |  |
| 6  | Cement Grout                         | LS   | 100%               | \$ 5,250.00   | \$ 5,250.00    | 100%               | \$5,250.00      |  |
| 7  | Pump Test Set Up                     | LS   | 100%               | \$ 4,000.00   | \$ 4,000.00    | 100%               | \$4,000.00      |  |
| 8  | Well Development                     | LS   | 100%               | \$ 2,500.00   | \$ 2,500.00    | 100%               | \$2,500.00      |  |
| 9  | Test Pumping                         | HR   | 24                 | \$ 275.00     | \$ 6,600.00    | 24                 | \$6,600.00      |  |
| 10 | Well Pump                            | LS   | 100%               | \$ 40,000.00  | \$ 40,000.00   | 0%                 | \$0.00          |  |
| 11 | Pitless Adapter                      | LS   | 100%               | \$ 29,592.00  | \$ 29,592.00   | 100%               | \$29,592.00     |  |
| 12 | Discharge Column Pipe - 8 " Diameter | LF   | 45                 | \$ 86.00      | \$ 3,870.00    | 0                  | \$0.00          |  |
| 13 | Sitework                             | LS   | 100%               | \$ 38,115.00  | \$ 38,115.00   | 50%                | \$19,057.50     |  |
| 14 | Meter Pit                            | LS   | 100%               | \$ 25,200.00  | \$ 25,200.00   | 50%                | \$12,600.00     |  |
| 15 | Raw Water Main - 12" Diameter        | LF   | 320                | \$ 106.00     | \$ 33,920.00   | 320                | \$33,920.00     |  |
| 16 | Hydrant Assembly                     | EA   | 1                  | \$ 7,140.00   | \$ 7,140.00    | 1                  | \$7,140.00      |  |
| 17 | Gate Valve - 8"                      | EA   | 1                  | \$ 2,100.00   | \$ 2,100.00    | 1                  | \$2,100.00      |  |
| 18 | Connection to Existing System        | LS   | 100%               | \$ 7,875.00   | \$ 7,875.00    | 100%               | \$7,875.00      |  |
| 19 | Electrical                           | LS   | 100%               | \$ 233,189.00 | \$ 233,189.00  | 0%                 | \$0.00          |  |
| 20 | Construction Staking                 | LS   | 100%               | \$ 2,500.00   | \$ 2,500.00    | 0%                 | \$0.00          |  |
| 21 | Granular Surfacing                   | TONS | 325                | \$ 38.00      | \$ 12,350.00   | 0                  | \$0.00          |  |

### Materials Stored Summary

|                               | Number of Units | Unit Price | Extended Cost |
|-------------------------------|-----------------|------------|---------------|
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
|                               |                 |            |               |
| <b>TOTAL MATERIALS STORED</b> |                 |            | <b>\$0.00</b> |

| SUMMARY                              |        |  |  |                 |
|--------------------------------------|--------|--|--|-----------------|
|                                      |        | Contract Price                               |  | Value Completed |
| Original Contract Price              |        | \$593,814.00                                 |  | \$260,447.50    |
| Approved Change Order (list each)    | No. 1  |  |  |                 |
|                                      | No. 2  |  |  |                 |
|                                      | No. 3  |  |  |                 |
|                                      | No. 4  |  |  |                 |
| Revised Contract Price               |        | \$593,814.00                                 |  | \$260,447.50    |
|                                      |        | Materials Stored                             |  | \$0.00          |
|                                      |        | Value of Completed Work and Materials Stored |  | \$260,447.50    |
|                                      |        | Less Retained Percentage (5%)                |  | \$13,022.38     |
|                                      |        | Net Amount Due This Estimate                 |  | \$247,425.13    |
| Less Estimate(s) Previously Approved | No. 1  | \$133,004.75                                 |  |                 |
|                                      | No. 2  |  |  |                 |
|                                      | No. 3  |  |  |                 |
|                                      | No. 4  |  |  |                 |
|                                      | No. 5  |  |  |                 |
|                                      | No. 6  |  |  |                 |
|                                      | No. 7  |  |  |                 |
|                                      | No. 8  |  |  |                 |
|                                      | No. 9  |  |  |                 |
|                                      | No. 10 |  |  |                 |
|                                      |        | Total Previously Approved                    |  | \$133,004.75    |
| Percent Complete                     | 44%    | Amount Due This Estimate                     |  | \$114,420.38    |

The amount \$114,420.38 is recommended for approval for payment in accordance with the terms of the Contract.

|   |  |  |
|---|--|--|
| <b>Prepared By:</b><br>Northway Well & Pump Company<br>Signature: <br>Title: Project Manager<br>Date: 11/17/2022 | <b>Recommended By:</b><br>Veenstra & Kimm, Inc.<br>Signature: <br>Title: Project Engineer<br>Date: 11/17/2022 | <b>Approved By:</b><br>City of Huxley<br>Signature: <br>Title: Mayor<br>Date:<br><br>Signature: <br>Title: Public Works Director<br>Date: 11/17/2022 |
|---|--|--|

# **Business Items**

**RESOLUTION NO. 22-093**

**RESOLUTION APPROVING FJELDBERG CHURCH SITE PLAN**

WHEREAS, Korey Marsh from Snyder & Associates engineering firm has submitted site plan materials for City of Huxley review for the Fjeldberg Lutheran Church Site Plan; and,

WHEREAS, the site plan is being submitted for the purpose of an addition to the church; and

WHEREAS, the Planning & Zoning Commission reviewed the site plan at their November 21st, 2022 meeting and recommends approval; and,

**NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:**  
Approval of the Site Plan is hereby granted as follows:

| <b>Roll Call</b> | <b>Aye</b> | <b>Nay</b> | <b>Absent</b> |
|------------------|------------|------------|---------------|
| Tracey Roberts   | _____      | _____      | _____         |
| David Kuhn       | _____      | _____      | _____         |
| Niko Pilcher     | _____      | _____      | _____         |
| Rory Echer       | _____      | _____      | _____         |
| Kevin Thompson   | _____      | _____      | _____         |

***PASSED AND APPROVED*** this 22<sup>nd</sup> day of November 2022.

**APPROVAL BY MAYOR**

I hereby execute the foregoing **Resolution No. 22-093** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22<sup>nd</sup> day of November 2022.

\_\_\_\_\_  
Kevin Deaton, Mayor

ATTEST:

\_\_\_\_\_  
Jolene R. Lettow, City Clerk



**VEENSTRA & KIMM INC.**

3000 Westown Parkway  
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000  
[www.v-k.net](http://www.v-k.net)

November 18, 2022

Don Marner  
Snyder & Associates  
2727 SW Snyder Blvd.  
P.O. Box 1159  
Ankeny, IA 50021-0974

HUXLEY, IOWA  
FJELDBERG LUTHERAN CHURCH  
REVISED SITE PLAN REVIEW

We have reviewed the Fjeldberg Lutheran Church revised site plan and find it acceptable.

If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

Forrest S. Aldrich

FSA:rsb  
45229-080

cc: Jeff Peterson, City of Huxley (e-mail)  
Keith Vitzthum, City of Huxley (e-mail)  
Mat Kahler, City of Huxley (e-mail)  
AJ Strumpfer, City of Huxley (e-mail)  
Amy Kaplan, City of Huxley (e-mail)

## CITY OF HUXLEY, STORY COUNTY, IOWA



NOT TO SCALE

**OWNER / DEVELOPER**  
FJELDBERG LUTHERAN CHURCH  
208 N 2ND AVE  
HUXLEY, IA, 50124

| SHEET INDEX  |                        |
|--------------|------------------------|
| Sheet Number | Sheet Title            |
| C100         | TITLE SHEET            |
| C101         | PROJECT INFORMATION    |
| C102         | EXISTING CONDITIONS PL |
| C200         | DEMOLITION PLAN        |
| C300         | DIMENSION PLAN         |
| C400         | GRADING PLAN           |
| C500         | LANDSCAPE PLAN         |

**WORLD**  
417 Lehigh Ave  
Suite 205  
Poughkeepsie, NY 12601  
Fax 914/236-0008

**WORLD**  
417 Lehigh Ave  
Suite 205  
Poughkeepsie, NY 12601  
Fax 914/236-0008

Hudson, Iowa  
Fjeldborg Lutheran Church[illegible]

C100













| PLANT SCHEDULE                |     |                          |                            |             |                     |
|-------------------------------|-----|--------------------------|----------------------------|-------------|---------------------|
| QTY                           | KEY | BOTANICAL NAME           | COMMON NAME                | NETAL. SIZE | COMMENTS            |
| GROUP TREES                   |     |                          |                            |             |                     |
| 2                             | AR  | Aster rubrum             | RED MAPLE                  | 12" CAL.    | BAB                 |
| 1                             | OR  | Quercus bicolor          | SWAMP WHITE OAK            | 12" CAL.    | BAB                 |
| CONFIDENTIAL TREES            |     |                          |                            |             |                     |
| 3                             | AC  | Alnus incana             | WHITE FR.                  | 8 HT.       | BAB                 |
| 4                             | TD  | Taxodium distichum       | BALD CYPRESS               | 8 FT.       | BAB                 |
| ORNAMENTAL TREES              |     |                          |                            |             |                     |
| 2                             | SM  | Fraxinus americana       | HUTCHINSONIA SERVICE BERRY | 8 FT.       | BAB, MULTITRUNK     |
| 2                             | DC  | Carolinianus             | EASTERN REDBUD             | 12" CAL.    | BAB, MULTITRUNK     |
| SHRUBS                        |     |                          |                            |             |                     |
| 4                             | SE  | Carolinianus             | YELLOW PINK DOGWOOD        | 30" HT.     | RE CONT. (1/2 D.O.) |
| 11                            | EA  | Euonymus alatus          | SWAMP BURNING BUSH         | 30" HT.     | RE CONT. (1/2 D.O.) |
| 13                            | BP  | Syringa 'Purpurea'       | BLOOMING LILAC             | 30" HT.     | RE CONT. (1/2 D.O.) |
| 5                             | VC  | Viburnum cuneifolium     | KOREAN SPICE VIBURNUM      | 30" HT.     | RE CONT. (1/2 D.O.) |
| ORNAMENTAL GRASSES/PERENNIALS |     |                          |                            |             |                     |
| 13                            | CL  | Coreopsis lanceolata     | LANCELEAF COREOPSIS        | 30" HT.     | RE CONT. (1/2 D.O.) |
| 8                             | HE  | Hemerocallis 'Stargazer' | DAY LILY                   | 30" HT.     | RE CONT. (1/2 D.O.) |
| 2                             | HF  | Hebe 'Spiral'            | HEBE                       | 30" HT.     | RE CONT. (1/2 D.O.) |
| 7                             | PJ  | Paniclea virginica       | NORTHERN BENTGRASS         | 30" HT.     | RE CONT. (1/2 D.O.) |

NOTE: IF THERE IS A DISCREPANCY BETWEEN THE SCHEDULE QUANTITY AND QUANTITY OF PLANT STOCKS SHOWN ON PLAN, THE QUANTITY OF STOCKS SHOWN SHALL GOVERN. CONTRACTOR IS RESPONSIBLE FOR VERIFYING FINAL PLANT QUANTITIES PRIOR TO BIDDING.

#### LANDSCAPE PLAN GENERAL NOTES

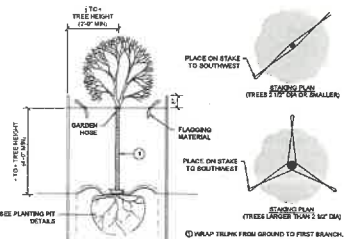
- THE UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND/OR RECORD DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEY FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED.
- NOTIFY UTILITY OWNERS PRIOR TO BEGINNING ANY CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR DETERMINING EXISTENCE, EXACT LOCATION AND DEPTH OF ALL UTILITIES. AVOID DAMAGE TO UTILITIES AND SERVICES DURING CONSTRUCTION. ANY DAMAGE DUE TO THE CONTRACTOR'S CARELESSNESS SHALL BE CORRECTED AT THE CONTRACTOR'S EXPENSE. COORDINATE AND COOPERATE WITH UTILITY COMPANIES DURING CONSTRUCTION.
- ALL PLANT MATERIAL SHALL AT LEAST MEET MINIMUM REQUIREMENTS SHOWN IN THE "AMERICAN STANDARDS FOR NURSERY STOCK" (LATEST EDITION).
- CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIAL FOR ONE YEAR, UNLESS SPECIFIED OTHERWISE.
- TREES SHALL HAVE A 7" DIAMETER MULCH RING WITH 4-INCH DEPTH GRADE-OUT EDGE.

#### LANDSCAPE PLAN CONSTRUCTION NOTES

- MULCH BED: PROVIDE THE FOLLOWING:
  - BREKIDGEE MULCH (8" DEPTH) DO NOT USE WELDED-WIRE FABRIC AS AN UNDERLAY. TAPE MULCH DEPTH TOWARDS BED BORDERS AND PERIMETER EDGE. EXPOSURE 4-INCH HEIGHT AT EDGE.
- TURF ESTABLISHMENT: PROVIDE THE FOLLOWING:
  - HYPERCALICALLY REED ALL AREAS DISTURBED BY CONSTRUCTION BY USING BONDED-FIBER NATRICE WITH TYPE 1 PERMANENT LAWN SEEDING.

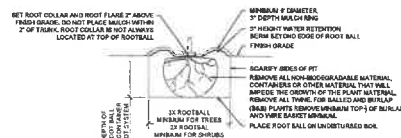
#### PLANTING PLAN REQUIREMENTS

- UNIFORM REQUIREMENTS AND QUALITY:
- NO QUANTITY GUARANTEE SHALL APPLY TO THIS SITE.



#### DECIDUOUS TREES STAKING DETAIL

NO SCALE



#### PLANTING PIT DETAILS

NO SCALE

**10-FOLD**  
ARCHITECTURE & ENGINEERING

PROJECT: FELDBERG LUTHERAN CHURCH  
SHEET: 10-1  
DATE: 10/1/2010  
DRAWN BY: J. H. HUBBARD  
CHECKED BY: J. H. HUBBARD  
APPROVED BY: J. H. HUBBARD

**NOT FOR CONSTRUCTION**

Feldberg Lutheran Church  
Hudson, Iowa

| PROJECT | DATE      | BY            | CHK | APP |
|---------|-----------|---------------|-----|-----|
| 10-1    | 10/1/2010 | J. H. HUBBARD |     |     |

C500

## RESOLUTION NO. 22-094

### RESOLUTION APPROVING OAK BEND ROAD RESIDENTIAL SUBDIVISION FINAL PLAT (STORY COUNTY SUBDIVISION TWO MILE REVIEW)

WHEREAS, Story County Planning and Development received a subdivision application from 55703 Oak Bend Road which is within two (2) miles of Huxley corporate boundary and thus, requires a review from the City of Huxley; and,

WHEREAS, the Plat being submitted includes one additional lot for a residential dwelling, with access taken from an easement over an existing driveway.

WHEREAS, the Planning & Zoning Commission reviewed and recommended Council approval of the Plat at their November 21, 2022 meeting; and

**NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:**

Approval of the Oak Bend Road Final Plat as presented.

| Roll Call      | Aye | Nay | Absent |
|----------------|-----|-----|--------|
| Tracey Roberts | ___ | ___ | ___    |
| David Kuhn     | ___ | ___ | ___    |
| Niko Pilcher   | ___ | ___ | ___    |
| Rory Echer     | ___ | ___ | ___    |
| Kevin Thompson | ___ | ___ | ___    |

***PASSED AND APPROVED*** this 22<sup>nd</sup> day of November 2022.

#### **APPROVAL BY MAYOR**

I hereby execute the foregoing **Resolution No. 22-094** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22<sup>nd</sup> day of November 2022.

\_\_\_\_\_  
Kevin Deaton, Mayor

ATTEST:

\_\_\_\_\_  
Jolene Lettow, City Clerk



## ORDINANCE NO. 528

### AN ORDINANCE REVISING R-5 DISTRICT – PLANNED UNIT DEVELOPMENT DISTRICT REGULATIONS

BE IT ENACTED by the City Council of Huxley, Iowa:

**SECTION ONE:** The Code of Ordinances of the City Huxley, Chapter 165.26 shall be and is hereby amended by repealing the stricken language as follows:

~~165.26 R-5 District – Planned Unit Development District.~~ The R-5 District is intended and designed to provide a means for the development of large tracts of land on a unit basis, allowing greater flexibility and diversification of land uses and building locations than the conventional single lot method provided in other sections of this chapter. It is the intent of this section that the basic principles of good land use planning including an orderly and graded relationship between various types of uses be maintained and that the sound zoning standards as set forth in this chapter concerning population density, adequate light and air, recreation and open space, and building coverage be preserved. The R-5 District is subject to the following regulations:

1. ~~\_\_\_\_\_~~ The owner or owners of any tract of land in an R district may submit to the Council a petition requesting a change to the R-5 zoning district classification. The petition shall be accompanied by a proposed plan for the use and development of the entire tract of land. The proposed development plan shall be referred to the Commission for study and report. The Commission shall review the conformity of the proposed development with the standards of the Comprehensive Plan, and with recognized principles of civic design, land use planning and landscape architecture. The Commission may approve the plan as submitted, or, before approval, may require that the applicant modify, alter, adjust, or amend the plan as the Commission deems necessary to the end that it preserves the intent and purpose of the Comprehensive Plan and this chapter and to promote public health, safety, morals, and general welfare. The development plan as approved by the Commission shall then be reported to the Council; whereupon the Council may approve or disapprove said plan as reported or may require such changes thereto as it deems necessary to effectuate the intent and purpose of the Comprehensive Plan and this chapter.

2. ~~\_\_\_\_\_~~ The final development plan shall be accompanied by the following required documents:

A. ~~\_\_\_\_\_~~ If the proposed development includes common land which will not be dedicated to the City and the proposed development will not be held in single ownership, proposed bylaws of a homeowners' association fully defining the functions, responsibilities and operating procedures of the association. The proposed bylaws shall include but not be limited to provisions:

(1) ~~\_\_\_\_\_~~ Automatically extending membership in the association to all owners of dwelling units within the development;

(2) ~~\_\_\_\_\_~~ Limiting the uses of the common property to those permitted by the final development;

(3) ~~\_\_\_\_\_~~ Granting to each owner of a dwelling unit within the development the right to the use and enjoyment of the common property;

(4) ~~\_\_\_\_\_~~ Placing the responsibility for operation and maintenance of the common property in the association;

~~(5) — Giving every owner of a dwelling unit voting rights in the association; and~~

~~(6) — If the development will combine rental and for sale dwelling units, stating the relationship between the renters and the homeowners' association and the rights renters shall have to the use of the common land.~~

~~B. — Performance bond which shall insure to the City that the dedicated public streets, utilities and other common development facilities shall be completed by the developer within the time specified on the final development plan.~~

~~C. — Covenant to run with the land, in favor of the City and all persons having a proprietary interest in any portion of the development premises, that the owner of the land or successors in interest will maintain all interior streets, parking areas, sidewalks, common land, parks and plantings which have not been dedicated to the City in compliance with the City ordinances.~~

~~D. — Any additional agreements required by the Council at the time of preliminary plan approval.~~

~~E. — A final plat shall be submitted with each stage of the final development plan. The plat shall show building lines, lots and/or blocks, common land, streets, easements and other applicable items required by Chapter 166 of this Code of Ordinances. Following approval of the final plat by the Commission and Council, the plat shall be recorded with the County Auditor and Recorder.~~

~~3. — The final development plan and required documents shall be reviewed by the Commission for compliance with R-5 standards and substantial compliance with the preliminary plan. The Commission's recommendations and report on the final development plan shall be referred to the Council for final approval. The final development plan and final plat shall be approved by the Council before any building permit is issued.~~

~~4. — Permitted principal and accessory land uses, lot area, yard and height requirements shall be as set out below, which shall prevail over conflicting requirements of this chapter or Chapter 166 of this Code of Ordinances.~~

~~A. — Buildings shall be used only for residential purposes; occupant garages, occupant storage space and similar accessory uses; noncommercial recreational facilities; and community activities.~~

~~B. — The minimum lot and yard requirements of the zoning districts in which the development is located shall not apply, except that minimum yards specified in the district shall be provided around the boundaries of the development. The Council may require open space or screenings be located along all or a portion of the development boundaries in accordance with the design standards of this chapter applicable to site plan review. The height requirements of the zoning district in which the development is located shall apply. No structure shall be situated so that it shades or will shade an adjacent residence in a significant way, or interferes significantly in the uses of solar devices.~~

~~C. — All public streets, water mains, sanitary sewer and storm sewer facilities shall comply with appropriate ordinances and specifications of the City.~~

~~D. — "Common land," as used in this section, refers to land retained in private ownership for the use of the residents of the development, or to land dedicated to the general public.~~



~~E. Any land gained within the development because of the reduction in lot sizes below minimum title requirements shall be placed in common land to be dedicated to the City or retained in private ownership to be managed by a homeowners' association~~

~~F. The requirements of this chapter relating to off-street parking and loading shall apply to all R-5 Districts.~~

~~5. The maximum number of dwelling units permitted in an R-5 District shall be determined by dividing the net development area by the minimum lot area per dwelling unit required by the zoning district or districts in which the area is located. In the R-2 District, the one family dwelling requirement shall apply. Net development area shall be determined by subtracting the area set aside for churches and schools, if any, and deducting the area actually proposed for streets from the gross development area. The area of land set aside for common land, open space, or recreation shall be included in determining the number of dwelling units permitted.~~

~~6. The Council may make the approval of the development plan contingent upon the completion of construction and improvements within a reasonable period of time; provided, however, in the determination of such period, the Council shall consider the scope and magnitude of the development project and any schedule of construction and improvements submitted by the developer. Failure to complete all construction and improvements within the said period of time shall be deemed sufficient cause for the Council to rezone the unimproved property to the classification effective at the time of original submission of the development plan, unless an extension is recommended by the Commission and approved by the Council for due cause shown. Any proposed change in the development plan after approval by the Council shall be resubmitted and considered in the same manner as the original proposal. "Unimproved" property means all property situated within a stage or stages of the final development plan upon which the installation of improvements has not been commenced.~~

~~7. In no event shall the installation of any improvements be commenced in the second or subsequent stages of the final development plan until such time as ninety percent of all construction and improvements have been completed in any prior stage of such plan.~~

And by adopting the underlined language as follows:

**165.26 R-5 District – Planned Unit Development District.** The PUD zoning district is intended to provide for the development or redevelopment of land under the control and in accordance with an approved Master Plan. The development guidelines and standards in which land uses, transportation elements, building densities, arrangements, and types are set out in a unified plan, thus providing greater flexibility of land use, transfer of development rights, and building locations than other zoning districts may permit.

The PUD District is intended to maximize benefits from the use of open spaces, maximize aesthetics, encourage certain architectural standards for buildings, and permit mixed uses and diversity of bulk regulations without endangering the health, safety, welfare, and land value of surrounding and internal properties. A PUD may consist of a mix of land uses of residential, commercial, and limited industrial, provided such PUD is compatible with the Comprehensive Plan of the City. It is not the sole intent of PUD zoning to be utilized to reduce or provide relief from an existing zoning regulation or requirement.

1. Minimum Size and Density. A PUD shall consist of at least five (5) acres and the building unit density of the land developed shall not be in excess of the density set forth in the Comprehensive Plan Future Land Use Map and Zoning Ordinances of the City.

2. Pre-Submittal Meeting Required. Prior to submittal a PUD rezoning application to the City, the developer/property owner shall request a meeting with the Zoning Administrator to review the proposed PUD and PUD submittal requirements.

3. Application Required. The owner or developer, with consent of the owner, requesting rezoning to PUD, shall submit a completed PUD zoning application form, a non-refundable fee (as established by resolution of the City Council), electronic and folded paper copies of the proposed PUD master plan, and any other information and materials as determined and required by the Zoning Administrator for review by the City and distribution to the Planning and Zoning Commission.

4. Master Plan Requirements. As part of a proposed PUD rezoning, the property owner or developer shall prepare a master plan for the proposed PUD that shall be a scaled drawing not less than 24 inches by 36 inches at a minimum scale of 1 inch = 50 feet and shall show generalized overall plan for development of the proposed PUD area and the following information:

A. A vicinity map of a scale of 1 = 500 to show site boundaries and the zoning of adjacent properties within 1,000 feet.

B. Dimensions, legal descriptions, acreage, existing zoning, land use, and ownership of the area of the proposed PUD; and existing zoning, land use and ownership of contiguous properties within 250 feet.

C. PUD boundary, development phasing plan, and all existing and proposed property lines, street rights-of-way lines, easements, and proposed PUD building and parking lot setbacks.

D. Delineation of each "phase" proposed with their land uses and bulk regulations identified.

E. Existing topography and conceptual storm water management and drainage.

F. Existing and proposed streets, driveways, parking areas and other paved areas and anticipated including parking requirements.

G. Existing and proposed locations pedestrian ways, trails, parks, recreation areas, open space, buffers, parking areas, schools, and anticipated traffic generation.

H. Proposed lot locations for all uses, and conceptual building locations and functions for all multiple-family residential and nonresidential uses.

I. Existing and proposed buildings, uses, square footages, and number of dwelling units and density calculations.

J. Area and number of dwelling units, and anticipated floor area of nonresidential buildings by "phase."

K. Existing tree masses, water channels, drainage ways, flood hazard areas, and other topographic or environmentally important characteristics.

L. Proposed privately owned common areas and public ownership areas, including open space, parkland, and school sites.

M. Locations of existing or proposed municipal utilities to serve the PUD and adjoining properties, including sanitary sewer, storm sewer, and water.

N. Other required storm water management facilities and requirements.

O. Dimensions of all street right-of-way and paving widths, including all proposed easements.

P. Staging schedule of development, including anticipated year each phase of development is to be implemented.

Q. Landscape areas proposed as part of PUD, to include location of shrubs, trees and earth berms.

R. Delineation of the traffic impacts that would result from the project and how they can be mitigated.

S. Details for any requirements for Parkland Dedication and compliance with any parks master plan.

T. Conceptual building elevations including exterior building materials and colors.

U. Freestanding signage locations and concept plans.

5. Rules, Regulations and Guidelines for Land Use and Performance. In conjunction with the submittal of a Master Plan illustrating the location of each development "phase," there shall be prepared rules, regulations and guidelines for the development of the PUD, and such matters shall be part of the consideration by the Planning and Zoning Commission and the City Council and incorporated within the ordinance providing for the rezoning of the property to a PUD.

The rules, regulations and guidelines shall set forth the permitted land use, bulk regulations, transfer of development rights within the area of the PUD, height requirements, open space and landscaping requirements, architectural standards, sign regulations, buffer requirements, off-street parking and loading requirements, and other performance standards as required by the City for each phase designated within the Master Plan.

6. Process for City Review of Master Plan of Planned Unit Development. The City Administrator with assistance from other City staff including the City engineer shall review the submitted Master Plan, may discuss any suggestions or provide additional information to the Developer, and shall file a report together with the applicant's proposal to the Planning and Zoning Commission. The owner shall submit a number of copies of the Master Plan, as determined by the Zoning Administrator, for distribution to the Planning and Zoning Commission.

A. The Planning and Zoning Commission, after receipt of the report from the Community Development Department and receipt of the Master Plan, shall consider the presentation and give special attention to the following:

(1) Compatibility with Comprehensive Plan.

(2) Land Use and density.

(3) Building types, functions, architecture, buffers, and arrangements.

(4) Provision and use of open space and landscaping.

(5) Access to and from the site, and traffic circulation.

(6) General relationship to surrounding area.

B. The Planning and Zoning Commission may hold a public hearing, giving notice as provided by law for a rezoning. The Planning and Zoning Commission may approve or disapprove the PUD Master Plan and associated development rules, regulations, and guidelines as submitted, or may require the developer to modify, alter, adjust or amend the proposed Master Plan and associated rules, regulations, and guidelines, in order to preserve the intent and purpose of the Zoning Ordinance and the Comprehensive Plan of the City.

C. Before any report is forwarded to the City Council by the Planning and Zoning Commission pertaining to an application submitted for a PUD, said Commission shall determine if such proposal is in compliance with the Comprehensive Plan.

D. After a complete review by the Planning and Zoning Commission, a written recommendation and report giving reasons as to their actions shall be filed with the City Council. The owner shall submit an additional number of copies of the Master Plan, as determined by the Zoning Administrator, for distribution to the City Council.

E. Within a period of sixty (60) days after the City Council has received a report from the Planning and Zoning Commission, together with the proposed Master Plan and rules, regulations, associated development and guidelines of the PUD development, the City Council may approve or disapprove the Master Plan.

7. Recording of Master Plan and Associated Rules, Regulations, and Guidelines. The ordinance providing for the rezoning of the property to the PUD Zoning District and the associated Master Plan, Rules, Regulations, and Guidelines as approved by the City Council shall be recorded at the Office of the Story County Recorder and shall be binding on the property owners, their heirs, successors, or assigns. No phase of the PUD shall be started until all documents have been recorded.

8. Modifications. Any proposed modifications in the approved PUD shall first be reviewed by the Planning and Zoning Commission. Said proposed modification along with a report from the Commission shall then be forwarded to the City Council with appropriate recommendations. The City Council shall then take such appropriate action on the proposed modification and their decision shall be final. No modification may be considered that is more than a ten percent (10%) increase in density or change of uses of the site without a public hearing as required for a rezoning. A public hearing may be held by the City Council on any modification. All modifications and adjustments shall be recorded at the Office of the Story County Recorder.

9. Platting and Development. Prior to development within the PUD, applications for Preliminary and Final Plats, Site Plans, and Building Permits that are in conformance with the provisions of the PUD shall be submit for review in accordance with the City's regulations. At the applicant's own risk, Preliminary Plats, Final Plats, and Sites Plans may be submitted and reviewed concurrently with the PUD rezoning application.

**SECTION TWO:** Repealer. All ordinances, or parts of ordinances, in conflict with the provisions of this ordinance are hereby repealed.

**SECTION THREE:** Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION FOUR:** Effective Date. This ordinance shall become effective as of the date of its approval by the City Council of Huxley, Iowa.

---

Kevin Deaton, Mayor

ATTEST:

---

Jolene Lettow, City Clerk

## RESOLUTION NO. 22-095

### RESOLUTION APPROVING APPROVAL OF MASTER TRAIL PLAN

WHEREAS, the City of Huxley has identified priorities for connecting the community through both recreational trail projects and sidewalk infill programs and;

WHEREAS, a Master Trails Conceptual Plan has been developed that connects the community in an estimated 13 phases of work over time and will assist with future development, and

**NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:**

Approval of Master Trails Plan.

| Roll Call      | Aye | Nay | Absent |
|----------------|-----|-----|--------|
| Niko Pilcher   | ___ | ___ | ___    |
| David Kuhn     | ___ | ___ | ___    |
| Kevin Thompson | ___ | ___ | ___    |
| Rory Echer     | ___ | ___ | ___    |
| Tracey Roberts | ___ | ___ | ___    |

***PASSED, ADOPTED AND APPROVED*** this 22<sup>nd</sup> day of November 2022.

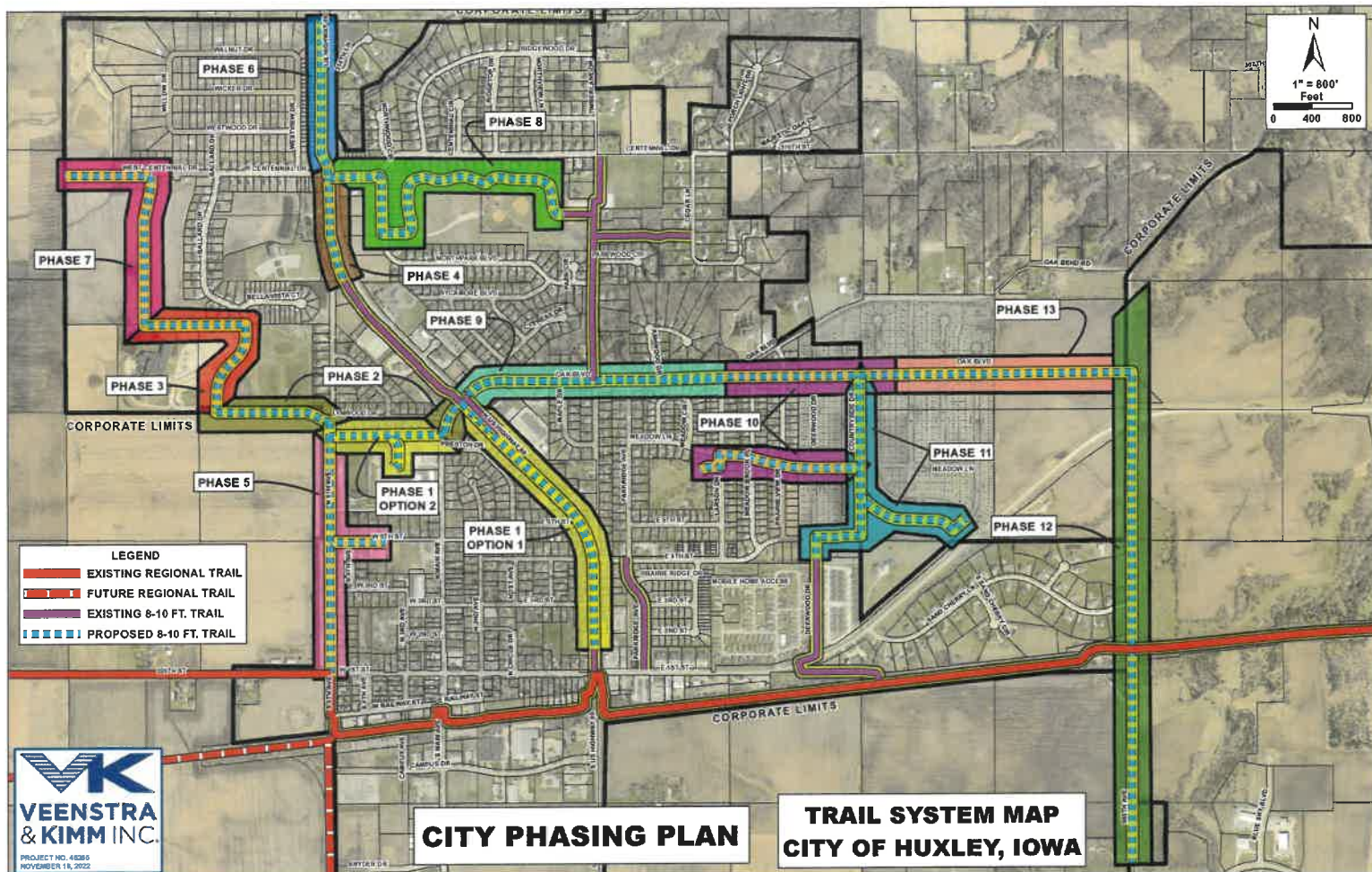
#### **APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 22-095** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22<sup>nd</sup> day of November 2022.

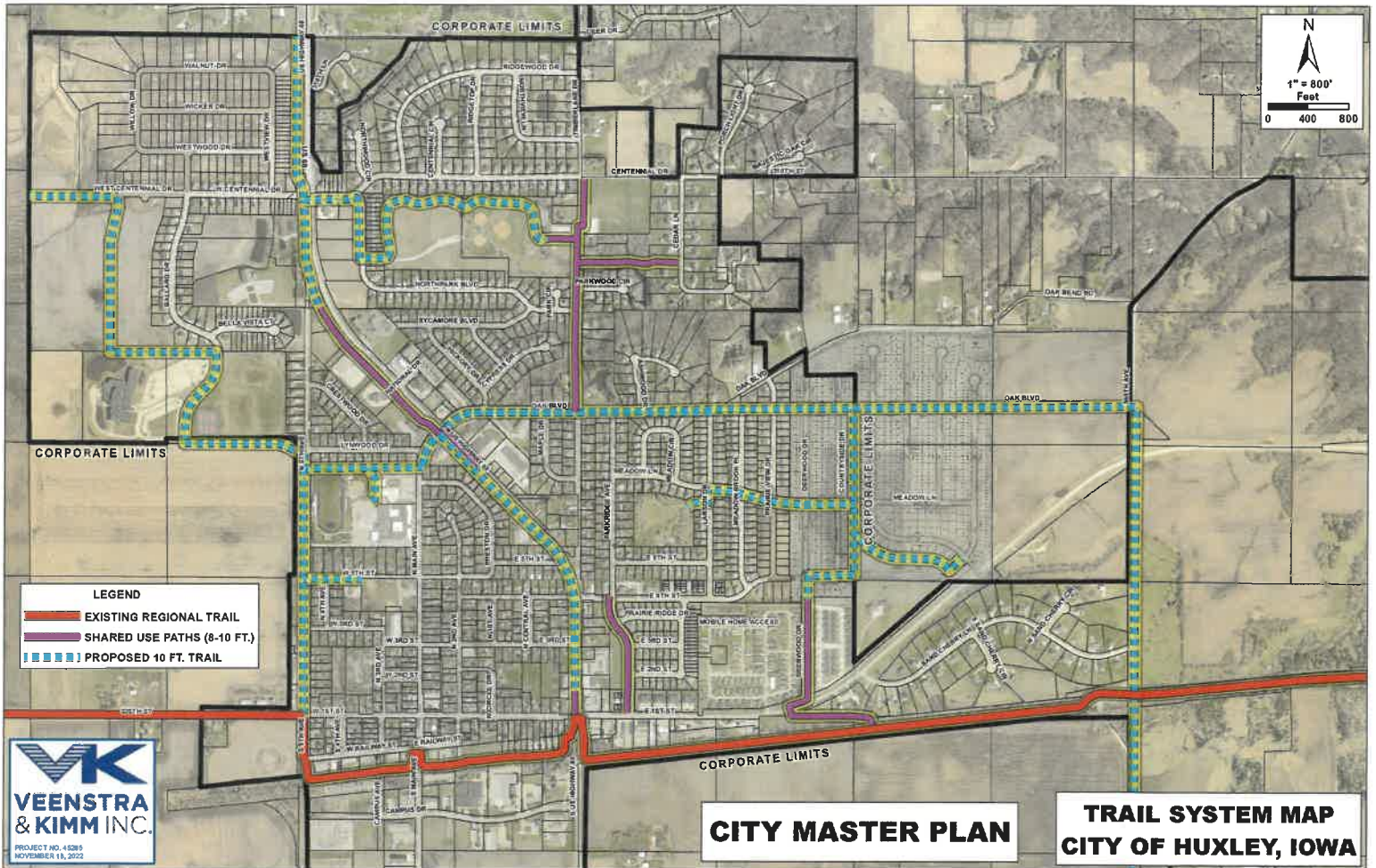
\_\_\_\_\_  
Kevin Deaton, Mayor

ATTEST:

\_\_\_\_\_  
Jolene R. Lettow, City Clerk









# Department Reports

## **NOVEMBER 2022 PUBLIC WORKS MONTHLY REPORT**

The snow season has finally arrived and all of the snow plow equipment has been serviced and the snow and ice fleet are ready to go. Staff has been preparing for the snow and cold temperatures in all the departments.

All of the park's restrooms have been winterized and locked up for the winter season. The shade cover at the amphitheater has been removed and stored until spring. All of the parks have been sprayed with herbicides and the soccer and baseball fields had a fall fertilizer applied as well. Rocky has now shifted the majority of his time helping in the street department.

Cory Hennick attended the 2022 Winter Maintenance Workshop that was held in Boone that was sponsored by LTAP and the IDOT.

New Horizons have removed the dead trees on their property that they were served on and have paid the citation fees to date. I had our attorney remove the citation since they are now in compliance. I now have some reliable contacts with the upper management of the development that I can call and address any future issues.

The sidewalk for the 1005 Timberlane has been installed and a repayment plan has been written up and agreed to with all parties and is now in place and recorded.

East 1<sup>st</sup> street is 100% complete and I will be working with engineering on proceeding with the close out of this project. Some minor details need to be worked on some costs that the City generated and on some driveway installations.

We did a final walk thru on November 17<sup>th</sup> for the 2021-2022 CIP Project. The project is 99% complete with just a couple smaller items that need addressed on two properties. All the property pins that were removed on the project have been surveyed back in and reinstalled. We had a water leak on two services and the subcontractor came back and dug them up and repaired them.

We have been doing a lot of street sweeping this last month and have winterized all of the summer seasonal equipment. Snow fence has been installed in the areas that we monitor with major drifting. This installation of the snow fence changes from year to year depending on new developments and with the addition of new homes on vacant lots. The street department will monitor this year's events and make sure they document where snow fence could be used next year if they determine it would be beneficial in removing the snow and less stress on the equipment that heavy drifting can cause.

We had 22 ton of salt delivered and mixed that with our existing calcium chloride we still had in stock from last year and sand for the winter ice control inventory. We will monitor our existing calcium wet application solution and will fill it when needed.

Looked at another contractor that uses a heavy foam instead of a concrete slurry for injecting under settled concrete streets, slabs and sidewalks to possibly entertain in the future

to see if it is a better than what we are currently doing and also give us another bid for this procedure when warranted.

Continue to try and finalize existing site plans and review and comment on some new ones that we are currently working on. Reviewed and provided comments on the 120 South Plat. The city engineer has provided ours and their comments back to the developer's engineers to comment on. Ground work has begun on the project and a lot of grading of the site has taking place.

Still working with the developer to final out Ballard Plaza Plat Improvements Site Plan, The Landing Site Plan, Iron Drive Development and 550th Paving Project where we have pending punch list items that still need resolved. We were hoping to see these wrapped up and completed before the cold weather set in but if the weather does not rebound we probably won't see these completed until spring.

Blue Sky Development is moving along. All of the water, sanitary and storm has been completed and all of the tests have been administered and passed. Weather permitting if any pavement work will still be completed this fall. City hall is currently reviewing development signs for the project.

The wind mill frames on the school site were scheduled to be taking down on November 9<sup>th</sup> but just before the date of removal we received the rains and it softened the ground which was not compatible with the large equipment that was going to remove it. I have the contractor and Don's word that they will be taking down as soon as the ground is again stable or frozen to accommodate the heavy equipment during removal for safety and reducing major rutting of the school site.

The department superintendents will start to work on their department budgets with me so we can have something for the first council meeting in December.

## **WATER DEPARTMENT**

In the month of October, the Huxley Water Plant treated 13,854,000 gallons of water. A maximum of 686,000 gallons of water per day, a minimum of 331,000 gallons per day, and average daily treated water of 447,000 gallons per day. Consumption was up about 50,000 gallons a day from last month.

Progress on the water plant expansion is still moving along the exterior brick has been finished and looks good there will be some inside brick work yet to do in the future.

The door and windows to the south addition have been installed the contractors are trying to get the doors and windows to the north addition completed so it can be heated while they are working on the process equipment this winter. The roofers have started on both the

north and south additions trying to get it sealed up the cold weather and snow have slowed them down a little and they are waiting for the steel to arrive for the north end.

The tie in and valving from the new detention tank to the existing detention tank was completed this past month and we had to drain the old tank to do the tie in where we coordinated that with our routine cleaning, inspection, and disinfection of the existing tank it worked out well. The rock and backfill could be done around both tanks after that was completed so they won't freeze. The foundation for the new ground storage tank is to be poured this next week weather permitting.

The lid to the meter pit for well #7 has been installed, still waiting for the meter and clay valve to arrive and be installed. Consumers energy has bored the conduit in for the electrical transformer and will be working on that and a lot of the dirt work has been done and rocked.

The boiler for the hot water heater quit working at the water plant and we had all Iowa Mechanical look at it and they recommended replacing it due to the upgrades the boiler would require and a new tank that would not be cheap. Jake and Keith removed the tank and the boiler and installed a new electric water heater that we got from Consumers Energy for free a couple years ago to replace it. The old one was a 250 gallon which was overkill.

We replaced some valving and pipe works for the caustic feed lines that had been leaking where the fittings cracked making a mess in the process room. Cleaning of the softener tanks and pressure filter tanks were completed this past month as well.

### **Wastewater Monthly report**

We still don't have a build date for the jetter trailer we ordered. We expect to hear something by December, we won't see the jetter till at least February or March.

We have been still in search of the best candidate for lining for next year, we have a few that are not perfect that could be done within the next 5-years.

We have been decanting and combining our biosolids. We expect them to be hauled and applied in the next 1-2 weeks.

We have been videoing all the areas that Acc-jet has cleaned. So far, we have only found a couple issues. We found some rock in a mainline just past where we had cleaned so we need to address that. We also found some concrete that was in the bottom of a manhole invert that was holding solids, we did a confined space entry and removed the concrete and the sewer has been flowing well.

We installed a 6" pipe underground to run a hose for loading out biosolids. This will keep us from having to run it overhead.

We continue to make sure everything is ready for winter and have gone through all of the equipment and treatment processes to do our best to survive the winter months ahead.

We cleaned the sand out of the influent channel. We have been doing this annually but there was still a large amount in the channel so we think we could start doing this every 6 months on our maintenance schedules to stay ahead of the larger amounts of sand that has been depositing.

We cleaned the back-water valves on the lift station pumps at the Oak and North lift stations. They were full of hair and "flushable" wipes. This is something we have not done in the past but we will be adding to our list for preventative maintenance.

We took a trash basket from the old lift station on the hill by the wastewater plant to Landmark machine to have them modify it so we can replace our old broken one at the Sand cherry lift station. They had done some modifications to the basket but it still wasn't working for our application, so we are still waiting to get it back.

We were experiencing issues with cell service in the office and lab building due to the metal construction exterior. We installed a cell phone signal booster in the lab building and it has been working surprisingly well.

We are expecting another tour this time by Iowa States environmental biotechnology class. It was initially scheduled for Tuesday the 15<sup>th</sup> but with the snow we had to reschedule.

We have pulled our UV's for the year and put them in storage for the winter months and they will be reinstalled in March to meet the NPDES coliform requirements on our permit.

Flows have been down, but the influent strength is remaining normal for this time of year. We have been seeing over 98% removal for BOD, TSS and ammonia.

We still plan to spend some time with V&K and talk with other cities to find a solution for us to hold more biosolids. The plant performs well but if we continue the path of growth, we are at I fear we may have issues with storing more biosolids.

I can't say enough on how fortunate I am to have the staff that I have to work with everyday and how hard they work and how they go above and beyond to meet the City's needs, responsibilities and their own goals in their respective departments and other departments. I have a great crew and I just want to say thanks to them and their hard work and commitment. They inspire me every day on their dedication and perseverance.

Jeff Peterson PWD



## HUXLEY

PARKS & RECREATION DEPARTMENT

To: Honorable Mayor Kevin Deaton & City Council  
From: Heather Denger  
Date: 11/16/2022  
Re: Parks & Recreation November 2022 Department Report

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### **3C's Update**

- Membership Update

|               | 12 Month Memberships | 6 Month Memberships | 3 Month Memberships | EFT Bank Memberships | Total Active Memberships |
|---------------|----------------------|---------------------|---------------------|----------------------|--------------------------|
| November 2022 | 308                  | 80                  | 1                   | 64                   | 453                      |
| November 2021 | 288                  | 76                  | 1                   | 60                   | 425                      |

- There were 2,217 total visits to the Citizens Community Center during October 2022.
- November Lunch and Learn had 20 participants. December Lunch and Learn is planned for Monday, December 12<sup>th</sup>.
- Pickleball Play has resumed (in Safe Room) Friday nights 6-8pm
- Play group has resumed Friday mornings 10a-12noon
- We continue to have leaks throughout the building with heavy rain.
- Matt/Jacob have been dealing with some issues with Geothermal system for building. Severe rust issues. Working on a bid for repair.

### **Parks & Trails Update**

- Turkey Trot was held on Saturday, November 12<sup>th</sup> at 10am at Centennial Park along with a Turkey Shoot Out (Basketball shooting event) Was very cold but we had about 60 people brave the weather. Thanks to General Insurance for sponsoring event.
- Santa Event December 10<sup>th</sup> 10a-12noon
- Currently accepting applications for Lighting Contest in Huxley
- Central Iowa Recreation League Basketball is now in full force. Gym is extremely busy Monday thru Thursday evenings with practices. Games are held on Saturday mornings as well.

### **Parks & Recreation Board Update**

- Our November Park Board Meeting was on Monday, November 7th.
- Currently one open spot on park board as we say goodbye to Lisa Pitchford. Lisa was an asset to the board and will be missed.

Director: Heather Denger 515 North Main Avenue Huxley, Iowa 50124  
Phone: (515) 597-2515 Fax: (515) 597-2570 Email:  
[hdenger@huxleyiowa.org](mailto:hdenger@huxleyiowa.org) <mailto:tbakken@huxleyiowa.org>



### **Tree Board Update**

- Tree Board met on Monday, October 17th at 6pm in Council Chambers. November 21<sup>st</sup> is next meeting.
- Currently one open spot on tree board.

Director: Heather Denger 515 North Main Avenue Huxley, Iowa 50124  
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[huxleyiowa.org/public-library](http://huxleyiowa.org/public-library)

## Library Report, November, 2022

All programs can be found on the website calendar.

<https://huxleyiowa.org/public-library-2/calendar/>

New 28E agreement has been signed and filed with the state. The school has been billed for the fall payment due to the city for library funding.

We continue to have an excellent working relationship with the school this year.

Children's and adult programs continue.

As always, library services go far beyond the statistics. For example, today, November 16, we hosted a homeschool group for their weekly Lego club. A private tutor was using a study room for the morning to meet on-on-one with a student. We had 6 sections of 7<sup>th</sup> grade literacy classes. Newspaper readers were in after the senior exercise class. Families stopped in for a playdate. After school program today was a movie and popcorn for over 20 kids. Grandmas here with kids, 3 passport appointments, and older students getting homework done, playing cards or just waiting for a ride. Our service to the community is rewarding and necessary.

Please note the statistical report I supply to the Library Board each month.

Cathy Van Maanen  
Director of Library Services



# Huxley Public Library - Monthly Report

Librarian's Report to the Library Board of Trustees for the month of October 2022

## NEW PATRONS REGISTERED

|           |                      |
|-----------|----------------------|
| 19        | City Adult           |
| 2         | City Youth           |
| 1         | County or area Adult |
| 0         | County or area Youth |
| <b>22</b> | <b>Total</b>         |

## CIRCULATION-Patron Report Class

|             |                                |
|-------------|--------------------------------|
| 150         | In-House Use                   |
| 1277        | Huxley Adult circulation       |
| 138         | Huxley Youth circulation       |
| 258         | Rural Story County circulation |
| 13          | Other rural circulation        |
| 200         | Other cities circulation       |
| 639         | Ballard Student circulation    |
| 68          | Ballard Teacher circulation    |
| 0           | Daycares                       |
| 41          | ILL Sent                       |
| 45          | Computer Mouse                 |
| <b>2829</b> | <b>Total</b>                   |

## OTHER

|      |                            |
|------|----------------------------|
| 113  | Average Daily Circulation  |
| 3076 | Door Counter               |
| 47   | Adult Program attendance   |
| 48   | General Interst attendance |
| 233  | Youth Program attendance   |

## RECIEPTS FROM PETTY CASH

|                   |                            |
|-------------------|----------------------------|
| \$6.00            | Lost/Damaged books         |
| \$72.90           | Copier / printer           |
| \$17.00           | FAX fees                   |
| \$0.00            | Donations                  |
| \$1,798.32        | Passports                  |
| <b>\$1,894.22</b> | <b>Total Cash Receipts</b> |

## CIRCULATION-Item Report Class

### Print Materials:

|             |                      |
|-------------|----------------------|
| 133         | Adult Non-Fiction    |
| 436         | Adult Fiction        |
| 367         | Young Adult          |
| 93          | Juvenile Non-Fiction |
| 588         | Juvenile Fiction     |
| 930         | Easy Books           |
| 9           | Periodicals          |
| 28          | ILL Received         |
| <b>2584</b> | <b>Total Print</b>   |

### Non-Print Materials

|     |                   |
|-----|-------------------|
| 164 | DVDS              |
| 13  | Audio/CDs         |
| 16  | Other (kits, etc) |
| 52  | Computers         |

**245 Total Non-Print**

**2829 Total of Materials Loaned**

### Digital Downloads

|     |         |
|-----|---------|
| 52  | hoopla  |
| 445 | Bridges |

**497 Total**

**3326 GRAND TOTAL**

Prepared by C. Van Maanen

City of Huxley  
Huxley Police Department  
Report for October 2022

**October 1<sup>st</sup>, 2022 12:45 PM**

Officer stopped a vehicle for a traffic violation on 1<sup>st</sup> Street near Circle Drive. The driver of the vehicle was suspended from driving by the DOT. He was cited and released with a court date for Driving While License Suspended.

**October 3<sup>rd</sup>, 2022 9:50 AM**

Officer responded to a possible scam from a citizen at the Police Department. A check addressed to the reporting party in the amount of \$2600 was found to be fraudulent. The check was destroyed.

**October 3<sup>rd</sup>, 2022 6:42 PM**

Officer responded to an out of control teen at the 500 block of E 1<sup>st</sup> Street. Officer attempted to find placement for the teen at an Ames facility at the parent's request, but none were available. The teen was calmed to the point where she and her parents were able cohabitate.

**October 4<sup>th</sup>, 2022 2:02 PM**

Officer cited a citizen for unlawful passing of a school bus at the 53000 block of 320<sup>th</sup>.

**October 4<sup>th</sup>, 2022 2:41 PM**

Officer responded to a two vehicle accident at the intersection of Highway 69 and Campus Drive. No injuries.

**October 4<sup>th</sup>, 2022 4:19 PM**

Officer received a theft report at the 100 block of River. A delivered package was taken from the victim's front porch.

**October 5<sup>th</sup>, 2022 7:06 AM**

Officer received a runaway report at the 500 block of E 1<sup>st</sup> Street. The juvenile had not come home from school the day before. The juvenile was later located at the Middle School attending class.

**October 7<sup>th</sup>, 2022 10:47 AM**

Officer responded to a two vehicle accident on Highway 69 and Campus Drive. Two patients were transported to the hospital for their injuries.

**October 7<sup>th</sup>, 2022 10:56 AM**

Officer received a harassment complaint at the 100 block of River. Contact was made with a Grand Junction man who agreed to stop the harassing behavior to avoid future police interaction.

**October 8<sup>th</sup>, 2022 7:38 PM**

Officer responded to a Criminal Mischief complaint at the 500 block of E 1<sup>st</sup> Street. A juvenile female was referred into Juvenile Court for Criminal Mischief 5<sup>th</sup>. She was released to her mother.

**October 8<sup>th</sup>, 2022 8:57 PM**

Officer responded to a domestic altercation at the 500 block of E 1<sup>st</sup> Street. The altercation was verbal and after a short time, the male half decided to stay elsewhere for the rest of the night.

**October 9<sup>th</sup>, 2022 11:07 AM**

Officer responded to a harassment complaint at the 400 block of Pearl. Contact was made with a Des Moines man who was advised to stop the harassing behavior in order to avoid future police interaction.

**October 9<sup>th</sup>, 2022 1:39 PM**

Officer responded to the Kum and Go on Highway 210 for a theft complaint. Several bottles of liquor were stolen during the previous evening. Surveillance video was gathered and the investigation is ongoing.

**October 14<sup>th</sup>, 2022 3:36 PM**

Officer received a theft report at the Bayer located on Highway 210. A trailer that was parked in the corner of a field was stolen sometime between Sept 13<sup>th</sup> and October 14<sup>th</sup>. Trailer was entered into NCIC as stolen.

**October 15<sup>th</sup>, 2022 9:25 PM**

Officer received an assault complaint at the 500 block of E 1<sup>st</sup> Street. The assault took place at a Middle School dance and school administration handled the punishment. All involved parties agreed to allowing the school to do this.

**October 16<sup>th</sup>, 2022 2:26 PM**

Officer responded to a single vehicle accident at the 400 block of Vine. No injuries.

**October 16<sup>th</sup>, 2022 4:23 PM**

Officer stopped a vehicle near the park and ride on Highway 69 and 210 after the vehicle was reported as driving recklessly in the north Casey's parking lot. The driver of the vehicle was suspended from driving by the DOT. He was cited and released with a court date for Driving While License Suspended.

**October 17<sup>th</sup>, 2022 6:35 PM**

Officer received an assault complaint stemming from an incident at school involving two students. The mother of the victim had concerns about how the incident was handled by Ballard faculty. No report was made to the Police Department concerning the assault.

**October 18<sup>th</sup>, 2022 7:14 AM**

Officer responded to a three vehicle accident on Highway 69 near E 3<sup>rd</sup> Street. No injuries.

**October 19<sup>th</sup>, 2022 8:58 AM**

Officer responded to the 100 block of Parkridge for an accidental discharge of a firearm. A Huxley man was cleaning a firearm in his garage and had an accidental discharge. The round was stopped in the passenger side of his own vehicle.

**October 19<sup>th</sup>, 2022 10:12 AM**

Officer received a trespass complaint at the 100 block of South 4<sup>th</sup>. A security camera observed an individual dumping trash in the dumpsters during the previous night. After the individual was identified, the reporting party asked that he be trespassed from the property to avoid future police interaction.

**October 19<sup>th</sup>, 2022 10:27 PM**

Officer stopped a vehicle for a traffic violation on Highway 69 near the north city limits. The driver of the vehicle was barred by the DOT. He was arrested and charged for Driving While Barred. He was transported to the Story County Jail.

**October 20<sup>th</sup>, 2022 3:52 AM**

Officer recovered a stolen vehicle out of Ankeny at the Kum and Go on Highway 210. The vehicle was unoccupied at the time. Eventually a suspect was arrested. He was taken to the Story County Jail and charged with Operation Without Owners Consent.

**October 21<sup>st</sup>, 2022 7:29 AM**

Officer received a road rage complaint that had taken place during the previous evening. The incident took place on I-35 near Highway 210 and continued into town on Main, N 5<sup>th</sup> Ave, and the parking lot to Flight restaurant. The suspect vehicle could only be identified as a large white truck with read dealer sticker plates.

**October 21<sup>st</sup>, 2022 9:36 PM**

Officer responded to a theft report at the Kum and Go on Highway 210. The victim's cell phone had been taken.

**October 23<sup>rd</sup>, 2022 12:47 AM**

Officer found a bike in the parking lot of the Ballard Middle School. The black and white BMX style bike will be kept at the Police Department for safekeeping. As of time of report, the bike has not been claimed.

**October 23<sup>rd</sup>, 2022 5:08 PM**

Officer responded to a burglary complaint at the 300 block of Sycamore. Two men entered the victim's apartment and stole a purse. Video surveillance has been gathered and the investigation is ongoing.

**October 23<sup>rd</sup>, 2022 8:43 PM**

Officer responded to the 200 block of Oak Blvd for an assault that had taken place there during the prior evening. Contact was made with both participants. Case has been forwarded to the Story County Attorney for review and possible charges.

**October 24<sup>th</sup>, 2022 12:21 PM**

Officer received an assault complaint at the 200 block of Cypress. The alleged assault took place in September. Investigation opened with victim and suspect information gathered. Investigation ongoing.

**October 24<sup>th</sup>, 2022 12:40 PM**

Officer responded to an unattended death at the 700 block of Larson. Story County Medical Examiner and officer on scene both determined the death was not suspicious but due to natural causes.

**October 25<sup>th</sup>, 2022 5:57 PM**

Officer responded to a hit and run accident at the 500 block of Main. Contact was made with both victim and suspect driver. Accident report completed.

**October 25<sup>th</sup>, 2022 9:11 PM**

Officer opened an assault investigation that took place during the course of several years and involved several victims.

**October 26<sup>th</sup>, 2022 2:54 AM**

Officer responded to a car vs deer accident on Interstate 35 near the 103 Mile Marker.

**October 26<sup>th</sup>, 2022 8:27 AM**

Officer received a Criminal Mischief complaint at the 900 block of Highway 69. A black full size truck with a bright trip light mounted on the front bumper rammed into the fence behind the Ballard Creek home causing damage to the gate.

**October 27<sup>th</sup>, 2022 9:19 AM**

Officer responded to Ballard East for a report of three 5<sup>th</sup> graders caught vaping at the school. Parents were notified and all agreed that faculty and parents could handle the punishment for the students.

**October 28<sup>th</sup>, 2022 11:06 AM**

Officer responded to a Criminal Mischief complaint at Berhow Park. A plastic garbage can and new mulch was set on fire during the previous evening in the park bathroom. No damage to the structure. Garbage can melted and destroyed.

**October 28<sup>th</sup>, 2022 7:38 PM**

Officer responded to a car vs moped accident near Main and Lynwood. Driver of the moped had several injuries and was transported to the hospital.

**October 30<sup>th</sup>, 2022 1:38 AM**

Officer responded to a car vs deer accident on Interstate 35 near the 103 Mile Marker.

**October 30<sup>th</sup>, 2022 4:39 PM**

Officer opened an assault investigation at the 300 block of Ridgewood.

**October 30<sup>th</sup>, 2022 8:32 PM**

Officer opened an assault investigation at the 200 block of S Water Street.

**October 31<sup>st</sup>, 2022 3:55 PM**

Officer opened an assault investigation that took place at the Ballard Middle School earlier in the day.

**October 31<sup>st</sup>, 2022 7:54 PM**

Officer responded to Centennial Park after a juvenile found a bag of suspected drugs. The contents tested positive for amphetamines. Investigation ongoing.

Nathan Albaugh

Huxley Police Department

Message to the Council from Chief Stoll-

*"We have started Andrew Cooper as our next Police Reserve Officer. Andrew has passed all Iowa Law Enforcement Academy (ILEA) requirements and has begun his training process. All the training will be conducted online and inhouse. The online courses are through ILEA costing \$250. Andrew will be volunteering his time for the training process and once trained will be valuable addition to the PD."*

### Calls For Service by Nature Code

Huxley Police  
10/01/22 to 10/31/22

|                                |                |     |                      |        |
|--------------------------------|----------------|-----|----------------------|--------|
| 911 HANG UP / INCOMPLETE CALL  | Number of CFS: | 5   | Percentage of Total: | 0.75%  |
| ANIMAL CALL                    | Number of CFS: | 15  | Percentage of Total: | 2.26%  |
| ATTEMPT SUICIDE / SUICIDE      | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| ATTEMPT TO LOCATE              | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| BURGLARY / ATTEMPTED BURGLARY  | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| BUS VIOLATION                  | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| BUSINESS SECURITY CHECK        | Number of CFS: | 223 | Percentage of Total: | 33.53% |
| CHILD WELFARE CHECK            | Number of CFS: | 3   | Percentage of Total: | 0.45%  |
| CITY CODE ENFORCEMENT          | Number of CFS: | 6   | Percentage of Total: | 0.90%  |
| CIVIL MATTER                   | Number of CFS: | 6   | Percentage of Total: | 0.90%  |
| CRIME FREE HOUSING CHECK       | Number of CFS: | 5   | Percentage of Total: | 0.75%  |
| DISORDERLY CONDUCT             | Number of CFS: | 2   | Percentage of Total: | 0.30%  |
| DISTURBANCE & NOISE PARTY      | Number of CFS: | 3   | Percentage of Total: | 0.45%  |
| DOMESTIC DISPUTE               | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| DRUG ACTIVITY/INVESTIGATION    | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| ESCORT BUSINESS/FUNERAL        | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| EXTRA PATROL                   | Number of CFS: | 21  | Percentage of Total: | 3.16%  |
| FINGER PRINTING                | Number of CFS: | 5   | Percentage of Total: | 0.75%  |
| FIRE OTHER                     | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| FOLLOW UP                      | Number of CFS: | 9   | Percentage of Total: | 1.35%  |
| GENERAL ALARM BANK / RESIDENTI | Number of CFS: | 4   | Percentage of Total: | 0.60%  |
| GENERAL ASSAULT                | Number of CFS: | 4   | Percentage of Total: | 0.60%  |
| GENERAL INFO/COMPLAINT/ASSIST  | Number of CFS: | 18  | Percentage of Total: | 2.71%  |
| HARASSMENT                     | Number of CFS: | 5   | Percentage of Total: | 0.75%  |
| HIT & RUN PROPERTY DAMAGE      | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| JUVENILE TROUBLE               | Number of CFS: | 5   | Percentage of Total: | 0.75%  |
| LAW DEPARTMENT ASSIST          | Number of CFS: | 4   | Percentage of Total: | 0.60%  |
| LOST OR FOUND PROPERTY         | Number of CFS: | 4   | Percentage of Total: | 0.60%  |
| MEDICAL ASSIST/AMBULANCE CALL  | Number of CFS: | 9   | Percentage of Total: | 1.35%  |
| MISSING PERSON / RUNAWAY       | Number of CFS: | 2   | Percentage of Total: | 0.30%  |
| MOTOR VEH CRASH / INJURY       | Number of CFS: | 2   | Percentage of Total: | 0.30%  |
| MOTOR VEH CRASH / UNK INJURY   | Number of CFS: | 2   | Percentage of Total: | 0.30%  |
| MOTOR VEH CRASH/PROP DAMAGE    | Number of CFS: | 8   | Percentage of Total: | 1.20%  |
| MOTORIST ASSISTANCE            | Number of CFS: | 7   | Percentage of Total: | 1.05%  |
| OPEN DOOR                      | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| OUTREACH                       | Number of CFS: | 3   | Percentage of Total: | 0.45%  |
| PARKING ENFORCEMENT/COMPLAINT  | Number of CFS: | 12  | Percentage of Total: | 1.80%  |

|                                |                |     |                      |        |
|--------------------------------|----------------|-----|----------------------|--------|
| RECKLESS DRIVER                | Number of CFS: | 14  | Percentage of Total: | 2.11%  |
| REPOSSESSION                   | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| RESIDENCE CHECK                | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| SALVAGE VEHICLE INSPECTION     | Number of CFS: | 24  | Percentage of Total: | 3.61%  |
| SCAM                           | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| SEXUAL ASSAULT                 | Number of CFS: | 6   | Percentage of Total: | 0.90%  |
| SOLICITORS                     | Number of CFS: | 2   | Percentage of Total: | 0.30%  |
| SUSPICIOUS PERSON/VEH/ACTIVITY | Number of CFS: | 21  | Percentage of Total: | 3.16%  |
| THEFT / FRAUD / FORGERY        | Number of CFS: | 4   | Percentage of Total: | 0.60%  |
| THEFT OF MOTOR VEHICLE         | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| TRAFFIC HAZARD                 | Number of CFS: | 4   | Percentage of Total: | 0.60%  |
| TRAFFIC STOP / ENFORCEMENT     | Number of CFS: | 163 | Percentage of Total: | 24.51% |
| TRESPASS                       | Number of CFS: | 2   | Percentage of Total: | 0.30%  |
| VANDALISM / CRIMINAL MISCHIEF  | Number of CFS: | 2   | Percentage of Total: | 0.30%  |
| VEHICLE FIRE                   | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| VEHICLE IN DITCH               | Number of CFS: | 1   | Percentage of Total: | 0.15%  |
| WARRANT SERVICE                | Number of CFS: | 6   | Percentage of Total: | 0.90%  |
| WELFARE CHECK                  | Number of CFS: | 9   | Percentage of Total: | 1.35%  |



|            |     |
|------------|-----|
| Total CFS: | 665 |
|------------|-----|

## Percentage of CFS by Nature Code

