

# HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, May 24, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

**ROLL CALL:** Kuhn, Pilcher, Echer, Roberts, Thompson

**AGENDA APPROVAL:** Motion by Echer, second by Roberts to approve agenda as presented. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

**CITY STAFF PRESENT:** Rita Conner – City Administrator, Jolene Lettow - City Clerk, Jeff Peterson – Public Works Director, Gerry Stoll – Police Chief, Mat Kahler – Street Superintendent, Heather Denger – Parks and Recreation Director, Cathy VanMaanen – Library Director

**CONSULTANTS PRESENT:** Forrest Aldrich – City Engineer/Veenstra & Kimm, Matt O’Hallorean – City Attorney/Brick Gentry

## PUBLIC COMMENT:

Resident at 507 Timberlane asked council for decision on driveway.

**PUBLIC HEARING:** Consideration of Sale of Real Estate Owned by the City of Huxley and being part of Lot 25 Railroad Subdivision No. 2.

Mayor opened meeting at 6:03pm. Dave Jensen presented council with an offer of \$25,000 that included a 5 year TIF agreement for 100 x 200 square feet of property adjacent to amphitheater in Railroad Park.

**Motion** – Pilcher, second – Thompson to close hearing. 5 ayes, 0 nays, motion carried.

## CONSENT AGENDA:

Motion by Kuhn, second by Roberts to approve Consent Agenda items with Items E & F to be pulled for separate discussion.

- a. Approve Minutes from May 10, 2022 Council Meetings
- b. Approve Payment of Bills
- c. Approve Cigarette Permits for Dollar General, North and South Casey’s, and Fareway
- d. Approve Resolution No. 22-049 Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Van Houweling, CD II, Including Annual Appropriation Tax Increment Payments (*Partial Rebate of Future Taxes for Developer Up-front Contributions to 560<sup>th</sup> Street Improvements, bike trail and Interior Street Subsurface Materials in the Blue Sky Residential 37 Lot Subdivision*)

Pulled for separate action:

- e. *Motion to Approve Annual Service Agreement with Conference Technologies*
- f. *Motion to Approve Posting for Deputy City Clerk and Building & Grounds/Custodial Maintenance Employee*

## Claims:

A KING'S THRONE, LLC	PORTO JOHN FOR LARSON	142.95
AFLAC	AFLAC	216.96
ARNOLD MOTOR SUPPLY	RETURN	495.05
BACKFLOW SOLUTIONS, INC.	ONLINE SUBSCRIPTION	495.00
BAKER & TAYLOR ENTERTAINME	BOOKS	576.93
CARDMEMBER SERVICE	SEE ATTACHED	7,553.03
CITY OF ANKENY	TIER AGREEMENT	200.00
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	665.00
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,875.49
COMPUTER RESOURCE SPECIALI	IT WORK	6,968.31
CONSUMERS ENERGY	ELECTRIC	9,094.36
D & K PRODUCTS	FERTILIZER	957.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,481.68
DOLLAR GENERAL-REGIONS 410	OFFICE SUPPLIES	20.05
EAGLE BUILDING SUPPLY, INC	DUEL LIGHTS STARTER KIT	791.80
EBS	MEDICAL INSURANCE	19,155.15
EDEN HART	BASKETBALL LEAGUE SCOREKEEPER	182.00

EDWARD JONES	IRA	250.00
FIDELITY SECURITY LIFE	VISION INS	317.63
GALLS, LLC- DBA CARPENTER	UNIFORM PANTS	0.00
GARBAGE GUYS	CITY TRASH PICKUP	405.00
GORDON FLESCH COMPANY, INC	LASERFICHE	420.00
GREAT-WEST LIFE & ANNUITY	DEFERRED COMPENSATION	273.08
ILLINOIS LIBRARY ASSOCIATI	SUMMER READING SUPPLIES	150.86
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	14,236.44
IPERS	IPERS	19,124.62
JACKSON BROWN	BASKETBALL SCORE KEEPER	72.00
JESSICA KRUPICKA	EARTH DAY-CHILDREN'S GARDENING	50.00
JIMMY KRAFT	PARTY IN THE PARK 2022	600.00
JOHNSTONE SUPPLY	FREIGHT ON INVOICE 3351698	33.95
KATIE JUDGE	REIMBURSEMENT	272.95
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	255.00
KURRENT ELECTRIC	EXTERIOR LIGHTS AT NORD KALSEM	1,230.00
LANDMARK MACHINE COMPANY I	MODIFY CAMERA SHAFT	135.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,361.64
MANATTS	STREET PAVING PROJ-PAY EST 1	223,472.54
MARCO, INC.	PUBLIC WORKS COPIER/PRINTER	14.05
MARTIN MARIETTA MATERIALS	CLASS D RIP RAP	747.37
MENARDS - AMES	BOXES	994.75
MIDWEST ALARM SERVICES	FIRE ALARM SYSTEM INSPECTION	811.20
MSA SAFETY SALES, LLC	02 SENSOR RAS BLDG	672.35
MUNICIPAL EMERGENCY SVCS	STRUCTURAL FIRE HELMET	285.00
MUNICIPAL SUPPLY	BLUE AND GREEN FLAGS	104.00
NEW CENTURY FS INC	UNLEADED FUEL	3,368.77
PCC AN AMBULANCE BILLING S	MARCH BILLING	157.13
PITTS LAWN AND TREE SERVIC	TREE & STUMP REMOVAL	500.00
PREMIER	LIBRARY PRINTER FEES	106.37
QUILL CORPORATION	PURCHASE ORDERS	112.38
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	34,766.59
SATONIUS PARKER	BASKETBALL LEAGUE OFFICIAL	670.00
SPARTAN TOOL LLC	PUSH CAMERA REPAIRS	1,044.55
SPRAYER SPECIALTIES INC.	VALVES AND NOZZLES	100.87
TASC	FLEX BENEFIT PLANS	837.45
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,913.00
U.S. BANK EQUIPMENT FINANC	PRINTER LEASE	104.92
USA BLUEBOOK	NC FLOAT AND NO FLOAT	474.80
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	366.05
WOODRUFF CONSTRUCTION, LLC	WATER TREATMENT IMPROVEMENTS	409,966.13
PAYROLL		63,677.24

FUND TOTALS:	REVENUES	EXPENSES
001 GENERAL FUND	60,833.68	73,130.50
002 LIBRARY	32,420.35	5,290.79
003 RECREATION	12,424.12	8,611.67
004 FIRE AND RESCUE		1,673.23
014 AMBULANCE	1,273.81	4,404.31
398 DERECHO	697.53	
110 ROAD USE TAX	1,025.00	233,799.34
345 WATER PLANT EXPANSION		409,966.13
600 WATER UTILITY	87,435.83	20,245.95
610 SEWER UTILITY	79,982.31	19,574.03
Grand Total	276,092.63	\$840,373.19

Consent Agenda Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

Consent Agenda Item E: Motion – Kuhn, second – Echer to TABLE Motion to Approve Annual Service Agreement with Conference Technologies to June 14<sup>th</sup> Council Meeting. Council asked for clarification on contract. City Administrator to research. Roll Call: Echer, Pilcher, Thompson, Roberts, Kuhn voted yes. Motion carried.

Consent Agenda Item F: Motion – Pilcher, second – Thompson to Approve Posting of Deputy City Clerk with Job Description to Include Human Resource Experience. Posting for Custodial/Maintenance Employee to Include Salary Range. Roll Call: Roberts, Pilcher, Thompson, Echer voted yes; Kuhn voted no. Motion carried.

**BUSINESS ITEMS:**

Motion – Kuhn, second – Thompson on Resolution No. 22-049 for the Sale of Real Estate Owned by the City of Huxley and being a part of Lot 25 Railroad Subdivision No. 2, Huxley, Story County, Iowa. Roll Call: Pilcher, Roberts voted no; Thompson, Kuhn, Echer voted yes. Motion carried.

Motion – Roberts, second – Thompson on Resolution No. 22-051 Approving Award of Contract to Inroads Asphalt Paving & Materials for Centennial Park/North Park Driveway Entrance & Trail (FY 22 CIP). Roll Call: Echer, Roberts, Pilcher, Thompson voted yes; Kuhn voted no. Motion carried.

Motion – Roberts, second – Thompson on Resolution No. 22-052 Wood Creek Preliminary and Final Plat Story County 2 Mile Subdivision Review 30450 550th Avenue. Roll Call: Roberts, Kuhn voted yes; Thompson, Pilcher, Echer voted no. Motion failed.

Motion – Kuhn, second – Echer to TABLE First Reading of Ordinance No. 515 to Increase Sewer Rates. Council would like to review data for increase. Roll Call: Roberts, Echer, Kuhn, Thompson, Pilcher voted yes. Motion carried.

Council consensus was to not support the funding of Des Moines International Terminal Project.

Motion – Pilcher, second – Roberts to adjourn at 8:06 pm.

**WORK SESSION:**

Construction Site Erosion and Sediment Control Ordinance (CONSESCO) Overview: Mat Kahler, Street Superintendent, explained the need for such an ordinance. Council asked to have ordinance drafted and brought forward for vote.

Consideration of Service with Veenstra & Kimm, Inc. for Building Inspection and Related Construction Services. Council directed staff to develop Request for Proposal (RFP) for services.

ADJOURNMENT: Motion – Pilcher, second – Roberts to adjourn meeting at 8:46pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk