

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, May 10, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Pilcher, Echer, Roberts, Thompson

AGENDA APPROVAL: Motion by Echer, second by Pilcher to approve agenda as presented. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow - City Clerk, Jeff Peterson – Public Works Director, Joe Marchesano – Police Sergeant, Travis Woodbeck – Fire Chief, Cathy VanMaanen – Library Director

CONSULTANTS PRESENT: Forrest Aldrich – City Engineer/Veenstra & Kimm, Amy Beattie – City Attorney/Brick Gentry

PRESENTATION/RECOGNITION: Mike Upah, Ames Economic Development Commission representative, provided council with a proclamation to recognize May 9-15, 2022 as Economic Development Week.

PUBLIC COMMENT:

- Michael Kiernan, Hatch Development Group, explained to council that the developer would not be pursuing the development near the fire station as proposed.
- Kay Brown, resident in New Horizons Mobile Home Court, expressed her concerns with the property owner of the mobile home court.
- Resident from 709 Larson asked council if on street parking could be allowed on a segment of Oak Blvd to allow for overflow from Larson

CONSENT AGENDA:

Motion by Pilcher, second by Roberts to approve Consent Agenda items as listed:

- Approve Minutes from April 12, 19, 26 and May 3, 2022 Meetings
- Approve Payment of Bills and Monthly Treasurer's Report
- Motion to Approve Alcohol Permits for North Casey's, South Casey's and Fareway
- Approve Resolution No. 22-046 Payment Application No. 2 Woodruff Construction Water Treatment Plant Expansion Project
- Approve Resolution No. 22-047 Payment Application No. 1 Manatt's Street Rehabilitation Projects

Claims:

AFLAC	AFLAC	216.96
ALEXANDRIA GREENFIELD	BOOT CAMP INSTRUCTOR	90.00
ALLIANT ENERGY	GAS AND ELECTRIC	12,004.38
AUTOMATIC SYSTEMS CO.	DIAGNOSE UNC FOR SCADA	807.50
BRICK GENTRY P.C.	MUNICIPAL	2,462.50
CASSIE CRANNELL	NORD KALSEM RENTAL DEPOSIT	50.00
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,946.85
DAN WHITE	REPLACE PARTS ON '05 F350	585.00
DAVID WILCOX	BOOT CAMP INSTRUCTOR	125.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,481.68
DMACC	KATIE JUDGE EMT CLASS	1,114.00
EBS	MEDICAL INSURANCE	19,155.15
ECHO GROUP, INC.	HEATING ELEMENTS FOR SHOP	539.44
EDWARD JONES	IRA	250.00
ENVIRONMENTAL RESOURCE ASS	2022 QC/QA PT	777.29
FIDELITY SECURITY LIFE	VISION INS	317.51
GARBAGE GUYS	DUMPSTER FOR STORM CLEANUP	1,095.25
GENERAL INSURANCE AGENCY	LIABILITY INSURANCE	151,120.00
GRAINGER	AIR COMPRESSOR	727.85
GREAT-WEST LIFE & ANNUITY	DEFERRED COMPENSATION	273.08
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	3,000.00
HOHEL MACHINE SUPPLY	OXYGEN TANK RENTAL	60.00
HOWE'S WELDING/METAL FAB	ALUMINUM ROUND STOCK	25.80
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,531.51
INTEGRATED PRINT SOLUTIONS	BAM BAM AND COACH SHIRTS	1,830.85
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	13,951.41
INTERSTATE BATTERIES	LED ROAD ASSISTANCE LIGHTS	81.00

IOWA DOT	JANITORIAL SUPPLIES	158.60
IOWA FIRE CHIEFS' ASSOCIAT	2022 FIRE CHIEF'S WORKSHOP	25.00
IOWA ONE CALL	EMAIL LOCATES	43.20
IPERS	IPERS	19,825.88
JOHNSTONE SUPPLY	HEATER FOR WATER TREATMENT PLA	1,101.90
KEMPKER'S TRUE VALUE AND R	SUPPLIES	410.86
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,361.64
LOWE'S	SUPPLIES FOR PARKS & REC	25.14
MARCO TECHNOLOGIES LLC	ADMIN COPIER CONTRACT	306.75
MARTIN MARIETTA MATERIALS	1" ROAD STONE	547.23
MEGAN BRENDELAND	MILEAGE TO/FROM CONFERENCE	31.90
MISCELLANEOUS VENDOR	PETERSON, KIRK :US REFUND	371.20
MUNICIPAL SUPPLY	GREEN MARKING PAINT	1,026.90
NCL OF WISCONSIN, INC.	TSS QA/QL	18.16
NICKOLAY CONSULTING, LLC	MONTHLY IT	115.00
OXEN TECHNOLOGY	MICROSOFT 365 AND EXCHANGE	303.00
PEPSI-COLA	VENDING PRODUCT	221.58
QUALITY PEST CONTROL	FIRE STATION MICE EXTERMINATIO	40.00
RITA CONNER	REIMBURSED FOR OFFICE SUPPLIES	88.27
SHAFFER'S AUTO BODY CO INC	REPAIR TO 2021 EXPLORER	13,353.16
SOUTHERN SOURCE INDUSTRIES	WEED KILLER	717.60
STAPLES BUSINESS CREDIT	COPY PAPER AND FOLDERS	281.83
TASC	FLEX BENEFIT PLANS	837.45
TASC - CLIENT INVOICES	JUNE FLEX PLAN FEES	69.82
TONYA BECKER	TRX FUSION INSTRUCTOR	60.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	4,892.00
TYLER TECHNOLOGIES, INC.	6/1/22-6/30/22 MAINTENANCE	1,113.66
USA BLUEBOOK	WATER TREATMENT SUPPLIES	604.88
VAN WALL	FUEL AND AIR FILTERS, BLADE	172.66
VEENSTRA & KIMM, INC.	BLUE SKY ESTATES PLAT 1-CONSTR	24,636.69
VERIZON WIRELESS	POLICE CELL PHONES	241.43
FUND TOTALS:		
001 GENERAL FUND		206,819.04
002 LIBRARY		5,454.41
003 RECREATION		6,648.77
004 FIRE AND RESCUE		1,709.89
014 AMBULANCE		2,373.82
110 ROAD USE TAX		10,759.26
345 WATER PLANT EXPANSION		23,583.69
600 WATER UTILITY		17,623.17
610 SEWER UTILITY		15,651.35
* PAYROLL EXPENSE		62,737.95
Grand Total		353,361.35

Consent Agenda Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

BUSINESS ITEMS:

Motion by Roberts, second by Echer to Approve Resolution No. 22-041 Preliminary Terms of an Urban Renewal Development Agreement with Hy Point. Councilman Echer explained that he and Councilman Pilcher met with Hy Point developer and school officials regarding possible terms for a development agreement for Hy Point development/facility. Councilman Echer and Pilcher explained their suggestion for the city's terms in a development agreement with Hy Point: \$1.2 million over a course of 11 years using Tax Increment Financing dollars. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes on terms as specified by Echer and Pilcher. Motion carried.

Motion by Roberts, second by Echer on Resolution No. 22-048 Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with Van Houweling, CD II, including Annual Appropriation Tax Increment Payments. Public hearing scheduled for May 24th. All edits will be in final version of agreement. Roll Call: Echer, Roberts, Pilcher, Thompson, Kuhn voted yes. Motion carried.

ADJOURNMENT: Motion – Roberts, second – Pilcher to adjourn meeting at 6:44pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene Lettow. City Clerk