

# HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, April 26, 2022

These minutes are as recorded by the Deputy City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

**ROLL CALL:** Kuhn, Pilcher, Echer, Roberts, Thompson

**AGENDA APPROVAL:** Motion by Thompson, second by Echer to approve agenda as presented with the following corrections:

7 (a) i- Resolution number is 22-039

7 (a) ii resolution number is 22-040

7 (b) is removed from the agenda

Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

**CITY STAFF PRESENT:** Rita Conner – City Administrator, Amy Kaplan – Deputy City Clerk, Gerry Stoll – Police Chief, Cathy VanMaanen – Library Director, Heather Denger – Parks and Recreation Director, Jeff Peterson – Public Works Director, Travis Woodbeck – Fire Chief, Lisa Wheeler-- HR

**CONSULTANTS PRESENT:** Forrest Aldrich – City Engineer/Veenstra & Kimm, Matt O’Hollearn – City Attorney/Brick Gentry Law Firm, Joe Langel—Holmes Murphy, Jeff Clayton—Holmes Murphy

**GUESTS PRESENT:** Roger Wheeler, Dave Jensen, Adam Christopherson

**PRESENTATION/RECOGNITION:** Holmes Murphy presented medical, dental and vision insurance renewals and recommended a two percent increase to employees.

## **PUBLIC COMMENT:**

*Roger Wheeler:* Schedules did not align allowing a HY Point meeting to occur. Will meet and come back to City Council with a proposal.

*Adam Christopherson:* 519 Meadow Brook Place. Intersection of Meadow Brook Place and Meadow Lane was flooded during the recent rain event. Christopherson inquired about the storm sewer being improperly installed as water was backing up into basements and the street was flooding.

*Beth Compton:* 507 Timberlane. Compton recently tore down her garage and would like to replace the garage without having to pave approx. 170 feet of driveway. 165.06 non-conforming structure code was cited.

## **CONSENT AGENDA:**

Motion by Pilcher, second by Roberts to approve Consent Agenda items with items d and e pulled for separate discussion:

- a. Approve Payment of Bills
- b. Approve Resolution No. 22-036 Story County Animal Services Agreement
- c. Approve Resolution No. 22-037 Fixing a Date for a Public Hearing to Consider an Option to Purchase Real Estate by Thomas Huxley Townhomes, LLLP
- d. Approve Resolution No.22-038 Health Care Plan Renewal as Presented from Holmes Murphy Business Insurance and Financial Services, Acting Agent/ separate discussion
- e. Motion to Approve Contract for 2022 Mosquito Spraying with Mosquito Control of Iowa / separate discussion

## **Claims:**

A KING'S THRONE, LLC	PORT-O-JOHN LARSON SOCCER	182.95
AMERICAN BUSINESS PHONES	ANNUAL PHONE SUPPORT	2,823.77
ARNOLD MOTOR SUPPLY	OIL, FUEL AND AIR FILTERS	301.20
ATLAS ELECTRIC LLC	PULL NEW WIRE FOR CLARIFIER 2	591.00

BAKER & TAYLOR ENTERTAINME	BOOKS	593.72
BRECKIN RISIUS	SOCCER REFUND	37.00
BUD'S AUTO REPAIR INC	WIPER BLADES	994.50
CARDMEMBER SERVICE	ETSY RETURN	5,203.65
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	735.00
CONSUMERS ENERGY	ELECTRIC	10,194.06
DOLLAR GENERAL-REGIONS 410	PROGRAMS	35.00
DORSEY & WHITNEY LLP	WATER REV IMP & REFUND BONDS	18,381.50
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	523.51
GCMOA	FY2023 DUES	25.00
HAWKINS, INC.	WATER TREATMENT CHEMICALS	3,439.02
HUXLEY PLAZA LLC	HUXLEY PLAZA LLC	91,635.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	13,906.53
INTERSTATE BATTERIES	ECONO BATTERY	100.00
IOWA SECTION - AWWA REGION	SPRING MEETING WORKSHOP-3 REG	150.00
JEREMY J. ARENDS	MARCH TREASURER'S REPORT	80.00
KATIE STERK	TENNIS REFUND	57.00
KEY ELEMENTS CONSULTING	2022 ANKENY ANNUAL WATER CONF	775.00
KEYSTONE LABORATORIES	WATER SAMPLING	182.00
MARCO, INC.	PW COPIER	14.52
MARTIN MARIETTA MATERIALS	WOOD CHIPS	149.98
MID-IOWA OCCUPATIONAL TEST	PRE-EMPLOYMENT & RANDOMS	405.00
NEW CENTURY FS INC	UNLEADED FUEL	3,602.84
OUTDOOR ENVISIONS	MULCH FOR PARKS	1,101.60
P & M APPAREL	UNIFORMS SHIRTS	870.90
POSTMASTER	POSTMASTER	487.61
PREMIER	LIBRARY PRINTER FEES	78.63
RICK E BRAMMER	PROGRAM SUPPLIES	44.85
SATONIUS PARKER	BASKETBALL LEAGUE OFFICIAL	630.00
STOLL, GERALD	REIMBURSEMENT FOR TROPHY	5.00
STORY COUNTY RECORDER	STORY COUNTY RECORDER FEES	51.00
STORY COUNTY SHERIFF'S OFF	DISPATCH 4TH QUARTER	6,402.48
SYNCB/AMAZON	PROGRAMS, DVDS, BOOKS, ETC	1,202.67
TASC	FLEX BENEFIT PLANS	837.45
U.S. BANK EQUIPMENT FINANC	PRINTER/COPIER LEASE	104.92
VERIZON WIRELESS	PUBLIC WORKS CELL PHONE	366.05
WINDSTREAM IOWA COMMUNICAT	Dispatch Phone	84.54
WOODRUFF CONSTRUCTION, LLC	WTP EXPANSION-PAY EST. NO 5	281,798.50

FUND TOTALS

001	GENERAL FUND	131,112.08
002	LIBRARY	3,606.95
003	RECREATION	5,599.43
004	FIRE AND RESCUE	158.93
014	AMBULANCE	1,400.79
110	ROAD USE TAX	3,286.43
345	WATER PLANT EXPANSION	281,798.50
398	DERECHO STORM	141.57
600	WATER UTILITY	11,247.64
610	SEWER UTILITY	10,832.63
	* PAYROLL EXPENSE	61,706.88
Grand Total		510,891.83

Consent Agenda Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

Motion by Echer, second by Roberts to approve Resolution No.22-038 health care plan renewal from Holmes Murphy Business Insurance and Financial Services, with a 3.91% increase as opposed to the 2% increase recommendation. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

Motion by Pilcher, second by Roberts to approve contract for 2022 mosquito spraying with Mosquito Control of Iowa. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted no. Motion failed. Staff has recommended pursuing a different company.

**BUSINESS ITEMS:**

Motion –Thompson, second – Echer to TABLE Resolution 22-039 awarding contract to Inroads Asphalt Paving & Materials for Centennial Park/North Park Entrance & Trail. Council to review further. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion tabled.

Motion- Pilcher, second – Roberts to approve Resolution 22-040 for professional services with Veenstra & Kimm, Inc for planning documents for Larson Park splashpad and restroom. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

Motion- Roberts, second- Pilcher to approve the preparation of the application for the American Rescue Plan Act (ARPA) fund for Larson Park splashpad and restroom. 5 aye, 0 nay. Motion carried.

Resolution 22-041 removed from agenda.

**INFORMATIONAL ITEMS:**

Council had preliminary discussions on the following topics with no formal action being taken.

- a. Preliminary Terms of Development Agreement with Van Houweling, LLC Blue Sky
- b. Preliminary Terms of Development Agreement with Meadow Lane Investments, LC
- c. Proposal for Acquisition and Development of City Owned Property in the Vicinity of 104 East Railway

ADJOURNMENT: Motion – Roberts, second – Echer to adjourn meeting at 8:33pm. 5 ayes, 0 nays. Motion carried.

Attest:

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Kevin Deaton, Mayor

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Amy Kaplan, Deputy City Clerk