

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, April 12, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Pilcher, Echer, Roberts, Thompson

AGENDA APPROVAL: Motion by Kuhn, second by Roberts to approve agenda as presented. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Gerry Stoll – Police Chief, Cathy VanMaanen – Library Director, Heather Denger – Parks and Recreation Director, Jeff Peterson – Public Works Director, Travis Woodbeck – Fire Chief, A.J. Strumpfer – Wastewater Superintendent, Keith Vitzthum – Asst. Public Works Director, Mat Kahler – Street Superintendent

CONSULTANTS PRESENT: Amy Beattie – City Attorney/Brick Gentry Law Firm

PUBLIC COMMENT:

Roger Wheeler, Century 21 Realtor, reported to council that Builders & Developers meeting hosted by city went well.

Joyce Hornstein, Ballard Performing Arts Band, asked council to consider their financial request.

Representatives from Hatch Development Group presented to council their proposal to build tax credit housing onto E. Railway & South Main Avenue.

David Jensen, 102 Cedar Lane, asked council about purchasing land downtown, near amphitheater, for an office space building. Proposal could include request for LMI (low to moderate income) funding.

Roger Wheeler, Century 21 Realtor, presented to council the HyPoint Active Adult Living Facility proposal for Main Avenue.

CONSENT AGENDA:

Motion by Roberts, second by Echer to approve Consent Agenda as listed.

- a. Approve Minutes from the March 22nd, March 29th and April 5th, 2022 Council Meetings
- b. Approve Bills and Monthly Treasurer's Report
- c. Approve Kum & Go Cigarette Permit
- d. Approve Resolution No. 22-034 Payment Application No. 5 Water Treatment Plant Expansion Project
- e. Approve Resolution No. 22-035 Payment to MR Properties, L.C.
- f. Approve Resolution No. 22-036 Story County Animal Services Agreement

Claims::

AFLAC	AFLAC	216.96
ALEXANDRIA GREENFIELD	BOOT CAMP INSTRUCTOR	85.00
ALLIANT ENERGY	GAS AND ELECTRIC	13,384.49
AMY SWAIN	MEMBERSHIP REFUND	47.08
ARNOLD MOTOR SUPPLY	OIL FILTERS	545.08
AUTOMATIC SYSTEMS CO.	FIELD SERVICE CLARIFIER 2	2,043.00
AVERY HANSEN	AAU VOLLEYBALL COACH	800.00
BAKER & TAYLOR ENTERTAINME	BOOKS	359.78
BALLARD HEATING & COOLING	THERMOSTAT REPAIR AT NK	187.50
BLANK CHILDREN'S HOSPITAL	TEN BELL HELMETS	92.50
BLM ENTERPRISES	SITE ADMIN, MAP, TIF, CIP	1,240.00
BOUND TREE MEDICAL	PD MEDICAL SUPPLIES	451.68
BREANN TOLLEY	REFUND FOR SOCCER	47.00
BREANNE HOFFMEYER	NORD KALSEM RENTAL REIMBURSE	150.00
BRICK GENTRY P.C.	MUNICIPAL LEGAL FEES	2,112.50

CLERK OF DISTRICT COURT	COURT FEES PER CITY CODE	0.00
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,928.94
COMPUTER RESOURCE SPECIALI	IT WORK	2,999.06
DAVID WILCOX	BOOT CAMP INSTRUCTOR	150.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,442.82
DEMCO INC.	BOOK COVERINGS	108.19
DES MOINES STAMP MFG. CO.	PASSPORT STAMP	68.10
EBS	MEDICAL INSURANCE	18,620.70
ECHO GROUP, INC.	PD LIGHT FIXTURE REPAIRS	49.98
EDWARD JONES	IRA	250.00
EMPOWER RETIREMENT	DEFERRED COMPENSATION	273.08
FIDELITY SECURITY LIFE	VISION INS	307.82
GRAINGER	MINIATURE BULBS	13.89
HEARTLAND CO-OP	LP FOR STORAGE BUILDING HEATER	778.15
HOKEL MACHINE SUPPLY	FIRE EXTINGUISHER CHECK	527.37
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,573.96
I-80 CONCRETE	CONCRETE	1,909.15
IMAGE TREND	ANNUAL FEE	675.31
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	28,327.67
INTERSTATE BATTERIES	BATTERY FOR WATER VAN	50.00
IOWA DEPARTMENT OF PUBLIC	NCIC BILLING	600.00
IOWA SIGNAL INC.	REPLACED LOOP-CENT DR/HWY 69	1,500.00
IPERS	IPERS	18,866.97
JERA JENSEN	REFUND FOR TENNIS	52.00
JEREMY J. ARENDS	JAN AND FEB TREASURER'S REPORT	160.00
JOHN DEERE FINANCIAL	GLOVES AND BOOT SOCKS	61.94
KELTEK INCORPORATED	NEW VEHICLE CAMERAL INSTALL	477.96
KEMPKER'S TRUE VALUE AND R	SUPPLIES	534.14
LERNER PUBLISHING GROUP	BOOKS	290.27
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,321.74
LISA SECOR	SOCCER REFUND	47.00
LONGNECKER CATTLE COMPANY	CLOVER FOR THE HAY FIELD	864.00
LUKE BROTHERS FLOOR COVERI	COVE BASE FOR NEW COUNTER	84.00
MADISON WILCOX	BARRE INSTRUCTOR	50.00
MARCO TECHNOLOGIES LLC	ADMIN COPIER/PRINTER LEASE	306.75
MED COMPASS	FIT TESTS & HAZMAT PHYSICALS	2,785.00
MENARDS	DIGITAL THERMOSTAT FOR SHELTER	370.09
MENARDS - AMES	ALLEN KEY AND PLYWOOD	306.07
MID-IOWA SOLID WASTE EQUIP	RETURN GUTTER BROOMS	5,030.74
MIKEELY DENGER	TUMBLING CLASS INSTRUCTOR	486.00
MISCELLANEOUS VENDOR	MOORE, WARREN :US REFUND	526.72
MUNICIPAL SUPPLY	GASKETS, BOLTS, NUTS	0.00
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT & MAILJET	115.00
NORTHLAND CHEMICAL CORP	LAUNDRY DETERGENT	157.59
NOVA FITNESS EQUIPMENT	REPAIR HAMSTRING CURL MACHINE	273.44
OXEN TECHNOLOGY	MICROSOFT OFFICE & EXCHANGE	790.65
P & M APPAREL	AMBULANCE JOB SHIRTS	413.00
PCC AN AMBULANCE BILLING S	NOVEMBER AMBULANCE BILLING	746.73
POSTMASTER	POSTMASTER	587.25
PREMIER	LIBRARY PRINTER FEES	120.39
RACOM	PORTABLE RADIOS FOR FD	3,726.40
ROBERTS, SUSAN	MENARDS REIMBURSEMENT	21.38
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	10,219.16
SAGE HOMES, INC.	BUILDING PERMIT DEP REFUND	1,000.00
SARAH FINERAN	SOCCER REFUND	47.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	1,842.43
STORY COUNTY RECORDER	EASEMENTS	51.00
TASC	FLEX BENEFIT PLANS	1,674.90
TASC - CLIENT INVOICES	MAY FLEX ADMIN FEES	69.82
TONYA BECKER	TRX FUSION INSTRUCTOR	155.00
TRACY WEBER	BARRE CLASS REFUND	10.00
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,528.00
U.S. BANK EQUIPMENT FINANC	LIBRARY COPIER LEASE	104.92
U.S. CELLULAR	AMBULANCE CELL PHONES	7.64
VAN WALL	MOWER BLADES	66.87
VANDER HAAG'S INC.	DUMP BODY VIBRATOR	784.37
VEENSTRA & KIMM, INC.	PACIFIC DRYWALL SITE PLAN	23,431.46
VERIZON WIRELESS	PD CELL PHONE AND MDTs	241.44
VIRGINIA HALL	AMBULANCE SERVICE REFUND	50.00

		<u>Expenses</u>	<u>Revenues</u>
001	General Fund	53,375.88	64,928.90
002	Library	8,077.79	13,166.90
003	Recreation	8,245.03	23,484.36
004	Fire and Rescue	6,300.65	100.00
014	Ambulance	7,486.64	2,425.06
110	Street	24,354.83	28,047.88
121	LOST		85,723.18

345	Water Plant Expansion	22,252.46	5,031,495.75
600	Water	16,625.06	90,606.48
610	Sewer	18,150.65	<u>84,283.63</u>
	Payroll	<u>129,156.05</u>	
	Grand Total	\$ 299,025.04	\$5,424,262.14

Consent Agenda Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

ADJOURNMENT: Motion – Roberts, second – Pilcher to adjourn council meeting at 6:39pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION - Mayor opened work session at 6:43pm

Council had preliminary discussions on the following topics with no formal action being taken.

a) FY23 Budget Recap

ADJOURNMENT: Motion – Pilcher, second – Echer to adjourn work session at 8:14pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk