

# HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, March 8, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council held a council meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:01 pm.

**ROLL CALL:** Kuhn, Pilcher, Echer, Roberts, Thompson

**AGENDA APPROVAL:** Motion by Roberts, second by Pilcher to approve agenda as presented. Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

**CITY STAFF PRESENT:** Rita Conner–City Administrator, Jolene Lettow –City Clerk, Cathy Van Maanen–Library Director, Gerry Stoll–Police Chief, Travis Woodbeck–Fire Chief

**CONSULTANTS:** Chip Schulz – Financial Advisor/Northland Securities, Forrest Aldrich – V & K Inc., Matt O’Halloran – Brick Gentry Law Firm

## CONSENT AGENDA:

Motion by Kuhn second by Roberts to approve Consent Agenda as listed with Item C to be pulled from Consent Agenda for separate discussion.

- a. Approve Minutes from February 22 and March 1, 2022, Regular Council meetings and Budget Work Sessions
- b. Approve Payment of Bills and January 2022 Treasurer’s Report
- c. Resolution No. 22-018 Pacific Drywall II Site Plan – *pulled for separate discussion*
- d. Resolution No. 22-019 Payment Application No. 3 Water Treatment Plant Expansion Project

## Claims:

### Claims:

A KING'S THRONE, LLC	PORT-O-JOHN FOR ICE RINK	122.95
ACCUJET LLC	ROBOTIC CUTTING	2,500.00
ADAM SANCHEZ	TOURNAMENT REIMBURSEMENT	75.00
ADDY MILLER	YOUTH BASKETBALL OFFICIAL	168.00
AFLAC	AFLAC	216.96
ALLIANT ENERGY	GAS AND ELECTRIC	14,053.28
ANDREW PRINCEHOUSE	YOUTH BBALL OFFICIAL	368.00
ARNOLD MOTOR SUPPLY	ENGINE OIL FILTER	7.67
ARNOLD MOTOR SUPPLY	3 GAL ANTIFREEZE	589.23
BAKER & TAYLOR ENTERTAINME	BOOKS	699.05
BEN JOHNSON	YOUTH BASKETBALL OFFICIAL	779.00
BOUND TREE MEDICAL	AMBULANCE SUPPLIES	428.76
BRENDEN WRIGHT	YOUTH BASKETBALL OFFICIAL	80.00
BROOKE LENTS	YOUTH BASKETBALL COACH	18.50
C & M HYDRAULIC TOOL SUPPL	VOLUTE FOR HYDRAULIC PUMP	586.93
CADEN MILLER	YOUTH BASKETBALL OFFICIAL	428.00
CARDMEMBER SERVICE	SEE ATTACHED	3,710.29
CAROLYN MAI	GAS REIMBURSEMENT	46.39
CENTRAL IOWA DISTRIBUTING	THREE AIR FRESHENER DISPENSERS	98.50
CHICKEN SHED PRIMITIVES	MEMORIAL PLANT	95.00
CITY OF AMES	RMS ANNUAL FEE	2,086.77
COLIN MEMMER	YOUTH BASKETBALL OFFICIAL	89.00
COMFORT FOOD CATERING OF H	BUILDER/DEV MEETING	210.00
COMPASS BUSINESS SOLUTIONS	AP & PAYROLL CHECKS	402.22
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,736.51
COMPUTER RESOURCE SPECIALI	COPIES OF MS OFFICE 2019	1,084.00
CONNOR MOORE	YOUTH BASKETBALL OFFICIAL	577.00
CONSUMERS ENERGY	ELECTRIC	11,870.83
COURTNEY WEAVER	TOURNAMENT REGISTRATION REFUND	150.00
DACIA BUSS	YOUTH BASKETBALL OFFICIAL	587.00
DAVID WILCOX	BOOT CAMP INSTRUCTOR	280.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,442.82
DES MOINES STAMP MFG. CO.	STAMP-A.KAPLAN	47.00
DIGITAL ALLY	REPLACE REAR CAMERA	210.00
DOLLAR GENERAL-REGIONS 410	FOUR TOTES FOR PD	80.50
EBS	MEDICAL INSURANCE	18,620.70
EDWARD JONES	IRA	250.00
EMMETT MILLER	YOUTH BASKETBALL OFFICIAL	80.00

EMPOWER RETIREMENT	DEFERRED COMPENSATION	273.08
FALLER, KINCHELOE & CO, PL	AUDIT COMPLETION	7,185.00
FIDELITY SECURITY LIFE	VISION INS	307.82
GALLS, LLC- DBA CARPENTER	EMS UNIFORM BOOTS	324.45
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	313.67
GERALD CALIGIURI	REIMBURSE FOR EQUIPMENT	61.19
GRAINGER	UFD FILTERS	11.58
HALLETT MATERIALS	ICE CONTROL SAND-TON	398.60
HAWKINS, INC.	CHEMICALS FOR WATER TREATMENT	3,293.30
INLAND TRUCK PARTS COMPANY	CORE RETURN	951.70
INTEGRATED PRINT SOLUTIONS	STOCKING CAPS	280.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	13,235.26
INTERSTATE BATTERIES	BATTERY FOR CHEVY	133.95
IOWA ASSN. MUN. UTILITIES	2022-23 WATER MEMBERS DUES	904.00
IOWA PRISON INDUSTRIES	THREE BLADE HOLDERS FOR SIGNS	51.31
IPERS	IPERS	18,381.32
JACOB HERMANSON	REIMBURSEMENT FOR EXAM FEE	30.00
JEREMY J. ARENDS	DECEMBER'S TREASURER'S REPORT	80.00
KELTEK INCORPORATED	SERVICE ON AMBULANCE	77.63
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	235.25
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,313.65
MADISON WILCOX	BARRE INSTRUCTOR	120.00
MARCO TECHNOLOGIES LLC	CITY HALL COPIER/PRINTER	306.75
MARCO, INC.	PD PRINTER MAINT. FEE	293.47
MARTIN MARIETTA MATERIALS	TONS OF ROAD STONE	1,401.38
MASON GATCHEL	YOUTH BASKETBALL OFFICIAL	264.00
MENARDS	BATTERY BOX, STORAGE BIN	34.98
MENARDS - AMES	WAX BOWL RING & QUICK BOLT	379.07
MIDWEST AUTOMATIC FIRE SPR	INSPECTION & BACKFLOW PROGRAM	349.75
MIDWEST BREATHING AIR SYST	CASCADE SYSTEM SERVICE	811.09
MISCELLANEOUS VENDOR	AKERS, DANIEL :US REFUND	473.03
MITCHELL MCMAHON	YOUTH SOCCER REFUND	47.00
MUNICIPAL EMERGENCY SVCS	4-GAS MONITOR	3,727.95
NICKOLAY CONSULTING, LLC	WEB HOSTING, FIREWALL, ETC	1,620.00
OTIS ELEVATOR COMPANY	3/1-5/31/22 SERVICE	240.30
OXEN TECHNOLOGY	COUNCIL EMAILS	8.00
PCC AN AMBULANCE BILLING S	DECEMBER AMBULANCE BILLING	204.18
PEPSI-COLA	POP FOR VENDING	236.66
POSTMASTER	POSTMASTER	483.32
PREMIER	PRINTER FEES	58.33
QUALITY PEST CONTROL	PEST CONTROL AT NORD KALSEM	45.00
RITA DOUGHERTY	AMBULANCE PYMT REIMBURSEMENT	195.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTOR SERVICE	9,820.70
SANDRA MILLER	MEMBERSHIP REFUND	165.34
SANDRY FIRE SUPPLY	CITRO-SQUEEZE GEAR WASH	209.70
SCOTT JOHNSON	CPR CERTIFICATIONS	331.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES	42.47
STATE LIBRARY OF IOWA	CONFERENCE REGISTRATIONS	300.00
STORY COUNTY EMS ASSOCIATI	EMS ASSOCIATION DUES	25.00
STORY COUNTY RECORDER	RECORDING FEES	85.00
SUBSURFACE SOLUTIONS	MAGNETIC METAL LOCATOR	812.80
SYNCB/AMAZON	BOOKS, DVDS, SUPPLIES	573.08
TASC	FLEX BENEFIT PLANS	837.45
TASC - CLIENT INVOICES	APRIL FLEX PLAN FEES	69.82
THE CLEAN MACHINE OF IOWA,	GROUT/TILE & CARPET CLEANING	1,230.00
THE SHERWIN-WILLIAMS CO.	WHITE & YELLOW TRAFFIC PAINT	2,597.00
TONYA BECKER	TRX FUSION CLASS INSTRUCTOR	270.00
TRANE U.S. INC.	QUARTERLY BILLING CONTRACT	8,929.75
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,396.00
TYLER BUSINESS FORMS	UTILITY BILL CARD STOCK	6,166.50
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	104.92
U.S. CELLULAR	AMBULANCE CELL PHONE	98.00
USA BLUEBOOK	LDO REPLACEMENT CAP	170.82
VAN-WALL EQUIPMENT INC.	MOWER BLADES	690.47
VEENSTRA & KIMM, INC.	PACIFIC DRY WALL SITE PLAN	20,379.26
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	607.57
VESSCO INC.	PRESSURE GUAGE BLOWER	97.52
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	79.54
WYNJA, PAT	REFUND ON MEMBERSHIP	160.73
ZIEGLER INC	BUSHINGS AND PINS	244.10

Consent Agenda Roll Call: Pilcher, Echer, Roberts, Kuhn, Thompson voted yes. Motion carried.

Motion – Kuhn, second – Roberts to Approve Resolution No. 22-018 Pacific Drywall II Site Plan. Building site must meet SUDAS regulations for lighting in employee parking area. No lighting required in truck delivery area. Roll Call: Thompson, Pilcher, Roberts, Echer, Kuhn voted yes. Motion carried.

Motion – Roberts, second – Kuhn to Approve Resolution No. 22-020 on Bond Purchase Agreement, Authorize and Approve Loan Agreement, Authorize Call of Outstanding Bonds, and Provide for the Levy of Taxes to Pay the Same. Roll Call: Echer, Thompson, Pilcher, Roberts voted yes; Kuhn voted no. Motion carried.

Development Concept East 1<sup>st</sup> and Deerwood Drive – Planning & Zoning Commission Review Update: P & Z recommends keeping Deerwood Drive as depicted in city’s Comp Plan. City engineer noted that there cannot be driveways or parking on E. 1<sup>st</sup> Street.

City Noise Ordinance – council directed staff to research and provide possible noise level criteria.

Construction Erosion Control – council directed staff to provide current city ordinance for council review.

Cambridge Law Enforcement Contract Update – Council consensus is to match Story County contract with a 2.5% increase in contract for next five years.

ADJOURNMENT: Motion – Pilcher, second – Kuhn to adjourn meeting at 8:17pm. 5 ayes, 0 nays. Motion carried.

Attest:

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Kevin Deaton, Mayor

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Jolene R. Lettow, City Clerk