



CITY COUNCIL WORKSESSION NOTICE

TUESDAY JUNE 1, 2021 6:00 P.M.

AGENDA

1. ROLL CALL

2. DISCUSSION/REVIEW ITEMS/DIRECTION TO STAFF

- a. Economic Development Committee Priorities
- b. Procurement Policy
- c. Sidewalk Infill Program and Public Information Process
- d. Cambridge Police Contract
- e. Mapping Update-Future Land Use, Growth, General Annexation Plan Development
- f. Comprehensive Plan
- g. Space Needs Analysis

3. ADJOURNMENT

UPCOMING WORK SESSION TOPICS

Final Draft FY 22 and Long-Range CIP

Personnel Committee Priorities and Organizational Chart

Derecho Event Fiscal Update

Economic Development Committee Updates and Discussion of Development Districts and
Incentives

Other Topics of Interest to Mayor and Council

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Monday morning preceding Tuesday's council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

COUNCIL COMMUNICATION

AGENDA HEADING:

Worksession Items June 1

SUBMITTED BY:

Rita Conner, City Administrator

SYNOPSIS:

The information below summarizes the items for June 1 that staff requests Council direction on.

Economic Development Committee Priorities On May 19, ED Committee met and had a brief presentation from the ATI Group, who are seeking \$1.2 M in project generated tax increment financing (TIF) for an estimated \$7.5M residential development project on approximately 44 acres of land near 560th, East 1st and Oak Bend Road. I am completing a draft cash flow table that I will provide to Council for projected TIF generation. The ATI Group will present at this worksession to full Council. The ATI Group is seeking a consensus from the Council at this meeting whether there is support to move forward to draft terms of a development agreement for TIF for this project. In additional economic development items, CM Kuhn has drafted a list of goals and priorities for Council to evaluate when determining a baseline for economic development incentives.

Procurement Policy

I have edited the policy document and sent to CM Kuhn to verify if the wording is correct for the edits sought.

Sidewalk Infill Program and Public Information Process

Council would determine preferred timing and funding scenario in June when staff brings options forward, either June 8 or June 22. The public information process would be proposed to begin in July with social media, website and newsletter references to the Council's general consideration of a sidewalk infill program and the reasons for its consideration. A public meeting flyer would be sent to each of the three areas on our map that are sidewalk infill priorities for August meetings to review the Council recommended scenarios and timeframes.

Cambridge Police Contract

Council approved the current contract with Cambridge to provide law enforcement services on September 22, 2020. The service has been provided since 2001. The Huxley Police Department allocates 3 hours/day, 21 hours/week = 1,092 hours a year to patrolling Cambridge. There are minimal calls for service and patrol time. Cambridge pays \$56,434.48. for the service, matching what the Story County Sheriff's office charges in their contract cities. Salary for the officer is \$30.81/hour, or \$33,644.52 in wages. Cost per mile: .6289 per mile X approximately 10,950 miles per year (30 miles per day x 365 days) = \$6,886.45

\$33,644.52 wages

+ 6,886.45 police expenses

\$40,530.97 TOTAL HUXLEY EXPENSE

Amount Received from Cambridge: \$56,434.48 (Cambridge contributes approx. 17% of the total police budget.

COUNCIL COMMUNICATION

Mapping Update

Updated maps for zoning and future land use are provided with this tracking sheet. Discussion on future land use priorities, any changes Council wishes to see, and beginning to identify annexation priorities is proposed for this worksession. Further information from the V & K Sanitary Sewer Service Area Study will be available for a follow up worksession to put more fixed definition to the Council's phasing plan.

Comprehensive Plan

Council's December 2020 Goal Setting Session had this item receive high votes from Council as a priority. Review of the 2013 Comp Plan and the 2019 work was reviewed last year, and maps have been updated. Staff is seeking Council direction on whether the interest is to do an RFP for a new plan or an update.

Space Needs Analysis

Council Goal Setting included a space needs analysis for City facilities. The analysis would cover 3Cs with police, parks & rec and administration-zoning & utilities, public works and fire/EMS. Staff is seeking Council direction on the desired process.

COUNCIL GOAL SETTING 2021 PRIORITIES

High

- Sidewalk infill
- Increase transparency-Council Chambers media, newsletter
- Development agreement structures, TIF analysis and policy
- Update Lane Use and Zoning Maps
- Facility and space needs analysis
- Comprehensive Plan
- Centennial and Larson Park improvements

Status

Public input
Est. 7 weeks
EDC; 6/1 worksess.
In process
June 1 worksession
June 1 worksession
FY 22& Long range

Moderate

- Plan for new business attraction
- Plan for development/landowners-utilities

HDC Strategic Plan
Sewer service/annex. Study

Connecting Huxley



A Community Conversation on Sidewalk Connectivity

The Huxley Comprehensive Plan envisions a city where walkable neighborhoods connect residents to friends, schools and services.

You are welcome to attend an open house to learn more about City Council ideas and visions regarding sidewalks in your neighborhood. We want to hear from you!

August 17 6:30 pm

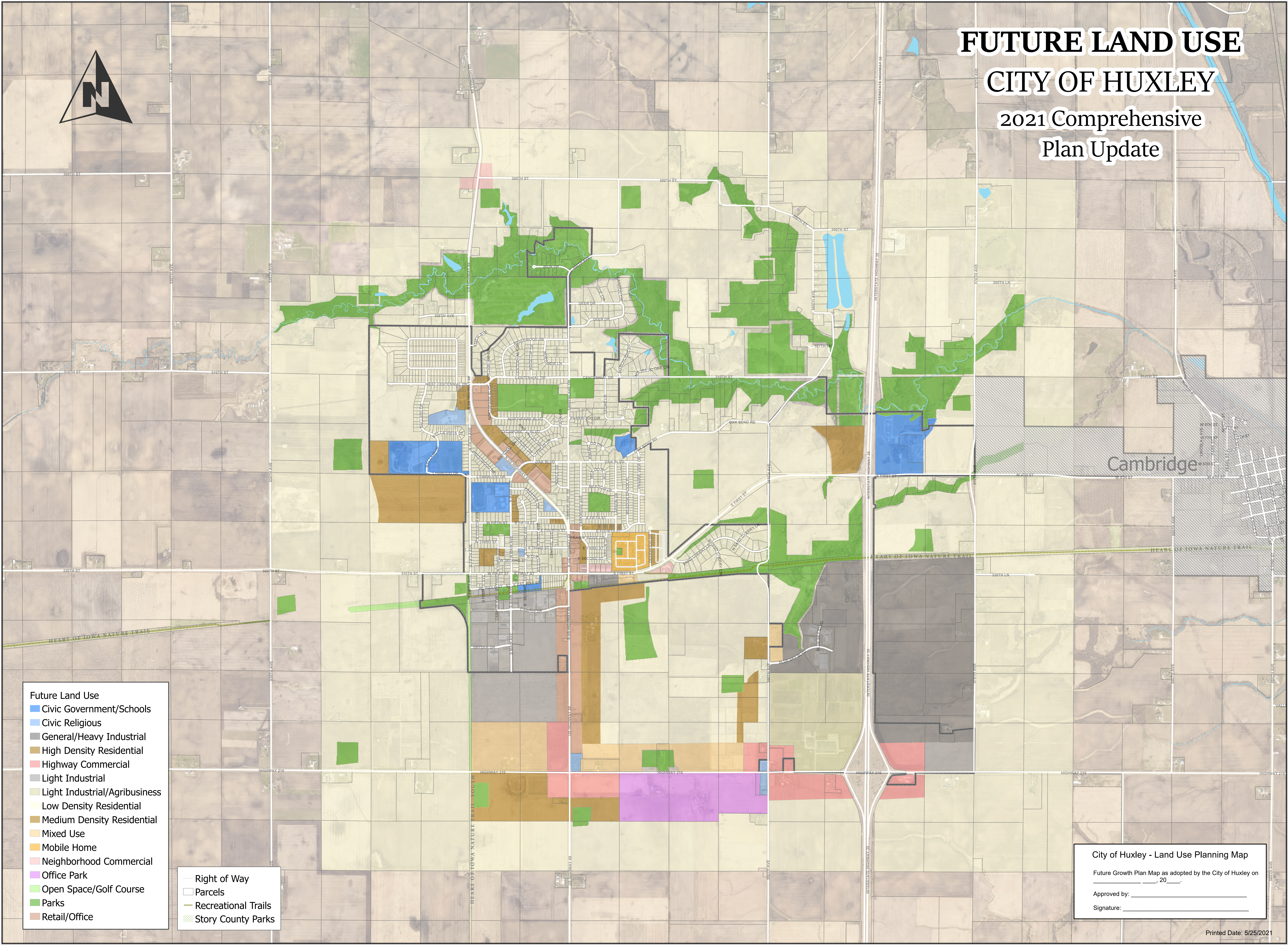
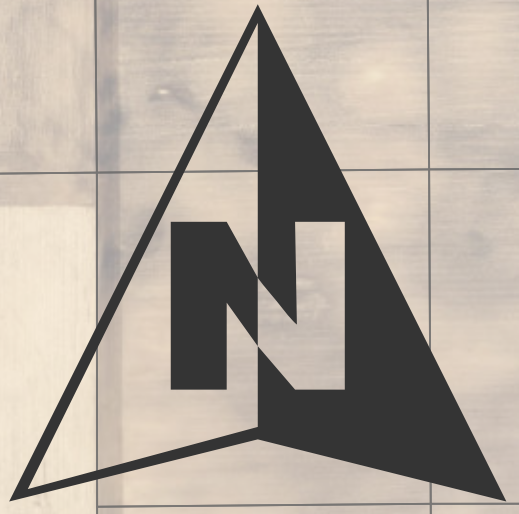
Safe Room at 3C'S

An informal session that invites residents to come and view maps, ask questions, and give feedback.

FUTURE LAND USE

CITY OF HUXLEY

2021 Comprehensive
Plan Update



- Future Land Use
- Civic Government/Schools
 - Civic Religious
 - General/Heavy Industrial
 - High Density Residential
 - Highway Commercial
 - Light Industrial
 - Light Industrial/Agribusiness
 - Low Density Residential
 - Medium Density Residential
 - Mixed Use
 - Mobile Home
 - Neighborhood Commercial
 - Office Park
 - Open Space/Golf Course
 - Parks
 - Retail/Office

- Right of Way
- Parcels
- Recreational Trails
- Story County Parks

City of Huxley - Land Use Planning Map

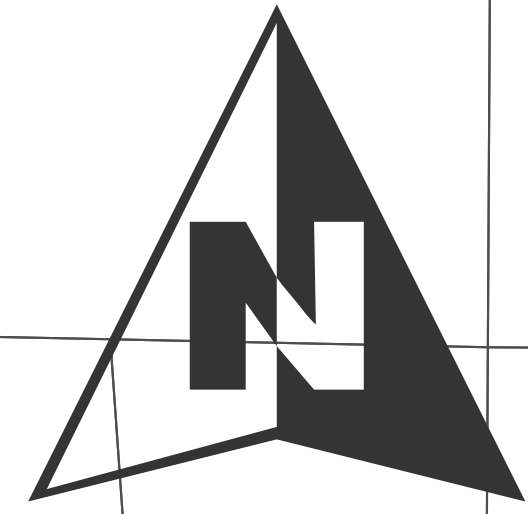
Future Growth Plan Map as adopted by the City of Huxley on _____, 20____.

Approved by: _____

Signature: _____

ZONING MAP

CITY OF HUXLEY

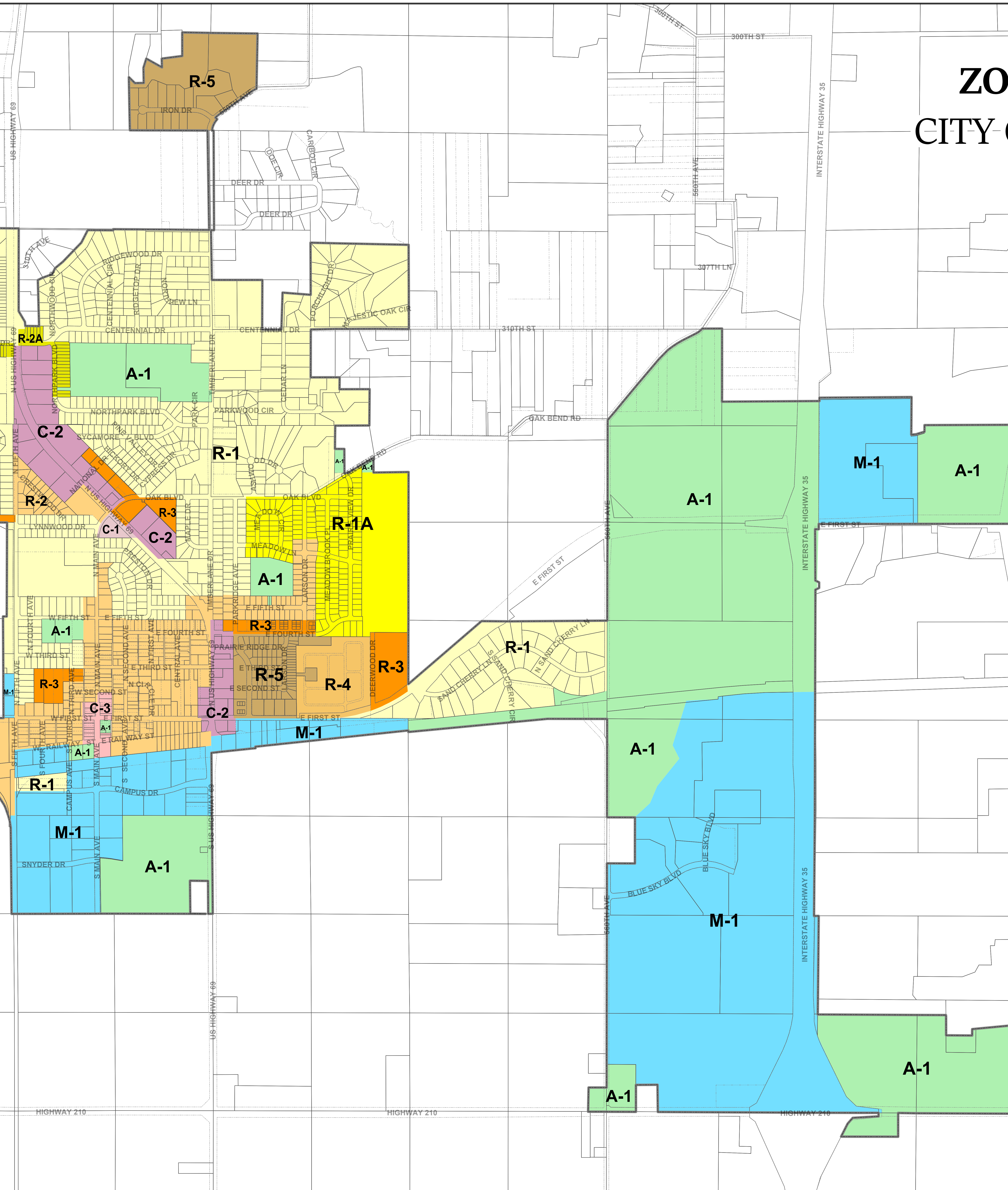


Legend

Lots
 Parcels
 Right-of-way

Zoning Districts

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City of Huxley - Official Zoning Map
 Official Zoning Map as adopted by the City of Huxley on _____, 20____.
 Approved by: _____
 Signature: _____