

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, December 14, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:03 pm.

ROLL CALL: Kuhn, Peterson, Easter, Roberts; absent - Mulder

AGENDA APPROVAL: Motion by Peterson, second by Easter to approve agenda as presented. Roll Call: Peterson, Kuhn, Easter, Roberts voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Keith Vitzthum- Asst. Public Works Director, Gerry Stoll – Police Chief, Cathy VanMaanen – Library Director, Heather Denger – Parks and Recreation Director

CONSULTANTS PRESENT: Forrest Aldrich – City Engineer/Veenstra & Kimm; Chip Schultz – Financial Advisor/Northland Securities

PRESENTATION: City Clerk, Jolene Lettow, performed Oath of Office with incoming council members David Kuhn, Rory Echer, Niko Pilcher and Mayor Kevin Deaton.

Bruno Andreini, Iowa State Snowmobile Association, informed council of the annual February Fun Day event for Spina Bifida victims and their families. Mr. Andreini thanked council for allowing the event to be held each year in the Safe Room. Mr. Andreini also announced his retirement and introduced his replacement.

CONSENT AGENDA:

Motion by Roberts, second by Peterson to approve Consent Agenda as listed.

- a. Approve Minutes from the November 23, 2021 Regular Meeting
- b. Approve Payment of Bills
- c. Approve Alcohol Permit for Flight Bar & Grille Pending Dram Shop Approval
- d. Approve Resolution No. 21-114 Payment Application No. 1 Water Treatment Plant Improvements
- e. Approve Resolution No. 21-115 Submittal of Claims for Payment Prior to January 11, 2022
- f. Approve Resolution No 21-116 Amendment to Agreement for the Utility Relocation for the I-35 Widening Project
- g. Motion to Approve Submittal of Grant Application to Department of Homeland Security-Assistance to Firefighters Grant (AFG) for Eight (8) Sets of Turnout Gear
- h. Motion to Approve Jake Hanks for Public Works Utility III Position

Claims::

ACCUJET LLC	YEARLY JET VAC WORK	
16,468.35		
ALLIANT ENERGY	GAS & ELECTRIC	10,905.06
ARNOLD MOTOR SUPPLY	OIL FILTER FOR THOMPSON PUMP	27.51
BAKER & TAYLOR ENTERTAINME	BOOKS	660.29
BAKER GROUP	REPAIR AT WWTP	1,014.54
BLM ENTERPRISES	MAPPING	2,250.00
BOK FINANCIAL	BOND ACCEPTANCE FEE	300.00
BOLTEN & MENK, INC.	STREET & WATER MAIN PROJECT	3,047.50
BRICK GENTRY P.C.	MUNICIPAL LEGAL FEES	950.00
BUD'S AUTO REPAIR INC	VEHICLE MAINTENANCE	143.01
CINTAS CORPORATION	MEDICAL SUPPLIES	82.32
COMPASS MINERALS AMERICA	COARSE ROCK SALT	7,603.23
CONCRETE TECHNOLOGIES	EAST 1ST STREET PAY AP NO 3	252,464.43
CONSTRUCTION & AGGREGATE P	HOSE, FITTINGS, CLAMPS	1,030.04
CONTINENTAL CHEMICAL INC.	CONTINENTAL CHEMICAL INC.	0.00
CONTINENTAL MANUFACTURING	CONTINENTAL MANUFACTURING CHEM	40,179.93
CROSS TECHNOLOGIES, INC.	CALIBRATION METTLER SCALE	130.00
CUMMINS SALES AND SERVICE	GENERATOR REPAIR	1,540.66
DAN WHITE	VEHICLE SEAT REPAIR	365.00
DAVID WILCOX	BOOTCAMP INSTRUCTOR	160.00

DICKSON & LUANN JENSEN	DICKSON & LUANN JENSEN	74,551.75
DOOR & FENCE STORE INC.	FIRE STATION DOOR REPAIR	145.50
DOORS INC.	REPLACE DOORS AT CONCESSION	5,187.00
DUSTIN ADAMS	COACH REIMBURSEMENT	37.50
EDWARD JONES	IRA	125.00
EMPOWER RETIREMENT	DEFERRED COMPENSATION	125.00
ENVIRONMENTAL SYSTEMS RESE	ARGIS FIELD AND GIS LICENSES	1,050.00
FAREWAY STORES, INC.	FAREWAY STORES, INC.	20,410.00
GALLS, LLC- DBA CARPENTER	PD UNIFORM PARTS	115.49
GANNETT HOLDINGS - CENTRAL	ANNUAL SUBSCRIP TO TRI-COUNTY	46.80
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	554.19
GENERAL INSURANCE AGENCY	DRONE & WATER PLANT EXP RISK	5,646.00
HAWKINS, INC.	WATER TREATMENT CHEMICALS	2,272.41
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,567.96
INTEGRATED PRINT SOLUTIONS	YOUTH BBALL JERSEYS	4,445.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	14,112.06
INTERSTATE BATTERIES	BATTERY & SPOT LIGHT	1,038.03
IOWA DEPARTMENT OF PUBLIC	NCIC QUARTERLY CHARGE	300.00
IOWA DOT	MOP HEADS AND PAPER TOWELS	294.49
IOWA ONE CALL	EMAIL LOCATES	102.60
IPERS	IPERS	9,059.15
JACKI DRISCOLL	SANTA FOR SANTA EVENT	100.00
JERRY'S PAINTING	PAINTING UPSTAIRS 3CS	1,202.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	290.36
KURRENT ELECTRIC	REPAIR LIGHT SWITCHES IN GYM	200.00
MADISON WILCOX	BARRE INSTRUCTOR	55.00
MARCO TECHNOLOGIES LLC	ADMIN COPIER LEASE	306.75
MARCO, INC.	PUBLIC WORKS COPIER/PRINTER	308.96
MEADOW LANE INVESTMENTS, L	MEADOW LANE INVESTMENTS, LLC	0.00
MENARDS - AMES	DOOR TRANSMITTERS	89.94
METERING & TECHNOLOGY SOLU	BARE METERS & HRE REGISTERS	5,121.00
MISCELLANEOUS VENDOR	GUTIERREZ, WILMER J :US REFUND	1,455.46
MOODY ELECTRIC, INC.	OUTLET FOR FIREPLACE	669.44
NCL OF WISCONSIN, INC.	OVEN THERMO & FRIDGE THERMO	308.27
NEW HARTFORD HIGH SCHOOL	AAU VB TOURN HOST SITE FEE	50.00
NORTHLAND CHEMICAL CORP	CLEANER & LAUNDRY DETERGENT	157.59
NOVANA BROWN	VACUUM FOR THE FIRE STATION	116.63
OTIS ELEVATOR COMPANY	ELEVATOR SERVICE 12/1-2/28/22	232.68
OXEN TECHNOLOGY	REMOTE LABOR	409.75
PCC AN AMBULANCE BILLING S	AUGUST AMBULANCE BILLING	293.67
POMP'S TIRE SERVICE, INC.	TIRES FOR THREE VEHICLES	1,960.36
POSTMASTER	POSTMASTER	486.24
PREMIER	LIBRARY COPIER	146.33
PROTECT YOUTH SPORTS	BACKGROUND CHECKS	85.00
RADAR ROAD TEC	TUNING FORKS	76.00
RAY O'HERRON CO. INC.	PISTOL TRADE INS	362.00
ROBERTS, SUSAN	REIMBURSE FOR CART TIRE	63.16
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	7,782.49
SHELLEY KLINGBEIL	CIRL COACH REFUND	37.50
SKOLD DOOR & FLOOR COMPANY	FIXED COUNCIL CHAMBERS SLIDER	340.00
SOUTH STORY BANK & TRUST	SOUTH STORY BANK & TRUST	28,320.06
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	450.74
STOLL, GERALD	REIMBURSEMENT FOR TROPHY ORDER	34.08
STORY COUNTY AUDITOR	CITY/SCHOOL ELECTION ITEMS	754.37
TASC - CLIENT INVOICES	FLEX PLAN ANNUAL FEES	185.82
TONYA BECKER	TRX FUSION INSTRUCTOR	115.00
TREASURER, STATE OF IOWA	STATE WITHOLDING	2,394.00
U.S. CELLULAR	AMBULANCE CELL PHONE	90.36
UNITED HEALTHCARE	AMBULANCE SERVICE OVERPAYMENT	20.00
USA BLUEBOOK	PH SALT BRIDGE	496.46
VEENSTRA & KIMM, INC.	SIDEWALK INFILL PROGRAM	16,119.74
VERIZON WIRELESS	PD CELL PHONES	241.47
VISIONBANK	VISIONBANK	5,285.53
VITZTHUM, KEITH	CLOTHING ALLOWANCE REIMBURSED	288.81

	<u>Expenses</u>	<u>Revenues</u>	
001	General Fund	39,586.72	42,710.82
002	Library	5,362.99	3,494.39
003	Recreation	7,965.97	25,951.49
004	Fire and Rescue	777.07	6,097.49
014	Ambulance	1,042.40	1,630.13
110	Street	16,326.86	
325	E. 1 st Street Reconstruct	256,925.53	
345	Water Plant Expansion	11,940.68	
600	Water	25,793.04	83,975.01

610	Sewer	23,542.29	<u>100,488.55</u>
	Payroll	<u>60,160.57</u>	
	Grand Total	\$ 646,374.92	\$ 264,347.88

Roll Call: Roberts, Easter, Kuhn, Peterson voted yes. Motion carried

BUSINESS ITEMS:

Motion – Kuhn, second – Easter to Approve Resolution No. 21-117 Memorandum of Understanding with Story County on Voting Precinct. City will now have two precincts. Roll Call: Kuhn, Peterson, Easter, Roberts voted yes. Motion carried.

Motion – Kuhn, second – Peterson to Approve First Reading of Ordinance No. 523 Huxley Voting Precincts. Roll Call: Peterson, Easter, Kuhn, Roberts voted yes. Motion carried.

Motion – Kuhn, second – Peterson to Waive Second and Third Readings of Ordinance 523. Roll Call: Easter, Kuhn, Peterson, Roberts voted yes. Motion carried.

INFORMATIONAL ITEMS:

Council had preliminary discussions on the following topics with no formal action being taken.

- a. Derecho 2020 Report
- b. Pro Commercial 2017 Draft Development Agreement
- c. I-35 IDOT Widening Project and Trail Cost Estimate
- d. Final Development Agreement Terms for Huxley Plaza, LLC
- e. Final Development Agreement Terms for Meadowlane Investments, LLC
- f. Final Development Agreement Terms for Blue Sky Residential
- g. Westview Park Agreement
- h. STBG and TAP Funding for FY 2026
- i. Story County Code Enforcement Proposal
- j. Mid Iowa Planning Alliance

ADJOURNMENT: Motion – Peterson, second – Easter to adjourn meeting at 7:47pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk