

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, October 26, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Peterson, Easter, Mulder, Roberts

AGENDA APPROVAL: Motion by Mulder, second by Peterson to approve agenda as presented. Roll Call: Peterson, Kuhn, Easter, Mulder, Roberts voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Jeff Peterson - Public Works Director, Travis Woodbeck – Deputy Fire Chief, Gerry Stoll – Police Chief, Cathy VanMaanen – Library Director

CONSULTANTS PRESENT: Chip Schultz – City Financial Advisor/Northland Public Finance; Forrest Aldrich – City Engineer/Veenstra & Kimm

CONSENT AGENDA:

Motion by Kuhn, second by Roberts to approve Consent Agenda as listed with Item e to be pulled from Consent Agenda for separate discussion.

- a. Approve Minutes from the October 12th Regular Meeting
- b. Approve Payment of Bills
- c. Motion to Approve 6 Month Probationary Memberships to Huxley Fire & Rescue Department for Katie Judge, Jenna Pilcher, and Nikolas Pilcher
- d. Motion to Approve Roden Plat of Survey
- e. *Approve Resolution No. 21-097 Purchase of Police Vehicle (FY 22 CIP) – PULLED FOR SEPARATE ACTION*
- f. Third Reading of Ordinance No. 519 on Hard Surface Paving
- g. Second Reading of Ordinance No. 521 Meadowlane Rezoning and Motion to Waive Third Reading

Claims::

AIDEN BAUER	FLAG FB REFEREE	120.00
BAKER & TAYLOR ENTERTAINME	BOOKS	535.17
BOUND TREE MEDICAL	AMBULANCE SUPPLIES	446.25
BRENDEN WRIGHT	FLAG FB REFEREE	156.00
BUD'S AUTO REPAIR INC	PD VEHICLE SERVICE	1,003.99
CARDMEMBER SERVICE	SEE ATTACHED	4,290.21
CHANDA WRIGHT	CIRL BBALL JERSEY REFUND	30.00
CLARK BUILDERS	BUILDING PERMIT DEPOSIT REFUND	1,000.00
COMPASS MINERALS AMERICA	COURSE SALT	3,823.74
COMPUTER RESOURCE SPECIALI	LIBRARY IT WORK	67.50
CONSUMERS ENERGY	ELECTRIC	10,030.12
DACIA BUSS	FLAG FB AND SOCCER REFEREE	240.00
DANKO EMERGENCY EQUIPMENT	WIPES, STRAPS, GLOVES	1,602.98
DES MOINES STAMP MFG. CO.	NOTARY STAMP FOR PD	33.00
DESTINY HOMES, LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
FIRE SERVICE TRAINING BURE	CERT FEES FOR HMAO AND FF1	100.00
GALLS, LLC- DBA CARPENTER	R. DECKER RETURN	78.98
GRANT NASON	SOCCER REFEREE	126.00
HACH COMPANY	WATER TREATMENT CHEMICALS	352.10
HOHEL MACHINE SUPPLY	RETURN	83.25
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
I-80 CONCRETE	FIVE YARDS OF C4 CONCRETE	752.05
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	14,164.77
INTERSTATE BATTERIES	BATTERIES FOR AIRPACKS	379.64
IOWA DOT	JANITORIAL SUPPLIES	101.60
IOWA FIREFIGHTERS ASSOCIAT	DEPARTMENT MEMBERSHIP	351.00
IOWA ONE CALL	EMAIL LOCATES	122.40
ISAIAH ZIEGLER	FLAG FOOTBALL REFEREE	169.00
ITRON, INC.	SOFTWARE AND HARDWARE MAINT.	1,377.99
JOSEPH FERGUSON, SFAM HUXL	BUILDING PERMIT DEPOSIT REFUND	1,000.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	558.04
KERMIT MISKELL & SONS LTD	CUTTER ASB & SKID	610.01
KEYSTONE LABORATORIES	MONTHLY SAMPLING	223.70

LILLIAN HUNTRODS	SOCGER REFEREE	0.00
LINDA BETSINGER MCCANN	LIBRARY SPEAKER	75.00
LOGAN HUNTRODS	SOCGER REFEREE	52.00
MARY GREELEY MEDICAL CENTE	FD PREEMPLOYMENT EXAM	980.95
MENARDS - AMES	HEAVY DUTY TARP	69.99
MUNICIPAL SUPPLY	LOCATE FLAGS	92.00
NEW CENTURY FS INC	DIESEL FUEL	2,612.80
OVERHEAD DOOR COMPANY OF D	SERVICE ON TWO OVERHEAD DOORS	250.75
POSTMASTER	POSTMASTER	482.34
PREMIER	LIBRARY PRINTER FEES	41.73
RAY O'HERRON CO. INC.	GLOCK NIGHT SIGHTS	183.33
SHAFFER'S AUTO BODY CO INC	2021 EXPLORER BODY REPAIR	607.29
STAR EQUIPMENT LTD.	DIAMOND BLADE FOR SAW	50.00
STORY COUNTY RECORDER	RECORDING FEES	19.50
STORY COUNTY TREASURER	SEPT PARKING TICKET STOP FEE	5.00
SYNCB/AMAZON	DVDS, BOOKS, OFFICE, & PRIME	421.90
TASC	FLEX BENEFIT PLANS	577.05
THE DES MOINES REGISTER	ANNUAL SUBSCRIPTION	322.03
THOMAS ANDERSON	SOCGER REFEREE	48.00
TUCKER LINDSEY	SOCGER REFEREE	108.00
U.S. BANK EQUIPMENT FINANC	LIBRARY COPIER LEASE	103.22
UNMANNED VEHICLE TECHNOLOG	DRONE FOR PD	7,201.88
VAN WERT COMPANY	METERS WITH ERTS	4,254.04
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	334.20
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONES	80.13

	<u>Expenses</u>	<u>Revenues</u>
001 General Fund	22,484.33	535,019.93
002 Library	2,871.76	2,159.46
003 Recreation	4,867.98	26,317.40
004 Fire and Rescue	3,628.74	25.99
014 Ambulance	1,028.19	2,808.57
110 Street	3,584.16	47,349.71
121 LOST		51,205.07
125 TIF		1,008,386.19
200 Debt Service		336,354.79
398 Derecho	476.19	555.16
600 Water	15,586.39	98,690.90
610 Sewer	10,608.88	<u>81,328.86</u>
Payroll	<u>63,056.97</u>	
Grand Total	\$ 128,103.59	\$ 2,190,202.03

Consent Agenda Roll Call: Kuhn, Mulder, Peterson, Roberts, Easter voted yes. Motion carried.

Item e from Consent Agenda: Motion – Easter, second – Peterson on Resolution No. 21-097 to Approve Purchase of Police Vehicle (FY22 CIP). Councilman Kuhn expressed concern with low trade-in value offered for vehicle by Dewey Ford. Stated Kelley Blue Book lists a higher resale value. Staff informed council of a government auction site called GovDeals that the police could use to sell old vehicle. Council consensus was to list vehicle on site for resale.

Councilman Mulder stated he preferred city waiting on CIP projects since the Water Treatment Plant expansion is over budget. Roll Call: Kuhn, Easter, Roberts, Peterson voted yes; Mulder voted no. Motion carried

BUSINESS ITEMS:

Motion – Roberts, second – Peterson on Resolutions No. 21-087 and Resolution No. 21-088 to Approve Contract and Bonds for Shallow Well No. 7 Project and Water Treatment Plant Improvements. Roll Call: Peterson, Roberts, Easter, Mulder voted yes; Kuhn voted no. Motion carried.

Motion – Roberts, second – Peterson on Resolution No. 21-094 to Approve Plans, Specifications, Form of Contract and Estimated Cost for the Street Repair Project. Councilman Kuhn asked who was going to conduct inspection of repairs. Public Works Director responded city staff would be responsible for inspections. Roll Call: Mulder, Kuhn, Easter, Roberts, Peterson voted yes. Motion carried.

Motion – Roberts, second – Peterson on Resolution No. 21-096 to Award Contract for the Street Repair Projects to Manatt's and Authorize Mayor to Execute Contract. Roll Call: Peterson, Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

Motion – Roberts, second – Peterson on Resolution No. 21-098 to Approve Bond Purchase Agreement for the Sale of Water Revenue Improvement and Refunding Bonds, Series 2021A and Authorize the Call of Water Revenue Refunding Bonds, Series 2013C. Mulder expressed concern with bond rating comments. Roll Call: Easter, Roberts, Peterson, Mulder, voted yes; Kuhn voted no. Motion carried.

Motion – Kuhn, second – Mulder on Resolution No. 21-099 and Resolution No. 21-100 to Authorize Redemption of Sewer Revenue Refunding Bonds, Series 2013C and Early Redemption of General Obligation Emergency Vehicle Acquisitions Note. Roll Call: Roberts, Easter, Kuhn, Mulder, Peterson voted yes. Motion carried.

Motion – Kuhn, second – Mulder to Table Resolution No. 21-101 to Approve Preliminary Plans of Agreement with Blue Sky Estates and Resolution No. 21-102 to Approve Preliminary Terms of Agreement with Ballard Plaza, LLC until next council meeting on November 9 so council can conduct further review of agreements. Roll Call: Mulder, Kuhn, Easter, Roberts, Peterson voted yes. Motion carried.

ADJOURNMENT: Motion – Easter, second – Kuhn to adjourn meeting at 7:21pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk