

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, July 13, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Pro Tem Kuhn called the meeting to order at 6:01 pm.

ROLL CALL: Roberts, Kuhn, Peterson, Mulder

AGENDA APPROVAL: Motion by Mulder, second by Peterson to approve agenda as presented. Roll Call: Peterson, Kuhn, Roberts, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Cathy Van Maanen – Library Director, Gerry Stoll – Police Chief, Jeff Peterson – Public Works Director, Todd Moomaw – Fire Chief, Heather Denger – Parks and Rec Director

CONSULTANTS PRESENT: Forrest Aldrich– city engineer

PUBLIC HEARINGS:

Rezoning of Certain Property owned by Janestar of Iowa, LLC from A-1 Agricultural to C-2 General Commercial – Mayor Pro Tem opened meeting at 6:02 pm. Representatives from Janestar (Hale Trailer) stated they were eager for rezoning of owned property from A-1 to C-2 Zone for future development plans. There being no further comments from public there was motion by Peterson, seconded by Mulder to close the hearing. 4 ayes. Motion carried.

CONSENT AGENDA:

Motion by Kuhn, second by Peterson to approve Consent Agenda as listed below with *Items b, d, g, i, and j* to be pulled from Consent Agenda for separate discussion.

- a) Approve Minutes from the June 22, 2021 Regular Meeting and the July 6, 2021 Worksession
- b) *Approve Payment of Bills*
- c) Approve Liquor Permit for Casey's
- d) *Motion to Approve Tricia Mills-Roberts for 6-month Probationary Affiliate Membership and Travis Woodbeck for 6-month Probationary Membership with Huxley Fire and Rescue*
- e) Approve Resolution No. 21-065 Central Iowa Regional Transportation Planning Alliance (CIRTPA) FY 2022 Assessment
- f) Approve Resolution No. 21-066 Annual Contract Renewal with Ames Economic Development Commission
- g) *Approve Resolution No. 21-067 Nord Kalsem Community Center Rental Rate Increase*
- h) Approve Resolution No. 21-068 Payment Application No. 1 East 1st Street Project
- i) *Approve Resolution No. 21-069 Sidewalk Width and Location at 513 Oak Blvd with Condition Concerning Trail Installation*
- j) *Approve Resolution No. 21-070 Acknowledging Request by ATI Group for Tax Increment Financing in Accordance with the Infrastructure Investment Policy in the City of Huxley, Iowa ad Directing Staff to Engage Bond Counsel*
- k) Approve Resolution No. 21-071 Revised Site Plan for DZ Condos and Explanatory Affidavit
- l) Second Reading of Ordinance No. 514 Parking Regulations and Request Waiver of Third Reading

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Roll Call: Roberts, Mulder, Kuhn, Peterson voted yes. Motion carried.

Item b from Consent Agenda: Motion by Mulder, seconded by Peterson to Approve Payment of Bills. Councilman Mulder asked if removal of fence was necessary as he viewed fence as within code regulations. Resident commented he was fine w/ decision to remove fence. Roll Call: Peterson, Kuhn, Roberts, Mulder voted yes. Motion carried.

Item d from Consent Agenda: Motion by Kuhn, seconded by Peterson to approve Fire and Rescue membership to Trisha Mills-Roberts and Travis Woodbeck. Roll Call: Roberts, Peterson, Mulder, Kuhn voted yes. Motion carried.

Item g from Consent Agenda: Motion by Kuhn, seconded by Peterson to TABLE Resolution No. 21-067 Nord Kalsem Community Center Rental Rate Increase for discussion at future work session. Roll Call: Roberts, Peterson, Mulder, Kuhn voted yes. Motion carried.

Item i from Consent Agenda: Motion by Roberts, second by Mulder to Approve Resolution No. 21-069 Sidewalk Width and Location at 513 Oak Blvd with Condition Concerning Trail Installation. Roll Call: Mulder, Roberts, Kuhn voted no; Peterson voted yes. Motion failed.

Item j from Consent Agenda: Approve Resolution No. 21-070 Acknowledging Request by ATI Group for Tax Increment Financing in Accordance with the Infrastructure Investment Policy in the City of Huxley, Iowa and Directing Staff to Engage Bond Counsel. Resolution to include language that additional subbase will be installed at corner of 560th and E. 1st Street. Roll Call: Roberts, Peterson, Mulder, Kuhn voted yes. Motion carried.

Claims:

| | | |
|----------------------------|--------------------------------|-----------|
| ACCUJET LLC | JET SANITARY LINES | 1,491.71 |
| AFLAC | AFLAC | 216.96 |
| ALLIANT ENERGY | GAS AND ELECTRIC | 10,134.57 |
| ANDREW'S ROOFING COMPANY | ROOF DAMAGE AT BERHOW PARK | 23,657.40 |
| ANNA DEHAMER | BASKETBALL CAMP COACH | 1,701.80 |
| ARNOLD MOTOR SUPPLY | STARTER FOR '14 F150 & CORE | 284.50 |
| BAKER GROUP | ROOFING REHAB FROM STORM DAMAG | 38,081.00 |
| BELLA HOMES | BUILDING PERMIT DEPOSIT REFUND | 1,000.00 |
| BOLTEN & MENK, INC. | 2021 STREET & WATER MAIN | 3,384.00 |
| BRICK GENTRY P.C. | MUNICIPAL LEGAL FEES | 2,395.00 |
| CARDMEMBER SERVICE | SEE ATTACHED | 3,364.36 |
| CENTRAL IOWA IMPACT, LLC | GUN INSPECTIONS | 425.00 |
| CENTRAL IOWA LAWN & LANDSC | SPINDLE | 65.98 |
| CINTAS CORPORATION | FIRST AID CABINET REFILL | 85.55 |
| CITY OF AMES | RESOURCE RECOVERY | 17,414.50 |
| COMPASS MINERALS AMERICA | COARSE ROCK SALT | 7,431.09 |
| COMPUTER RESOURCE SPECIALI | IT WORK | 337.50 |
| DELTA DENTAL PLAN OF IOWA | DENTAL INSURANCE | 1,490.22 |
| DIVISION OF LABOR | ANNUAL INSPECTION & PERMIT FEE | 175.00 |
| EBS | MEDICAL INSURANCE | 17,590.70 |
| EDWARD JONES | IRA | 250.00 |
| FIDELITY SECURITY LIFE | VISION INS | 318.49 |
| GALLS, LLC- DBA CARPENTER | POLICE UNIFORM PARTS | 23.80 |
| GATEHOUSE-DB IOWA HOLDINGS | LEGAL PUBLICATIONS | 452.53 |
| GREENLAND HOMES | BUILDING PERMIT DEPOSIT REFUND | 1,000.00 |
| HAWKINS, INC. | WATER TREATMENT CHEMICALS | 3,427.50 |
| HEARTLAND CO-OP | ROUND UP & PRAMITOL | 132.38 |
| HEATHER DENGER | HOBBY LOBBY REIMBURSEMENT | 36.77 |
| HOMES BY ADVANTAGE LLC | BUILDING PERMIT DEPOSIT REFUND | 1,000.00 |
| HUXLEY COMMUNICATIONS COOP | PHONE, CABLE, INTERNET | 1,567.96 |
| INTERNAL REVENUE SERVICE | FED WITHOLDING TAX | 13,697.50 |
| INTERSTATE ALL BATTERY CEN | FIRE ALARM BATTERIES | 117.00 |
| IOWA DNR | ANNUAL PUBLIC WATER SUPPLY FEE | 386.55 |
| IOWA MUN. WORKERS' COMP. A | WORKERS COMP INSURANCE | 42,233.00 |
| IOWA ONE CALL | EMAIL LOCATES | 103.50 |
| IOWA PLAINS SIGNING INC. | STREET SIGNS | 350.00 |
| IOWA SIGNAL INC. | STRAIGHTENED SIGN FROM STORM | 390.00 |
| IPERS | IPERS | 16,883.74 |
| KEMPKER'S TRUE VALUE AND R | SEE ATTACHED | 1,104.41 |
| KEY ELEMENTS CONSULTING | ANNUAL WATER WORKSHOP | 600.00 |
| KEYSTONE LABORATORIES | PILOT STUDY | 140.50 |
| LEXIPOL LLC | ANNUAL POLICIES TRAINING | 3,779.10 |
| LINCOLN FINANCIAL GROUP | DISABILITY INSURANCE | 1,286.86 |
| MANATTS | CONCRETE | 894.75 |
| MASS MUTUAL RETIREMENT SER | DEFERRED COMPENSATION | 250.00 |
| MEGAN BRENDELAND | CERTIFIED MAIL REIMBURSEMENT | 7.00 |
| MENARDS - AMES | WOOD CONCRETE FORMS | 159.92 |
| MISCELLANEOUS VENDOR | BRANDES, SARAH :US REFUND | 1,002.90 |
| MOSQUITO CONTROL OF IOWA | 2021 MOSQUITO SPRAYING | 11,535.00 |
| NICK SORENSEN | FENCING MATERIALS | 554.31 |
| NICKOLAY CONSULTING, LLC | MONTHLY IT SUPPORT/MAILJET | 115.00 |
| NOVA FITNESS EQUIPMENT | PREVENTATIVE MAINTENANCE | 418.10 |
| OUTDOOR ENVISIONS | GOLD MULCH | 485.10 |

| | | |
|----------------------------|--------------------------------|-----------|
| OXEN TECHNOLOGY | MICROSOFT 365 & EXCHANGE | 524.00 |
| PCC AN AMBULANCE BILLING S | MAY AMBULANCE BILLING | 135.50 |
| POSTMASTER | POSTMASTER | 460.01 |
| PPG ARCHITECTURAL FINISHES | PAINT FOR WW & WATER TREATMENT | 349.46 |
| RACOM | YEARLY SERVICE CONTRACT | 826.20 |
| SAFE BUILDING COMPLIANCE & | BUILDING INSPECTIONS | 7,537.61 |
| SAHA | EIGHT CHAIRS FOR CONF. TABLE | 100.00 |
| SHANA L. STUART | LIBRARY SPACE ASSESSMENT | 2,500.00 |
| STAPLES BUSINESS CREDIT | OFFICE SUPPLIES | 71.13 |
| STAR EQUIPMENT LTD. | SEALANT, EDGER, SWEDGE, ETC | 1,631.32 |
| STEVE PELZ | TWO KOALA KARE CHANGING TABLES | 200.00 |
| SYDNEY LAUBER | UPDATED CITY PHOTOS | 300.00 |
| TASC | FLEX BENEFIT PLANS | 577.05 |
| TASC - CLIENT INVOICES | AUGUST FLEX ADMIN FEES | 68.82 |
| TRANE U.S. INC. | MAINTENANCE AGREEMENT | 8,929.75 |
| TREASURER, STATE OF IOWA | STATE WITHHOLDING | 4,428.00 |
| U.S. BANK EQUIPMENT FINANC | XEROX COPIER | 103.22 |
| U.S. CELLULAR | AMBULANCE CELL PHONES | 91.39 |
| VAN-WALL EQUIPMENT INC. | SPOOL, HANDLEBAR, BLADES | 13,213.34 |
| VEENSTRA & KIMM, INC. | WATER USE PERMIT APP FEE | 84,796.44 |
| VERIZON WIRELESS | PD CELL PHONES & MDTs | 201.56 |

| | <u>Expenses</u> | <u>Revenues</u> |
|--|------------------|-----------------|
| 001 General Fund | 103,586.36 | 455,902.57 |
| 002 Library | 9,007.85 | 10,770.50 |
| 003 Recreation | 8,473.77 | 9,591.46 |
| 006 Cemetery | 50.00 | |
| 014 Ambulance | 2,253.53 | 1,515.00 |
| 110 Street | 23,332.92 | 25.00 |
| 325 E. 1 st St. Reconstruct | 11,322.16 | |
| 345 Water Plant Expansion | 69,446.78 | |
| 398 DeRecho Storm | 62,128.40 | |
| 600 Water | 25,320.25 | 72,483.19 |
| 610 Sewer | 28,435.48 | 67,887.84 |
| Payroll | <u>62,780.14</u> | |
| Grand Total | \$ 425,255.45 | \$ 618,175.56 |

BUSINESS ITEMS:

Motion by Mulder, seconded by Roberts to Approve First Reading of Ordinance No. 517 Rezoning of Certain Property owned by Janestar of Iowa, LLC from A-1 Agricultural to C-2 General Commercial. Roll Call: Peterson, Mulder, Kuhn, Roberts voted yes. Motion carried.

INFORMATIONAL ITEMS:

Todd Moomaw, Fire Chief, provided council with an overview of Huxley's Fire Rescue-Story County service areas and a general update of regionalization discussions.

Staff is continuing to work on updating city code. Staff will bring preliminary revisions to work sessions for council review, then formal action to be completed at regular council meetings.

Mayor and Councilman Roberts will form committee to review and update city policies and communications.

ADJOURNMENT: Motion – Roberts, second – Mulder to adjourn meeting at 7:42pm. 4 ayes, 0 nays. Motion carried.

Attest:

Dave Kuhn, Mayor Pro Tem

Jolene R. Lettow, City Clerk