

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, April 13, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:04 pm.

ROLL CALL: Kuhn, Easter, Peterson, Mulder

AGENDA APPROVAL: Motion by Peterson, second by Mulder to approve agenda as presented. Roll Call: Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

Roberts attends meeting.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Todd Moomaw – Fire Chief, Cathy Van Maanen – Library Director, Heather Denger – Parks and Recreation Director, Gerry Stoll – Police Chief, Jeff Peterson – Public Works Director, Mat Kahler – Street Supt, A.J. Strumpfer – Wastewater Superintendent

CONSULTANTS PRESENT: Forrest Aldrich– city engineer; Chip Schultz – financial advisor

PRESENTATION: Dan Haug, Watershed Educator for Prairie Rivers of Iowa, provided a presentation on the Story County 10 Year Water Monitoring Plan. Prairie Rivers of Iowa has requested city to assist with implementation of plan with \$5,000 contribution.

CONSENT AGENDA:

Motion by Kuhn second by Peterson to approve Consent Agenda as listed below with Item h to be pulled from Consent Agenda for separate discussion.

- a. Approve Minutes from March 23, 2021 Regular Meeting
- b. Approve Payment of Bills
- c. Approve Alcohol Permit for Fareway
- d. Motion to Approve Appointment of David Eastman to Huxley Fire and Rescue Department
- e. Motion to Approve Deputy EMS Chief Novana Brown and Residency Requirement Waiver
- f. Motion to Approve Appointment of Amber Pedersen to Parks & Recreation Board
- g. Motion to Approve Appointments of Cheryl Patterson, Gordy Mosher and Shelby Ebel to the Planning & Zoning Commission
- h. *Approve Items Related to the East 1st Street Project – pulled as separate discussion item*
 1. *Approve Resolution No. 21-027 Plans, Specifications and Form of Contract for the East First Street Project*
 2. *Approve Resolution No. 21-028 Award of Contract for the East 1st Street Project to Concrete Technologies*
- i. Approve Resolution No. 21-029 Engineering Services Agreement for Street Rehabilitation Projects FY 2021 CIP
- j. Approve Resolution No. 21-030 Set hearing for Rezoning A-1 and M-1 to R-1 Blue Sky Residential
- k. Approve Resolution No. 21-031 Set hearing for Rezoning R-1 to M-1 Toy Box Storage

Roll Call: Roberts, Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

Claims:

519 WELCH LLC	BUILDING DEPOSIT REFUND	2,000.00
ACCUJET LLC	VAC BRINE TANK	1,236.52
AFLAC	AFLAC	216.96
ALLIANT ENERGY	GAS AND ELECTRIC	12,211.31
ANKENY SANITATION	CITY BUILDING TRASH PICKUP	440.58
ARNOLD MOTOR SUPPLY	OIL	246.79
AUTOMATIC SYSTEMS CO.	WORK ON DIGESTER & TROUBLESHOO	1,167.75

BOLAND RECREATION	INSTALL OF EQUIPMENT	8,900.00
BOOK SYSTEMS, INC.	OPAC SNAPSHOT	350.00
BOUND TREE MEDICAL	CREDIT	156.51
BRICK GENTRY P.C.	LEGAL FEES	3,962.50
BROWN SUPPLY CO. INC.	CURBKEY, TS, COUPLERS, ETC	115.32
BULBGUY LIGHTING	FLAG POLE LIGHTS	106.88
CAIDEN HILL	MEMBERSHIP CHANGE REFUND	66.87
CATHY VANMAANEN	REIMBURSEMENT FOR POSTAGE	6.17
CENTRAL DISTRIBUTORS, INC.	JANITORIAL SUPPLIES	0.00
CENTRAL IOWA DISTRIBUTING	FOAM GERMACIDAL	288.60
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,765.65
CONSUMERS ENERGY	INSTALL STREET LIGHTS	4,500.00
DANKO EMERGENCY EQUIPMENT	FIRE GLOVES & ACCESSORIES	1,342.61
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,529.08
EBS	MEDICAL INSURANCE	17,590.70
EDWARD JONES	IRA	250.00
EMC INSURANCE COMPANIES	DEDUCTIBLE FOR DEFENSE	2,000.00
EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	645.39
FIDELITY SECURITY LIFE	VISION INS	318.49
GALLS, LLC- DBA CARPENTER	UNIFORM PARTS	67.77
HACH COMPANY	BOD STANDARD SOLUTION	91.16
HAWKINS, INC.	WATER TREATMENT CHEMICALS	167.12
HOKEL MACHINE SUPPLY	CYLINDER RENTAL	60.00
HUXLEY COMMUNICATIONS COOP	PHONE, INTERNET, CABLE	1,861.29
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	24,841.31
INTERSTATE BATTERIES	BATTERIES FOR MOWER & PUMP	60.95
IOWA ASSN. MUN. UTILITIES	WATER MEMBER DUES	832.00
IOWA DEPARTMENT OF PUBLIC	TERMINAL BILLING-JAN TO MAR	300.00
IOWA DOT	JANITORIAL SUPPLIES	264.58
IOWA FIRE CHIEFS' ASSOCIAT	MEMBERSHIP DUES	75.00
IOWA ONE CALL	EMAIL LOCATES	24.30
IOWA PRISON INDUSTRIES	STREET SIGNS	136.18
IPERS	IPERS	16,771.87
JAKE REGENSBURGER	REFUND FOR MEMBERSHIP CHANGE	160.50
JEREMY HILLEBRAND	REFUND RENTAL OF FIELDS	550.00
JOHNSTONE SUPPLY	PRESSURE SWITCH	48.54
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	284.22
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,286.86
MARCO, INC.	COLOR AND B/W COPIES	374.97
MARTIN MARIETTA MATERIALS	ROAD STONE & 1" CLEAN ROCK	767.86
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MENARDS - AMES	RAILWAY BRIDGE REPAIRS	164.85
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG & ANNUAL FEE	260.00
MID-IOWA SOLID WASTE EQUIP	RETERMINATION FOR CAMERA	1,183.19
MIDWEST AUTOMATIC FIRE SPR	BACKFLOW	332.25
MISCELLANEOUS VENDOR	JIMENEZ, RYAN :US REFUND	648.23
MUNICIPAL SUPPLY	METER SPUDS AND MARKING FLAGS	383.25
OXEN TECHNOLOGY	REMOTE LABOR	382.00
POSTMASTER	POSTMASTER	448.00
PPG ARCHITECTURAL FINISHES	PAINT FOR WWTP	309.60
RODNEY NORRIS	MEMBERSHIP REFUND	200.63
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	7,334.58
SIRIACO GARCIA	MURAL FOR FIRE DEPT	950.00
SIRICASSO, LLC	MURAL AT THE FIRE DEPARTMENT	0.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	715.54
STAR EQUIPMENT LTD.	VIRNIG LAND LEVELER	2,967.72
STORY COUNTY TREASURER	JAN PARKING TICKET STOPS	10.00
TASC	FLEX BENEFIT PLANS	1,154.10
TASC - CLIENT INVOICES	MAY FLEX PLAN ADMIN FEES	69.82
TRANE U.S. INC.	HP MOTOR REPLACEMENT	2,044.00
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,007.00
U.S. CELLULAR	AMBULANCE CELL PHONES	89.53
UTILITY EQUIPMENT COMPANY	FLAGS AND SPUDS	107.26
VALLEY ENVIRONMENTAL SERVI	USED OIL DISPOSAL	64.40
VAN WERT COMPANY	NEPTUNE METER	2,736.00
VAN-WALL EQUIPMENT INC.	BUSHING	15.03
VEENSTRA & KIMM, INC.	CONDO GARAGES 315 SNYDER DR	3,388.96
VERIZON WIRELESS	PD CELL PHONES MDTs	230.13

		<u>Expenses</u>	<u>Revenues</u>
001	General Fund	56,530.66	30,078.78
002	Library	5,980.04	492.91
003	Recreation	6,417.63	11,072.34
004	Fire and Rescue	4,161.99	
014	Ambulance	2,537.62	2,459.04
110	Street	14,534.60	25.00
339	560 th Avenue Paving	4,500.00	
398	DeRecho Storm	11,745.00	

600	Water	20,092.27	63,471.73
610	Sewer	16,802.02	<u>65,712.40</u>
	Payroll	<u>112,718.62</u>	
	Grand Total	\$256,020.85	\$173,312.20

Motion – Mulder, seconded by Easter to Approve Resolution No. 21-027 Plans, Specifications and Form of Contract for the East 1st Street Project and Approve Resolution No. 21-028 to Award Contract for Project to Concrete Technologies. City engineer reported contractor could start in May. Council gave direction that discussion should be held with property owners about installing sidewalks. Roll Call: Peterson, Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

BUSINESS ITEMS:

Nick Skow, Innovative Technologies, approached council to request an amendment to existing development agreement. Company has expanded and would like to increase rebate amount. Councilman Mulder stated the TIF funds are to be used as an incentive to new business – not for expansion of existing business. Consensus of council was to increase rebate amount from \$170,000 to \$250,000.

Continental Manufacturing Chemist – representative asked if company could renegotiate fees charged for waste released from facility that exceeded negotiated limits. Council stated item should be placed on work session agenda for further discussion.

Motion – Easter, seconded by Mulder to Approve First Reading of Ordinance 512 Fire and Rescue. Amendment would increase term limit of Fire Chief from one to two years and change residency requirement from living within a three mile radius of corporate limits to a five mile radius. Roll Call: Mulder, Easter, Roberts, Kuhn, Peterson voted yes. Motion carried.

Motion – Easter, seconded by Mulder to Approve Ordinance 513 Traffic Signage. City to change yield signs to stop signs at five locations: Sycamore and Northpark-northbound, Hickory and Sycamore-northbound, Pine Valley and Sycamore-northbound, Pine Valley and Cypress-southbound, Hickory and Cypress-southbound. Roll Call: Easter, Roberts, Mulder, Peterson voted yes; Kuhn voted no. Motion carried.

Motion – Kuhn, seconded by Peterson to Approve Ordinance 514 Parking Regulations. A “No Parking” sign to be added on Hickory Drive southbound from Cypress to Oak Blvd. Council discussed other streets in town that allowed parking on both sides of street and whether or not to change. Councilman Peterson asked Police Chief to review curve on Northpark. Roll Call: Easter, Roberts, Mulder, Kuhn, Peterson voted yes. Motion carried.

Motion – Easter, seconded by Roberts to Revise Resolution No. 21-032 Kreg Tool Community Donation. Council asked to have resolution revised to include language that stipulates the breakdown of the community donation e.g. community donation of \$340,000 for Splash Pad, \$10,000 to go towards Library Story Walk and \$100,000 donated to city from sale of Kreg Tool building. Alleviate any language pertaining to Hillebrand Athletic Facility. Roll Call: Peterson, Easter, Roberts, Kuhn, Mulder voted yes. Motion carried.

Preliminary Terms of Development Agreement with Meadow Lane, LLC: Council directed staff to research and prepare preliminary agreement.

INFORMATIONAL ITEMS:

-Potential Project for Story County Urban Renewal Grant – need to work into city’s Capital Improvement Plan (CIP). Huxley Development Corporation HDC would like to utilize funds. Project to be defined.

Construction Site Erosion Control Ordinance – council remarked there should be enforcement, Control Officer.

Purchasing Policy – council asked for electronic copy

Supplemental Specifications – City engineer reported specifications were being updated. Asked council for clarification on requiring granular base for streets. Council stated to follow existing SUDAS rules.

FY21 Audit – City Clerk announced that auditor would be attending next council meeting.

ADJOURNMENT: Motion - Mulder, second - Peterson to adjourn meeting at 8:48pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow