

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, February 23, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a Zoom meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:03 pm.

ROLL CALL: Kuhn, Roberts (in at 6:10), Easter, Mulder, Peterson

AGENDA APPROVAL: Motion by Peterson, second by Kuhn to approve agenda as presented. Roll Call: Kuhn, Easter, Mulder, Peterson voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Todd Moomaw – Fire Chief, Cathy Van Maanen – Library Director, Heather Denger – Parks and Recreation Director, Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich– city engineer

PUBLIC HEARING: Maximum Proposed Property Tax Levy Rate for Fiscal Year 2022

Mayor opened meeting at 6:04pm. There being no discussion or comments from the public there was a MOTION by Councilman Easter to close the hearing at 6:07pm, seconded by Mulder. 4 ayes. Motion carried.

Councilman Roberts joined meeting.

CONSENT AGENDA:

Motion by Mulder, second by Easter to approve Consent Agenda as listed:

- a. Approve Minutes from February 9, 2021 Regular Meeting and February 16, 2021 Work Session
- b. Approve Payment of Bills
- c. Approve Appointment of Scott Johnson to Huxley Fire & Rescue Department
- d. Approve Resolution No. 21-008 Appointment of Chief Todd Moomaw to E911 Service Board
- e. Approve Resolution No.21-009 Payment Application No. 6 for the 560th Avenue Paving Project

Roll Call: Roberts, Kuhn, Easter, Mulder, Peterson voted yes. Motion carried.

Claims:

ARNOLD MOTOR SUPPLY	DEF FLUID	22.66
ARROWHEAD SCIENTIFIC, INC.	BLOOD KITS	94.66
AWS SERVICE CENTER	FD TRASH REMOVAL	0.00
BAKER & TAYLOR ENTERTAINME	CREDIT	134.88
BELLA HOMES	BUILDING PERMIT DEPOSIT REFUND	2,000.00
BUD'S AUTO REPAIR INC	POLICE VEHICLE MAINTENANCE	193.34
CARDMEMBER SERVICE	SEE ATTACHED	9,652.46
CATHY VANMAANEN	POSTAGE AND WIPES	20.69
COMPUTER RESOURCE SPECIALI	IT WORK	525.02
DEMCO	BOOK BARCODE LABELS	237.67
DOLLAR GENERAL-REGIONS 410	CLEANING SUPPLIES	165.55
FALLER, KINCHELOE & CO, PL	AUDIT AND ANNUAL FINANCIAL REP	6,975.00
GRAINGER	SWITCH FOR HEATER AT OAK LS	32.98
HEARTLAND CO-OP	LP FOR STORAGE SHED AT WASTEWA	781.86
HOKEL MACHINE SUPPLY	FIRE EXTINGUISHER INSPECTION	149.68
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HUXLEY COMMUNICATIONS COOP	PHONE, INTERNET, CABLE	1,610.24
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,846.45
IOWA PERMIT TECH ASSOCIATI	IPTA YEARLY DUES	20.00
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	290.70
MARCO, INC.	B/W AND COLOR COPIES-KONICA	269.44
MIDWEST BREATHING AIR SYST	SERVICE	757.89
MUNICIPAL SUPPLY	METER HEAD FOR HIGH SCHOOL	390.95
NEW CENTURY FS INC	UNLEADED FUEL	3,594.08
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT & MAINT.	139.99
OXEN TECHNOLOGY	EMAIL FORWARDING	292.00
PEPSI-COLA	VENDING PRODUCT	269.60

POSTMASTER
 RADAR ROAD TEC
 SAFE BUILDING COMPLIANCE &
 SAGE HOMES, INC.
 SHAFFER'S AUTO BODY CO INC
 STREICHER'S
 TASC
 TERRY COFFMAN
 U.S. BANK EQUIPMENT FINANC
 WASHER SYSTEMS OF IOWA, IN
 WINDSTREAM IOWA COMMUNICAT

POSTMASTER 447.41
 MPH RADAR FOR 2021 FORD 1,798.00
 BUILDING INSPECTIONS 702.44
 BUILDING PERMIT DEPOSIT REFUND 1,000.00
 NEW DOOR HINGES FOR 2014 DODGE 3,074.10
 OUTDOOR VEST CARRIER 249.99
 FLEX BENEFIT PLANS 577.07
 TREE REMOVAL 5,000.00
 COPIER LEASE 110.45
 RUGULATOR REBUILD KIT 21.00
 DISPATCH PHONE 80.13

001	General Fund	21,874.39
002	Library	2,891.86
003	Recreation	3,856.14
004	Fire and Rescue	1,099.98
014	Ambulance	358.51
110	Street	5,888.08
339	560 th Avenue Paving	5,000.00
600	Water	6,882.14
610	Sewer	6,255.55
	Payroll	<u>53,529.71</u>
	Grand Total	\$107,636.36

STAFF REPORTS:

- Fire Chief – prepared draft document for City of Kelley to receive ambulance and EMT service from Huxley
- Library Director – Due to Tri-County Times article, received \$1500 Story Walk donation
- City Administrator – working on improving audio system in Council Chambers, received letter from IDOT regarding Covid allocation – city should receive approx. \$31,000
- Councilman Mulder – verified status of salaries in budget for Public Works departments, asked that CIP worksheet and goal setting information be sent out to council members
- Councilman Roberts – asked status of janitor position
- Councilman Easter – announced that Economic Development meeting went well and discussed preliminary future ideas, future city boundaries. Asked that current TIF agreements be scheduled for a future work session
- Councilman Kuhn – suggested that live council meetings not be provided on Facebook Live, perhaps YouTube Live. Asked that council items be tracked
- Council discussed what highest salary wage increase should be for budget completion. Consensus was salaries could increase up to 6%.

ADJOURNMENT: Motion - Easter, second - Peterson to adjourn meeting at 6:47pm. 5 ayes, 0 nays. Motion carried.

WORKSESSION: Joint Council/Parks Board Meeting – rescheduled to future date TBA.

Submitted by: Jolene R. Lettow, City Clerk