

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, January 26, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a Zoom meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Roberts, Easter, Mulder, Peterson

AGENDA APPROVAL: Motion by Roberts, second by Mulder to approve agenda as presented. Roll Call: Kuhn, Roberts, Easter, Mulder, Peterson voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Todd Moomaw – Fire Chief, Jeff Peterson – Public Works Director, Keith Vitzthum – Assistant Public Works Director, Mat Kahler – Street Superintendent, A.J. Strumpfer – Wastewater Superintendent, Cathy Van Maanen – Library Director

CONSULTANTS PRESENT: Forrest Aldrich– city engineer, Chip Schultz – Northland Securities, Nick Sorensen – Ames Economic Development Commission.

CONSENT AGENDA:

Motion by Easter, second by Kuhn to approve Consent Agenda as listed:

- a. Minutes from January 12th and January 19th Council Meetings
- b. Payment of Bills
- c. Alcohol Permit for Kum N Go
- d. Resolution No. 21-004 Pay Application No. 5 for 560 Avenue Paving Project

Councilman Mulder commented that January 19th minutes reported he attended meeting via phone when he actually attended Zoom meeting. Correction to minutes will be made.

Roll Call: Roberts, Kuhn, Easter, Mulder, Peterson voted yes. Motion carried.

Claims:

ALL-PRO PLUMBING IOWA, LLC	MOVE FIRE HYDRANT-560TH & 1ST	347.75
AMERICAN BUSINESS PHONES	ANNUAL SUPPORT 2/27/21-2/26/22	2,823.77
ANDREW'S ROOFING COMPANY	NEW ROOF FOR WASTEWATER PLANT	7,277.50
ARNOLD MOTOR SUPPLY	ELECTRONIC FLASHER	13.60
ASCAP	MUSIC LICENSING	552.75
AWS SERVICE CENTER	FD GARBAGE DISPOSAL	25.68
BELLA HOMES	BUILDING PERMIT DEPOSIT REFUND	1,000.00
BLACK ROOSTER GLASS LLC	WINDSHIELD REPAIR FOR SKIDLOAD	260.00
BOOT BARN, INC.	BOOT BARN, INC.	148.47
BUD'S AUTO REPAIR INC	CHARGER MAINTENANCE	57.89
CALIBER CONCRETE LLC	HOINT PAY APPLICATION NO. 5	11,184.63
CARDMEMBER SERVICE	SEE ATTACHED	5,955.09
CONCRETE TECHNOLOGIES	560TH STREET PAVING-PAYMENT NO	75,020.89
CONSUMERS ENERGY	GAS AND ELECTRIC	10,751.02
CORE & MAIN LP	BREAK AWAY KIT (HYDRANT)	350.00
GALLS, LLC- DBA CARPENTER	UNIFORM SHIRT	54.99
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	2,000.00
HACH COMPANY	PROBE AND FILTERS	801.00
HOKEL MACHINE SUPPLY	OXYGEN CYLINDER RENTAL	112.00
HOTSY	SALT AWAY SOAP	170.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	12,549.34
INTERSTATE BATTERIES	BATTERY	19.30
IOWA DOT	SNOW PLOW WAX	141.91
IOWA PRISON INDUSTRIES	STREET SIGNS FOR 560TH PROJECT	3,971.51
JACOB HERMANSON	EXAM APPLICATION FEE	30.00
JOE SCHIERBROCK	EMT APPLICATION	98.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	414.46
KERRIGAN BOOCK	TOBACCO COMPLIANCE	50.00
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	151.70
LABCONCO CORP	MEMBRANE FOR RO SYSTEM	1,591.93
MANATTS	WATER MAIN & STREETS- PTMT NO5	20,823.18
MARCO, INC.	COLOR & B/W COPIES	225.08
MCFARLAND CLINIC	DR. FLUGRAD CONSULTING	100.00

MURPHY EXCAVATING & GRADIN
 NEW CENTURY FS INC
 NICKOLAY CONSULTING, LLC
 NOVA FITNESS EQUIPMENT
 PCC AN AMBULANCE BILLING S
 POSTMASTER
 SHANNUN & BRENDA BAKER
 STAPLES BUSINESS CREDIT
 TASC
 TRANE U.S. INC.
 VAN WERT COMPANY
 VERIZON WIRELESS
 WINDSTREAM IOWA COMMUNICAT

HYDRANT RELOCATE 900.00
 UNLEADED FUEL 2,759.83
 MONTHLY IT, MAILJET, WEB HOST 1,000.00
 MAINTENANCE ON EQUIPMENT 722.49
 DECEMBER AMBULANCE BILLING 249.10
 POSTMASTER 435.77
 PROGRAM REFUND-CIRL BASKETBALL 50.00
 OFFICE SUPPLIES 322.44
 FLEX BENEFIT PLANS 577.07
 RTU REPAIRS 3,234.00
 FCS INSTALLATION & TRAINING 1,500.00
 PUBLIC WORKS CELL PHONES 332.08
 DISPATCH PHONE 79.71

001	General Fund	15,990.08
002	Library	1,016.66
003	Recreation	3,662.09
004	Fire and Rescue	845.15
014	Ambulance	910.62
110	Street	6,063.30
339	560 th Avenue Paving	76,268.64
340	Trail Paving Project	11,184.63
344	Street & Water Repairs	20,823.18
398	DeRecho Storm	9,943.85
600	Water	9,201.45
610	Sewer	15,325.48
	Payroll	<u>57,186.09</u>
	Grand Total	\$228,422.02

BUSINESS ITEMS:

Forrest Aldrich, city engineer from engineering firm Veenstra & Kimm, Inc., provided council with information on the project progress along with project drawings and cost estimates for the Water Treatment Plant Expansion. Chip Schultz, managing director of Public Finance for Northland Securities, gave an overview of the proposed calendar year 2021 financings and process to obtain the city's first bond rating. Mr. Schultz also provided an analysis of various user rate scenarios.

COUNCIL COMMENTS:

Councilman Mulder and Peterson thanked Public Works employees for all their efforts and time spent on keeping city streets clean after snowstorm.

ADJOURNMENT: Motion - Kuhn, second - Peterson to adjourn meeting at 6:41pm. 5 ayes, 0 nays. Motion carried.

WORKSESSION: Discussion held on the following topics:

FY21/22 Budget Process: Public Works Director gave a PowerPoint presentation on the operations of the three departments: Water, Wastewater and Street. Council reviewed preliminary budgets for each department.

ADJOURNMENT: Motion - Easter, second - Roberts to adjourn meeting at 9:00pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow