



CITY COUNCIL MEETING NOTICE

TUESDAY JANUARY 12, 2021 6:00 P.M.

AGENDA

1. ROLL CALL
2. APPROVE AGENDA AS PRESENTED AND/OR AMENDED
3. PRESENTATION/RECOGNITION
4. PUBLIC COMMENT (5 MINUTE TIME LIMIT FOR ITEMS NOT ON THIS AGENDA)
5. PUBLIC HEARINGS
6. **CONSENT AGENDA** – *These are routine business items and will be acted upon by one Roll Call Vote without separate discussion unless a Councilmember or citizen requests an item to be removed or considered separately.*
 - a. Approve Alcohol Permit for North Casey's
 - b. Approve Purchase of Automated External Defibrillator (AED) for Police Department FY20/21 CIP
 - c. Approve Purchase of Tasers for the Police Department FY 20/21 CIP
 - d. Approve Service Agreement with Trane Technologies for Upgrading HVAC Controls in 3Cs/Saferoom Building
 - e. Approve Service Agreement with Iowa Codification for Electronic Online Code of Ordinances
7. BUSINESS ITEMS
8. INFORMATIONAL ITEMS
9. CITY ADMINISTRATOR AND DIRECTOR REPORTS
10. MAYOR AND COUNCIL REPORTS
11. ADJOURNMENT
12. **WORKSESSION** FY21/22 Budget Process
 - a. Library
 - b. Parks & Recreation

UPCOMING WORK SESSION TOPICS

Continue FY 21/22 Budget and Capital Improvement Plan
Continued Integration of Goal Setting Priorities
Sidewalk Infill Program, Trails Master Plan and City-Wide Maintenance Policy
Zoning Ordinance Review and Amendments
Main Avenue Revitalization
Other Topics of Interest to Mayor and Council

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on

Monday morning preceding Tuesday's council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

Applicant License Application (LE0001965)

Name of Applicant: <u>CASEY'S MARKETING</u>		
Name of Business (DBA): <u>CASEY'S GENERAL STORES #2842</u>		
Address of Premises: <u>902 N HWY 69</u>		
City <u>Huxley</u>	County: <u>Story</u>	Zip: <u>50124</u>
Business	<u>(515) 597-4443</u>	
Mailing	<u>PO Box 3001</u>	
City <u>Ankeny</u>	State <u>IA</u>	Zip: <u>500218045</u>

Contact Person

Name	<u>JESSICA FISHER-COMSTOCK, Store Operations</u>		
Phone:	<u>(515) 446-6404</u>	Email	<u>JESSICA.FISHER@caseys.com</u>

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 08/09/2020

Expiration Date: 08/08/2021

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType:	<u>Publicly Traded Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

**42-0935283 CASEY'S GENERAL
STORES, INC.**

First Name: 42-0935283

Last Name: CASEY'S GENERAL STORES, INC.

City: ANKENY

State: Iowa

Zip: 50021-804

Position: OWNER

% of Ownership: 100.00%

U.S. Citizen: Yes

JULIA JACKOWSKI

First Name: JULIA

Last Name: JACKOWSKI

City: URBANDALE

State: Iowa

Zip: 50322

Position: SECRETARY

% of Ownership: 0.00%

U.S. Citizen: Yes

MICHAEL RICHARDSON

First Name: MICHAEL

Last Name: RICHARDSON

City: PLEASANT HILL

State: Iowa

Zip: 50327

Position: PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

James Pistillo

First Name: James

Last Name: Pistillo

City: Urbandale

State: Iowa

Zip: 50323

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

John Soupene

First Name: John

Last Name: Soupene

City: Ankeny

State: Iowa

Zip: 50023

Position: Vice President

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 08/09/2020

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

COUNCIL COMMUNICATION

AGENDA HEADING:

Approve Purchase of Automated External Defibrillator (AED) and Tasers for Police Department
FY 20/21 CIP

SUBMITTED BY: Rita Conner, City Administrator; Gerry Stoll, Police Chief

SYNOPSIS:

Purchase of one (1) Automated External Defibrillator (AED) and four (4) tasers with holsters and ten (10) cartridges. Per Council request, staff is re-presenting each item from the FY 20/21 Capital Improvement Plan (CIP) approved in November 2020.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$6718.68 (available funding \$6800)

Funding Source: City of Huxley: Org and Fund code to be provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION:

- CPR Savers First Aid & Supply AED \$1126.90
- Axon Tasers \$5591.78
- Other bids for these items are included in Council packet materials

PREVIOUS COUNCIL ACTION(S):

- November 10, 2020 Council Approval of FY 20/21 Capital Improvement Plan (CIP)

RECOMMENDATION: APPROVAL























































































































































































BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Staff is preparing the FY21/22 budget and CIP with items that are used in standard operations through the year being in the operating budget and large, infrequent projects and purchases making up the CIP.

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Back to results





**Taser 2 Pack
Replacement Live
Cartridges for The X26P,
X26C and M26C**

101



**Blackhawk! Holsters
TASER X26P Professional
Series**

63

€70.19



**BLACKHAWK Bh-
44A890BK Taser
X26/X26P Cartridge
Holder Black**

162



**Taser Extended
Performance Power
Magazine for The X26P**

19

€99.92



**Taser X26C / M26C
Replacement Cartridges,
2-Pack**

94

€67.00

Items with business-only pricing to consider



**CO-Z Stun Gun
Ultrapowerful
Rechargeable Phone Size
Taser for Men Women...**

5

\$16.59

Have a question?

Find answers in product info, Q&As, reviews

From the manufacturer

Five Light Modes:

- OO: Both the Laser and flashlight are Off
- LO: Only the Laser is On
- OF: Only the flashlight is On
- LF: Both the Laser and flashlight are On

Dimensions: 7.6" x 1.3" x 3.2".

15 feet (4.6 m) range of sight.

Taser X26P

- Neuro-Muscular Incapacitation (NMI) - temporarily overrides an attacker's central nervous system, limiting muscular control for 5 seconds.
- 15 foot safety range - gives you amples space to make a safe escape.
- Class 3A LASER targeting- paired with powerful LED flashlight, targets are hard to miss Blackhawk Holster.
- ensures comfortable and secure carrying, this Kydex holster is the same one trusted by law enforcement Contact stun.
- added insurance in those close encounters.
- Long-Life Replaceable Battery - providing over 50 firings, your X26P is ready when you need it.

Contact Us: My Account Your Cart: \$0.00

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FREE Same Day Shipping on orders over \$50.00



Sales & Support 1-800-884-6480

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Special Limited Time Offer

Get \$300.00 Discount Instantly

Use Coupon Code: **HEARTSINEAED**

AED



Model 350P / 360P



Details

Heartsine Samaritan PAD 350P Complete AED Package

Your Complete Package Includes:

Choose Model Options

Semi-Automatic



- 1 Brand New Samaritan PAD 350P AED Defibrillator
- **8 Year Warranty**
- 1 Adult PAD-PAK (Electrode Pads & Battery Cartridge)
- 1 User Manual
- 1 Quick Reference Card
- **1 FREE** Set-Up And Training Video
- **1 FREE** Samaritan PAD Carrying Case
- **1 FREE** Medical Prescription / Authorization Details
- **1 FREE** Premium AED+CPR Responder Kit (\$50 value) Details
- **1 FREE** Inspection / Maintenance Tag Details
- **2 FREE** AED "Equipped Facility" Decal / Sticker Details
- **1 Double Sided Flanged AED Sign**
- **1 AED Storage Wall Cabinet**
- **1 AMERICAN AED Instructional Wall AED Poster** Details
- **AMERICAN AED Lifetime Maintenance Notification & Support**
- **FREE UPS Shipping** Details

Choose Type of Wall Cabinet	▼
Standard - No Alarm	
Do You Need Child / Pediatric Pads	▼
Yes, I Need Child / Pediatric Pads	
Clear	

\$2,049.00

\$1,515.00

1

ADD TO CART

Part #: PAD350P-WC280-100-AC

Categories: AED Manufacturers, Complete AED Packages, HeartSine Defibrillators

Tag: Samaritan PAD

In Stock - Ships Today

- [Print This Offer & Order Form](#)

How can we help you?

Get expert AED help.


- Choose preferred option:
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- [1-800-884-6480](#)
- [Request Callback](#)
- [Email Us](#)

Your Complete Package Includes Everything you need to set-up your own AED station.

Includes [The HeartSine Samaritan PAD 350P or 360P](#), a Wall Cabinet and Double Sided AED Sign to store, display, and quickly locate the AED when needed.

Note: If your organization has young children, 8 years old or younger and/or 55lbs and under, consider adding a set of child / pediatric pads. (Adult pads are used for adults or children 8 years old and older and/or 55lbs and OVER. Child / pediatric pads are for children 8 years old or younger and/or 55lbs and UNDER)).

Accessories

AED Decal-Sticker AED Equipped Facility	AED Inspection Maintenance Tag (Pack)	AED+CPR Responder Kit Premium with Carry Pouch	Heartstime Samaritan PAD 350P	Heartstime Samaritan PAD Adult PAD-PAK – PAD-PAK-01
				
\$1.99	\$5.95	\$36.00	From: \$1,756.00 \$1,315.00	\$175.00
MORE INFO	MORE INFO	MORE INFO	MORE INFO	MORE INFO
Heartstime Samaritan PAD Aviation PAD-PAK w/ TSO-C142a PAD-PAK-07	Heartstime Samaritan PAD Child / Pediatric PAD-PAK – PAD-PAK-02	Heartstime Samaritan PAD Gateway	Heartstime Samaritan PAD Hard Carrying Case – HH-C01	Heartstime Samaritan PAD Soft carry Case – PAD-BAG-01
				
\$196.00	\$200.00	\$250.00	\$270.00	\$57.00
MORE INFO	MORE INFO	MORE INFO	MORE INFO	MORE INFO
Heartstime Samaritan PAD Trainer Battery / Electrode Pak - TRN-PAK-04	Heartstime Samaritan PAD Trainer With Remote Control - TRN-350-US	Heartstime Samaritan PAD Training Defibrillation Pads – ACC-02	Heartstime Samaritan PAD USB Cable & Saver Software – ACC-01	Heartstime Samaritan PAD Wall Bracket – PAD-WT-C01

Use code 25OFF500 for \$25 off \$500+ purchase | [View all Promotions](#)

Cardio Partners

[Home](#) / HeartSine Samaritan PAD AED

HEARTSINE SAMARITAN PAD AED

\$1,315.00

IN STOCK

SKU#: SAMAED N

Product Features

Semi
AutomaticAutomatic
ShockVisual
CuesAudio
CuesWater
Resistant

AED Type * ⓘ

Semi-Automatic

LifeShield AED Compliance Management * ⓘ

-- Please Select --

Qty

—

1

+

[Add to Cart](#)[ADD TO COMPARE](#)[EMAIL](#)

Add Accessories

☐ HeartSine Samaritan Gateway +\$250.00 ⓘ☐ Alarmed AED Wall Cabinet +\$149.00 ⓘ☐ HeartSine Samaritan AED Adult Pad-Pak +\$186.00 ⓘ☐ First Aid Kit - 25 Person +\$27.79 ⓘ

HeartSine Samaritan AED Pediatric-Pak +\$221.00 ⓘ

 **Cardio Partners**

Select All Accessories

Best Seller



□ □ □

Details



Cardio Partners

The Samaritan PAD AED is a light, bright, compact, easy-to-use defibrillator specifically designed with public access in mind. Choose from automatic or semi-automatic shock: Semi-Auto units prompt rescuers to push the shock button if defibrillation is needed. Fully Auto units will automatically deliver a shock if needed.

- Smallest and lightest AED in the industry weighing in at 2.4 lb.
- Rugged AED with a high IP rating of 56 makes this AED great for applications where it may be exposed to dust or water.
- Battery and pad pack are combined, making it easier to keep track of the expiration date (one date for the pack).
- Add the HeartSine Gateway which allows you to track weekly self-test, battery levels, and expiration dates of your HeartSine Samaritan AED. Easily install by plugging the Gateway into your Samaritan AED and connecting via Wi-Fi.
- AED measure's the victim's body time while analyzing heart rhythm to customize a shock for the individual, escalating joule output where necessary.
- Visual (diagrammed pictures with flashing lights) and audio prompts combined with CPR metronome help guide the rescuer through the lifesaving process.
- System Status Ready Indicator flashes to let you know it's ready for use.
- Event information is always recorded and can be downloaded with the custom USB cable.

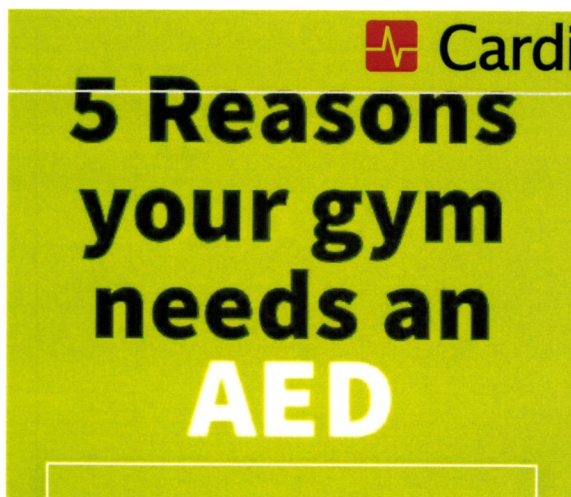
Specifications

Resources

What's Included

NEWS FROM CARDIO PARTNERS

Up to date information on AEDs, certifications, supplies and so much more.



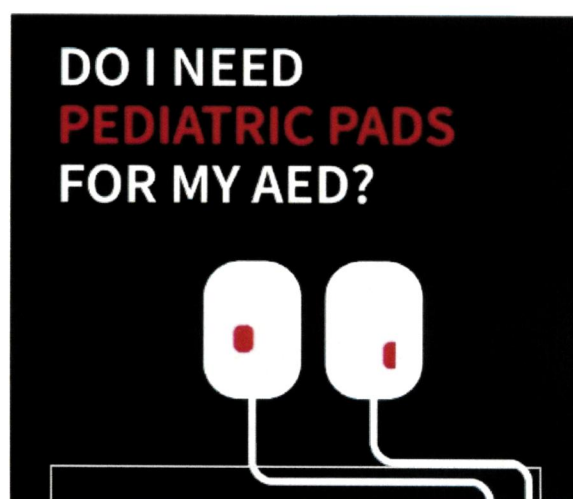
5 reasons why your gym or fitness center needs an AED

[Learn More](#)



End-of-year AED and First Aid Safety Checklist

[Learn More](#)



Do I need pediatric pads for my AED?

[Learn More](#)

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Service (ext. 5): M-F 9am - 6pm
EST

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US, Online Orders Only**

Excellent



LifeShield Login



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QUOTE

1084604

Questions or concerns? Don't hesitate to call us at 1-800-480-1277 from 7am to 5pm MST (UTC - 7:00) or email us any time at service@cpr-savers.com.

GRANTS: ORDER 1084604

Ordered By: Gerry Stoll [143543]
Order Reference:
Invoice Date: 11 Jan 2021
Terms: Net 0
Due: 11 Jan 2021

BILL TO

Jacqueline Gloede
Huxley Police Department
515 N Main Ave
Huxley IA 50124
United States
jgloede@huxleyiowa.org

SHIP TO

Jacqueline Gloede
Huxley Police Department
515 N Main Ave
Huxley IA 50124
United States
jgloede@huxleyiowa.org

SKU	ITEM NAME	PRICE	QTY	TAX	SUBTOTAL
350-STR-US-10	HeartSine Samaritan PAD 350P AED + Case *GSA*	\$1295.0000	1	\$0.00	\$1295.00
PAD-PAK-02	Samaritan Pad-Pak Pediatric Cartridge *GSA*	\$181.9000	1	\$0.00	\$181.90
FREE-AED-ITEMS-SAM	Free Items for the Samaritan AED *OM* » AED Wall Sign *OM* x 1 » AED Inspection Tags - Single *OM* x 1 » AED Decal Sticker *OM* x 1 » First Responder Kit *OM* x 1	\$0.0000	1	\$0.00	\$0.00
FREE SHIPPING	FREE SHIPPING *OM*	\$0.0000	1	\$0.00	\$0.00
DISCOUNT-AED	\$350 Off AEDs *OM* ***** AED GRANT DISCOUNT \$350 *****	\$-350.0000	1	\$0.00	\$-350.00

TOTAL **\$1126.90**
PAID TO DATE **\$0.00**

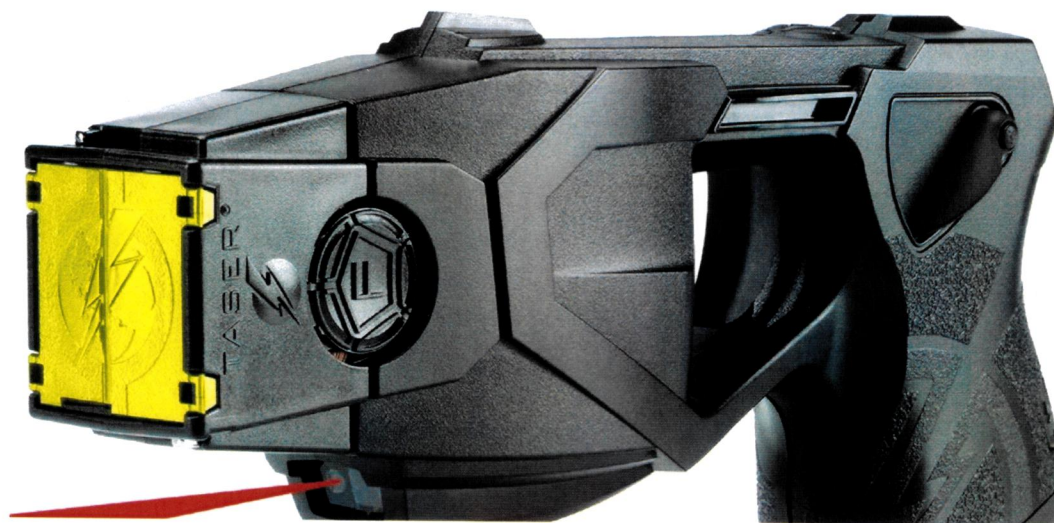
FOR GOVERNMENT USE ONLY: O.M = OPEN MARKET ITEM

TEL: 1-800-480-1277 | FAX: 480-275-7002 | EMAIL: service@cpr-savers.com

7904 E Chaparral Rd. Suite A110-242, Scottsdale, AZ 85250



HOME > TASER® > TASER® X26P POLICE STUN GUN W/ TARGETING LASER



TASER® X26P POLICE STUN GUN W/ TARGETING LASER

\$1,295.00

★★★★★ 2 Reviews 5 Answered Questions

or 4 interest-free payments of \$323.75 with sezzle

Fires two metal electrodes or works as a 50,000-volt contact stun gun!

- 1 +

ADD TO CART

25+ In Stock - Ships Today (Order By 4:00 PM ET)



Item No: 11027 Brand: Taser®

Share:

PRODUCT FEATURES WHAT'S INCLUDED IMPORTANT INFORMATION QUESTIONS & ANSWERS

- TASER® X26P Police-Grade Shooting Stun Gun with Built-in LED Flashlight & Laser.

Rewards Program

- Uses electrical impulses similar to your bodies to disable attackers.
- Will cause Neuromuscular Incapacitation and is not dependent on pain.
- Potential effects include falling to the ground, involuntary muscle contractions, freezing in place, vertigo, ect.
- Electricity arcs through most clothing, and even some bullet-resistant materials.
- Uses Current Metering tech. to deliver optimal charges.
- Operate the ambidextrous safety from either side.
- Safety switch down means safe, up means armed.
- If armed for more than 20 minutes system goes into auto low power mode and can't fire.
- Included Performance Power Magazine powers the unit.
- PPM battery pack has enough power for up to 500 five-second discharges.
- Built-in LASER works with mechanical sights for a 15 feet (4.6 m) range of sight.
- When fired, cartridges deploy 20–30 small confetti-like Anti-Felon ID tags.
- Mechanical sights align with top probe's path.
- TASER's electrical current is very quiet and discreet when probes successfully hit.
- Leaves no lasting effects or contamination with attackers.
- Two metal electrodes on the front work as a 50,000-volt contact stun gun if probes miss.
- Central Information Display (CID) on the back shows when it's armed and the battery status.
- Also displays major & critical fault indicators, invalid battery, USB connection, spark duration, ect.
- Has a built-in high intensity white LED for use in low to no light situations.
- To switch between light modes press and hold the selector switch for about a second.
- Five Light Modes
 - 1. OO: Both the LASER and flashlight are OFF.
 - 2. LO: Only the LASER is ON.
 - 3. OF: Only the flashlight is ON.
 - 4. LF: Both the LASER and flashlight are ON.
 - 5. Stealth: Both lights OFF and CID screen dimmed.
- Ergonomic handle is ambidextrous and designed to comfortably fit most hands.
- Range: 15 ft. (4.6m) range.
- Power Supply: Lithium energy cell.
- Weight: 0.45 lbs.
- Dimensions: 7.6" x 1.3" x 3.2".
- Lifetime Replacement (if lost during attack).
- Note: PPM battery drains faster in colder weather or when the flashlight is active.
- Note: Do **NOT** store the battery near metal objects it might touch.
- Note: X26P battery does **NOT** work with the X3® or X26™ ECDs, and vice-versa.
- TASER® is a registered trademark of Axon formerly known as TASER International, Inc.
- MADE IN USA.

The TASER® X26P is a law enforcement-grade self-defense weapon that fires electrical probes up to 15 feet away. The probes, once they successfully hit a target, emit shocks that are similar to a body's natural electrical impulses. What this does, is it interrupts these impulses to cause a multitude of effects, including falling to the ground, involuntary muscle contractions, freezing in place, vertigo, ect.. Additionally, this TASER® does not rely on pain as a deterrent since some individuals, such as drug addicts or drunks, might have a high pain threshold. When fired, the cartridges don't only release two probes, they also eject 20-30 confetti-like Anti-felon ID tags for marking criminals. After a cartridge has been used the X26P has two metal electrodes on the front that work as a 50,000-volt contact stun gun if the probes miss. The unit is easy to handle because it is ambidextrous, with a safety switch on each side, and it also has a built-in LASER sight and an LED flashlight. These lights be used in five varying modes, which can be chosen by using the selector switch on top and the Central Information Display (CID) on the back of the unit. The CID also displays battery power levels, major & critical fault indicators, invalid battery, USB connection, spark duration and more. Lastly, the device is powered by a Performance Power Magazine lithium energy cell, which provir up to 500 five-second electrical discharges. MADE IN USA.

REVIEWS

5.0
★★★★★

Based on 2 Reviews

- ★★★★★
★★★★★
★★★★★
★★★★★
★★★★★
★★★★★
- (2)
(0)
(0)
(0)
(0)
(0)

Reviews 2

Filter Reviews:

Sort

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Laser Light Handle Everything

KB

Kerry B. Verified Buyer

United States

11/05/2020

✓★★★★★

Just What I Expected
Everything worked just like I expected, laser light came on, flashlight worked, just wish the handle was a little bit longer.
TASER® X26P Police Stun Gun w/ Targeting Laser
- Default Title

🔗 Share

Was this helpful?

👍 0

👎 0

IK

Israel K. Verified Buyer

United States

09/02/2020

✓★★★★★

Works great
I loved the home security superstore. Easy to shop. Decent prices (better than Amazon). Clear product features and it was easy to agree to the interstate shipping rules.
TASER® X26P Police Stun Gun w/ Targeting Laser Yellow
- Default Title

🔗 Share

Was this helpful?

👍 1

👎 0

SHOW ALL REVIEWS

SHOP ACCESSORIES



TASER® M26C/X26 Air Cartridges 2-Pack

\$67.00 ★★★★★

ADD TO CART



BLACKHAWK!® TA Holster - Left Hand

\$79.00 ★★★

ADD TO CART



TASER® X2/X26 Power Magazine

\$79.00 ★★★★★

ADD TO CART

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Join our eNewsletter and you'll be entered into our quarterly free TASER give-a-way! See details.

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Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737

Q-282813-44207.648DE

Issued: 01/11/2021

Quote Expiration: 03/31/2021

Account Number: 163972

Payment Terms: Net 30
Delivery Method: Fedex - Ground

SHIP TO

Gerry Stoll
Huxley Police Dept. - IA
515 N. MAIN AVE.
Huxley, IA 50124
US

BILL TO

Huxley Police Dept. - IA
515 N. MAIN AVE.
Huxley, IA 50124
US

SALES REPRESENTATIVE

Dan Effinger
Phone: 480-502-6254
Email: deffinger@axon.com
Fax:

PRIMARY CONTACT

Gerry Stoll
Phone: (515) 597-2002
Email: gstoll@huxleyiowa.org

Group1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
11002	BLACK X26P CEW, HANDLE		4	1,163.09	1,163.09	4,652.36
11501	RIGHT-HAND HOLSTER, X26P, BLACKHAWK		3	73.67	73.67	221.01
11504	LEFT-HAND HOLSTER, X26P, BLACKHAWK		1	73.67	73.67	73.67
22010	PPM, STANDARD BATTERY PACK, X2/X26P		4	71.06	71.06	284.24
22190	25 FT STANDARD CARTRIDGE, X26/X26P NS		10	36.05	36.05	360.50
Subtotal						5,591.78
Estimated Shipping						0.00
Estimated Tax						0.00
Total						5,591.78

Grand Total 5,591.78

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____

Date: _____

Name (Print): _____

Title: _____

PO# (Or write
N/A): _____

Please sign and email to Dan Effinger at deffinger@axon.com or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

Axon Internal Use Only		
		SFDC Contract #:
		Order Type:
		RMA #:
		Address Used:
		SO #:
Review 1	Review 2	
Comments:		

COUNCIL COMMUNICATION

AGENDA HEADING:

Approve Service Agreement with Trane Technologies for Upgrading HVAC Controls in 3Cs/Safe Room

SUBMITTED BY: Rita Conner, City Administrator; Jolene Lettow, City Clerk/Finance Officer

SYNOPSIS:

Agreement for services will include upgrade of Tracer SC building system controls. Per Council request, staff is re-presenting each item from the FY 20/21 Capital Improvement Plan (CIP) approved in November 2020.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$25,565.00

Funding Source: City of Huxley: Org and Fund code to be provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION:

- Park & Recreation Director and City Clerk/Finance Officer have met with several companies over the last 8 months and conducted extensive evaluations of the building's systems.
- Trane Technologies has made the determination that the system overhaul recommended by another vendor is not warranted, which will provide significant cost savings. There is ability to add on a building assessment to the Trane agreement, which staff will recommend to determine long term operational needs that may need to be met as the building and the system age.
- Trane Technologies was the original manufacturer of the equipment and was recommended by the City's insurance company to evaluate the system following damage to the system during the Derecho.
- Other bids for these items are included in Council packet materials

PREVIOUS COUNCIL ACTION(S):

- November 10, 2020 Council Approval of FY 20/21 Capital Improvement Plan (CIP)

RECOMMENDATION: APPROVAL

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

COUNCIL COMMUNICATION

Staff is preparing the FY21/22 budget and CIP with items that are used in standard operations through the year being in the operating budget and large, infrequent projects and purchases making up the CIP.

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.



**Controls Proposal For:
Huxley Community Center Tracer SC
Control System Upgrade**

City of Huxley, Iowa
515 North Main Ave
Huxley, IA 50124

Local Trane Office:
Trane U.S. Inc.
2220 NW 108th Street
Clive, IA 50325-3702

Local Trane Representative:
Doug Stephens
Sales Engineer
Cell: (319) 533-4052
Office: (515) 270-0004

Proposal ID:
2974899

Date: December 15, 2020

Executive Summary

Trane is pleased to present a solution to help the City of Huxley reach its performance goals and objectives. This proposed project will enhance your operation by helping you to optimize your resources, improve the comfort in your facility, and reduce energy costs.

We appreciate the effort from the City of Huxley to assist in the system analysis and business discussions. Because of your efforts, we were able to develop a proposal that offers solutions to your specific concerns, based on Trane system knowledge and application expertise.

As your partner, Trane is committed to providing controls to achieve a comfortable building environment for the people who occupy the building. For the people who own, manage and maintain the building, Trane is committed to providing reliable building management systems and control products that improve system performance.

Some key features and benefits the City of Huxley should expect from this project are highlighted below.

- Replace obsolete system-level controller
- Updated web user interface and eliminate workstation based software.
- Mobile app allows owner operations staff to easily interact with the control system while working on and troubleshooting equipment or when away from a PC workstation.
- Improved data logging and alarming capabilities
- BACnet compatible system controller allows for migration to current controllers or integration into a 3rd party control system.

Trane appreciates the opportunity to earn your business. This investment will provide the City of Huxley with the capability to reduce operating costs and improve comfort conditions in your facility.

We look forward to partnering with the City of Huxley for control products and service needs. I will be contacting you soon to discuss the proposal and to schedule the next steps.

WE VALUE THE CONFIDENCE YOU HAVE PLACED IN TRANE AND LOOK FORWARD TO PARTNERING WITH YOU.

Doug Stephens
Sales Engineer, Trane U.S. Inc.



Prepared For:
Jolene Lettow

Date:
December 15, 2020

Job Name:
Huxley Community Center – Tracer SC Controls Upgrade

Proposal Number:
2974899

Delivery Terms:
Freight Allowed and Prepaid – F.O.B Factory

Payment Terms:
Net 30
Proposal Expiration Date:
30 Days

Scope of Work

“Scope of Work” and notations within are based on the following negotiated scope of work with Jolene Lettow and based on the site surveys performed in July 2019

Materials

- (1) Tracer SC Controller,
- (1) USB Lon interface,
- (1) Legacy Communication Bridge
- Device licenses and 1st Year Software Maintenance Plan

Labor

- Project Management and coordination
- Engineered control submittal/as-built update
- Control panel and low voltage wire installation as required for complete installation of the material above.
- License controllers & bridges and connect to owner’s IP network.
- Discover Lon and Trane Comm 4 devices and controllers, create systems, equipment, and spaces in Tracer SC
- Implement head end level programming, schedules, and control sequences.
- Create convert existing floor plan graphics.
- Commissioning and checkout of new head end controller and user interface
- Owner operator training on daily operations of new Tracer Synchrony user interface.

Controls systems services not included

- Network drops, network cabling, and IP addresses – provided by owner.
- Premium time or overtime labor hours. All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays) unless otherwise noted above.
- Additional controls for any systems not listed above are excluded
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- Demolition/removal or replacement of existing devices/sensors quoted as "assumed" to be in working condition that will remain. This includes all existing sensors, valves, dampers, relays, AHU/ERV/VAV/HP controllers, transformers, pressure transducers, etc.

Controls systems services not included

- Demolition/removal or replacement of existing devices/sensors quoted as "assumed" to be in working condition
- Any temporary controls
- Repair or replacement of any equipment being controlled



Proposal Notes/ Clarifications

- All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays)
- Proposal does not include "Premium Time" or Price Contingency therefor
- Equipment Order Release and Services rendered are dependent on receipt of PO/Subcontract and credit approval
- Controls for any systems not listed above are excluded
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- In an effort to ensure the customer will be provided with proactive service and facility issue resolutions, Trane is requesting remote access to the Tracer SC controller. The intent is to provide the customer with HVAC system support from our local Trane Intelligent Services Staff.

Pricing and Acceptance

City of Huxley, Iowa
515 North Main Ave
Huxley, IA 50124

Price

Total Net Price (Excluding Sales Tax).....	\$ 25,565.00
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Financial items not included

- Applicable sales tax or use tax is excluded
- Permits
- Bid Bond
- Payment and Performance Bond
- Liquidated Damages

Respectfully submitted,
Doug Stephens - Sales Engineer
Trane U.S. Inc.
(515) 270-0004



COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

ACCEPTANCE

This proposal is subject to Customer's acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

Submitted By: Doug Stephens	Cell: (319) 533-4052 Office: (515) 270-0004 Proposal Date: December 15, 2020
CUSTOMER ACCEPTANCE City of Huxley, Iowa	TRANE ACCEPTANCE Trane U.S. Inc.
Authorized Representative	Authorized Representative
Printed Name	Printed Name
Title	Title
Purchase Order Acceptance Date:	Signature Date



TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

"Company" shall mean Trane U.S. Inc..

1. Acceptance; Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the commercial goods and/or services described (the "Work"). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counter-offer will be deemed accepted. Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.

2. Pricing and Taxes. Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Following acceptance without addition of any other terms and condition of sale or any other modification by Customer, the prices stated are firm provided that notification of release for immediate production and shipment is received at the factory not later than 3 months from order receipt. If such release is received later than 3 months from order receipt date, prices will be increased a straight 1% (not compounded) for each one-month period (or part thereof) beyond the 3 month firm price period up to the date of receipt of such release. If such release is not received within 6 months after date of order receipt, the prices are subject to renegotiation, or at Company's option, the order will be cancelled. Any delay in shipment caused by Customer's actions will subject prices to increase equal to the percentage increase in list prices during that period of delay and Company may charge Customer with incurred storage fees.

3. Exclusions from Work. Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.

4. Performance. Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.

5. Payment. Customer shall pay Company's invoices within net 30 days of invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.

6. Time for Completion. Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so.

7. Access. Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site' owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and/or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.

8. Completion. Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all excepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.

9. Permits and Governmental Fees. Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.

10. Utilities During Construction. Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.

11. Concealed or Unknown Conditions. In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.

12. Pre-Existing Conditions. Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.



13. Asbestos and Hazardous Materials. Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.

14. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid); and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

15. Customer's Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead).

16. Indemnity. To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

17. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

18. Patent Indemnity. Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

19. Limited Warranty. Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. **Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up.** Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY EXPRESS OR IMPLIED REGARDING PREVENTION BY THE WORK, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY SPECIFICALLY DISCLAIMS ANY LIABILITY IF THE WORK OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS.**

20. Insurance. Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.



21. Commencement of Statutory Limitation Period. Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

22. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

23. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

24. U.S. Government Work.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions in effect as of the date of this subcontract: 52.203-19; 52.204-21; 52.204-23; 52.219-8; 52.222-21; 52.222-26; 52.222-35; 52.222-36; 52.222-50; 52.225-26; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

25. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-26.251-10(1019)
Supersedes 1-26.251-10(0315)



August 27, 2020

Baker Group
1600 SE Corporate Woods Drive
Ankeny, Iowa 50021-7501
Phone: 515.262.4000
855.262.4000
Fax: 515.266.1025
www.thebakergroup.com

City of Huxley

Building Automation Upgrade Options

**Controls Based Off State of Iowa Contract
RFB # 1820005082
Master Agreement MA20359**

Overview of Phased Approach for Technology Plan

Recommended BASE OPTION #1:-Without doing anything this needs done

- Replace ENC with JACE-8010 \$ 10,417.00
 - Not included: Industrial PC/Remote Connection

~~Future Option 2: Consolidate to 1 Viewing Station~~

- ~~• Add BACnet Points from Trane to BG Viewing Station \$ 20,383.00~~
- ~~• Add Industrial PC and Supervisor Software~~
- ~~• This option keeps Trane Controls as is.~~

Future Option 3: Replace Existing Trane DDC to BG DDC Budget \$ 79,268.00

- Replace all DDC equipment under the TRANE BCU
- Leave TRANE Heat Pumps as is under BG JACE-8020
- Add industrial PC and Supervisor Software
- Add secure remote connection for remote support

Option #4: Replace Existing Trane DDC to BG DDC Budget \$ 41,531.00

- Connect all 3 New RTU @ \$ 7,000 each With BACnet \$ 21,000.00
- Leave TRANE Heat Pumps as is under BG JACE
- Transfer Trane WaterSourceHeatPump to BG BAS(Hardwired) \$ 14,800.00
- Add industrial PC and Supervisor Software \$ 3,533.00
- Add secure remote connection for remote support \$ 2,198.00

Key Notes:

- Baker Group requires Base Option #1 for other options to be implemented
- Option 2, you would still need TRANE Techs to work on TRANE DDC
- Option 3 & 4, BG would be able to service ALL Controls.

Each Packaged Rooftop Unit Control as follows:

The Packaged Rooftop Unit will be controlled by factory packaged controllers. All controls sequencing and programming for the units is provided by the unit manufacturer. Baker Group will provide the interface to the RTU to communicate the required points from the fan systems via BACnet MS/TP to the Building Automation System. Baker Group will provide:

- Program in the Factory provided Thermostat
- Baker Group will provide scheduled occupancy per the owners' recommendations.
- Baker Group will provide a dedicated system graphic and all links.
- Baker Group will provide trending and alarming per the sequence of operation.

Industrial PC and Supervisor Software

- We will provide a Logic Supply industrial PC
- We will provide Niagara N4 Supervisor Software
- Benefits of this include
 - Graphics will load faster
 - You can keep trend points and history for longer period of time
 - Storage is increased for future additions
 - Labor, Software and Graphics

Owner to provide the I/P Address to this industrial PC

Secure Firewall and 2 Year Certificate for Secure Remote Communications

- We will provide a Cisco 5506-K9 Fire Wall
- Baker Group will provide a 2 Year digital certificate for your remote connection.
- Benefits of this option includes:
 - Secure remote connection.

Clarifications:

- Owner to provide the I/P Address to this Firewall and an Internet Services provider.
- We would recommend that Owner's I/T representative purchases the secure Certificates for the firewall. Deduct \$ 210.00 if Owner provides.
- System needs to be setup so your remote connection is via a VPN Client connection, such as Cisco Client software.
- After the initial 2 year certificate expires, the Owner will need to renew the Certificate to maintain a secure connection.
- Owner to provide email service if alarms are to be emailed out.

Water Sourced Heat Pump Loop Control as follows:

We will furnish and install a DDC controller, control panel, and control points as required for the Water Sourced Heat Pump Loop.

✓ **We have included the following DDC points for the fan system:**

Universal Inputs Points

UI-1 Outdoor Air Temperature
 UI-2 HP Water Supply Temp (To Loop)
 UI-3 HP Water Return Temp (To Boiler)
 UI-4 HP Loop Return Temp (To Field)
 UI-5 HP Loop Supply Temp (From Field)

Digital Input Points

DI-1 Loop Pump 1 Run Status
 DI-2 Loop Pump 2 Run Status

Digital Output Points

DO-1 Loop Pump 1 Run Enable
 DO-2 Loop Pump 2 Run Enable
 DO-3 Boiler Run Enable

Graphics as follows:

- Full edit graphics, program, and point database modification software.
- Floor plan graphics colored per zone.

August 5, 2020

TO: Jolene Lettow

RE: Huxley City Hall, PD, Library, Fitness and Storm Shelter

QUOTATION
WOODMAN BUILDING AUTOMATION SYSTEM

\$65,613 (Sixty-Five Thousand Six Hundred Thirteen Dollars)

Included items City Hall, Library and Fitness Center:

- **Front End**
 - Install one new front end controller
 - Provide controller programming
 - Provide full system graphics
 - Provide the latest 4.0 graphics
 - Eliminate the need for JAVA
 - Provide the ability to log in remotely from any computer on site or off site
 - Provide the ability to trend all desired points
 - Provide the ability to email and text alarms
 - Install communication wiring between all controllers
 - Provide owner training
 - Attend construction meetings as necessary
 - Provide unlimited user names and passwords
 - Provide a fully unlocked and open controls system
 - Provide ongoing free future owner training in our office
- **RTU Heat pump (3)**
 - Woodman Controls will remove the factory controller
 - Woodman will install one new controller for each RTU
 - Woodman will program the new controller
 - Woodman will provide graphics
 - Woodman will provide and install the following
 - Extend wiring if necessary
 - Install a new thermostat in the existing location
 - New discharge air temperature sensor
 - Current transducer to prove fan status
 - Two new damper actuators
- **Interior Heat pump (9)**
 - Woodman Controls will remove the factory controller
 - Woodman will install one new controller for each RTU
 - Woodman will program the new controller
 - Woodman will provide graphics
 - Woodman will provide and install the following
 - Extend wiring if necessary
 - Install a new thermostat in the existing location
 - New discharge air temperature sensor
 - Current transducer to prove fan status
 - One new damper actuator
- **ERV**
 - Woodman Controls will remove the factory controller
 - Woodman will install one new controller for each RTU
 - Woodman will program the new controller
 - Woodman will provide graphics
 - Woodman will provide and install the following
 - Extend wiring if necessary
 - Install a new thermostat in the existing location
 - New discharge air temperature sensor
 - Current transducer to prove fan status
 - Two new damper actuators

- City Hall Central Plant

- Woodman Controls will install one new controller for the central plant
- Woodman will provide controller programming
- Woodman will provide new graphics
- Woodman will reuse all existing wiring and sensors

Included items City Hall, Library and Fitness Center:

- Interior Heat pump (5)

- Woodman Controls will remove the factory controller
- Woodman will install one new controller for each RTU
- Woodman will program the new controller
- Woodman will provide graphics
- Woodman will provide and install the following
 - Extend wiring if necessary
 - Install a new thermostat in the existing location
 - New discharge air temperature sensor
 - Current transducer to prove fan status
 - One new damper actuator

- ERV

- Woodman Controls will remove the factory controller
- Woodman will install one new controller for each RTU
- Woodman will program the new controller
- Woodman will provide graphics
- Woodman will provide and install the following
 - Extend wiring if necessary
 - Install a new thermostat in the existing location
 - New discharge air temperature sensor
 - Current transducer to prove fan status
 - Two new damper actuators

- Central Plant

- Woodman Controls will install one new controller for the central plant
- Woodman will provide controller programming
- Woodman will provide new graphics
- Woodman will reuse all existing wiring and sensors

- Furnace

- Woodman Controls will install one new controller for the Furnace
- Woodman will provide controller programming
- Woodman will provide new furnace graphics
- Woodman will provide and install the following
 - One new damper actuator for the outside air
 - Current switch to prove fan status
 - One discharge air temperature sensor
 - One new thermostat mounted in the existing location

Items Not Included:

- Sales Tax
- No integration of any other piece of equipment including lighting controls and gas detection equipment
- Installation of pipe mounted sensors, Installation of valves, Piping insulation
- It is assumed that items being reused are in working order and can be reused

Thank you,



Dan Ponxs

515-689-2540

Dan@woodmaninc.com

ACCEPTED BY:

PURCHASE ORDER #

COUNCIL COMMUNICATION

AGENDA HEADING:

Approve Agreement with Simmering Cody & Iowa Codification

SUBMITTED BY: Rita Conner, City Administrator; Jolene Lettow, City Clerk/Finance Officer

SYNOPSIS:

Agreement for services will include updating the City's Code of Ordinances. There is an additional cost for transferring the Code to online accessibility which will allow for easier access for city engineers, attorneys, government agencies, staff, etc.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$5100, with \$875 to transfer to online capability. Ongoing annual fee of \$475 to keep online service up-to-date.

Funding Source: City of Huxley: Org and Fund code to be provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION:

PREVIOUS COUNCIL ACTION(S):

- November 10, 2020 Council Approval of FY 20/21 Capital Improvement Plan (CIP)

RECOMMENDATION: APPROVAL

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

January 7, 2021

City of Huxley
Attn: Jolene Lettow, City Clerk/Finance Director
515 North Main Avenue
Huxley, IA 50124

Dear Jolene:

Thank you for your interest in our firm's assistance in preparing an updated Code of Ordinances for Huxley. We have enjoyed working with you and look forward to the opportunity to update the City's code.

We are an Iowa company that works with over 400 cities statewide, in the preparation and maintenance of their city codes. Our full range of services includes not only codifying city ordinances and providing annual summaries of State of Iowa legislative changes that impact city codes, but also assisting cities through supplying sample ordinances, information, and technical assistance relating to codification.

The City's Code was last fully updated in 2015. After reviewing your code, we have the following proposal for the City:

Code Update and Adopt: This includes a comprehensive update of your existing City code book to incorporate State legislative changes and City updates. We will also provide the necessary proceedings for you to adopt the updated Code of Ordinances.

Specifically, this includes:

- Supplementing Ordinances adopted through the delivery of the draft code.
- Incorporating at least five years of State of Iowa legislative changes that have impacted your City's code and result in certain chapters not being consistent with State Code.
- Including City-requested edits to sections of your code that are no longer being utilized or are inconsistent with actual practice.
- Providing five complete sets of the new code books (not including binders or tabs). Each additional copy will be \$100.
- Preparing proceeding documents to adopt the revised Code of Ordinances.
- Supplying a digital copy of your updated code book.

The cost to produce the updated code is \$5,100.

The cost for the code update is usually split into three payments with the down payment (\$2,000) being due with the contract. The next payment (\$2,000) is due upon delivery of the draft and then the final

payment is due upon delivery of the final code. (Often these payments are made during two different fiscal years.) If we need to make other arrangements to further spread out the costs let us know and we can work with you.

ONLINE CODE OPTION: We would like to make you aware of an add-on service that the City may want to consider at this time. We offer an online service where we can put your updated code online with full search and linking capabilities for a reasonable price. The cost to add this at the end of your code project is based on the final number of pages but we would estimate that your cost would be between \$750.00 and \$875.00. In addition to this one-time setup fee, you would have an annual hosting fee of between \$450.00 and \$475.00. This hosting fee is an annual fee that starts when your code is ready to go online, it is subject to future increases.

You can see a sample of one of our codes online by pointing your browser to the following site: <https://codelibrary.amlegal.com/codes/aurelia/latest/overview>.

The nice option with our online code is that when you choose to supplement your code through us we also update the online version of the code for an additional \$10 per page that is edited. This ensures that you will always have the most current version of your code online and in paper form after you pass an ordinance.

This proposal is valid for 60 days.

Preparing new code books is only the first step in our partnership. Once the new code is adopted it can be kept current through the ongoing services listed below.

WHAT MAKES IOWA CODIFICATION DIFFERENT? ONGOING CLIENT SERVICES!

- ◆ **SUPPLEMENTS.** To help our clients keep their codes up-to-date, for a fee, we offer a supplement service. As local ordinances are adopted, we codify them into the proper places in the code book. (Cities receive digital and hard copy supplements.) Supplementing costs are based on the number of pages that are changed during the supplementing process, the number of second pages (or pages needed to maintain consistency with the book) printed, and the number of printed copies. Our current rate for 10 or fewer books is \$26.00 per changed page and \$3.00 per second page.

If the City utilizes our online code format, we will also update the online version of the code when we supplement. There is an additional \$10.00 per changed page fee for supplementing the online code.

- ◆ **LEGISLATIVE UPDATES.** An additional service which we make available to our clients is our annual legislative update. Once a year we send a list of bills that have been passed by the Iowa General Assembly and which impact the City's code. We then offer to prepare the necessary amending ordinances needed to incorporate the legislation into the City's code, and once the ordinances have been adopted, we codify them into the code. We believe the cost of this service is very economical, but the price varies each year depending on the amount of legislative action that has occurred. Here is the cost of legislative changes for the past five years, assuming a City purchased all the changes we offered:

2012	\$ 650
2013	\$ 400
2014	\$ 1,000
2015	\$ 450
2016	\$ 600
2017	\$ 1,200

2018	\$	700
2019	\$	700
2020	\$	1,000

We recommend purchasing legislative change amendments each year in order to keep the City's code up-to-date. There is no annual fee. The cost depends on the number of ordinances to be supplemented and which updates the City wishes to order.

- ◆ SAMPLES. Another service we provide is sharing sample ordinances compiled from working with our clients. For instance, if Huxley was having problems with parking during snow removal and was not satisfied with the current regulations, you could ask us to send you samples of how other cities handle the situation. In this case, we would have more than 20 samples to share.

We have provided codification services to cities in Iowa for over 30 years. We hope to partner with you to update and maintain Huxley's Code. Please do not hesitate to call me if you have any questions.

Sincerely,



Jennifer Movall
Iowa Codification.
641-355-4073 Direct Line
jennifer@sc-ic.com

		FY19 BUDGET	FY19 ACTUAL	FY20 BUDGET	FY20 ACTUAL	FY21 BUDGET	FY21 ACTUAL YTD	FY22 BUDGET
PROGRAM IV - EDUCATION AND LEISURE								
Library - 410								
Personnel Expenses								
002.5.410.1.6010	FULL-TIME SALARIES	44,000	25,385	44,880	47,012	45,000	23,340	51,000
002.5.410.1.6018	JANITORIAL SALARIES	9,100	-	-	-	-		-
002.5.410.1.6020	PART-TIME SALARIES	62,000	81,464	73,100	82,384	90,000	29,987	125,710
002.5.410.1.6110	FICA - CITY'S SHARE	6,572	6,498	7,315	7,886	8,370	3,283	10,956
002.5.410.1.6120	MEDICARE - CITY'S SHARE	1,537	1,520	1,711	1,844	1,958	768	2,562
002.5.410.1.6130	IPERS - CITY'S SHARE	10,006	9,766	11,137	11,970	12,744	4,912	16,681
002.5.410.1.6150	GROUP INSURANCE	15,000	11,843	12,000	12,213	14,693	3,980	18,293
002.5.410.1.6160	WORKER'S COMP	2,060	62	2,122	352	2,185	714	2,251
Subtotal Personnel Expenses		150,275	136,538	152,265	163,661	174,950	66,984	227,454
Services and Commodities								
002.5.410.2.6205	PRE-EMPLOYMENT PHYSICAL	-	-	-	-	-		-
002.5.410.2.6210	MEMBERSHIP & SUBSCRIPTION	100	-	100	154	100	-	150
002.5.410.2.6230	TRAINING EXPENSES	100	114	100	105	100	-	100
002.5.410.2.6240	TRAVEL EXPENSES	100	-	100	-	100	-	50
002.5.410.2.6310	BLDG MAINT AND REPAIRS	5,000	5,564	5,000	2,342	5,000	37	4,000
002.5.410.2.6371	UTILITIES	16,500	17,622	17,000	18,934	18,000	7,305	20,000
002.5.410.2.6375	TELEPHONE	1,200	3,868	1,200	847	1,000	358	1,000
002.5.410.2.6401	ANNUAL AUDIT	-	-	-	-	-	1,240	1,300
002.5.410.2.6408	INSURANCE	3,200	3,473	3,300	3,994	3,630	-	6,534
002.5.410.2.6410	JANITORIAL SUPPLIES	250	196	250	92	250	21	250
002.5.410.2.6419	COMPUTER EXPENSE	250	606	250	1,676	600	50	4,000
002.5.410.2.6445	GRANT EXPENDITURES	5,000	859	5,000	2,610	5,000	914	1,900
002.5.410.2.6499	MISC CONTRACTS	3,000	3,608	3,700	4,196	4,000	3,698	4,500
002.5.410.2.6502	BOOKS/FILMS	3,000	7,151	6,000	3,425	6,000	3,990	7,200
002.5.410.2.6503	DVD's	1,000	1,037	1,000	1,191	1,200	323	1,200
002.5.410.2.6506	OFFICE SUPPLIES	500	481	500	466	500	606	500
002.5.410.2.6507	PERIODICALS	900	698	650	715	650	634	600
002.5.410.2.6508	POSTAGE	1,500	952	1,300	630	1,000	22	250
002.5.410.2.6510	PROGRAMS	3,000	2,096	3,000	1,795	3,000	491	3,000
002.5.410.2.6512	COMPUTER/COPIER SUPPLIES	800	527	500	537	500	514	500
002.5.410.2.6516	BOOK PROCESSING	1,000	979	1,000	1,000	1,000	372	1,000

Subtotal Services and Commodities		46,400	49,831	49,950	44,709	51,630	20,575	58,034		
Capital										
002.5.410.3.6722	EQUIPMENT	9,000	-	7,570	-	6,000	-	6,000		
TOTAL EXPENDITURES		205,675	186,369	209,785	208,370	232,580	87,559	291,488		
PARKS - 430										
Personnel Services								2%	3%	4%
001.5.430.1.6010	FULL-TIME SALARIES	15,000	29,169	32,188	34,401	33,844	19,044	34,521	34,859	35,197
001.5.430.1.6020	PART-TIME SALARIES	15,200	14,254	19,500	16,190	19,500	8,583	19,500	19,500	19,500
001.5.430.1.6110	FICA - CITY'S SHARE	1,872	2,670	3,205	3,107	3,307	1,694	3,349	3,370	3,391
001.5.430.1.6120	MEDICARE - CITY'S SHARE	438	624	749	727	773	396	783	788	793
001.5.430.1.6130	IPERS - CITY'S SHARE	2,851	2,756	4,879	3,247	5,036	1,798	5,100	5,131	5,163
001.5.430.1.6150	GROUP INSURANCE	2,940	5,328	5,300	5,594	5,618	2,981	5,843	6,076	6,319
001.5.430.1.6160	WORKER'S COMP	2,340	1,036	2,485	2,064	2,560	1,519	2,636	2,715	2,797
001.5.430.1.6181	UNIFORM ALLOWANCE	1,000	393	1,000	662	700	411	700	700	700
Subtotal Personnel Expenses		41,641	56,230	69,306	65,992	71,338	36,427	72,432	73,141	73,862
Services and Commodities										
001.5.430.2.6210	DUES AND MEMBERSHIPS	-	15	50	105	100	100	250		
001.5.430.2.6310	BLDG MAINT AND REPAIR	2,500	2,924	2,500	1,962	2,500	630	2,500		
001.5.430.2.6320	GROUND MAINTENANCE	8,000	6,195	8,000	9,654	8,000	4,003	8,000		
001.5.430.2.6331	VEHICLE OPERATING EXPENSES	5,250	4,516	5,250	4,660	5,250	1,786	5,250		
001.5.430.2.6350	EQUIPMENT REPAIR	3,000	3,203	3,000	3,429	3,000	426	3,000		
001.5.430.2.6371	UTILITIES	3,500	2,886	3,500	2,729	3,500	1,192	3,500		
001.5.430.2.6375	TELEPHONE	-	-	-	-	-	-	-		
001.5.430.2.6408	INSURANCE	1,500	1,826	1,800	1,825	1,980	-	3,564		
001.5.430.2.6410	JANITORIAL SUPPLIES	690	223	690	442	690	20	690		
001.5.430.2.6422	NORD-KALSEM PARK MAINT	-	-	-	-	-	-	-		
001.5.430.2.6423	ITENNIAL PARK IMPROVEME	-	-	-	26,061	-	52,914	-		
001.5.430.2.6424	TREE BOARD	2,500	2,885	5,500	169	3,000	4,455	3,000		
001.5.430.2.6426	TREE BOARD - GRANT	3,000	-	3,000	-	-	-	3,000		
001.5.430.2.6427	PARK IMPROVEMENTS	6,090	4,714	6,000	5,898	6,000	7,897	6,000		
001.5.430.2.6428	ERHOW PARK IMPROVEMENT	-	-	-	-	-	-	-		
001.5.430.2.6434	PROFESSIONAL SERVICES	-	-	-	-	-	225	-		
001.5.430.2.6490	EE TOWER FEES	-	-	-	-	-	-	-		

001.5.430.2.6504	EQUIPMENT		-	1,500	1,113	1,500	67	7,918		
001.5.430.2.6599	MISCELLANEOUS		-		64					
Subtotal for Services and Commodities		36,030	29,387	40,790	58,111	35,520	73,715	46,672		
Capital										
001.5.430.3.6725	EQUIPMENT	1,500	1,765	-	1,868	-	-	6,418		
Subtotal		1,500	1,765	-	1,868	-		6,418		
TOTAL EXPENDITURES		79,171	87,382	110,096	125,971	106,858	110,142	125,522	126,231	126,952
Program IV - Education and Leisure										
Recreation - 440										
Personnel Services								2%	3%	4%
003.5.440.1.6010	FULL-TIME SALARIES	90,325	82,897	104,500	106,302	107,635	33,110	109,788	110,864	111,940
003.5.440.1.6020	PART-TIME SALARIES	25,500	30,672	28,000	24,345	30,000	7,892	30,000	30,000	30,000
003.5.440.1.6110	FICA - CITY'S SHARE	7,181	6,846	8,215	7,873	8,533	2,463	8,667	8,734	8,800
003.5.440.1.6120	MEDICARE - CITY'S SHARE	1,679	1,601	1,921	1,841	1,996	576	2,027	2,043	2,058
003.5.440.1.6130	IPERS - CITY'S SHARE	8,527	7,687	9,865	10,035	10,161	3,278	13,196	13,298	13,399
003.5.440.1.6150	GROUP INSURANCE	19,000	8,479	19,000	9,765	20,140	3,328	20,946	21,783	22,655
003.5.440.1.6160	WORKER'S COMP	1,260	692	1,298	1,799	1,337	1,146	1,377	1,418	1,461
Subtotal Personnel Expenses		153,472	138,874	172,799	161,960	179,802	51,793	186,000	188,139	190,313
Services and Commodities										
003.5.440.2.6210	DUES AND MEMBERSHIPS	280	330	400	-	250	-	250		
003.5.440.2.6230	TRAINING/CONFERENCES	600	461	1,500	620	1,000	400	1,000		
003.5.440.2.6310	BLDG MAINTENANCE	8,000	8,827	8,000	975	4,000	153	4,000		
003.5.440.2.6350	EQUIPMENT REPAIR	4,800	7,076	4,800	7,003	8,800	338	8,800		
003.5.440.2.6375	TELEPHONE	1,000	3,532	1,000	754	600	184	600		
003.5.440.2.6402	ADVERTISING	1,500	1,440	2,000	247	1,500	288	1,500		
003.5.440.2.6408	INSURANCE	4,900	5,273	5,200	6,162	5,720	-	10,296		
003.5.440.2.6410	JANITORIAL SUPPLIES	1,500	2,025	3,000	2,013	2,000	1,355	2,000		
003.5.440.2.6419	COMPUTER EXPENSE	1,040	1,837	1,100	3,916	5,000	1,276	5,000		
003.5.440.2.6434	PROFESSIONAL SERVICES	200	75	200	75	200	-	200		
003.5.440.2.6499	MISC CONTRACTS	500	533	500	375	500	85	500		
003.5.440.2.6506	OFFICE SUPPLIES	1,500	1,395	1,500	2,331	2,300	478	2,300		
003.5.440.2.6515	PROGRAMS/OUTREACH	500	632	500	416	500	-	3,000		

003.5.440.2.6457	ADULT PROGRAMS	13,150	9,236	2,000	9,619	9,000	1,911	9,000			
003.5.440.2.6548	YOUTH PROGRAMS	14,000	20,328	18,000	22,229	18,000	5,572	15,000			
003.5.440.2.6555	CONCESSIONS	4,200	5,374	7,000	7,684	7,000	782	3,000			
Subtotal Services & Commodities		57,670	68,374	56,700	64,419	66,370	12,822	66,446			
Capital											
003.5.440.3.6720	FITNESS EQUIPMENT	-	-	-	-	-	-	5,000			
003.5.440.3.6723	CAPITAL EQUIPMENT	2,500	-	-	-	-	-	-			
Subtotal		2,500	-	-	-	-	-	5,000			
							-				
TOTAL EXPENDITURES		213,642	207,248	229,499	226,379	246,172	64,615	257,446	259,585	261,759	
PROGRAM IV - EDUCATION AND LEISURE											
Nord Kalsem Community Center - 460											
001.5.460.2.6310	BLDG MAINT AND REPAIR	3,500		3,500		3,500	-	2,000			
001.5.460.2.6371	UTILITIES	2,400		2,400		2,600	960	1,500			
001.5.460.2.6408	INSURANCE	1,700		1,800		1,980	-	2,342			
001.5.460.2.6599	MISCELLANEOUS	200		200		200	-	200			
Subtotal Services and Commodities		7,800		7,900		8,280	960	6,042			
TOTAL EXPENDITURES		7,800		7,900		8,280	960	6,042			
GRAND TOTAL		506,289	480,999	557,280	560,720	593,889	263,276	680,497	683,346	686,241	