

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, October 27, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met on the above date pursuant to rules of the council, notice posted at City Hall, onto website and emailed to news media. Mayor Deaton called the meeting to order at 6:03 pm.

ROLL CALL: Kuhn, Roberts, Peterson, Easter, Mulder

AGENDA APPROVAL: Motion by Kuhn, second by Easter to approve agenda as presented. Roll Call: Kuhn, Roberts, Peterson, Easter, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Gerry Stoll – Police Chief, Todd Moomaw – Fire Chief, Heather Denger – Parks and Recreation Director, Cathy Van Maanen - Library Director

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer/Veenstra & Kimm.

Fire Chief Moomaw provided council with a Huxley Fire/EMS Incident Report which detailed calls made for the months of September and October. Chief Moomaw pointed out that 58% of calls were within city limits. Chief Moomaw explained to council that he had been in contact with Kelley Fire Chief and Mary Greeley authorities to work out call territories.

CONSENT AGENDA:

Motion by Kuhn, second by Mulder to approve Consent Agenda items w/Payment of Bills Pulled as a Separate Item.

- a. Minutes from October 13, 2020 Regular City Council Meeting
- b. *Payment of Bills – pulled from Consent Agenda as separate item*
- c. Resolution No. 20-098 Hanks Subdivision (Story County 2 Mile Review)
- d. Resolution No. 20-0999 for Police Officer Employment Offer and Setting Salary

Roll Call: Roberts, Kuhn, Peterson, Easter, Mulder voted yes. Motion carried. Chief Stoll introduced Rex Deckard as the new police officer effective November 10, 2020. Rex has been a part-time officer for city since December 2019.

Motion by Roberts, second by Easter to Approve Payment of Bills. Councilman Kuhn expressed concerns with Iowa Earthworks bill for storm work and debris cleanup and whether proper FEMA protocol had been conducted with contracted services. Councilman Kuhn also inquired whether contractor invoicing included details and breakdown of work completed. City Administrator Conner advised that staff was working with FEMA on the necessary requirements. Roll call: Roberts, Mulder, Easter, Peterson voted yes; Kuhn voted no.

INFORMATIONAL ITEMS:

- City submitted an application for an economic development grant from Story County for Main Avenue/Olde Towne revitalization efforts. Grant monies would be used for downtown assessment which will be conducted by AEDC.
- City Administrator provided update on plans for Goal Setting/Strategic Planning Process.
- Library Director informed council of results from survey conducted by Central District Consultant for the State Library. Also informed council that the library had received the highest accreditation from the State Library (Level 3).
- 560th Avenue paved – still completing finishing touches. Should be open in another week.
- Councilman Mulder stated he had been asked by a Sand Cherry Lane resident if the path to the Trail Ridge park was going to be paved. Staff to research easement rights and sidewalk possibility.
- Family Fun Day was well attended. Turkey Trot scheduled for November 14th. Meeting scheduled on November 2nd with Parks Board, Tree Board and Planning and Zoning Commission. No tree sale this year, Parks and Recreation will have free seedlings.
- City Administrator to provide council with steps city is taking to follow COVID regulations.
- Councilman Kuhn asked if city could provide a place for residents to burn yard waste.

- Nate Easter expressed concerns with possible agreement with Iowa Rural Utilities Association (IRUA). Council requested topic be discussed at work session on November 10th with city attorney present.

ADJOURNMENT: Motion - Easter, second - Peterson to adjourn meeting at 8:03pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION: Mayor opened work session at 8:11pm.

- o City Administrator, Rita Conner, provided council with 10 year Capital Improvement Plan (CIP). Discussion centered on FY21 fiscal year projects.

ADJOURNMENT: Motion - Peterson, second - Easter to adjourn work session at 9:00pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk