

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, August 25, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met on the above date pursuant to rules of the council, notice posted at City Hall, onto website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:01 pm.

ROLL CALL: Kuhn, Mulder, Roberts, Peterson; absent - Easter

AGENDA APPROVAL: Motion by Kuhn, second by Mulder to approve agenda as presented. Roll Call: Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Jeff Peterson – Public Works Director, Gerry Stoll – Police Chief, Heather Denger – Parks and Recreation Director, Cathy Van Maanen -Library Director

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer/Veenstra & Kimm, Chip Schultz – Northland Public Finance

CONSENT AGENDA:

Motion by Peterson, second by Easter to approve Consent Agenda items with exception to consider Item e separately; items c and d are pulled from agenda.

- a. Approve Minutes from August 18, 2020 Regular City Council Meeting
- b. Approve Payment of Bills
- c. *Approve Resolution No. 20-081 Westview Plat 3 Final Plat with Contingencies - pulled*
- d. *Approve Resolution No. 20-082 Westview Plat 3 Public improvements - pulled*
- e. *Approve Resolution No. 20-083 DSI Site Plan Phase II - separate*
- f. Approve Resolution No. 20-084 Pro Commercial Site Plan Phase II

Roll Call: Roberts, Mulder, Kuhn, Peterson voted yes on Items a, b and f. Motion carried.

Claims:

ACTIVE911, INC.	SUBSCRIPTION	390.00
ANKENY SANITATION	CITY TRASH REMOVAL	257.94
BAKER & TAYLOR ENTERTAINME	BOOKS	520.58
BOUND TREE MEDICAL	THERMOMETERS	528.98
BROWN SUPPLY CO. INC.	CURB BOX KEYS	93.00
BUD'S AUTO REPAIR INC	PD VEHICLE MAINTENANCE	63.44
CALIBER CONCRETE LLC	HOINT PAVING	23,862.00
CARDMEMBER SERVICE	SEE ATTACHED	6,604.51
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,690.55
COMPUTER RESOURCE SPECIALI	CITY COMPUTERS IT WORK	2,381.44
CONCRETE TECHNOLOGIES	560TH AVE PAVING PROJECT	210,259.70
CONSUMERS ENERGY	ELECTRICITY	10,658.43
CORE & MAIN LP	6" HYD EXTENSION	679.71
DOLLAR GENERAL-REGIONS 410	PROGRAM SUPPLIES	89.70
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	396.29
GLOCK PROFESSIONAL, INC.	ARMORER'S COURSE	250.00
GORDON FLESCH COMPANY, INC	LASERFICHE TROUBLESHOOT	612.50
HEARTLAND CO-OP	CHEMICALS	64.20
I & S GROUP, INC.	WATER MAIN & STREET IMPROVEMEN	765.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	12,004.38
IOWA DEPARTMENT OF NATURAL	ANNUAL WATER SUPPLY FEE FY21	378.82
KATHLEEN JONES	NORD KALSEM CANCELLATION	150.00
KEYSTONE LABORATORIES	WATER ANALYSIS & TESTING	199.00
MARCO, INC.	B/W AND COLOR COPIES	244.54
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG TESTING	80.00
MPH INDUSTRIES, INC.	MPH SPEED SIGN	5,400.00
MUNICIPAL SUPPLY	2' OMNI REGISTER	355.00
OVERDRIVE, INC.	E-BOOK CONTENT FEE	835.06
OXEN TECHNOLOGY	REMOTE LABOR	661.00
POSTMASTER	POSTMASTER	437.48
PREMIER	PRINTER FEES	148.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTION SERVICE	4,622.59
SIGN PRO	DECAL FOR SPEED TRAILER	104.00
STATE LIBRARY OF IOWA	E-BOOK PLATFORM FEE	62.00
SYNCB/AMAZON	PRIME FEE AND BOOKS	338.84

TASC	FLEX BENEFIT PLANS	597.89
THE SHERWIN-WILLIAMS CO.	WHITE & YELLOW PAINT	1,050.60
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
VERIZON WIRELESS	CITY CELL PHONES	345.36
VERIZON WIRELESS	CITY CELL PHONES	134.31
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	79.66

* Payroll Expense 56,063.61

	<u>Fund Expenses</u>	<u>Fund Revenues</u>
001 GENERAL FUND	22,781.48	68,050.65
002 LIBRARY	3,244.46	2,565.73
003 RECREATION	2,643.77	10,453.79
004 FIRE AND RESCUE	193.76	
014 AMBULANCE	1,371.15	2,406.44
110 STREET	3,383.09	
339 560 TH PAVING	210,259.70	
343 TRAIL PAVING	23,862.00	
344 STREET/WATER REPAIRS	765.00	
600 WATER UTILITY	12,183.82	90,359.11
610 SEWER UTILITY	9,809.95	78,520.93
	<u>56,063.61</u>	
GRAND TOTAL	\$346,561.79	\$252,406.65

Motion – Mulder, second – Peterson to Approve Resolution No. 20-083 DSI Site Plan II. Planning and Zoning Committee had recommended that council review ordinance that requires hard surfaced lots for commercial sites and allow gravel lots when used for laydown or storage of equipment. Council will amend ordinance and allow gravel lots. Council also discussed landscaping plans that were submitted and asked that Diamond Surface Inc. follow code for landscaping and fence and submit revised plans to council. Sidewalk protest waiver will be granted until otherwise requested by City. Roll Call: Roberts, Peterson, Mulder, Kuhn voted yes. Motion carried.

BUSINESS ITEMS:

Motion – Peterson, second – Mulder to Ease Conservation Order for Monday ,Wednesday and Friday Usage. 4 ayes. Motion carried.

INFORMATIONAL ITEMS:

City Engineer, Forrest Aldrich, Veenstra & Kimm, provided council with population projections and water plant expansion options. Chip Schultz, Finance Consultant, Northland Public Finance, offered different finance options for expansion project. Council directed staff and consultants to complete the SRF pre-approval application and use 5% population growth for planning of water plant expansion.

ADJOURNMENT: Motion by Easter, second by Peterson to adjourn meeting at 7:08pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk