



CITY COUNCIL MEETING NOTICE

HUXLEY CITY HALL – COUNCIL CHAMBERS – 515 N. MAIN AVENUE
TUESDAY AUGUST 11, 2020 6:00 P.M.

AGENDA

1. ROLL CALL
2. APPROVE AGENDA AS PRESENTED AND/OR AMENDED
3. PRESENTATION/RECOGNITION
4. PUBLIC COMMENT (5 MINUTE TIME LIMIT FOR ITEMS NOT ON THIS AGENDA)
5. PUBLIC HEARINGS
6. **CONSENT AGENDA** – *These are routine business items and will be acted upon by one Roll Call Vote without separate discussion unless a Councilmember or citizen requests an item to be removed or considered separately.*
 - a. Approve Minutes from July 28, 2020 Regular City Council Meeting
 - b. Approve Payment of Bills
 - c. Approve Applicant Huxley Fire and Rescue Department
 - d. Approve Resolution No. 20-079 Pay Application No. 2 Heart of Iowa Nature Trail
 - e. Approve Resolution No. 20-080 Pay Application No. 1 560th Avenue Paving Project
7. **BUSINESS ITEMS**
 - a. Trail and Sidewalk Infill Master Plan Adoption
8. **INFORMATIONAL ITEMS**
 - a. Proposed Community Clean Up Day
 - b. Tentative Special Council Meeting Date: Tuesday, August 18, 6:00pm
9. **CITY ADMINISTRATOR AND DIRECTOR REPORTS**
10. **MAYOR AND COUNCIL REPORTS**
11. **ADJOURNMENT**
12. **WORKSESSION** Draft 10 Year Capital Improvement Plan Overview and Comprehensive Plan Update

UPCOMING WORK SESSION TOPICS

Main Street Revitalization
Zoning Ordinance Review and Amendments
Follow Up on Low-Moderate Income Fund Uses
Other Items of Interest to City Council from Working List

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Monday morning preceding Tuesday's council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

Consent Agenda

Minutes from July 28, 2020 Regular Council Meeting

Payment of Bills/Claims

Huxley Fire and Rescue Department Application

Resolution No. 20-079: Pay Estimate No.2 for Heart of Iowa Trail

Resolution No. 20-080 Pay Application No. 1 for 560 Avenue Paving Project

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, July 28, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met on the above date pursuant to rules of the council, notice posted at City Hall, onto website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Easter, Kuhn, Mulder, Roberts; absent - Peterson

AGENDA APPROVAL: Motion by Roberts, second by Easter to approve agenda as presented. Roll Call: Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Keith Vitzthum – Water Supt., Jeff Peterson – Public Works Director, Gerry Stoll – Police Chief, Heather Denger – Parks and Recreation Director, Todd Moomaw – Fire Chief, Mat Kahler – Street Supt., A.J. Strumpfer – Wastewater Supt.

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer/Veenstra & Kimm; Matt O'Hollearn – City Attorney/Brick Gentry Law Firm

PRESENTATION: Craig Henry, Story Housing Trust Fund representative, provided council with information pertaining to the Iowa Finance Authority program that can assist low income residents with housing issues. Mr. Henry explained that cities within Story County are being asked to make donations to the housing assistance program.

PUBLIC COMMENT: Marge Nerness, 720 Crestwood, commented that she does not believe the buffer currently between her property and Fareway follows City Code.

CONSENT AGENDA:

Motion by Mulder, second by Easter to approve Consent Agenda with exception to Item E to be considered separately:

- a. Approve Minutes from July 13, 2020 Special City Council Meeting
- b. Approve Minutes from July 14, 2020 Regular City Council Meeting
- c. Approve Payment of Bills
- d. Approve Resolution No. 20-073 Approval of Landscapes by Design Site Plan
- e. *Approve Resolution No. 20-074 Approval of Ballard School District Stadium Improvements Site Plan*
- f. Approve Resolution No. 20-075 Agreement for Services with Northland Securities
- g. Approve Resolution No. 20-076 Biosolids Removal at Wastewater Treatment Plant
- h. Approve Resolution No. 20-077 Meadow Lane Plat 4 Street Sign Placement

Roll Call: Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

Claims:

AMERICAN BUSINESS PHONES	WORK ON PHONE SYSTEM	477.80
AMES ECONOMIC DEVELOPMENT	FY21 SERVICES	30,000.00
ARNOLD MOTOR SUPPLY	CHOKE CABLE	15.59
BAKER & TAYLOR ENTERTAINME	CREDIT	354.45
BARNHART	OFFLOAD CONCRETE BOX	525.00
BELLA HOMES	BUILDING PERMIT DEP REFUND	1,000.00
BOUND TREE MEDICAL	EMS/AMBULANCE SUPPLIES	790.48
BOWERS, CHARLES A	560TH AVE CONSTRUCTION EASEMEN	1,000.00
BRADLEY POWERS & STACEY DA	560TH TEMP CONSTR EASEMENT	95.00
BROWN SUPPLY CO. INC.	CLAMPS	91.00
BUD'S AUTO REPAIR INC	BATTERY FOR 2016 FORD F-450	1,079.35
CARDMEMBER SERVICE	SEE ATTACHED	4,016.23
COLLINS, CHAD AND PRISCILL	560TH AVE. TEMP CONSTR EASEMEN	99.00
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,635.99
COMPUTER RESOURCE SPECIALI	COMPUTER WORK	490.17
CONFERENCE TECHNOLOGIES, I	CHANGE ORDER FOR CHAMBERS	976.00
CONSUMERS ENERGY	ELECTRIC	11,503.63
DOLLAR GENERAL-REGIONS 410	JANITORIAL SUPPLIES	61.80
DORSEY & WHITNEY LLP	2019 UR AREA & HARVESTER HOUSI	10,671.00

GARBAGE GUYS	CENTENNIAL PARK	110.00
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	268.31
GRAFF EXCAVATING, INC.	I-35/HWY 21 SEWER/WATER EXT	551.00
HACH COMPANY	SENSOR CAPS	264.81
HAWKINS, INC.	WATER TREATMENT CHEMICALS	5,307.58
HEINEN, THOMAS A AND SHEIL	560TH AVE TEMP CONSTR. EASEMEN	500.00
I & S GROUP, INC.	WATER MAIN & STREET IMPROVE	624.00
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	12,537.99
INTERSTATE BATTERIES	BATTERIES	9.70
IOWA DOT	RAIN GEAR	174.86
IOWA ONE CALL	EMAIL LOCATES	144.90
KEVIN & JEANNIE WILLIAMS	560TH AVE TEMP CONSTR EASEMENT	34.20
KEYSTONE LABORATORIES	WATER SAMPLING	175.20
LEONARD & JACQUELINE LARSO	STORM SEWER & WATER EASEMENT	560.00
MANATTS	WATER MAIN & STREET IMPROVEMEN	117,213.04
MARCO, INC.	BW AND COLOR COPIES	229.07
MARY GREELEY MEDICAL CENTE	TIER	200.00
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG TESTING	135.00
NEW CENTURY FS INC	LP GAS CONTRACT	510.39
OPEN SKY, LLC	SANITARY SEWER EASEMENT	504.00
OXEN TECHNOLOGY	REMOTE LABOR	510.00
PCC AN AMBULANCE BILLING S	JUNE AMBULANCE BILLING	640.36
PERSEVERANCE, LLC	560TH AVE TEMP CONSTR. EASEMEN	215.08
POSTMASTER	POSTMASTER	434.63
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	96.12
STAR EQUIPMENT LTD.	CRACK SEALANT	1,822.50
STORY COUNTY SHERIFF'S OFF	DISPATCH SERVICES-1ST QTR	6,329.96
SYNCB/AMAZON	BOOKS, DVDS, SUPPLIES, PROGRAM	398.38
TASC	FLEX BENEFIT PLANS	597.89
TENNIS COURTS UNLIMITED, I	TENNIS, PICKLEBALL, BB COURTS	52,914.00
TREASURER OF STATE	UNCLAIMED PROPERTY SUBMISSION	196.52
TYLER TECHNOLOGIES, INC.	ANNUAL INCODE MAINTENANCE	12,727.94
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
USA BLUEBOOK	LIQUIFRAM FLOUROFILM	316.44
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	345.36
ZACH FARRELL	CHARGE CORD REIMBURSEMENT	21.39

Fund Expenses

001	GENERAL FUND	115,224.30
002	LIBRARY	2,113.33
003	RECREATION	1,654.44
004	FIRE AND RESCUE	418.54
014	AMBULANCE	2,097.78
110	STREET	7,055.09
339	560 TH PAVING	3,007.28
343	KUM N GO	1,076.00
344	STREET/WATER REPAIRS	117,837.04
600	WATER UTILITY	21,638.03
610	SEWER UTILITY	12,482.96
	PAYROLL	56,534.06
	GRAND TOTAL	\$341,138.85

Motion by Easter, Second by Mulder to Approve Consent Agenda Item E: Resolution No. 20-074 Approval of Ballard School District Stadium Improvements Site Plan. Council discussed a sidewalk being installed along N. 5th Avenue. Roll Call: Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

BUSINESS ITEMS:

Motion by Easter, Second by Mulder to Approve Resolution No. 20-078 Extension Agreement with M.R. Properties. Request has been made by property owner to extend groundbreaking activity for six months. April 2021 would be new start date. Council stated a reversion clause must be included in the agreement. Roll Call: Kuhn, Mulder, Easter, Roberts voted yes. Motion carried.

ADJOURNMENT: Motion by Mulder, second by Easter to adjourn meeting at 7:10pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION:

Rita Conner, City Administrator, provided council with Capital Improvement Plan (CIP). Ms. Conner asked council to review the capital needs of the city for future discussion and review.

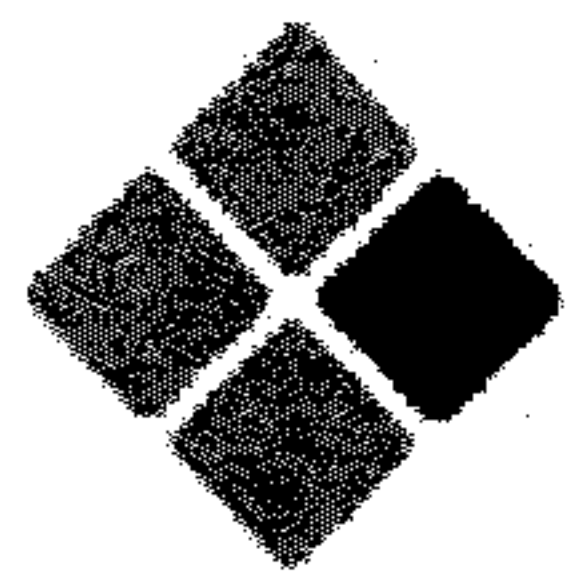
ADJOURNMENT: Motion by Mulder, second by Easter to adjourn work session at 7:22pm. 4 ayes, 0 nays. Motion carried.

Attest:

Kevin Deaton, Mayor

Jolene R. Lettow, City Clerk

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	AFLAC	AFLAC	\$ 4.00
3	ALLIANT ENERGY	GAS AND ELECTRIC	\$ 11,686.85
4	ARNOLD MOTOR SUPPLY	ALTERNATOR, BELT, OIL, FILTER	\$ 231.90
5	BAKER ELECTRIC	LIFT STATION GENERATOR WIRING	\$ 10,040.00
6	BAKER GROUP	WATER HEATER REPLACEMENT	\$ 9,872.00
7	BRICK GENTRY PC	LEGAL FEES	\$ 2,662.50
8	CHITTY GARBAGE SERVICE INC	FIRE STATION TRASH PICKUP	\$ 25.68
9	CINTAS CORPORATION	FIRST AID SUPPLIES	\$ 80.35
10	DAVID WILCOX	BOOT CAMP INSTRUCTOR	\$ 443.62
11	DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	\$ 1,356.82
12	DIGITAL ALLY	VEHICLE CAMERA	\$ 4,550.00
13	FBS	MEDICAL INSURANCE	\$ 16,566.25
14	ED M. FELD EQUIPMENT CO. I	PUMP ASSEMBLY	\$ 366.42
15	EDWARD JONES	IRA	\$ 250.00
16	FIDELITY SECURITY LIFE	VISION INS	\$ 300.63
17	FIRE SERVICE TRAINING BURE	CERTIFICATION	\$ 200.00
18	GALLS, LLC- DBA CARPENTER	UNIFORM PARTS	\$ 178.46
19	HACH COMPANY	TSS FILTERS, PROBE BIOSOLIDS	\$ 2,250.80
20	HAWKINS, INC.	WATER TREATMENT CHEMICALS	\$ 2,735.40
21	HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	\$ 1,419.87
22	INTEGRATED PRINT SOLUTIONS	PUBLIC WORKS SUMMER TEES	\$ 771.00
23	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 12,582.44
24	INTERSTATE BATTERIES	BATTERIES FOR FLOOR MACHINE	\$ 223.90
25	INTERSTATE POWER SYSTEMS,	GENERATOR & TRANSFER SWITCH	\$ 19,200.00
26	IOWA DNR	NPDES RENEWAL	\$ 210.00
27	IOWA DOT	JANITORIAL SUPPLIES	\$ 592.99
28	IPERS	IPERS	\$ 16,174.97
29	KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	\$ 439.30
30	LAKESIDE CONTRACTORS	NORTH LIFT PAVING AND CURB	\$ 21,940.00
31	LIBERTY LOCKWORKS	DOOR LOCK REPAIR	\$ 95.00
32	LINCOLN FINANCIAL GROUP	LIFE & DISABILITY INSURANCE	\$ 1,302.46
33	LOWE'S	DRIP EDGE & FASCIA	\$ 375.00
34	MALLON, BARB	MEMBERSHIP REFUND	\$ 78.05
35	MANATTS	CRUSHED ASPHALT	\$ 555.19
36	MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	\$ 250.00
37	MCFARLAND CLINIC	DR. FLUGRAD EMS CONSULTING	\$ 100.00
38	MIDWEST BREATHING AIR SYST	SERVICE	\$ 357.50
39	MISCELLANEOUS VENDOR	UTILITY DEPOSIT REFUNDS	\$ 661.64
40	NCL OF WISCONSIN, INC.	TSS QC	\$ 16.13
41	NORTHLAND SECURITIES, INC.	ANNUAL REPORT FOR GEN OB BONDS	\$ 2,500.00
42	PRO-VISION, INC.	FIVE BODY CAM MOUNTS	\$ 406.92
43	RAGNASOFT, INC.	PLANIT EMS SCHEDULING SOFTWARE	\$ 825.00
44	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	\$ 680.34
45	STAR EQUIPMENT LTD.	TAR AND SQUEEGEE	\$ 1,529.54
46	STORY COUNTY RECORDER	RECORDING FEES	\$ 153.00
47	SUNSET LAW ENFORCEMENT	AMMO	\$ 1,914.71
48	TASC	FLEX BENEFIT PLANS	\$ 597.89
49	TASC - CLIENT INVOICES	SEPT FLEX PLAN ADMIN FEE	\$ 69.82
50	TREASURER, STATE OF IOWA	STATE WITHHOLDING	\$ 4,222.00
51	U.S. CELLULAR	AMBULANCE CELL PHONES	\$ 90.44
52	VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 43,501.38
53	VERIZON WIRELESS	PD CELL AND MDT SERVICE	\$ 163.20
54	Payroll Expense		\$ 56,719.71
55	GRAND TOTAL		\$ 254,521.07
56			
57		FUND TOTALS	
58	001 GENERAL FUND	58,849.55	
59	002 LIBRARY	5,001.25	
60	003 RECREATION	4,705.47	
61	004 FIRE AND RESCUE	1,092.07	
62	014 AMBULANCE	1,980.28	
63	110 ROAD USE TAX	14,520.57	
64	339 560TH AVENUE PAVING	23,057.17	
65	340 Trail Paving Project	7,158.41	
66	342 HMGP Generator Project	21,940.00	
67	600 WATER UTILITY	14,112.71	
68	610 SEWER UTILITY	42,721.38	
69	01 PAYROLL EXPENSE	56,719.71	
70	GRAND TOTAL	251,858.57	
71			
72	TRUE VALUE BREAK DOWN		
73	P & R	key, round-up, drill bit,	\$ 25.46
74	Water	interior detailer, fly killer	\$ 12.48
75	Fire	screws, nuts & bolts, nozzle	\$ 20.68
76	Streets	weed killer, mouse traps, concrete mix, ball pein hammer, bungee cord, auto bulb	\$ 113.46
77	Wastewater	bleach, keys, nuts & bolts, concete mix	\$ 56.26
78	Parks	galv merch coupling, ball valve, deck screw, nut setter, cut wheel, mtl blade, chalk reel, saw blade, circular blade, roof nail, claw hammer	\$ 210.96
79	Total		\$ 439.30



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

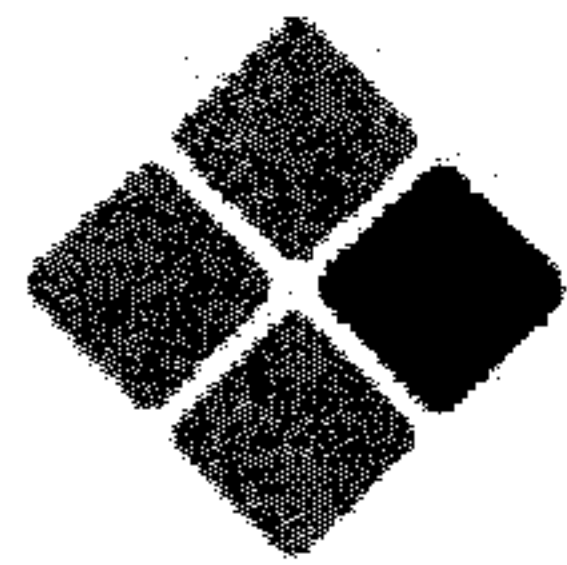
City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: July 25, 2020
Statement No. 331756
Account No. 15398.000
Page: 1

Re: Municipal
ASB

Fees

06/26/2020	ASB	Call from Rita Conner and Mayor Deaton regarding employment matter.	25.00
06/30/2020	JEN	Correspondence with Rita Connor regarding Board of Adjustment issues	125.00
	JEN	Review Huxley zoning regulations relating to special exception standards for tiny homes and wall height standards under zoning and building codes	87.50
07/01/2020	ASB	Review of correspondence from Rita Conner regarding Social Media Policy.	12.50
07/07/2020	ASB	Review of correspondence and 7/8/20 Agenda packet from Rita Conner. Correspondence regarding same. Review of correspondence from Forrest Aldrich. Review of correspondence from Rita Conner.	62.50
07/08/2020	ASB	Attended 7/8/20 Council meeting by Zoom.	112.50
	ASB	Correspondence regarding revisions to Ordinance.	25.00
	ASB	Review of correspondence and documentation from Rita Conner. Correspondence regarding same.	37.50
	ASB	Call from Rita Conner.	25.00
	ASB	Review of correspondence and documentation from Rita Conner regarding other cities conservation plans.	75.00
07/09/2020	ASB	Review of correspondence and documentation. Preparation of revised Ordinance regarding Chapter 90 Water Conservation. Correspondence regarding same.	175.00
	ASB	Review of correspondence and revisions to Ordinance from Rita Conner.	37.50



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

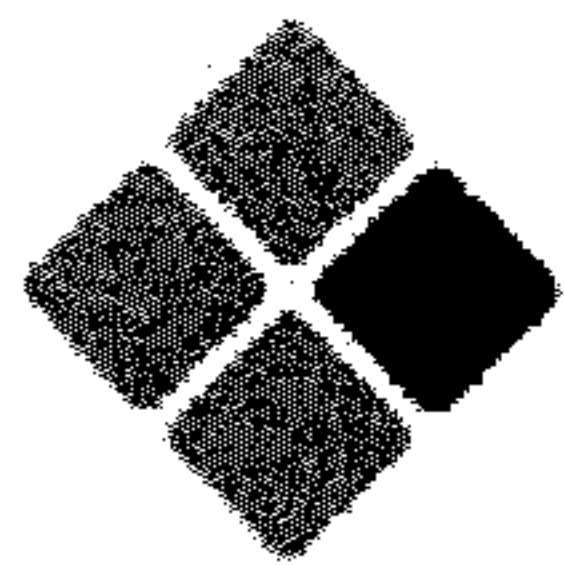
Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: July 25, 2020
Statement No. 331756
Account No. 15398.000
Page: 2

Re: Municipal

	ASB	Calls from and to Rita Conner. Revisions to Ordinance. Correspondence regarding same.	62.50
07/10/2020	ASB	Review of correspondence from Dave Kuhn and Rita Conner. Revision to Water Conservation Ordinance. Correspondence regarding same.	50.00
	ASB	Review of correspondence regarding Meadow Lane Plat 4. File review to find sample agreement regarding sidewalk installation. Correspondence regarding same.	62.50
	ASB	Review of correspondence from Rita Conner regarding Meadow Lane Plat 4.	12.50
	ASB	Review of correspondence and documentation from Forrest Aldrich regarding same.	25.00
	ASB	Review of correspondence and platting documents. Correspondence regarding same.	37.50
	ASB	Review of correspondence from Jolene Lettow regarding procedural matter. Correspondence regarding same.	25.00
	ASB	Review of correspondence from Eric Cannon regarding Meadow Lane Plat 4.	12.50
	ASB	Review of correspondence and Sidewalk Installation Agreement. Correspondence regarding same.	37.50
	ASB	Review of 7/14/20 Council agenda packet.	75.00
	ASB	Review of correspondence regarding 7/13/20 Special Council meeting. Review of correspondence from Rita Conner regarding procedural matter. Correspondence with her.	50.00
07/13/2020	ASB	Attended 7/13/20 Special Council meeting by Zoom.	37.50
	ASB	Call from Cheryl at Parmenter Law regarding Sidewalk Agreement.	25.00
	ASB	Review of correspondence regarding Meadow Lane Plat 4.	12.50



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date:

July 25, 2020

Statement No.

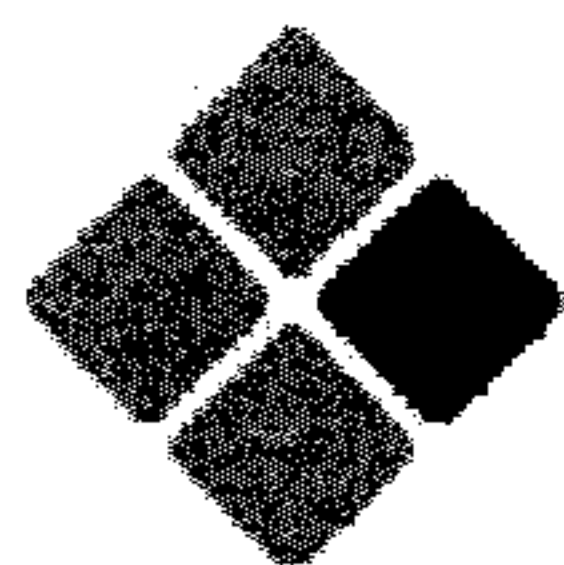
331756

Account No.

15398.000

Page: 3

Re:	Municipal		
07/14/2020	ASB	Attended 7/14/20 Council meeting by Zoom.	100.00
	ASB	Review of correspondence from Eric Cannon regarding matters for Meadow Lane Plat 4. Review of correspondence and documents regarding same.	37.50
07/15/2020	JEN	Correspondence with Rita Connor and Amy Kaplan regarding issues relating to Herrin Height Variance Application	100.00
	JEN	Review Appeal to Board of Adjustment by Jeff Herrin; legal research on issues raised by Appeal	137.50
	JEN	Review Agenda for Board of Adjustment meeting on July 15 and all documents attached to Agenda	87.50
	JEN	Attendance and participation at Board of Adjustment; post-hearing correspondence	112.50
07/20/2020	ASB	Conference with Jim Nervig regarding Board of Adjustment matters.	37.50
	ASB	Review of correspondence from Rita Conner regarding Fareway Site Plan approval. Correspondence with her.	37.50
	JEN	Telephone call to Rita Connor regarding Board of Adjustment appeal standards; correspondence to Rita Connor after research on current zoning due process requirements	112.50
07/21/2020	ASB	Review of correspondence from Rita Conner regarding question on procedural matter. Legal research. Correspondence to Rita Conner.	62.50
07/23/2020	ASB	Review of correspondence regarding Fareway Site Plan matter.	12.50
	ASB	Review of correspondence from Rita Conner regarding same. Correspondence regarding same.	37.50
	ASB	Review of correspondence from Rita Conner.	12.50
	ASB	Review of correspondence from Mayor Deaton. Correspondence with him.	12.50



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: July 25, 2020
Statement No. 331756
Account No. 15398.000
Page: 4

Re: Municipal

JEN	Correspondence with Amy Kaplan and Rita Conner regarding Board of Adjustment hearing	75.00
JEN	Review package of documents received from City regarding August 7 Board of Adjustment hearing	100.00
07/24/2020	ASB Review of 7/28/20 Council Agenda packet.	75.00
JEN	Review correspondence from Rita Conner, review four sets of documents relating to Board of Adjustment proceedings	112.50
	For Current Services Rendered	2,587.50

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James Nervig	Attorney	8.40	\$125.00	\$1,050.00
Amy Beattie	Attorney	12.30	125.00	1,537.50

Total Current Work 2,587.50

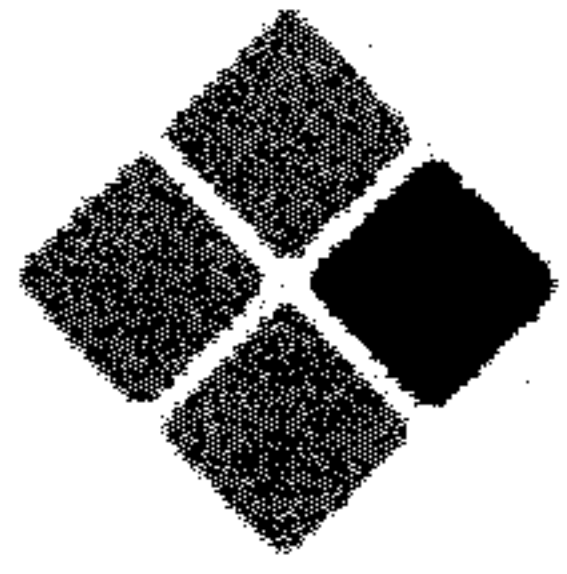
Previous Balance \$662.50

Payments

07/20/2020 Payment -662.50

Balance Due \$2,587.50

Thank you.



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: July 25, 2020
Statement No. 331757
Account No. 15398.013
Page: 1

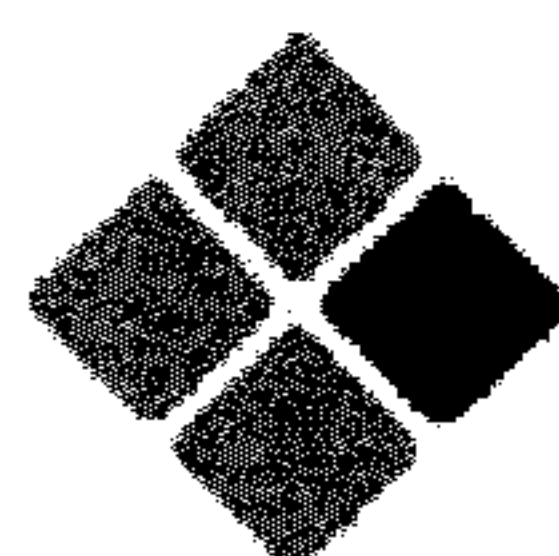
Re: Police
ASB

Fees

07/23/2020	ASB	Call from Chief Stoll regarding Speed Trailer.	25.00
		For Current Services Rendered	25.00

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	0.20	\$125.00	\$25.00
Total Current Work				25.00
Balance Due				<u>\$25.00</u>

Thank you.



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: July 25, 2020
Statement No. 331758
Account No. 15398.012
Page: 1

Re: Public Works
ASB

Fees

07/01/2020	ASB	Review of correspondence and documentation from Jeff Peterson regarding Lakeside Contract.	37.50
	ASB	Correspondence with him.	12.50
		For Current Services Rendered	<u>50.00</u>

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	0.40	\$125.00	\$50.00
Total Current Work				50.00
Balance Due				<u>\$50.00</u>

Thank you.

**Huxley RECAP
July, 2020**

<u>Account No.</u>	<u>Account Name</u>	<u>Statement No.</u>	<u>Balance Due</u>
15398.000	Municipal	331756	\$2,587.50
15398.001	Prosecutions		
15398.002	Fire and Rescue		
15398.003	Prairie Ridge		
15398.005	Litigation		
15398.006	Bond Claims		
15398.011	Planning & Zoning		
15398.012	Public Works	331758	\$50.00
15398.013	Police	331757	\$25.00
15398.014	Parks		
15398.015	Nuisance Abatement		
15398.016	HDC		
15398.017	Library		
15398.018	Development		
Total:			\$2,662.50

Lakeside Contractors

P.O. Box 44
Huxley, IA 50124

Invoice

Date	Invoice #
7/31/2020	NLSMP

Bill To
City Of Huxley 515 N Main Ave Huxley, Iowa 50124

P.O. No.	Terms	Project
		North Lift Station M...

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Concrete	North Lift Station Mitigation Project - Paving and Curb Includes: 7" 4000 PSI Concrete Curb and Gutter Labor	21,940.00			1	21,940.00	100.00%	100.00%	21,940.00

						Total				\$21,940.00
						Payments/Credits				\$0.00
						Balance Due				\$21,940.00



Huxley Fire and Rescue

104 Railway
Huxley, Iowa 50124

10 July 2020

Council:

Please consider the approval of **Hannah Moomaw** (my daughter) for membership to the Huxley Fire Department. She is certified as a Wildland Firefighter and completed a college internship with the Iowa Fire Service Training Bureau.

I feel she will be a great asset to the department.

Todd Moomaw
Fire Chief

COUNCIL COMMUNICATION

AGENDA HEADING:

Approving Payment No. 2 for the Heart of Iowa Nature Trail Project

SUBMITTED BY:

Rita Conner, City Administrator

SYNOPSIS:

Veenstra and Kimm, Inc (Jordan Kappos, P.E., 3000 Westown Parkway West des Moines, Iowa 50266) has submitted pay application No. 2 from Caliber Concrete, LLC (Jason Martin, PO Box 248 Adair, Iowa 50002) for work completed June 15 to July 14, 2020 on the Heart of Iowa Nature Trail project.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$23,862.00

Funding Source: City of Huxley: Org and Fund code provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION: YES

- Work in this pay request includes retaining wall construction
- Submittal for reimbursement to the Iowa Department of Transportation Systems Planning Office will be completed at the project conclusion

PREVIOUS COUNCIL ACTION(S): YES

- June 23, 2020 Approval of Payment No 1 for Heart of Iowa Nature Trail Project
- February 11, 2020: Approval of contract in the amount of \$374,253.64

RECOMMENDATION: APPROVAL

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- Finalize work on the project
- Inspection and presentation of the public improvements for Council action and acceptance

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

RESOLUTION NO. 20-079

**RESOLUTION APPROVING PAY APPLICATION NO. 2 FOR THE
HEART OF IOWA NATURE TRAIL PROJECT**

WHEREAS, the City of Huxley approved a contract with Caliber Concrete, LLCs on February 1, 2020 to conduct the Heart of Iowa Nature Trail Project Huxley and;

WHEREAS, Veenstra & Kimm, Inc has presented the second payment application from the contractor in the amount of \$23,862.00 and;

WHEREAS, the application has been reviewed and found to be appropriate and reasonable for work completed between June 14 and July 15, 2020.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:

Payment application No. 2 is hereby approved.

Roll Call	Aye	Nay	Absent
Nate Easter	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

PASSED, ADOPTED AND APPROVED this 11th day of August 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-079** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 11th day of August 2020

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000 (WATS)

August 5, 2020

Rita Conner
City Administrator
City of Huxley
515 N. Main Avenue
Huxley, Iowa 50124

HUXLEY, IOWA
HEART OF IOWA NATURE TRAIL PAVING - HWY 69 TO 320TH STREET
PARTIAL PAY ESTIMATE NO. 2

Attached is an electronic copy of Partial Pay Estimate No. 2 for work on the Heart of Iowa Nature Trail Paving – Hwy 69 to 320th Street project, under the contract between the City of Huxley and Caliber Concrete LLC dated March 18, 2020. The partial pay estimate is for the period June 14, 2020 to July 15, 2020.

Partial Pay Estimate No. 2 is for retaining wall construction. We have checked the estimate and recommend payment to Caliber Concrete LLC in the total amount of \$23,862.00.

Please sign Partial Pay Estimate No. 2 in the space provided and return a signed copy of the partial pay estimate to our office. Please return a signed copy of Partial Pay Estimate No. 2 to Caliber Concrete LLC with payment. A signed copy should also be kept for your files.

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink that reads "Jordan Kappos".

Jordan Kappos

JDK
45250
Enclosures
cc: Caliber Concrete LLC

*West Des Moines, IA • Coralville, IA • Dubuque, IA • Mason City, IA • Sioux City, IA
Cedar Rapids, IA • Rock Island, IL • Springfield, IL • Liberty, MO • Rochester, MN*

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
CITY OF HUXLEY - HEART OF IOWA NATURE TRAIL PAVING FROM HWY 69 TO 320TH STREET

Cost Center: **PCC Sidewalk/Trail**
 Type of Work: **8/4/2020**
 Date of This Est.: **2**
 Estimate No.: **2 Total**
 Sheet No.:

Contract No.: **85-3630-092**
 County: **Story**
 Project No.: **TAP-R-3630(092)-8T-85**
 Accounting ID: **36528**
 Payable To: **Caliber Concrete LLC**
 Address: **PO Box 248**
Adair, IA 50002

Project Covered Under General Supplemental Specification GS-15009

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	QUANTITIES (EWO'S INCLUDED)			AMOUNTS (EWO'S INCLUDED)			% OF CONTRACT
					CONTRACT	ACTUAL		CONTRACT	ACTUAL		
1	2101-0850002	CLEARING AND GRUBBING	ACRE	\$ 4,400.00	1.50	1.50		6,600.00	6,600.00		100.00%
2	2102-2625000	EMBANKMENT-IN-PLACE	CY	\$ 22.00	1165.00	1165.00		25,630.00	25,630.00		100.00%
3	2121-7425020	GRANULAR SHOULDERS, TYPE B	TON	\$ 33.00	21.00			693.00			
4	2123-7450000	SHOULDER CONSTRUCTION, EARTH	STA	\$ 275.00	19.00			5,225.00			
5	2414-6444100	STEEL PIPE PEDESTRIAN HAND RAILING	LF	\$ 200.00	50.00			10,000.00			
6	2416-1541036	REMOVE AND REINSTALL RIGID PIPE CULVERT LESS THAN OR EQUAL TO 36 INCHES	LF	\$ 105.00	70.00			7,350.00			
7	2417-1060018	CULVERT, CMP RDWY, 18 IN.	LF	\$ 47.00	28.00	30.00		1,316.00	1,410.00		107.14%
8	2417-1461036	REMOVE AND REINSTALL CORRUGATED PIPE CULVERT LESS THAN OR EQUAL TO 36 INCHES	LF	\$ 52.50	294.00	250.00		15,435.00	13,125.00		85.03%
9	2431-0000100	SEGMENTAL BLOCK RETAINING WALL	SF	\$ 30.00	820.00	820.00		24,600.00	24,600.00		100.00%
10	2510-6745850	REMOVAL OF PAVEMENT	SY	\$ 14.00	350.00	350.00		4,900.00	4,900.00		100.00%
11	2511-0302500	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 5 IN.	SY	\$ 44.08	3790.00	3372.00		167,063.20	148,637.76		88.97%
12	2511-0310100	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	STA	\$ 420.00	35.00	35.00		14,700.00	14,700.00		100.00%
13	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	\$ 68.22	72.00	97.80		4,911.84	6,671.92		135.83%
14	2511-7528101	DETECTABLE WARNINGS	SF	\$ 125.00	48.00	60.00		6,000.00	7,500.00		125.00%
15	2515-2475006	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	\$ 54.84	315.00	266.15		17,274.60	14,595.67		84.49%
16	2524-6765010	REMOVE AND REINSTALL SIGN, AS PER PLAN	EACH	\$ 1,100.00	1.00	1.00		1,100.00	1,100.00		100.00%
17	2526-8285000	CONSTRUCTION SURVEY	LS	\$ 4,500.00	1.00	1.00		4,500.00	4,500.00		100.00%
18	2528-8445110	TRAFFIC CONTROL	LS	\$ 18,500.00	1.00	0.75		18,500.00	13,875.00		75.00%
19	2528-8445113	FLAGGERS	EACH	\$ 495.00	2.00			990.00			
20	2533-4980005	MOBILIZATION	LS	\$ 27,000.00	1.00	0.75		27,000.00	20,250.00		75.00%
21	2601-2636043	SEED + FERTILIZE (RURAL)	ACRE	\$ 750.00	1.50			1,125.00			
22	2601-2636044	SEED + FERTILIZE (URBAN)	ACRE	\$ 2,000.00	1.00			2,000.00			
23	2602-0000312	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA.	LF	\$ 2.50	2400.00	2040.00		6,000.00	5,100.00		85.00%
24	2602-0000350	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	\$ 0.35	2400.00			840.00			
25	2602-0010010	MOBILIZATION, EROSION CONTROL	EACH	\$ 500.00	1.00	0.50		500.00	250.00		50.00%

ESTIMATE OF ROAD OR BRIDGE WORK ON NONSTATE ROADS/STREETS
CITY OF HUXLEY - HEART OF IOWA NATURE TRAIL PAVING FROM HWY 69 TO 320TH STREET

Cost Center: PCC Sidewalk/Trail
 Type of Work: 8/4/2020
 Date of This Est.: 2
 Estimate No.: 2
 Sheet No.: 2 Total

Contract No.: 85-3630-092
 County: Story
 Project No.: TAP-R-3630(092)-8T-85
 Accounting ID: 36528

Payable To: Caliber Concrete LLC
 Address: PO Box 248
Adair, IA 50002

Project Covered Under General Supplemental Specification GS-15009

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	RATES	CONTRACT		ACTUAL	% OF CONTRACT
					CONTRACT	ACTUAL		
We, the undersigned certify that the items and amount listed hereon are true and correct to the best of our knowledge.								
Original Contract Amount					\$374,253.64			
Approved Contract Amount					\$374,253.64	\$	313,445.34	83.75%

We, the undersigned certify that the items and amount listed hereon are true and correct to the best of our knowledge.

Michael Noll 8.5.2020
 (Office Controller) Michael Noll Date

Veenstra & Kimm, Inc.

Jordan Kappos

Project Engineer (Jordan Kappos) 8/5/2020 Date

City of Huxley

() Date

Total Completed To Date = \$ 313,445.34
 Amount Retained @ 3% = \$ 9,403.36
 Eligible Amount = \$ 304,041.98
 Previously Reimbursed = \$ 280,179.98
 Amount Due & Payable = \$ 23,862.00

COUNCIL COMMUNICATION

AGENDA HEADING:

Approving Payment No. 1 for the 560th Street Paving Project

SUBMITTED BY:

Rita Conner, City Administrator

SYNOPSIS:

Veenstra and Kimm, Inc (Forrest Aldrich, P.E., 3000 Westown Parkway West Des Moines, Iowa 50266) has submitted pay application No.1 from Concrete Technologies, Inc (Brian Blackford, President, 1001S. E. 37th Street Grimes, Iowa 50011) for work completed April 14 to July 31st, 2020 on the 560th Street Paving Project.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$210,259.70

Funding Source: City of Huxley: Org and Fund code provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION: YES

- Work in this pay request includes paving preparation steps; mobilization, clearing, earthwork, pavement removal, stormsewer, subbase.
-

PREVIOUS COUNCIL ACTION(S): YES

- April 28, 2020 Approval of contract in the amount of \$2,368,511.60 for the base bid and two alternates and authorize Mayor to execute
- April 14, 2020 Approval of plans, specifications and award of contract

RECOMMENDATION: APPROVAL

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- Continue work on the project
- Inspection and presentation of the public improvements for Council action and acceptance

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

RESOLUTION NO. 20-080

**RESOLUTION APPROVING PAY APPLICATION NO. 1 FOR THE
560TH STREET PAVING PROJECT**

WHEREAS, the City of Huxley approved a contract with Concrete Technologies, Inc. on April 28, 2020 to conduct the 560th Street Paving Project and;

WHEREAS, Veenstra & Kimm, Inc has presented the first payment application from the contractor in the amount of \$210,259.70 and;

WHEREAS, the application has been reviewed and found to be appropriate and reasonable for work completed between April 14 and July 31, 2020.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:

Payment application No. 1 is hereby approved.

Roll Call	Aye	Nay	Absent
Nate Easter	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

PASSED, ADOPTED AND APPROVED this 11th day of August 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-080** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 11th day of August 2020

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

August 5, 2020

Rita Conner
City Administrator
City of Huxley
515 N. Main Avenue
Huxley, Iowa 50124

HUXLEY, IOWA
560TH AVENUE PAVING – BLUE SKY BLVD TO E 1ST ST
PARTIAL PAY ESTIMATE NO. 1

Enclosed are three copies of Partial Pay Estimate No. 1 for work on the 560th Avenue Paving – Blue Sky Blvd to E 1st St. project, under the contract between the City of Huxley and Concrete Technologies, Inc. dated April 14, 2020. The partial pay estimate is for the period April 14, 2020 to July 31, 2020.

Partial Pay Estimate No. 1 is for paving preparation work done to date. We have checked the estimate and recommend payment to Concrete Technologies, Inc. in the total amount of \$210,259.70.

Please sign all copies of Partial Pay Estimate No. 1 in the space provided and return one signed copy of the partial pay estimate to our office. Please return one signed copy of Partial Pay Estimate No. 1 to Concrete Technologies, Inc. with payment. The third copy should be kept for your files.

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.

Forrest S. Aldrich

FSA:dml
45255
Enclosures
cc: Trent Petersen, Concrete Technologies, Inc.



VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320
515-225-8000 515-225-7848(FAX) 800-241-8000 (WATS)

Date: August 4, 2020

PAY ESTIMATE NO. 1

Project Title	560th Avenue Paving - Blue Sky Blvd to E. 1st Street Huxley, Iowa		Contractor	Concrete Technologies 1001 SE 37th Street Grimes, Iowa 50111	
Original Contract Amount & Date	\$2,368,511.60	April 14, 2020	Pay Period	April 14, 2020 to July 31, 2020	

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1.	Mobilization	LS	1	\$ 71,500.00	\$ 71,500.00	50%	\$ 35,750.00
2.	Clearing and Grubbing	LS	1	\$ 25,235.00	\$ 25,235.00	100%	\$ 25,235.00
3.	Earthwork	LS	1	\$ 360,790.00	\$ 360,790.00	15%	\$ 54,118.50
4.	Compaction Testing	LS	1	\$ 4,400.00	\$ 4,400.00	25%	\$ 1,100.00
5.	Granular Shoulders, 6"	TONS	1,340	\$ 31.85	\$ 42,679.00	0	\$ -
6.	Granular Surfacing, 6"	TONS	700	\$ 23.25	\$ 16,275.00	0	\$ -
7.	Subgrade Preparation	SY	18,940	\$ 2.50	\$ 47,350.00	0	\$ -
8.	9" PCC Pavement	SY	13,400	\$ 55.00	\$ 737,000.00	0	\$ -
9.	7" PCC Pavement	SY	250	\$ 57.25	\$ 14,312.50	0	\$ -
10.	6" PCC Driveway	SY	35	\$ 61.50	\$ 2,152.50	0	\$ -
11.	5" PCC Recreational Trail	SY	870	\$ 39.50	\$ 34,365.00	0	\$ -
12.	4" PCC Sidewalk	SY	90	\$ 47.25	\$ 4,252.50	0	\$ -
13.	PCC Pavement Samples and Testing	LS	1	\$ 2,800.00	\$ 2,800.00	0%	\$ -
14.	Storm Sewer, Class 3, 15" RCP	LF	411	\$ 55.75	\$ 22,913.25	0	\$ -
15.	Storm Sewer, Class 3, 18" RCP	LF	144	\$ 56.75	\$ 8,172.00	0	\$ -
16.	Storm Sewer, Class 3, 24" RCP	LF	8	\$ 69.00	\$ 552.00	0	\$ -
17.	Storm Sewer, Class 3, 30" RCP	LF	163	\$ 100.00	\$ 16,300.00	0	\$ -
18.	Storm Sewer, Class 3, 36" RCP	LF	78	\$ 101.00	\$ 7,878.00	0	\$ -
19.	Storm Sewer, Class 3, 48" RCP	LF	306	\$ 152.00	\$ 46,512.00	146	\$ 22,192.00
20.	Storm Sewer, Class 5, 48" RCP	LF	150	\$ 180.00	\$ 27,000.00	0	\$ -
21.	Reinforced Concrete Box Culvert, Twin 12'x6'	LF	80	\$ 2,460.00	\$ 196,800.00	0	\$ -
22.	Pipe Apron, RCP, 15"	EA	1	\$ 1,840.00	\$ 1,840.00	0	\$ -
23.	Pipe Apron, RCP, 24"	EA	1	\$ 2,340.00	\$ 2,340.00	0	\$ -
24.	Pipe Apron, RCP, 30"	EA	1	\$ 2,640.00	\$ 2,640.00	0	\$ -
25.	Pipe Apron, RCP, 36"	EA	2	\$ 3,380.00	\$ 6,760.00	0	\$ -
26.	Pipe Apron, RCP, 48"	EA	1	\$ 4,700.00	\$ 4,700.00	0	\$ -
27.	Flared Wing Headwall, Twin RCBC 12'x6'	EA	2	\$ 14,445.00	\$ 28,890.00	0	\$ -
28.	Manhole, SW-401, 48"	EA	3	\$ 2,760.00	\$ 8,280.00	0	\$ -
29.	Manhole, SW-401, 60"	EA	3	\$ 4,085.00	\$ 12,255.00	0	\$ -
30.	Manhole, SW-401, 72"	EA	1	\$ 4,925.00	\$ 4,925.00	0	\$ -
31.	Manhole, SW-401, 84"	EA	2	\$ 10,345.00	\$ 20,690.00	0	\$ -

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
32.	Intake, SW-501	EA	1	\$ 2,165.00	\$ 2,165.00	0	\$ -
33.	Intake, SW-512	EA	2	\$ 2,125.00	\$ 4,250.00	0	\$ -
34.	Rip-Rap, Class E Revetment	TONS	1,450	\$ 50.75	\$ 73,587.50	80	\$ 4,060.00
35.	Erosion Stone	TONS	85	\$ 43.50	\$ 3,697.50	34	\$ 1,479.00
36.	Pavement Removal	SY	700	\$ 13.75	\$ 9,625.00	700	\$ 9,625.00
37.	Removal of Existing Roadway Culverts, less than or equal to 36"	LF	210	\$ 34.50	\$ 7,245.00	0	\$ -
38.	Removal of Existing Roadway Culverts, greater than 36"	LF	55	\$ 52.60	\$ 2,893.00	0	\$ -
39.	Remove and Reinstall 48" FES	EA	1	\$ 2,015.00	\$ 2,015.00	1	\$ 2,015.00
40.	Driveway Culvert, 15"	LF	285	\$ 59.25	\$ 16,886.25	0	\$ -
41.	Driveway Culvert, 18"	LF	50	\$ 62.00	\$ 3,100.00	0	\$ -
42.	Seed, Fertilize and Mulch, Type 2	AC	13	\$ 1,700.00	\$ 22,100.00	0	\$ -
43.	Sodding	SQ	16	\$ 123.50	\$ 1,976.00	0	\$ -
44.	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1	\$ 1,800.00	\$ 1,800.00	0%	\$ -
45.	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1	\$ 3,090.00	\$ 3,090.00	0%	\$ -
46.	Silt Fence, Installation & Removal	LF	12,000	\$ 1.55	\$ 18,600.00	0	\$ -
47.	8" Filter Sock, Installation & Removal	LF	7,200	\$ 1.55	\$ 11,160.00	0	\$ -
48.	Erosion Control Mulching, Conventional	AC	10	\$ 515.00	\$ 5,150.00	0	\$ -
49.	Temporary Rolled Erosion Control (RECP)	SQ	500	\$ 12.40	\$ 6,200.00	0	\$ -
50.	Traffic Control	LS	1	\$ 7,725.00	\$ 7,725.00	50%	\$ 3,862.50
51.	Pavement Markings	STA	46.00	\$ 54.60	\$ 2,511.60	0	\$ -
52.	Detectable Warnings	SF	50	\$ 53.00	\$ 2,650.00	0	\$ -
53.	Field Fence, Remove & Replace	LF	2,720	\$ 5.95	\$ 16,184.00	2,040	\$ 12,138.00
54.	Water Main Adjustment #1	LS	1	\$ 545.00	\$ 545.00	0%	\$ -
55.	Water Main Adjustment #2	LS	1	\$ 24,700.00	\$ 24,700.00	0%	\$ -
56.	PCC Curb & Gutter, 2.5' Wide	LF	350	\$ 33.25	\$ 11,637.50	0	\$ -
57.	Modified Subbase, 6"	CY	2,600	\$ 44.50	\$ 115,700.00	1,118	\$ 49,751.00
58.	Subdrains, 6"	LF	2,650	\$ 17.95	\$ 47,567.50	0	\$ -
	TOTAL BASE BID				\$ 2,207,319.60		\$ 221,326.00
	ALTERNATE BID 1						
1.1	Granular Surfacing, 6"	TONS	-540	\$ 23.25	\$ (12,555.00)	0	\$ -
1.2	7" PCC Pavement	SY	1,700	\$ 61.25	\$ 104,125.00	0	\$ -
1.3	Storm Sewer, Class 3, 15" RCP	LF	164	\$ 55.75	\$ 9,143.00	0	\$ -
1.4	Manhole, SW-401, 48"	EA	3	\$ 2,695.00	\$ 8,085.00	0	\$ -
1.5	Intake, SW-501	EA	2	\$ 2,410.00	\$ 4,820.00	0	\$ -
1.6	Pavement Markings	STA	5.25	\$ 412.00	\$ 2,163.00	0	\$ -
1.7	PCC Curb & Gutter, 2.5' Wide	LF	-350	\$ 33.25	\$ (11,637.50)	0	\$ -
	TOTAL ALTERNATE BID 1				\$ 104,143.50		\$ -

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
	ALTERNATE BID 2						
2.1	Storm Sewer, Class 3, 15" RCP	LF	319	\$ 55.75	\$ 17,784.25	0	\$ -
2.2	Storm Sewer, Class 3, 18" RCP	LF	275	\$ 56.75	\$ 15,606.25	0	\$ -
2.3	Storm Sewer, Class 3, 24" RCP	LF	92	\$ 69.00	\$ 6,348.00	0	\$ -
2.4	Manhole, SW-401, 48"	EA	5	\$ 2,615.00	\$ 13,075.00	0	\$ -
2.5	Manhole, SW-401, 60"	EA	1	\$ 4,235.00	\$ 4,235.00	0	\$ -
	TOTAL ALTERNATE BID 2				\$ 57,048.50		\$ -
TOTAL BASE BID AND ALTERNATE BIDS 1 AND 2						\$	221,326.00
MATERIALS STORED SUMMARY							
	Description	Number of Units		Unit Price	Extended Cost		
	None				\$0.00		
TOTAL MATERIALS STORED					\$0.00		

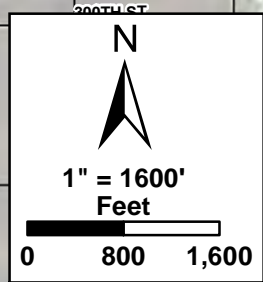
SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$2,368,511.60	\$ 221,326.00
Approved Change Orders (list each)			
TOTAL ALL CHANGE ORDERS		0.00	0.00
Revised Contract Price		\$ 2,368,511.60	\$ 221,326.00
Materials Stored			0.00
Value of Completed Work and Materials Stored			\$ 221,326.00
Less Retained Percentage (5%)			\$ 11,066.30
Net Amount Due This Estimate			\$ 210,259.70
Less Estimate(s) Previously Approved	No.1		
	No.2		
	No.3		
	No.4		
	No.5		
	No.6		
	No. 7		
	No. 8		
	No. 9		
	No. 10		
	No. 11		
	No. 12		
Less Total Pay Estimates Previously Approved			\$0.00
Amount Due This Estimate		\$	210,259.70

The amount \$ 210,259.70 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By:	Recommended By:	Approved By:
Concrete Technologies	Veenstra & Kimm, Inc.	City of Huxley, Iowa
Signature: <i>Trent Peterson</i>	Signature: <i>James Kimm</i>	Signature:
Title:	Title: Project Manager	Title:
Date: 8-5-20	Date: 8/5/2020	Date:

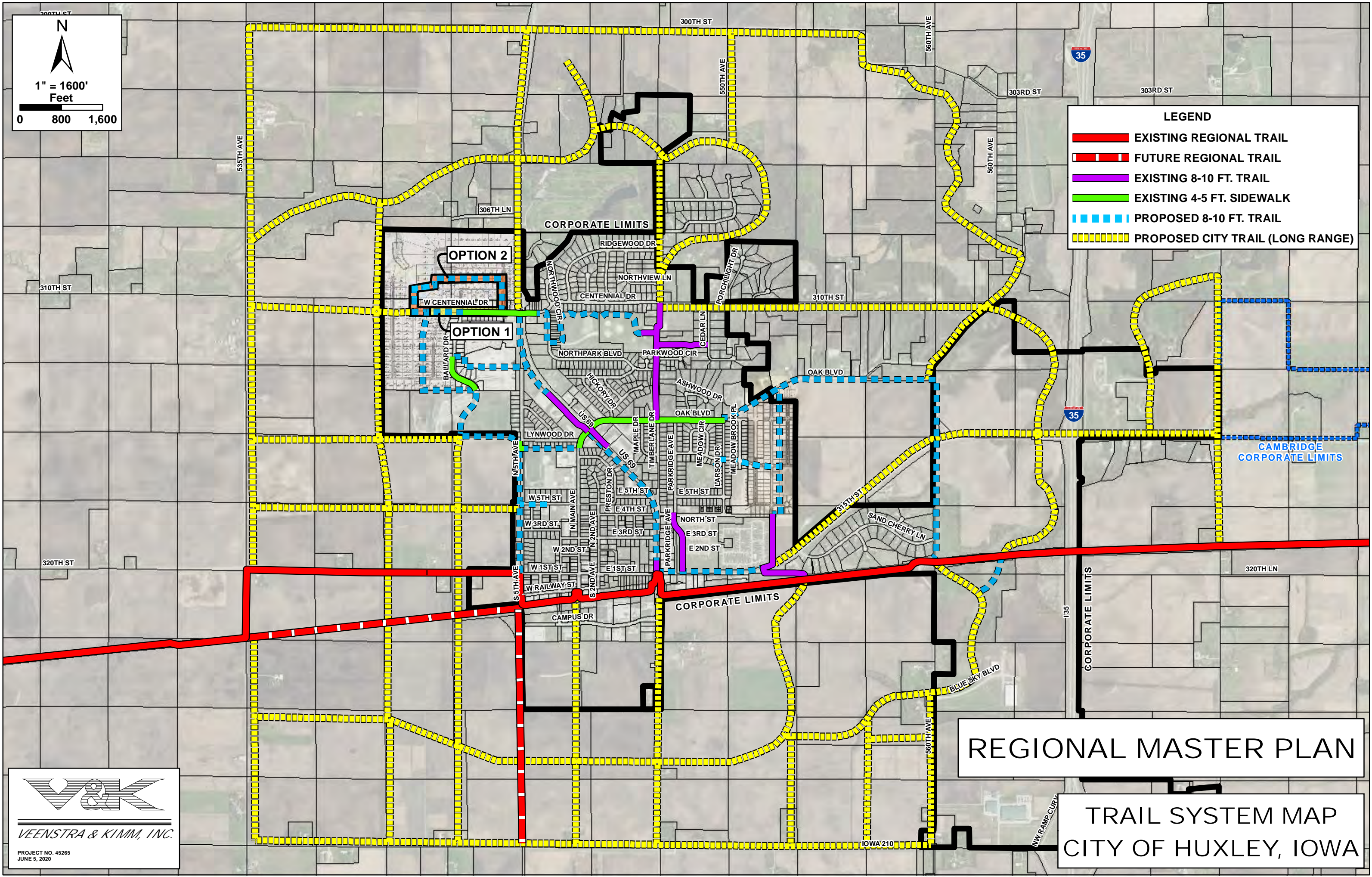
Business Items

Trail and Sidewalk Infill Master Plan



LEGEND

- EXISTING REGIONAL TRAIL
- FUTURE REGIONAL TRAIL
- EXISTING 8-10 FT. TRAIL
- EXISTING 4-5 FT. SIDEWALK
- PROPOSED 8-10 FT. TRAIL
- PROPOSED CITY TRAIL (LONG RANGE)

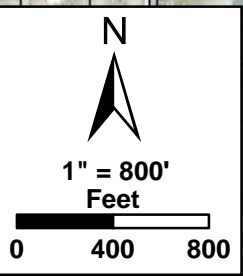


VEENSTRA & KIMM, INC.

PROJECT NO. 45265
JUNE 5, 2020

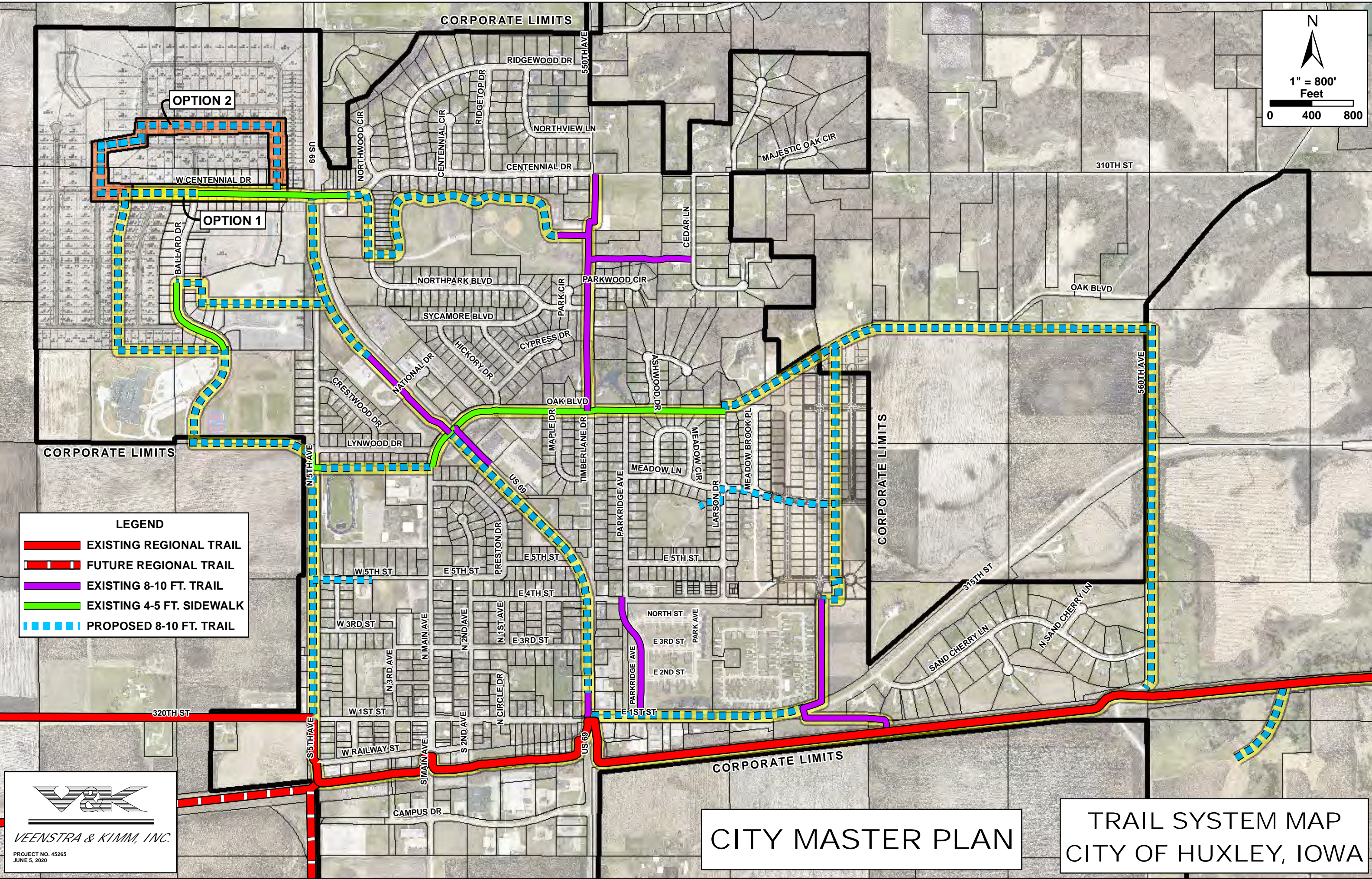
REGIONAL MASTER PLAN


TRAIL SYSTEM MAP
CITY OF HUXLEY, IOWA



LEGEND

- EXISTING REGIONAL TRAIL
- FUTURE REGIONAL TRAIL
- EXISTING 8-10 FT. TRAIL
- EXISTING 4-5 FT. SIDEWALK
- PROPOSED 8-10 FT. TRAIL




VEENSTRA & KIMM, INC.
PROJECT NO. 45265
JUNE 5, 2020

CITY MASTER PLAN

TRAIL SYSTEM MAP
CITY OF HUXLEY, IOWA

Phasing	Description	Estimated Project Cost
Phase 1 Option 1	Hwy 69 Corridor (South) - Tie to Regional Trail - Central Spine	\$ 500,000
Phase 1 Option 2	North of Middle School and Police Department Property	\$ 275,000
Phase 2	Tie Schools Together - Lynwood Drive - Tie HWY 69 to Middle School Trail	\$ 400,000
Phase 3	Ballard Road adjacent to High School	\$ 275,000
Phase 4	Hwy 69 Corridor (North) - Connection to New Planned Park on Grace Envagelical Free Church Property	\$ 500,000
Phase 5	5th Ave. Tie to Regional Trail West Side - Tie to Downtown	\$ 550,000
Phase 6	W. Centenial Drive Trail - Ties to Spine Trail.	\$ 450,000
Phase 7	South of W. Centennial Dr. NW corner of City	\$ 400,000
Phase 8	Tie Spine Trails Together - Aesthetic Park Trail	\$ 600,000
Phase 9	Oak Blvd. - tie Spine Trail together	\$ 500,000
Phase 10	Oak Blvd. (Central) Tie - Auxilary Trail to Berhow Park.	\$ 500,000
Phase 11	South of Oak Blvd. on MeadowBrooks Pl.	\$ 550,000
Phase 12	East Side Spine Trail - Tie to Regional Trail	\$ 600,000
Phase 13	Oak Blvd. Trail (East) - Tie to Spine Trail	\$ 650,000
Phase 14	East side of City off Regional Trail - South Side	\$ 225,000
Phase 15	East of Hwy 69 on North Side of E 1st Street	\$ 450,000
GRAND TOTAL		\$ 7,425,000.00

COUNCIL COMMUNICATION

AGENDA HEADING:

Trails and Sidewalk Infill Master Plan Adoption

SUBMITTED BY

Rita Conner, City Administrator

Heather Denger, Park & Recreation Director

SYNOPSIS:

City Council requested that a Master Plan be prepared by staff to guide the connectivity of our community by bike and pedestrian trails, as well as sidewalk infill. Veenstra and Kimm, Inc (Forrest Aldrich, P.E. and John Micka, P.L.A., 3000 Westown Parkway West Des Moines, Iowa 50266) concluded work with staff to map out the draft plan and initial phasing concept, which was presented to Council at the May 26, 2020 worksession.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: An overall cost estimate of \$7.4 million has been provided for all 15 phases of the work shown in the materials. The work is proposed to be broken down in these phases over time, with 5 phases currently programmed into the draft CIP also on this agenda.

The City will have the ability to evaluate a number of potential financing sources for the work, including Safe Routes to School applications, private development contributions, TIF, public assessments, City CIP, and cost shares with partner agencies. This information will be covered in greater detail during the worksession.

Approval of this plan does not constitute approval of work or project costs, but the approval that this trail and sidewalk network makes sense for Huxley. Individual projects will come forward in the CIP and will be balanced out in future years based on fund availability.

ADDITIONAL INFORMATION:

- The adoption of this plan provides the City with direction and ability to meet the goal of being a walkable, connected community over time
- Huxley residents and business owners are able to see the City's commitment to these goals, and can also see that the full plan will take time to implement.
- More opportunities to work with the development community and partner agencies can be achieved by having this plan in place; it provides predictability and vision
- Maintenance recommendations are as follows:
 - City trail system will be maintained by Parks & Rec and Public Works staff
 - Shared use paths/sidewalks over 6' adjacent to commercial, industrial, retail or multifamily properties will be maintained by the adjacent owner.
 - Standard 6' sidewalks will be maintained by adjacent owners both residential and commercial

COUNCIL COMMUNICATION

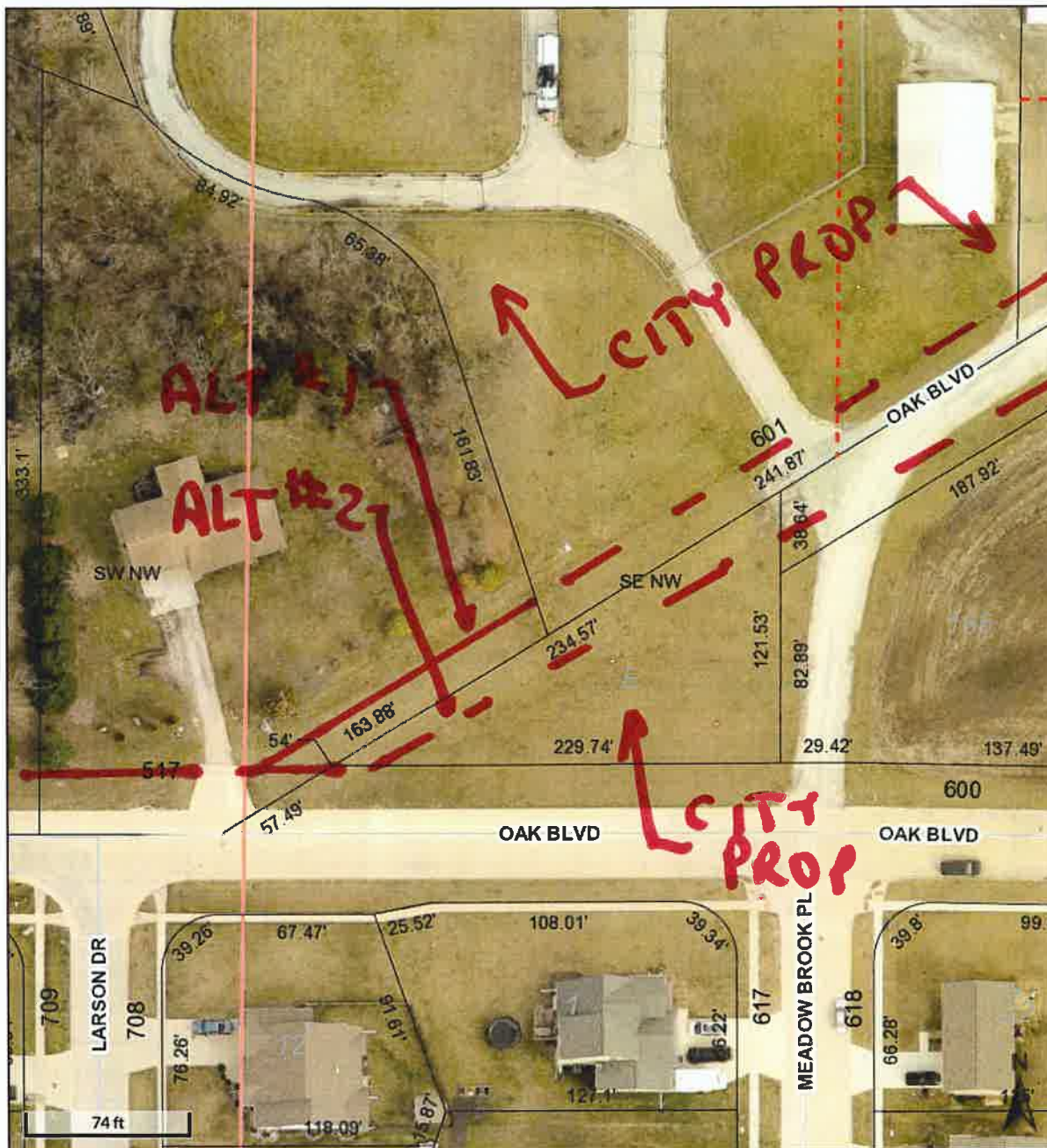
RECOMMENDATION: Approval

BOARD/COMMISSION ACTION(S):

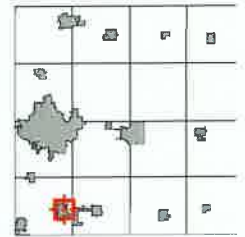
- Park & Recreation Board has reviewed the plan and provided comments
- Planning & Zoning Commission was provided the earlier draft plan and will also be provide this final version on August 17.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- Incorporation of phases of the plan to implement in development plans, sidewalk infill projects and CIP.



Overview



Legend

-  Parcels
-  Lots
-  Townships
-  Corporate Limits
-  Road Centerlines

Concerning Assessment Parcels and Platted Lots Within the City of Ames Jurisdiction:

The solid parcel boundary lines represent the legal description as recorded and are not necessarily the official platted lot lines. Dashed lines are official platted lots. If a parcel contains dashed lines, please contact the Ames Planning & Housing Department (515-239-5400) to determine which lines can be recognized for building permit or zoning purposes. If you have questions regarding the legal description or parcel measurements, please contact the Story County Auditor's office (515-382-7210).

Date created: 8/5/2020

Last Data Uploaded: 8/5/2020 12:39:15 AM

Developed by  **Schneider**
GEOSPATIAL

Informational Items

Proposed Community Clean Up Day

Tentative Special Council Meeting Date: Tuesday, August 18, 6:00pm

Staff Monthly Reports

Fire and Rescue

Library

Parks and Recreation

Police Department

Public Works

July 2020 Report Huxley Fire Rescue

Promote Trust, Service Before Self, Positive Solutions

<u>Monday, July 6</u>	Weekly Cabinet Meeting
<u>Monday, July 6</u>	Small Group Fire Fighter 1 Training; Fire Hose
<u>Tuesday, July 7</u>	Monthly Meeting
<u>Wednesday, July 8</u>	Special Council Meeting; Water Conservation
<u>Wednesday, July 8</u>	Ballard Middle School Inspection
<u>Wednesday, July 8</u>	Story County Fire Chiefs Meeting
<u>Friday, July 10</u>	Two New Member Interviews
<u>Monday, July 13</u>	Weekly Cabinet Meeting
<u>Monday, July 13</u>	FY 20/21 C.I.P. for Funding Applications
<u>Monday, July 13</u>	Small Group Fire Fighter 1 Training; Suppression, Overhaul
<u>Tuesday, July 14</u>	Development Meeting, Safe Buildings/City/V&K
<u>Tuesday, July 14</u>	City Council Meeting
<u>Thursday, July 16</u>	Library Activity, Railway Park, 40 participants
<u>Monday, July 20</u>	Weekly Cabinet Meeting
<u>Monday, July 20</u>	Small Group Fire Fighter 1 Training; Extinguishers, Ventilation
<u>Tuesday, July 21</u>	Fire Division Training; Ladders Rescue
<u>Monday, July 27</u>	Small Group Fire Fighter 1 Training; Ventillation
<u>Tuesday, July 28</u>	EMS Division Training; Cardiac Emergencies

-Huxley Fire & Rescue has responded to 228 calls for service since January 1st

-Huxley Fire & Rescue has responded to 23 calls for service from July 1-July 31

- 16 First responder calls in July

- 3 fire calls in July

- 12 Ambulance calls in July



P.O. Box 5
515 North Main Avenue
Huxley, Iowa 50124

Phone 515/597-2552
Fax 515/597-2554

huxleylibrary@huxleyiowa.org
huxleyiowa.org/public-library

Library Report, August, 2020

- We wrapped up the virtual summer reading program the 4th week of July. We held 2 outdoor family programs with 11 families attending the first (July 28) and 15 families for the second (August 4). Cayden Brendeland joined us to earn Boy Scout service hours and his help was greatly appreciated.
- In-House library programs remain on hold. We are not making plans for any fall activities but will wait until we feel it's safe to invite patrons in to gather. Circulation of materials continues to improve. In fact, we were 5% above July 2019.
- The library is looking at replacing damaged ceiling tiles as the structural repairs are finished in this building. The damage has been an issue for years, so we hope the problems will be solved by actively seeking out answers and completing the repairs. The library is very appreciative of this work in the building.
- Cathy has met with Middle School Administration to work out library services for the coming school year. At the beginning of the year, we will provide delivery of library materials to the Middle School office. We are also providing a return box that will remain in the office permanently.

Cathy Van Maanen
Director of Library Services



MEMORANDUM

To: Honorable Mayor Kevin Deaton & City Council
From: Heather Denger
Date: 8/4/20
Re: Parks & Recreation August 2020 Department Report

3C's Update

- Membership Update

	12 Month Memberships	6 Month Memberships	3 Month Memberships	EFT Bank Memberships	Total Active Memberships
2020	326	76	7	55	464
2019	323	74	14	65	476
2018	285	60	12	74	431

- There were 974 total visits to the Citizens Community Center during July 2020.
- There is no Fall brochure this year. We are offering youth flag football, volleyball and soccer this Fall. We are also planning on having our Fall Festival and Turkey Trot.

Recreation Update

- There have been no Lunch and Learns since COVID.
- Huxley Farmers Market is happening every Thursday night from 4-7pm with food trucks.

Parks & Trails Update

- Rocky and Summer Staff continue to mow/mulch/weed and do general maintenance at all parks.
- Rocky built new dugouts for all three fields at Centennial Park. They look wonderful.
- Pickleball Courts/Tennis Courts/Basketball Court project has been completed. Rocky helped remove some old hoops and installed new tennis poles/nets for project.
- HOINT project is completed except for final ground work/seeding.

Parks & Recreation Board Update

- Park Board met on Monday, August 3rd. Ian, Zach, Jay, Lisa and myself were in attendance.
- At August meeting we discussed future Farmer's Markets, Fall programming, COVID updates, CIP projects, City of Huxley Trail System and more program ideas.
- The next meeting is scheduled for September 14th, 2020 at 6:00pm in Council Chambers.



Tree Board Update

- We did not have a tree board meeting in July. Our August meeting is scheduled for Monday, August 17th at 6pm in Council Chambers.



Director: Heather Denger 515 North Main Avenue Huxley, Iowa 50124
Phone: (515) 597-2515 Fax: (515) 597-2570 Email: hdenger@huxleyiowa.org

Huxley Police Department
Monthly Report for The City of Huxley
July 2020

July 1st, 2020 12:23 PM

Officer responded to a two-vehicle accident at the 300 block of South Highway 69. A vehicle operated by an Ankeny man collided with a vehicle operated by a Madrid woman while both were backing out of parking spots at the same time. No injuries.

July 1st, 2020 4:21 PM

A check made out to a Huxley woman was found in the Dollar General and taken to the Police Department. The address for the resident was found and the check was returned.

July 1st, 2020 4:36 PM

Officer responded to a two-vehicle accident at the 1500 block of Blue Sky Blvd. The accident was minor, and an information exchange was done. No injuries.

July 2nd, 2020 4:47 PM

Officer responded to a business at the 700 block of Highway 69 for a 2-year-old child found unattended. The child left a residence at the 100 block of National Drive. Child was returned home. This has happened in the recent past prompting a call to DHS.

July 2nd, 2020 8:37 PM

Officer stopped a vehicle for a traffic violation on Highway 69 near Campus Drive. The driver of the vehicle, a 22 year Des Moines woman, had a warrant for her arrest out of Polk County. She was transported to the Polk / Story County line and handed over to a Polk County Sheriff's Deputy.

July 2nd, 2020 9:34 PM

Officer responded to an altercation at the South Casey's over an argument about mask usage. The altercation was settled, and a Huxley woman left the store without further disruption.

July 3rd, 2020 12:43 AM

Officer responded to a domestic altercation at the 100 block of Centennial Drive. The altercation was verbal, and the parties remained separated for the remainder of the night.

July 9th, 2020 1:03 PM

Officer received a report of a runaway child. The child was located a short time later near her home.

July 10th, 2020 6:22 PM

Officer stopped a vehicle for a traffic violation on Highway 69 near E 3rd Street. The driver of the vehicle, a 23 year old Ames woman, was suspended from driving by the DOT. She also had two Story County Warrants for theft. The Story County Jail would not accept the driver, so she was cited and released for Driving Under Suspension.

July 11th, 2020 6:47 PM

Officer received a report of a runaway juvenile from Des Moines that may be in the Huxley area. The 15 year old female was located and her parents came to Huxley to take her back home.

July 11th, 2020 8:48 PM

Officer assisted Cambridge Fire with a chemical leak at the 300 block of East Street.

July 14th, 2020 5:42 AM

Officer responded to a single vehicle accident on Interstate 35 southbound near the 102 Mile Marker. A vehicle operated by an Urbandale man lost control and struck several median posts. No injuries.

July 17th, 2020 5:14 PM

Officer responded to an ongoing family dispute at the 300 block of Centennial Drive. Parties were calmed for the time being.

July 21st, 2020 5:49 PM

Officer received a report of a possible Burglary at a residence at the 800 block of Hickory. Investigation opened as it is suspected that a family member to the victim had entered the home and took personal checks.

July 23rd, 2020 12:44 PM

Officer responded to a gravel / concrete spill at 1st and Highway 69.

July 23rd, 2020 8:47 PM

Officer responded to a possible anhydrous leak near the 800 block of Center.

July 24th, 2020 12:49 AM

Officer was asked to check the welfare of a Huxley resident at the 500 block of E 3rd. Contact was made and the resident elected to stay with her in-laws for the remainder of the night. She will seek out treatment if needed with the assistance of family.

July 24th, 2020 9:21 AM

Officer followed up with an earlier event where checks had been taken from a residence in Huxley. The suspect was identified, and a Forgery case has been made.

July 24th, 2020 3:54 PM

Officer received a complaint of a scam at the 100 block of S 5th, A resident responded to a work email and gave personal information. An investigation was opened.

July 25th, 2020 4:43 PM

Officer stopped a vehicle for a traffic violation on Highway 69 near Highway 210. The driver of the vehicle, a 27 year old Truro man, was revoked from driving by the DOT. He was cited and released with a court date for Driving While Revoked.

July 26th, 2020 7:57 AM

Officer received a wallet the was found near Interstate 35 and Highway 210. The wallet belonged to an Ellsworth, IA woman. Information on the rightful owner was obtained and contact was made with the woman so she could gather her property.

July 27th, 2020 11:10 AM

Officer noticed that a city owned vehicle had been struck by another vehicle while parked at the 3c's causing damage to the drier's side front door. The vehicle then left the scene. No suspects at this time.

July 28th, 2020 3:59 PM

Officer received a Scam complaint at the 500 block of E 4th Street. A caller claiming to be with Amazom.com continued to harass a Huxley resident. The Huxley woman gave the caller access to her bank account and computer. Bank was contacted as soon as possible and an investigation into the scam was opened.

July 29th, 2020 8:05 AM

Officer responded to a fraud report at the 200 block of Cypress. A packed was sent to a resident that was not requested or ordered and a charge was sent to the resident's credit card. An investigation was opened into the matter and the resident will most likely recover their loss.

July 30th, 2020 3:43 AM

Officer received a theft of a motor vehicle report at the 100 block of E 1st Street. A vehicle belonging to a Huxley woman was taken from the residence by her ex-boyfriend and taken to Ankeny. The vehicle was recovered, and the victim declined charges.

July 30th, 2020 5:13 PM

Officer responded to a burglary at the 100 block of E 1st Street. A residence that was being fixed up was entered and \$700 dollars' worth of property was taken. It also appeared that the AC unit had been tampered with. Ongoing.

July 31st, 2020 5:39 PM

Officer stopped a vehicle for a traffic violation on Highway 69 near E 4th Street. The driver of the vehicle, a 45-year-old Alleman man, was arrested for OWI. He was cited and released with a court date.

July 31st, 2020 11:06 PM

Officer responded to a domestic altercation at the 500 block of E 3rd Street. The altercation was verbal and both parties agreed they could cohabitate for the remainder of the night with no further problems.

I have received a \$5000 grant from Bayer Fund to purchase a speed radar trailer. I have ordered an MPH Street Scout and should be receiving it any day. I will be leaving the trailer in the speed problem areas in both Cambridge and Huxley.

Gerry Stoll

Chief of Police

Calls For Service by Nature Code

Huxley Police

7/01/20 to 7/31/20

911 HANG UP / INCOMPLETE CALL	Number of CFS:	1	Percentage of Total:	0.23%
ANIMAL CALL	Number of CFS:	16	Percentage of Total:	3.76%
BURGLARY / ATTEMPTED BURGLARY	Number of CFS:	2	Percentage of Total:	0.47%
CHEMICAL SPILL/ODOR	Number of CFS:	3	Percentage of Total:	0.70%
CHILD WELFARE CHECK	Number of CFS:	2	Percentage of Total:	0.47%
CITIZEN CONTACT	Number of CFS:	14	Percentage of Total:	3.29%
CITY CODE ENFORCEMENT	Number of CFS:	30	Percentage of Total:	7.04%
CIVIL MATTER	Number of CFS:	7	Percentage of Total:	1.64%
DISORDERLY CONDUCT	Number of CFS:	1	Percentage of Total:	0.23%
DISTURBANCE & NOISE PARTY	Number of CFS:	3	Percentage of Total:	0.70%
DOMESTIC DISPUTE	Number of CFS:	3	Percentage of Total:	0.70%
EQUIPMENT/SIGN MALFUNCTION	Number of CFS:	1	Percentage of Total:	0.23%
EXTRA PATROL	Number of CFS:	5	Percentage of Total:	1.17%
FINGER PRINTING	Number of CFS:	33	Percentage of Total:	7.75%
FIREWORKS COMPLAINT	Number of CFS:	7	Percentage of Total:	1.64%
FOLLOW UP	Number of CFS:	20	Percentage of Total:	4.69%
GENERAL ALARM BANK / RESIDENTI	Number of CFS:	4	Percentage of Total:	0.94%
GENERAL INFO/COMPLAINT/ASSIST	Number of CFS:	23	Percentage of Total:	5.40%
HARASSMENT	Number of CFS:	2	Percentage of Total:	0.47%
HIT & RUN PROPERTY DAMAGE	Number of CFS:	1	Percentage of Total:	0.23%
JUVENILE TROUBLE	Number of CFS:	2	Percentage of Total:	0.47%
LAW DEPARTMENT ASSIST	Number of CFS:	18	Percentage of Total:	4.23%
LOST OR FOUND PROPERTY	Number of CFS:	4	Percentage of Total:	0.94%
MEDICAL ASSIST/AMBULANCE CALL	Number of CFS:	14	Percentage of Total:	3.29%
MISSING PERSON / RUNAWAY	Number of CFS:	1	Percentage of Total:	0.23%
MOTOR VEH CRASH / UNK INJURY	Number of CFS:	1	Percentage of Total:	0.23%
MOTOR VEH CRASH/PROP DAMAGE	Number of CFS:	4	Percentage of Total:	0.94%
MOTORIST ASSISTANCE	Number of CFS:	13	Percentage of Total:	3.05%
OPEN DOOR	Number of CFS:	1	Percentage of Total:	0.23%
PARKING ENFORCEMENT/COMPLAINT	Number of CFS:	9	Percentage of Total:	2.11%
RADIO TROUBLE	Number of CFS:	2	Percentage of Total:	0.47%
RECKLESS DRIVER	Number of CFS:	8	Percentage of Total:	1.88%
REPOSSESSION	Number of CFS:	1	Percentage of Total:	0.23%
RESIDENCE CHECK	Number of CFS:	1	Percentage of Total:	0.23%
SALVAGE VEHICLE INSPECTION	Number of CFS:	16	Percentage of Total:	3.76%
SCAM	Number of CFS:	2	Percentage of Total:	0.47%
SUSPICIOUS PERSON/VEH/ACTIVITY	Number of CFS:	20	Percentage of Total:	4.69%

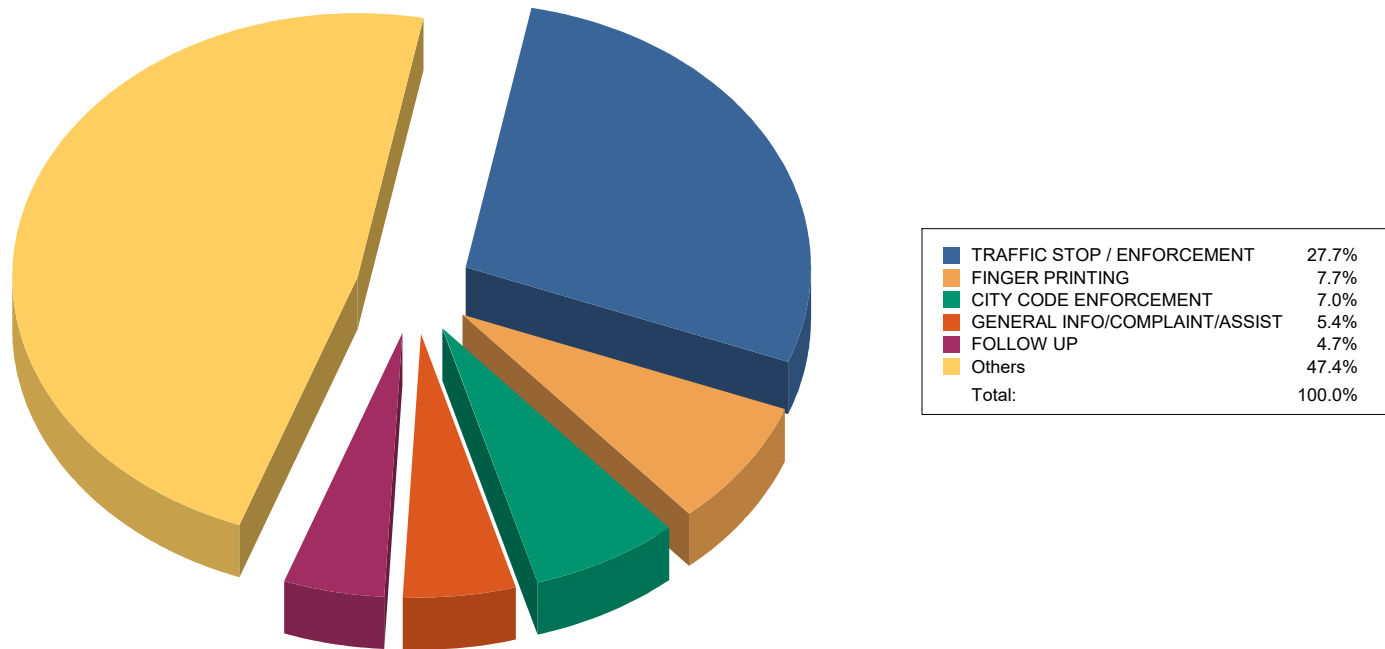
THEFT / FRAUD / FORGERY
 TRAFFIC HAZARD
 TRAFFIC STOP / ENFORCEMENT
 TRESPASS
 VEHICLE UNLOCK
 VIOLATION OF NO CONTACT ORDER
 WELFARE CHECK

Number of CFS: 3
 Number of CFS: 4
 Number of CFS: 118
 Number of CFS: 1
 Number of CFS: 2
 Number of CFS: 1
 Number of CFS: 2

Percentage of Total: 0.70%
 Percentage of Total: 0.94%
 Percentage of Total: 27.70%
 Percentage of Total: 0.23%
 Percentage of Total: 0.47%
 Percentage of Total: 0.23%
 Percentage of Total: 0.47%

Total CFS:	426
------------	-----

Percentage of CFS by Nature Code



July 2020 Public Works Report

- Curbs and intakes have been painted.
- All the City parking lots have been painted.
- Trimmed up trees around town on City property.
- Completed the tree trimming list and sent letters to property owners that need to trim their trees that are hanging to low over the streets and sidewalks.
- Sidewalk survey has been completed and a list of sidewalks that do not meet current code were documented and letters have been sent to property owners to correct the deficiencies.
- Doing a lot of street sweeping this summer due to all the construction that has been going on around town.
- Tarred cracks in several streets this summer and still hope to do many more with the pending workload with less help to get the work completed.
- Working with a couple property owners on north fifth to fix a secondary storm sewer that has been overwhelmed by tree roots so they can connect their sump pumps back on the line.
- Did a final walk thru on meadow lane plat 4 and all of the items have been addressed and corrected. All the street signs have been installed and the street is now open for the public to use. We had one water service that was hit by Alliant while installing the gas and electric that had to be dug up and repaired.
- We still have a small punch list with Manatt's that needs to be completed before the final acceptance can be awarded for the water main and paving project we did this summer.
- The North Lift Station Mitigation Project is finally completed. The driveway going down to the construction site was damaged by the heavy construction equipment and we had to remove several areas of the existing pavement and replace it with concrete. This was the last item that I have been working with on FEMA to help us replace with the current funding which is in review. I had filed for another extension to have the construction work completed by August 22 with a final close date of September 22nd, 2020. I will start to close this project out with FEMA.
- Did a walk thru of Westview Plat 3 on August 6th to generate a punch list for the developer to have his contractors remedy or fix before the final completion can be awarded.
- The 560th paving project is moving along very good. The major box crossing at the creek just South of east first street has been installed which was a big undertaking. All the trees have been removed at the curve and there has been a lot of grading done. The area looks very different.
- Working with the engineering staff and administration on the water plant expansion study.
- Been working with Xenia Rural water on a shared emergency water connection. It won't be a lot of water that they can guarantee us but would be beneficial in a dire emergency. Looking at 150,000 to 175,000 per day at this point.
- The wastewater plant is experiencing very high BOD and Suspended Solids influent levels and we are trying to work with an industry in town to get these under control. They are looking to add a treatment alternative at their site in helping control the BOD and Suspended Solids levels that they have been violating with their current contract with the City on effluent loadings from their site.
- We have been experiencing spikes of ammonia on our effluent. We believe it is coming off our biosolids when we decant. This is from having to shut them off more frequently

because of high bod loading from the same industry. Biosolids will hopefully go out in the next week or so.

- Oak lift station generator is online. We had some issues with getting proper gas flow but that has been corrected with a bigger regulator that were supplied by Alliant.
- We had a sanitary main back-up on Highway 69 which we realized was coming from the carwash. The silt pits were full and were allowing sands and debris to get into the sanitary and settling out which caused the backup. We got the sewer opened up and had accujet mobilize the next morning to jet/vac the area of concern. The owner was notified to have the pits cleaned out asap and the bills for the jetting and cleaning were forwarded to the owner. Only one home was affected by the backup with very little damage.
- The North lift station / old Wastewater plant generator has been ordered. We hope to see a delivery date by the end of the month. Most of the new gas line piping has been installed for the generator installation. Once the generator arrives the contractor will be back on site to complete the installation.
- We need to order a new laptop for our camera trailer as the old one has failed on us.
- We are in need of ordering a new video trailer which we hope to order on the upcoming CIP since we shelved it on the last CIP to see how we were doing on funds.
- We have noticed some issues with the effluent channel eroding the bank at the wastewater plant. We have extended the pipe for the effluent and have mitigated any further issues at this time, but this will have to be fixed more permanently. We are working with a local contractor to work with us using his large track hoe to help remedy the problem when he has an open date in his schedule.
- We have been doing a lot of general maintenance and cleaning around the WW plant.
- We have been replacing sensors around the plant as they go out. Many of these probes and sensor are original to the plant and can cost a couple thousand dollars.
- Have been training Jacob Hermanson on the water and wastewater responsibilities and activities to get him up to speed.
- Have also been training and using the DMACC intern in water and wastewater to help while he gets the hands-on experience he needs for his internship.
- With the high loadings and some other maintenance concerns we have stayed very busy with making changes to get optimal performance of the plant.
- Staff removed the rotting wood on the dugouts at Centennial Park and installed new tin siding to replace the wood.
- Installed the roof shade back on the structure at the Amphitheater.
- Removed some dead trees at centennial park.
- Resprayed all the parks to kill the clover and cleaned out the flower beds at memorial.
- Still need to replace the filter media in the other filter at the water plant once the water consumption gets back to normal and the temperatures drop. Probably will take about

three to four days or more to complete the entire process from shutting it down to getting it back online.

- Held a two-hour pump training workshop in the City hall parking lot and safe room for about 25 operators and helped them get two hours of continuing education towards their license renewal or upgrade on the wastewater side from the IDNR.
- Locates for new construction on housing, projects and developments have been taking up a lot of time this summer.
- We have already lost two of our seasonal employees for the summer so one can return to college and the other to his teaching position that is starting back up.

Jeff