

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, July 28, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met on the above date pursuant to rules of the council, notice posted at City Hall, onto website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Easter, Kuhn, Mulder, Roberts; absent - Peterson

AGENDA APPROVAL: Motion by Roberts, second by Easter to approve agenda as presented. Roll Call: Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Keith Vitzthum – Water Supt., Jeff Peterson – Public Works Director, Gerry Stoll – Police Chief, Heather Denger – Parks and Recreation Director, Todd Moomaw – Fire Chief, Mat Kahler – Street Supt., A.J. Strumpfer – Wastewater Supt.

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer/Veenstra & Kimm; Matt O’Hollearn – City Attorney/Brick Gentry Law Firm

PRESENTATION: Craig Henry, Story Housing Trust Fund representative, provided council with information pertaining to the Iowa Finance Authority program that can assist low income residents with housing issues. Mr. Henry explained that cities within Story County are being asked to make donations to the housing assistance program.

PUBLIC COMMENT: Marge Nerness, 720 Crestwood, commented that she does not believe the buffer currently between her property and Fareway follows City Code.

CONSENT AGENDA:

Motion by Mulder, second by Easter to approve Consent Agenda with exception to Item E to be considered separately:

- a. Approve Minutes from July 13, 2020 Special City Council Meeting
- b. Approve Minutes from July 14, 2020 Regular City Council Meeting
- c. Approve Payment of Bills
- d. Approve Resolution No. 20-073 Approval of Landscapes by Design Site Plan
- e. *Approve Resolution No. 20-074 Approval of Ballard School District Stadium Improvements Site Plan*
- f. Approve Resolution No. 20-075 Agreement for Services with Northland Securities
- g. Approve Resolution No. 20-076 Biosolids Removal at Wastewater Treatment Plant
- h. Approve Resolution No. 20-077 Meadow Lane Plat 4 Street Sign Placement

Roll Call: Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

Claims:

AMERICAN BUSINESS PHONES	WORK ON PHONE SYSTEM	477.80
AMES ECONOMIC DEVELOPMENT	FY21 SERVICES	30,000.00
ARNOLD MOTOR SUPPLY	CHOKE CABLE	15.59
BAKER & TAYLOR ENTERTAINME	CREDIT	354.45
BARNHART	OFFLOAD CONCRETE BOX	525.00
BELLA HOMES	BUILDING PERMIT DEP REFUND	1,000.00
BOUND TREE MEDICAL	EMS/AMBULANCE SUPPLIES	790.48
BOWERS, CHARLES A	560TH AVE CONSTRUCTION EASEMEN	1,000.00
BRADLEY POWERS & STACEY DA	560TH TEMP CONSTR EASEMENT	95.00
BROWN SUPPLY CO. INC.	CLAMPS	91.00
BUD'S AUTO REPAIR INC	BATTERY FOR 2016 FORD F-450	1,079.35
CARDMEMBER SERVICE	SEE ATTACHED	4,016.23
COLLINS, CHAD AND PRISCILL	560TH AVE. TEMP CONSTR EASEMEN	99.00
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,635.99
COMPUTER RESOURCE SPECIALI	COMPUTER WORK	490.17
CONFERENCE TECHNOLOGIES, I	CHANGE ORDER FOR CHAMBERS	976.00
CONSUMERS ENERGY	ELECTRIC	11,503.63
DOLLAR GENERAL-REGIONS 410	JANITORIAL SUPPLIES	61.80
DORSEY & WHITNEY LLP	2019 UR AREA & HARVESTER HOUSI	10,671.00

GARBAGE GUYS	CENTENNIAL PARK	110.00
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	268.31
GRAFF EXCAVATING, INC.	I-35/HWY 21 SEWER/WATER EXT	551.00
HACH COMPANY	SENSOR CAPS	264.81
HAWKINS, INC.	WATER TREATMENT CHEMICALS	5,307.58
HEINEN, THOMAS A AND SHEIL	560TH AVE TEMP CONSTR. EASEMEN	500.00
I & S GROUP, INC.	WATER MAIN & STREET IMPROVE	624.00
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	12,537.99
INTERSTATE BATTERIES	BATTERIES	9.70
IOWA DOT	RAIN GEAR	174.86
IOWA ONE CALL	EMAIL LOCATES	144.90
KEVIN & JEANNIE WILLIAMS	560TH AVE TEMP CONSTR EASEMENT	34.20
KEYSTONE LABORATORIES	WATER SAMPLING	175.20
LEONARD & JACQUELINE LARSO	STORM SEWER & WATER EASEMENT	560.00
MANATTS	WATER MAIN & STREET IMPROVEMEN	117,213.04
MARCO, INC.	BW AND COLOR COPIES	229.07
MARY GREELEY MEDICAL CENTE	TIER	200.00
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG TESTING	135.00
NEW CENTURY FS INC	LP GAS CONTRACT	510.39
OPEN SKY, LLC	SANITARY SEWER EASEMENT	504.00
OXEN TECHNOLOGY	REMOTE LABOR	510.00
PCC AN AMBULANCE BILLING S	JUNE AMBULANCE BILLING	640.36
PERSEVERANCE, LLC	560TH AVE TEMP CONSTR. EASEMEN	215.08
POSTMASTER	POSTMASTER	434.63
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	96.12
STAR EQUIPMENT LTD.	CRACK SEALANT	1,822.50
STORY COUNTY SHERIFF'S OFF	DISPATCH SERVICES-1ST QRTR	6,329.96
SYNCB/AMAZON	BOOKS, DVDS, SUPPLIES, PROGRAM	398.38
TASC	FLEX BENEFIT PLANS	597.89
TENNIS COURTS UNLIMITED, I	TENNIS, PICKLEBALL, BB COURTS	52,914.00
TREASURER OF STATE	UNCLAIMED PROPERTY SUBMISSION	196.52
TYLER TECHNOLOGIES, INC.	ANNUAL INCODE MAINTENANCE	12,727.94
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
USA BLUEBOOK	LIQUIFRAM FLOUROFILM	316.44
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	345.36
ZACH FARRELL	CHARGE CORD REIMBURSEMENT	21.39

Fund Expenses

001	GENERAL FUND	115,224.30
002	LIBRARY	2,113.33
003	RECREATION	1,654.44
004	FIRE AND RESCUE	418.54
014	AMBULANCE	2,097.78
110	STREET	7,055.09
339	560 TH PAVING	3,007.28
343	KUM N GO	1,076.00
344	STREET/WATER REPAIRS	117,837.04
600	WATER UTILITY	21,638.03
610	SEWER UTILITY	12,482.96
	PAYROLL	56,534.06
	GRAND TOTAL	\$341,138.85

Motion by Easter, Second by Mulder to Approve Consent Agenda Item E: Resolution No. 20-074 Approval of Ballard School District Stadium Improvements Site Plan. Council discussed a sidewalk being installed along N. 5th Avenue. Roll Call: Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

BUSINESS ITEMS:

Motion by Easter, Second by Mulder to Approve Resolution No. 20-078 Extension Agreement with M.R. Properties. Request has been made by property owner to extend groundbreaking activity for six months. April 2021 would be new start date. Council stated a reversion clause must be included in the agreement. Roll Call: Kuhn, Mulder, Easter, Roberts voted yes. Motion carried.

ADJOURNMENT: Motion by Mulder, second by Easter to adjourn meeting at 7:10pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION:

Rita Conner, City Administrator, provided council with Capital Improvement Plan (CIP). Ms. Conner asked council to review the capital needs of the city for future discussion and review.

ADJOURNMENT: Motion by Mulder, second by Easter to adjourn work session at 7:22pm. 4 ayes, 0 nays. Motion carried.

Attest:

Kevin Deaton, Mayor

Jolene R. Lettow, City Clerk