



CITY COUNCIL MEETING NOTICE

**HUXLEY CITY HALL – COUNCIL CHAMBERS – 515 N. MAIN AVENUE
TUESDAY JULY 14, 2020 6:00 P.M.**

AGENDA

- 1. ROLL CALL**
- 2. APPROVE AGENDA AS PRESENTED AND/OR AMENDED**
- 3. PUBLIC COMMENT (5 MINUTE TIME LIMIT FOR ITEMS NOT ON THIS AGENDA)**
- 4. PUBLIC HEARINGS**
- 5. CONSENT AGENDA – *These are routine business items and will be acted upon by one Roll Call Vote without separate discussion unless a Councilmember or citizen requests an item to be removed or considered separately.***
 - a. Approve Minutes from June 23, 2020 Regular City Council Meeting
 - b. Approve Minutes from July 8, 2020 Special City Council Meeting
 - c. Approve Payment of Bills
 - d. Approve Dollar General Cigarette Permit
 - e. Approve Fenceline Alcohol Permit
 - f. Approve Appointments to Park & Recreation Board
 - g. Approve Appointment of Fire Department Personnel
 - h. Approve Resolution No. 20-067 Final Payment I-35/HWY 210 Sewer and Water Extension
 - i. Approve Resolution No. 20-068 Certificate Of Completion I-35/HWY 210 Sewer and Water Extension
 - j. Approve Resolution No. 20-069 Payment Application No. 4 Water Main and Street Improvements
 - k. Approve Resolution No. 20-070 Certificate of Substantial Completion Water Main and Street Improvements
 - l. Approve Resolution No. 20-071 Meadow Lane Plat 4 Final Plat with Contingencies
 - m. Approve Resolution No. 20-072 Acceptance of Meadow Lane Plat 4 Public Improvements
- 6. INFORMATIONAL ITEMS**
 - a. Updated Schedule and Process for Water Treatment Plant and Well Field Expansion Project
 - b. Update on Strategic Planning/Goal Setting Process
 - c. Huxley Project for Story County Urban Renewal Plan TIF funds
- 7. CITY ADMINISTRATOR AND DIRECTOR REPORTS**
- 8. MAYOR AND COUNCIL REPORTS**
- 9. ADJOURNMENT**

UPCOMING WORK SESSION TOPICS

Comprehensive Plan Follow Up

FY 20/21 CIP

Economic Development Incentives Policy Update

Main Street Revitalization

Zoning Ordinance Review and Amendments
Follow Up on Low-Moderate Income Fund uses
Other items of interest to City Council from working list

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Monday morning preceding Tuesday's council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

Huxley City Council Minutes

Tuesday, June 23, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Peterson, Easter, Kuhn, Roberts; Mulder,

AGENDA APPROVAL: Motion – Peterson, second – Easter to approve agenda as presented. Roll Call: Roberts, Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer/Veenstra & Kimm

CONSENT AGENDA:

Motion by Kuhn, second by Easter to approve agenda items with exception to Items d, f, g and i from the Consent Agenda to be considered separately:

- a. Approve Minutes from May 26, 2020 Regular City Council Meeting
- b. Approve Payment of Bills
- c. Approve Appointment of Lisa Pitchford to Parks and Recreation Board
- d. *Approve Resolution No. 20-058 Agreement with Ames Economic Development Commission (considered separately)*
- e. Approve Resolution No. 20-059 Payment Application No.1 Heart of Iowa Nature Trail Project
- f. *Approve Resolution No. 20-060FY20/21 Salaries (considered separately)*
- g. *Approve Resolution No. 20-061 City Administrator Employment Agreement Amendment (considered separately)*
- h. Approve Items Related to the I-35 Highway 210 Sewer and Water Project
 1. Resolution no. 20-062 Change Order #3
 2. Resolution No. 20-063 Payment Application No. 5
- i. *Approve Resolution No. 20-064 Safe Building Service Agreement and Fee Schedule*

Roll Call: Peterson, Roberts, Easter, Kuhn, Mulder voted yes. Motion carried.

Claims:

2ND WIND EXERCISE EQUIPMEN	ELLIPTICAL AND TREADMILL	6,877.00
ACCUJET LLC	SEWER CLEANING	9,248.20
AIR CLEANING TECHNOLOGIES,	ADAPTER	594.00
ALL STAR AUTO GLASS	BACK WINDOW FOR '12 F250	330.63
ANKENY SANITATION	CITY TRASH PICKUP	241.06
ARNOLD MOTOR SUPPLY	OIL AND FILTER	80.66
BAKER & TAYLOR ENTERTAINME	BOOKS	421.68
BLUE VALLEY PUBLIC SAFETY,	SIREN REPAIR	750.87
BRICK GENTRY P.C.	DEVELOPMENT	2,262.50
BUD'S AUTO REPAIR INC	2008 FORD REPAIR	758.84
CARDMEMBER SERVICE	SEE ATTACHED	3,265.38
CENTRAL IOWA LAWN & LANDSC	DIESEL THROTTER CABLE	19.35
CHITTY GARBAGE SERVICE INC	FIRE DEPT TRASH PICKUP	25.68
CINTAS CORPORATION	MEDICAL KIT	122.80
COCKERHAM CONCRETE	RAILWAY & MEMORIAL PARK SIDEWA	9,090.00
COLE WHITE	IPAD CASE & SCREEN PROTECTOR	241.19
COMPASS BUSINESS SOLUTIONS	ACCOUNTS PAYABLE CHECKS	361.67
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,605.39
COMPUTER RESOURCE SPECIALI	SET UP NEW PCS	1,070.38
CONFERENCE TECHNOLOGIES, I	COUNCIL ROOM UPDATE	3,888.56
CONSUMERS ENERGY	GAS AND ELECTRIC	8,941.83
DEMCO	BOOK SUPPLIES	228.67
DOLLAR GENERAL-REGIONS 410	BATTERIES & BLEACH	68.85
ED M. FELD EQUIPMENT CO. I	HELMETS AND FRONTS	978.00
FELD FIRE	FOAM	3,629.41
FORTRES GRAND CORPORATION	COMPUTER SOFTWARE	47.99
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	990.26
GORDON FLESCH COMPANY	LASERFICHE CONTRACT	420.00
GRAINGER	MINI BALL VALVE	111.20

HARRISON TRUCK CENTERS	FIRE TRUCK REPAIRS	1,670.30
HAWKINS, INC.	CHEMICALS FOR WATER TREATMENT	2,830.02
HEARTLAND CO-OP	TORDON RTU	37.40
HENDERSON PRODUCTS, INC.	PLOW FOR '07 DUMP TRUCK	8,059.00
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HUXLEY COMMUNICATIONS COOP	PHONE, INTERNET, CABLE	1,415.47
I & S GROUP, INC.	WATER MAIN & STREET IMPROVEMEN	902.85
INNOVATIONAL WATER SOLUTIO	INNOVATIONAL WATER SOLUTIONS,	240.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	12,780.11
INTERSTATE BATTERIES	BATTERIES FOR SCBAS	22.70
IOWA AUTOMATION CO.	STARTER FOR WWTP	797.96
IOWA DOT	HAND SANITIZER	126.08
J & K CONTRACTING	NORTH PUMP FLOOD CONTROL	24,424.39
JENNIFER BUCKHAHN	TRAINING SOFTWARE	2,018.46
KEYSTONE LABORATORIES	APRIL LABS	402.40
KUM & GO	BUILDING PERMIT DEPOSIT REFUND	1,000.00
LANDMARK MACHINE COMPANY I	KEYWAYS FOR DECANTERS	166.00
LOWE'S	DISINFECTANT WIPES	18.96
MANATTS	WATER MAIN & STREET IMPROVEMEN	121,721.94
MARCO, INC.	PD PRINTER CONTRACT	488.55
MARTIN MARIETTA MATERIALS	ROAD STONE FOR SIDEWALK PROJEC	1,421.99
MARY GREELEY MEDICAL CENTE	TIER	200.00
MENARDS - AMES	TOWELS, BATTERY, FLOOR SUPPLIE	769.69
METERING & TECHNOLOGY SOLU	6" LOW LEAD PLATE STRAINER	7,867.02
MICS EDUCATION	EMT TUITION	4,125.00
MID-IOWA OCCUPATIONAL TEST	PREEMPLOYMENT DRUG TESTING	55.00
MOODY ELECTRIC, INC.	INSTALLED HAND DRYERS	471.15
MUNICIPAL MANAGEMENT CORP.	LEAK SURVEY	500.00
MUNICIPAL SUPPLY	PAINT, FLAGS, GAUGES, SPUDS,	1,233.05
NEW CENTURY FS INC	UNLEADED FUEL	1,714.73
NICKOLAY CONSULTING, LLC	MONTHLY IT BILLING	105.00
NICOLE & MIKE ROMEY	PARK RENTAL REFUND	140.00
OTIS ELEVATOR COMPANY	SERVICE CONTRACT 6/1-8/31/20	225.30
OXEN TECHNOLOGY	OFFICE 365 & EXCHANGE ONLINE	473.50
PCC AN AMBULANCE BILLING S	APRIL AMBULANCE BILLING	272.19
PLUMB SUPPLY COMPANY - AM	DURALAST CARTRIDGES	19.59
PREMIER	COPIER CONTRACT	117.03
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	5,104.26
SAGE HOMES, INC.	BUILDING PERMIT DEPOSIT REFUND	1,000.00
SAINTIGNAN, LYNN	SAINTIGNAN, LYNN	25.00
SANDRY FIRE SUPPLY	COVID FILTERS AND ADAPTERS	4,268.15
SPRAYER SPECIALTIES INC.	MISC. SUPPLIES FOR PARKS	135.64
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	126.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	201.43
STAR EQUIPMENT LTD.	THERMOCOUPLE FOR TAR KETTLE	104.35
STRAUSS SECURITY SOLUTIONS	PADLOCKS	148.38
TASC	FLEX BENEFIT PLANS	597.89
TASC - CLIENT INVOICES	JULY FLEX ADMIN FEES	69.82
TYLER & RACHEL PETERSEN	BUILDING PERMIT DEPOSIT REFUND	1,000.00
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
U.S. CELLULAR	FIRE/AMBULANCE CELL PHONES	481.77
VAN-WALL EQUIPMENT INC.	SPARK PLUG, FILTER KIT, SPOOL,	275.19
VEENSTRA & KIMM, INC.	MEADOW LANE PLAT 4	45,807.23
VERIZON WIRELESS	PUBLIC WORK CELL PHONES	340.32
VESSCO INC.	IRON FILTER MEDIA	31,374.48
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	79.03
ZIEGLER INC	PARTS FOR SKID LOADER	93.36

	<u>Fund Expenses</u>
001 GENERAL FUND	14,230.99
002 LIBRARY	2,222.80
003 RECREATION	2,073.74
004 FIRE AND RESCUE	14,689.48
014 AMBULANCE	3,211.75
110 STREET	3,583.22
319 RECREATION NEW EQUIP	6,877.00
342 HMGP Generator	25,638.87
344 STREET/WATER RAPAIRS	122,624.79
600 WATER UTILITY	20,440.16
610 SEWER UTILITY	15,864.98
PAYROLL	58,866.58
GRAND TOTAL	\$290,324.30

Motion by Kuhn, second by Mulder on Resolution No. 20-058 Agreement with Ames Economic Development Commission. Council discussed role of commission and economic development role of city administrator. Roll Call: Peterson, Mulder, Kuhn, Roberts voted yes; Easter abstained. Motion carried.

Motion by Peterson, second by Easter on Resolution No. 20-060 FY20/21 Salaries. Council deliberated on salary increase percentages. Cost of living wage increase was introduced. Council asked about wage study increases.

Resolution was tabled until wage study increases could be reviewed. Roll call to table resolution: Peterson, Easter, Roberts, Kuhn voted yes; Mulder abstained. Motion carried.

Motion by Peterson, second by Mulder on Resolution No. 20-061 City Administrator Employment Agreement Amendment. City administrator, Rita Conner, asked council for an extension with date to move into Huxley. An offer on a house has been made. However, offer is dependent upon current homeowners being able to stay in house until next spring when their new house will be completed. Roll Call: Peterson, Easter, Roberts, Kuhn voted yes; Mulder voted no. Motion carried.

Motion by Peterson, second by Easter on Resolution No. 20-064 Safe Building Service Agreement and Fee Schedule. Councilman Kuhn asked if Safe Building was going to conduct sewer/water/storm water, sidewalk and approach inspections. Also inquired about trade permit fees for existing and new service. Roll Call: Peterson, Easter, Roberts, Mulder, Kuhn voted yes. Motion carried.

ADJOURNMENT: Motion – Mulder, Second - Easter to adjourn meeting at 7:52pm. 5 ayes, 0 nays. Motion carried.

Attest:

Kevin Deaton, Mayor

Jolene R. Lettow, City Clerk

Huxley City Council Minutes
Special Council Meeting – Water Conservation
Wednesday, July 8, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met on the above date pursuant to rules of the council, notice posted at City Hall, onto website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 8:30am.

ROLL CALL: Peterson, Easter, Kuhn, Roberts; Mulder,

AGENDA APPROVAL: Motion – Easter, second – Peterson to approve agenda as presented. Roll Call: Roberts, Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Gerry Stoll – Police Chief, Keith Vitzthum – Water Superintendent, Todd Moomaw – Fire Chief, Amy Kaplan – Utilities Clerk

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer/Veenstra & Kimm, Amy Beattie – City Attorney/Brick, Gentry Law Firm

BUSINESS ITEMS:

Motion by Peterson, second by Easter to Approve Resolution No. 20-065 Declaring Water Emergency and Enacting Water Conservation Plan per Chapter 90 of the City of Huxley Code of Ordinance. Council discussed enforcement criteria and revisions needed to ordinance. Staff and legal counsel to update ordinance for council review. Staff to promote water conservation to public via website, social media, etc. Roll Call: Easter, Mulder, Roberts, Peterson voted yes; Kuhn voted no. Motion carried.

ADJOURNMENT: Motion – Easter, Second - Peterson to adjourn meeting at 9:30am. 5 ayes, 0 nays. Motion carried.

Attest:

Kevin Deaton, Mayor

Jolene R. Lettow, City Clerk

7-14-20 Council Claims List

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	ACCUJET LLC	JET VAC FROM LASER WASH	\$ 900.36
3	AFLAC	AFLAC	\$ 4.00
4	ALDEN POOL AND MUNICIPAL S	DRY 120 DEHUMIDIFIER	\$ 2,423.00
5	ALLIANT ENERGY	GAS AND ELECTRIC	\$ 8,874.09
6	ANKENY SANITATION	CITY BUILDINGS TRASH PICKUP	\$ 257.94
7	ARNOLD MOTOR SUPPLY	ANTIFREEZE FOR RAS PUMPS	\$ 185.52
8	BELLA HOMES	BUILDING PERMIT DEPOSIT REFUND	\$ 1,000.00
9	BOK FINANCIAL	ACCEPTANCE FEE	\$ 300.00
10	BOUND TREE MEDICAL	AMBULANCE SUPPLIES	\$ 52.64
11	BRICK GENTRY P.C.	LEGAL FEES	\$ 687.50
12	CALIBER CONCRETE LLC	HOINT PAVING	\$ 280,179.98
13	CAPITAL SANITARY SUPPLY CO	GARBAGE BAGS	\$ 150.95
14	CASEYS BUSINESS MASTERCARD	GASOLINE	\$ 30.61
15	CENTRAL IOWA LAWN & LANDSC	DECK LIFT	\$ 328.90
16	CENTRAL IOWA REGIONAL TRAN	FY 2021 ASSESSMENT	\$ 431.00
17	CHITTY GARBAGE SERVICE INC	FD GARBAGE SERVICE	\$ 25.68
18	CITY OF AMES	RMS YEARLY FEES	\$ 3,367.80
19	CITY OF AMES	RESOURCE RECOVERY	\$ 17,414.50
20	COMPASS MINERALS AMERICA	COARSE ROCK SALT	\$ 7,284.45
21	COUNTRY LANDSCAPES INC.	2020 TREE SALE	\$ 4,037.00
22	D & K PRODUCTS	CHASER AMINE	\$ 1,800.00
23	DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	\$ 713.68
24	EBS	MEDICAL INSURANCE	\$ 16,566.25
25	EDWARD JONES	IRA	\$ 375.00
26	EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	\$ 198.66
27	FIDELITY SECURITY LIFE	VISION INS	\$ 300.63
28	GRAFF EXCAVATING, INC.	I35 & HWY 210 WATER & SEWER EX	\$ 31,088.75
29	HACH COMPANY	WATER & WASTEWATER CHEMICALS	\$ 3,433.99
30	HEARTLAND CO-OP	GLY STAR PLUS	\$ 45.50
31	HEATHER HEDRICK	KIDS PROGRAM REFUND	\$ 7.00
32	HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	\$ 1,420.75
33	INNOVATIONAL WATER Solutio	HYDRONIC SYSTEM TESTING	\$ 269.15
34	INTEGRATED PRINT SOLUTIONS	GAITERS	\$ 371.00
35	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 12,379.53
36	IOWA DEPARTMENT OF PUBLIC	NCIC ACCESS	\$ 150.00
37	IOWA DOT	JANITORIAL PRODUCTS	\$ 272.19
38	IOWA MUN. WORKERS' COMP. A	ANNUAL WORKERS COMP INSURANCE	\$ 30,654.00
39	IOWA ONE CALL	EMAIL LOCATES	\$ 102.60
40	IPERS	IPERS	\$ 23,437.53
41	JERICO SERVICES INC	DUST CONTROL AT CENTENNIAL PAR	\$ 1,038.50
42	KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	\$ 964.36
43	KENNEDY, RICK	REIMBUREMENT FOR ROTO-ROOTER	\$ 299.28
44	LEEDS, JESSICA	WALMART REIMBURSEMENT	\$ 9.10
45	LIBERTY READY MIX	CONCRETE FOR N. LIFT STATION	\$ 1,340.00
46	LINCOLN FINANCIAL GROUP	DISABILITY & LIFE INSURANCE	\$ 1,231.44

7-14-20 Council Claims List

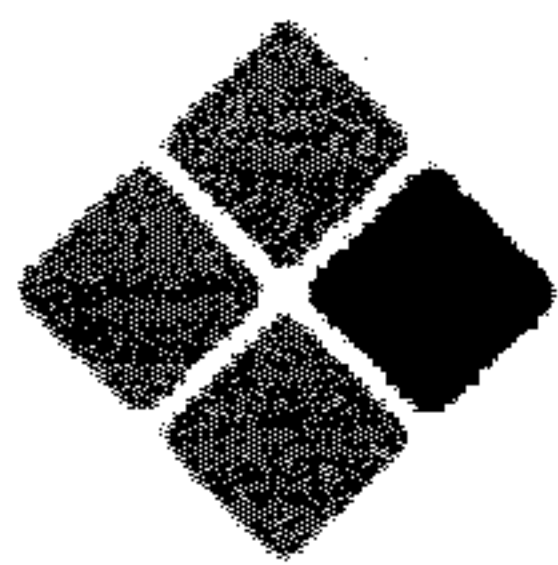
	A	B	C
47	LOWE'S	ADHESIVE REMOVER	\$ 13.36
48	MANATTS	CONCRETE	\$ 1,164.00
49	MARTIN MARIETTA MATERIALS	ROAD STONE	\$ 851.42
50	MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	\$ 375.00
51	MCFARLAND CLINIC	DR FLUGRAD EMS CONSULTING	\$ 100.00
52	MEAD LUMBER CO	TREATED LUMBER	\$ 186.50
53	MEGAN BRENDLAND	REIMBURSEMENT FOR SPARE KEYS	\$ 19.52
54	MENARDS - AMES	SHOVEL, MOUSE BAIT, TRAPS, ETC	\$ 40.29
55	MISCELLANEOUS VENDOR	UTILITY DEPOSIT REFUNDS	\$ 739.56
56	MUNICIPAL SUPPLY	PINK MARKING PAINT	\$ 49.80
57	NEW CENTURY FS INC	UNLEADED & DIESEL FUEL	\$ 3,159.14
58	NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	\$ 95.00
59	OUTDOOR ENVISIONS	MULCH FOR PARKS	\$ 864.00
60	OXEN TECHNOLOGY	MICROSOFT 365 & ONLINE EXCHANG	\$ 241.00
61	PCC AN AMBULANCE BILLING S	AMBULANCE BILLING	\$ 508.39
62	POSTMASTER	BULK POSTAGE	\$ 429.21
63	SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	\$ 8,645.51
64	SPRINGER PROFESSIONAL HOME	PEST CONTROL	\$ 42.00
65	TASC - CLIENT INVOICES	FLEX SPENDING ADMIN FEES	\$ 69.82
66	TREASURER, STATE OF IOWA	STATE WITHHOLDING	\$ 6,089.00
67	U.S. CELLULAR	AMBULANCE CELL PHONE SERVICE	\$ 90.19
68	VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 49,819.44
69	VERIZON WIRELESS	PD CELL PHONES & MDTs	\$ 162.57
70	VERIZON WIRELESS - LERT B	WARRANT RECORD REQUEST	\$ 50.00
71	WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	\$ 79.03
72	Payroll Expense		\$ 54,094.10
73	GRAND TOTAL		\$ 584,382.66
74			
75			
76		FUND TOTALS	
77	001 GENERAL FUND	\$ 91,111.97	
78	002 LIBRARY	\$ 5,224.55	
79	003 RECREATION	\$ 5,421.58	
80	004 FIRE AND RESCUE	\$ 17,195.46	
81	006 CEMETERY	\$ 1.00	
82	014 AMBULANCE	\$ 2,621.89	
83	110 ROAD USE TAX	\$ 19,461.08	
84	325 E. 1ST ST RECONSTRUCTION	\$ 241.96	
85	339 560TH AVENUE PAVING	\$ 14,504.36	
86	340 Trail Paving Project	\$ 299,388.96	
87	342 HMGP Generator Project	\$ 1,340.00	
88	343 KUM N GO WATER & SEWER	\$ 33,636.09	
89	600 WATER UTILITY	\$ 22,342.67	
90	610 SEWER UTILITY	\$ 17,796.99	
91	01 PAYROLL EXPENSE	\$ 54,094.10	
92	GRAND TOTAL	\$ 584,382.66	

7-14-20 Council Claims List

	A	B	C
93			
94	TRUE VALUE BREAK DOWN		
95	Ambulance	windshield flud, latching box, shim	\$ 20.15
96	P & R	nails, groundclear, rental to dig post holes	\$ 77.74
97	Water	propane fork tank, tarp, cable tie, scrub sponge, wasp spray	\$ 123.74
98	Fire	exhaust fluid, hose, nozzle	\$ 83.47
99	Streets	seal tape, nuts, bolts, cold patch, blacksmith handle, ball pein handle	\$ 123.28
100	Wastewater	dehumidifier, cord, key slip, nuts, bolts, squeegee broom, chain oil, bleach	\$ 300.48
101	Parks	hose kit, nuts, bolts, elbows, hose bib, tank repair kit, slip coupling, entry lock set, keys, key tags, primer bulb, trig nozzle, ball mount,	\$ 235.50
102	Total		\$ 964.36

Huxley RECAP
June, 2020

<u>Account No.</u>	<u>Account Name</u>	<u>Statement No.</u>	<u>Balance Due</u>
15398.000	Municipal	330359	\$662.50
15398.001	Prosecutions		
15398.002	Fire and Rescue		
15398.003	Prairie Ridge		
15398.005	Litigation		
15398.006	Bond Claims		
15398.011	Planning & Zoning		
15398.012	Public Works		
15398.013	Police		
15398.014	Parks		
15398.015	Nuisance Abatement		
15398.016	HDC		
15398.017	Library		
15398.018	Development	330357	\$25.00
Total:			\$687.50



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450
Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: June 25, 2020
Statement No. 330357
Account No. 15398.018
Page: 1

Re: Development
ASB

Fees

05/27/2020	ASB	Review of correspondence from Rita Conner regarding Westview Heights drainage matter. Correspondence regarding same.	25.00
		For Current Services Rendered	25.00

Recapitulation

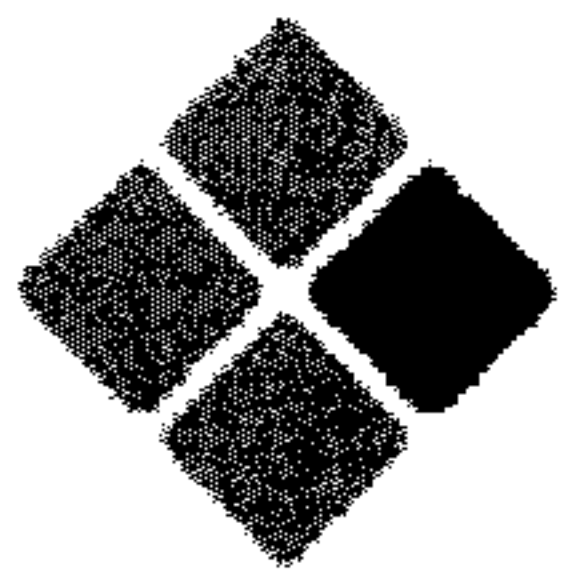
<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	0.20	\$125.00	\$25.00

Total Current Work	25.00
Previous Balance	\$475.00

Payments

06/11/2020	Payment	-187.50
06/11/2020	Payment	-287.50
	Total Payments	-475.00
	Balance Due	<u>\$25.00</u>

Thank you.



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

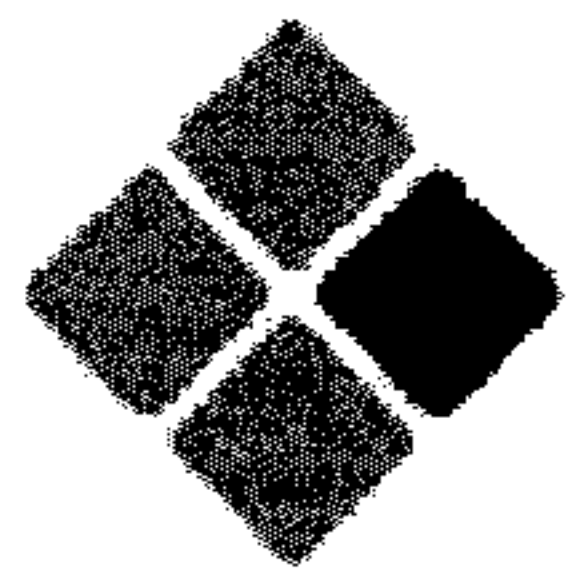
City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: June 25, 2020
Statement No. 330358
Account No. 15398.002
Page: 1

Re: Huxley Fire and Rescue
ASB

	Previous Balance	\$112.50
	<u>Payments</u>	
06/11/2020	Payment	-112.50
	Balance Due	<u><u>\$0.00</u></u>

Thank you.



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: June 25, 2020
Statement No. 330359
Account No. 15398.000
Page: 1

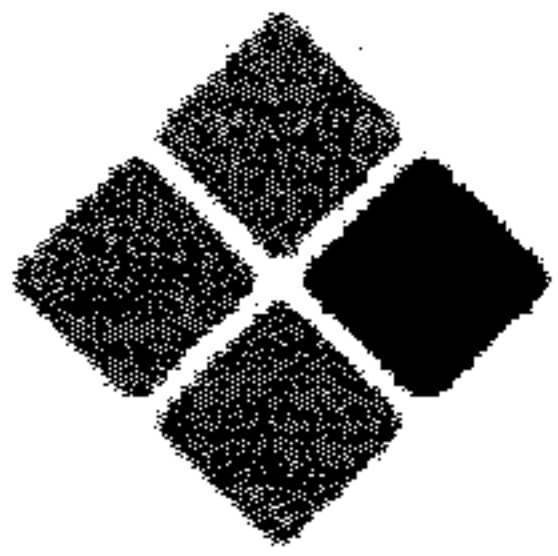
Re: Municipal
ASB

Fees

05/26/2020	MRO	Participate in city council meeting.	150.00
05/29/2020	ASB	Call from Rita Conner regarding various matters.	100.00
06/03/2020	ASB	Review of correspondence from Rita Conner regarding various matters from Lynwood resident. File review regarding same. Correspondence with Rita Conner.	50.00
06/05/2020	ASB	Review of correspondence and 6/9/20 Council Agenda Packet. Correspondence regarding same.	75.00
06/08/2020	MSB	Correspondence with Lisa Wheeler regarding employment issues.	75.00
06/17/2020	ASB	Review of correspondence from Rita Conner regarding Salary Resolution. File review regarding same. Correspondence regarding same.	50.00
06/19/2020	ASB	Review of 6/23/20 Council Agenda Packet.	37.50
06/23/2020	ASB	Phone conference with Rita Conner regarding various matters.	62.50
	ASB	Review of correspondence from Greg Mulder regarding procedural matter. Legal research regarding same. Correspondence regarding same.	50.00
	ASB	Review of correspondence from Greg Mulder. Correspondence with him.	12.50
		For Current Services Rendered	662.50

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	3.50	\$125.00	\$437.50
Matt Brick	Attorney	0.60	125.00	75.00
Matt O'Hollearn	Attorney	1.20	125.00	150.00



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

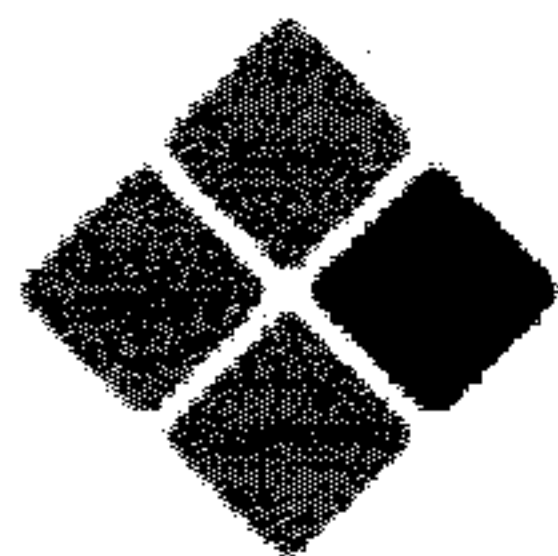
Telephone: 515 274-1450
Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: June 25, 2020
Statement No. 330359
Account No. 15398.000
Page: 2

Re:	Municipal	
	Total Current Work	662.50
	Previous Balance	\$1,087.50
	<u>Payments</u>	
06/11/2020	Payment	-987.50
06/11/2020	Payment	-100.00
	Total Payments	-1,087.50
	Balance Due	<u><u>\$662.50</u></u>

Thank you.



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450
Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: June 25, 2020
Statement No. 330360
Account No. 15398.015
Page: 1

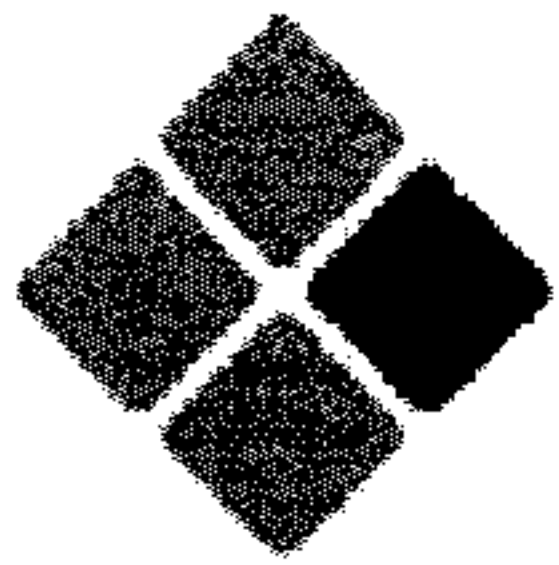
Re: Nuisance Abatement
ASB

Previous Balance \$412.50

Payments

06/11/2020	Payment	-375.00
06/11/2020	Payment	-37.50
	Total Payments	-412.50
	Balance Due	<u>\$0.00</u>

Thank you.



BRICK GENTRY P.C.

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6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450
Facsimile: 515 274-1488

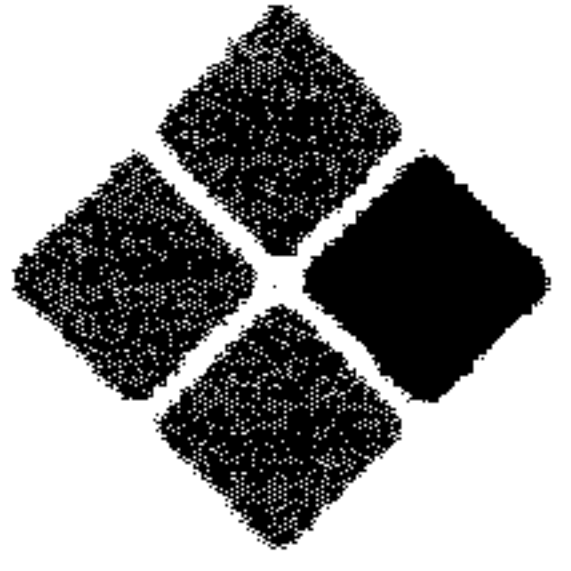
City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: June 25, 2020
Statement No. 330361
Account No. 15398.013
Page: 1

Re: Police
ASB

Previous Balance	\$125.00
<u>Payments</u>	
06/11/2020 Payment	-75.00
06/11/2020 Payment	-50.00
Total Payments	-125.00
Balance Due	<u>\$0.00</u>

Thank you.



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: June 25, 2020
Statement No. 330362
Account No. 15398.001
Page: 1

Re: Prosecutions
ASB

	Previous Balance	\$50.00
	<u>Payments</u>	
06/11/2020	Payment	-50.00
	Balance Due	<u><u>\$0.00</u></u>

Your trust account #1 balance is

Opening Balance	\$890.00
Closing Balance	\$890.00

Thank you.

July - June 2020
Iowa Department of
REVENUE

HUXLEY CITY OF
515 N MAIN AVE
HUXLEY, IA 50124

Iowa Retail Permit Application
Cigarette/Tobacco/Nicotine/Vapor

https://tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Fee: 75.00

Business Information:

Trade Name/DBA Dollar General Store # (812)
Physical Location Address 614 N US Highway 69 City Huxley ZIP 50124
Mailing Address 100 Mission Ridge City Goodlettsville State TN ZIP 37072
Business Phone Number 319 462 8390

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Dolgencorp, LLC
Mailing Address 100 Mission Ridge City Goodlettsville State TN ZIP 37072
Phone Number 615-855-4000 Fax Number 877-364-4130 Email tax-beerandwine@dollargeneral.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☒ Retail - General Merchandise

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Kelly Harper
Signature Kelly Harper
Date 5/28/2020

Name (please print) Vendor #309946
Signature Invoice #202100812TOBCITY3
Date Batch #19322 \$ 75.00

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

70-014a (06/22/17)

RECEIVED MAY 27 2020

Name of Applicant: Fenceline Beer Lab LLC

Name of Business (DBA): Fenceline Beer Lab

Address of Premises: 107 S. Main Ave.

City Huxley

County: Story

Zip: 50124

Business (419) 410-6230

Mailing 107 S. Main Ave.

City Huxley

State IA

Zip: 50124

Contact Person

Name Susan E Frantz

Phone: (419) 410-6230

Email

sfrantz56@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 09/13/2019

Expiration Date: 09/12/2020

Privileges:

Brew Pub

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: XXXXXXXXXX

Federal Employer ID XXXXXXXXXX

Ownership

Susan Frantz

First Name: Susan

Last Name: Frantz

City: Ankeny

State: Iowa

Zip: 50021

Position: Owner/Head Brewer

% of Ownership: 51.00%

U.S. Citizen: Yes

Jonathan Frantz

First Name: Jonathan

Last Name: Frantz

City: Ankeny

State: Iowa

Zip: 50021

Position: Owner/Brewer

% of Ownership: 49.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Windsor Casualty Co.

Insurance Company: Illinois Casualty Co

Policy Effective Date: 09/13/2019

Policy Expiration 09/12/2020

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:



HUXLEY

— HEART OF THE PRAIRIE —

APPLICATION FOR APPOINTMENT TO BOARDS & COMMISSIONS

The City of Huxley appreciates your interest in serving the community and welcomes your application. Please complete all sections of this application. If you have any questions, please contact the City Clerk's Office at (515) 597-2561. Additional information may be found on the city website at www.huxleyiowa.org. The City of Huxley is committed to providing equal opportunity for citizen involvement.

Please indicate those Boards and/or Commissions on which you would be willing to serve by checking below:

☐ Library Board of Trustees
☐ Zoning Board Of Adjustments
☐ Planning & Zoning Commission

☐ Tree Board
☒ Parks and Recreation Board
☐ Huxley Volunteer Fire Department

Name: KNUTSEN IAN M Date: 6/1/28
Last First Middle

Address: 529 PRAIRIE RIDGE DR. HUXLEY IA 50124
Street City State Zip

Occupation: AQUATICS DIRECTOR

Employer's Name & Address: 1500 8TH STREET SW
ALTOONA, IA 50009

Work Telephone No: 515-967-0788 Hours which you can be reached at this number: 8A-4P

Home Telephone No: N/A Hours which you can be reached at this number: N/A

Cell Phone No. 515-777-6625 Hours which you can be reached at this number: 24 HOURS

Email: ianknutsen@gmail.com OR iknutsen@altoonacampus.com

How long have you resided in Huxley? THREE YEARS

Please list any previous Board membership positions (City, Church, School, Professional, etc.) and dates of service:

NOT ON THE BOARD BUT HAVE PRESENTED TO
PARKS & RECREATION BOARDS IN AMES, DES MOINES &
GRINNELL IOWA-



HUXLEY

— HEART OF THE PRAIRIE —

APPLICATION FOR APPOINTMENT TO BOARDS & COMMISSIONS

The City of Huxley appreciates your interest in serving the community and welcomes your application. Please complete all sections of this application. If you have any questions, please contact the City Clerk's Office at (515) 597-2561. Additional information may be found on the city website at www.huxleyiowa.org. The City of Huxley is committed to providing equal opportunity for citizen involvement.

Please indicate those Boards and/or Commissions on which you would be willing to serve by checking below:

☐ Library Board of Trustees
☐ Zoning Board Of Adjustments
☐ Planning & Zoning Commission

☐ Tree Board
☒ Parks and Recreation Board
☐ Huxley Volunteer Fire Department

Name: Van Cleave Zachary Robert Date: 8/30/2019
Last First Middle
Address: 202 Cypress Drive Huxley IA 50124
Street City State Zip
Occupation: Facilities and Corporate Services Manager

Employer's Name & Address: Renewable Energy Group Inc. 416 S. Bell Ave. Ames, IA 50010

Work Telephone No: 515-239-8334 Hours which you can be reached at this number: 8am-5pm
Home Telephone No: _____ Hours which you can be reached at this number: _____
Cell Phone No. 515-985-8646 Hours which you can be reached at this number: Any
Email: zach.vancleave@regi.com or zacharyrobertvce@gmail.com
How long have you resided in Huxley? 4 Years

Please list any previous Board membership positions (City, Church, School, Professional, etc.) and dates of service: None



Huxley Fire and Rescue

104 Railway
Huxley, Iowa 50124

10 July 2020

Council:

Please consider the approval of **Dacia Buss** for membership to the Huxley Fire Department. She is certified as an EMT and is a Combat Medic for the Iowa Army National Guard.

I feel she will be a great asset to the department.

Todd Moomaw
Fire Chief

COUNCIL COMMUNICATION

AGENDA HEADING:

Approving items related to the I-35 and Highway 210 Sanitary Sewer and Water Extension to Kum & Go

SUBMITTED BY: Rita Conner, City Administrator

SYNOPSIS:

Veenstra & Kim, Inc (Forrest Aldrich, P.E. 3000 Westown Parkway West Des Moines, Iowa 50266) has submitted pay application No.6 and approving release of retainage from Graff Excavating (803 East State Street Toledo, Iowa 52342) for work completed between June 19, 2020 and July 7, 2020 on extending sanitary sewer and water to the new Kum & Go store at I-35 and Highway 210. In addition, Veenstra & Kimm have submitted Certificate of Completion for the project for Council acceptance of the improvements. Retainage will be released to the contractor 31 days from this meeting.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$551.00 final payment; \$48,442.29 retainage

Funding Source: City of Huxley: Org and Fund code for project established by the City Clerk/Finance Officer

ADDITIONAL INFORMATION:

- Partial Payment Estimate No. 6 is for surface restoration work done to date

PREVIOUS COUNCIL ACTION(S):

- June 23, 2020-Council Approval of Pay estimate No.5 and Change Order No.5
- March 10, 2020-Council Approval of Pay Estimate No. 4
- February 11, 2020-Council Approval of Pay Estimate No.3
- January 14, 2020-Council Approval of Pay Estimate No. 2
- October 22, 2019-Council approval of Plans, Specifications and Form of Contract
- October 22, 2019-Award of Contract for the project

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

RESOLUTION NO. 20-067
FINAL PAYMENT 1-35/HWY 210 SEWER AND WATER EXTENSION PROJECT

WHEREAS, the City of Huxley approved a contract with Graff Excavating on October 22, 2019 to conduct a sanitary sewer and water main extension project to a future convenience store site under development at Interstate 35 and Highway 210 in Huxley and;

WHEREAS, Veenstra and Kimm, Inc. have presented the 6th payment application from the contractor in the amount of \$551.00 under the contract and recommended release of the \$48,442.29 retainage 31 days after acceptance of the improvements;

WHEREAS, the application has been reviewed and found to be appropriate and reasonable for work completed between June 19, 2020 to July 7, 2020.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:
Payment application No.6 is hereby approved as presented.

Roll Call	Aye	Nay	Absent
Nate Easter	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

PASSED, ADOPTED AND APPROVED this 14th day of July 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-067** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 14th day of July 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk

RESOLUTION NO. 20-068

**RESOLUTION APPROVING CERTIFICATE OF COMPLETION FOR THE
I-35/HWY 210 SEWER AND WATER EXTENSION PROJECT**

WHEREAS, the City of Huxley approved a contract with Graff Excavating on October 22, 2019 to conduct a sanitary sewer and water main extension project to a future convenience store site under development at Interstate 35 and Highway 210 in Huxley and;

WHEREAS, Veenstra and Kimm, Inc. have presented the Certificate of Completion for the project and recommend acceptance of the project by City Council and;

WHEREAS, Veenstra and Kimm, Inc. have deemed that work was completed in substantial accordance with the plans and specifications for the project.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows: Certificate of Completion for the project is hereby approved and the project improvements are accepted by the City Council.

Roll Call	Aye	Nay	Absent
Nate Easter	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

PASSED, ADOPTED AND APPROVED this 14th day of July 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-068** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 14th day of July 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

July 8, 2020

Rita Conner
City Administrator
City of Huxley
515 N. Main Avenue
Huxley, Iowa 50124

HUXLEY, IOWA
INTERSTATE 35 AND HIGHWAY 210 WATER AND SEWER EXTENSION
PARTIAL PAY ESTIMATE NO. 6 (FINAL)

Enclosed are three copies of Partial Pay Estimate No. 6 (Final) for work on the Interstate 35 and Highway 210 Water and Sewer Extension project, under the contract between the City of Huxley and Graff Excavating, Inc. dated October 21, 2019. The partial pay estimate is for the period June 19, 2020 to July 7, 2020.

Partial Pay Estimate No. 6 (Final) is for surface restoration work done to date. We have checked the estimate and recommend payment to Graff Excavating, Inc. in the total amount of \$551.00.

It is Veenstra & Kimm, Inc.'s recommendation to pay the 5% retainage amount of \$48,442.29 payable 31 days after final acceptance of the project.

Please sign all copies of Partial Pay Estimate No. 6 (Final) in the space provided and return one signed copy of the partial pay estimate to our office. Please return one signed copy of Partial Pay Estimate No. 6 (Final) to Graff Excavating, Inc. with payment. The third copy should be kept for your files.

Enclosed are two copies of the Certificate of Completion. This certificate should be executed by the Mayor after the City Council has approved acceptance of the project. Please sign both copies in the spaces provided and return one signed copy to our office.

Rita Conner
July 8, 2020
Page 2

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.



Forrest S. Aldrich

FSA:dml
45252
Enclosures
cc: Mike Graff, Graff Excavating, Inc.



VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320
515-225-8000 515-225-7848(FAX) 800-241-8000 (WATS)

Date: July 7, 2020

PAY ESTIMATE NO. 6 (FINAL)

Project Title	Interstate 35 and Highway 210 Water and Sewer Extension Huxley, Iowa		Contractor	Graff Excavating, Inc. 803 East State Street Toledo, Iowa 52342	
Original Contract Amount & Date	\$1,002,136.75	October 21, 2019	Pay Period	June 19, 2020 to July 7, 2020	

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Mobilization	LS	1	\$ 35,000.00	\$ 35,000.00	100%	\$ 35,000.00
1.2	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	100%	\$ 5,000.00
1.3	Trench Compaction Testing	LS	1	\$ 7,500.00	\$ 7,500.00	100%	\$ 7,500.00
1.4	Stabilizing Material	Tons	250	\$ 5.00	\$ 1,250.00	0	\$ 0.00
1.5	Sanitary Sewer Gravity Main, 12", Trenched	LF	4,425	\$ 72.75	\$ 321,918.75	4,425	\$ 321,918.75
1.6	Sanitary Sewer Gravity Main w/Casing Pipe, 12", Trenchless	LF	485	\$ 355.00	\$ 172,175.00	485	\$ 172,175.00
1.7	Sanitary Sewer Connection to Existing Manhole	EA	1	\$ 9,000.00	\$ 9,000.00	1	\$ 9,000.00
1.8	Sanitary Sewer Manhole, Standard, Type SW-301, 48" Dia.	EA	10	\$ 4,000.00	\$ 40,000.00	10	\$ 40,000.00
1.9	Sanitary Sewer Manhole, Shallow, 48"Dia.	EA	4	\$ 3,000.00	\$ 12,000.00	4	\$ 12,000.00
1.10	Water Main Trenched, 12" Dia.	LF	3,212	\$ 34.00	\$ 109,208.00	3,278	\$ 111,452.00
1.11	Water Main with Casing Pipe, 12", Trenchless	LF	485	\$ 375.00	\$ 181,875.00	485	\$ 181,875.00
1.12	Water Main Fittings						
	1.12.1 Bend, 90°, 12"	EA	3	\$ 550.00	\$ 1,650.00	4	\$ 2,200.00
	1.12.2 Bend, 45°, 12"	EA	1	\$ 525.00	\$ 525.00	1	\$ 525.00
	1.12.3 Bend, 22-1/2°, 12"	EA	1	\$ 500.00	\$ 500.00	3	\$ 1,500.00
	1.12.4 Bend, 11-1/4°, 12"	EA	1	\$ 500.00	\$ 500.00	1	\$ 500.00
1.13	Tapping Valve Assembly	EA	1	\$ 12,000.00	\$ 12,000.00	1	\$ 12,000.00
1.14	Gate Valve, 12"	EA	3	\$ 2,200.00	\$ 6,600.00	3	\$ 6,600.00
1.15	Fire Hydrant Assembly	EA	2	\$ 4,250.00	\$ 8,500.00	2	\$ 8,500.00
1.16	Meter Manhole	EA	1	\$ 55,000.00	\$ 55,000.00	1	\$ 55,000.00
1.17	Existing Tiles, Repair and Replacement, 4" to 6"	LF	600	\$ 5.00	\$ 3,000.00	640	\$ 3,200.00
1.18	Seeding, Fertilizing and Mulching, Type 1	AC	0.5	\$ 4,725.00	\$ 2,362.50	0.5	\$ 2,362.50
1.19	Seeding, Fertilizing and Mulching, Type 2	AC	1.5	\$ 3,675.00	\$ 5,512.50	1.5	\$ 5,512.50
1.20	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1	\$ 1,600.00	\$ 1,600.00	100%	\$ 1,600.00
1.21	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1	\$ 4,200.00	\$ 4,200.00	100%	\$ 4,200.00

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.22	Silt Fence, Install and Removal	LF	200	\$ 3.20	\$ 640.00	0	\$ 0.00
1.23	Erosion Control Mulching, Conventional	AC	2	\$ 1,350.00	\$ 2,700.00	2	\$ 2,700.00
1.24	Stabilized Construction Entrance	SY	120	\$ 16.00	\$ 1,920.00	100	\$ 1,600.00
	TOTAL CONTRACT				\$ 1,002,136.75		\$ 1,003,920.75
MATERIALS STORED SUMMARY							
	Description	Number of Units		Unit Price	Extended Cost		
	None				\$0.00		
TOTAL MATERIALS STORED					\$0.00		

SUMMARY				
Contract Price			Value Completed	
Original Contract Price		\$1,002,136.75	\$	1,003,920.75
Approved Change Orders (list each)	No. 1	\$ 1,525.00	\$	1,525.00
	No. 2	\$ 1,250.00	\$	1,250.00
	No. 3	\$ (37,850.00)	\$	(37,850.00)
TOTAL ALL CHANGE ORDERS		(35,075.00)		(35,075.00)
Revised Contract Price		\$ 967,061.75	\$	968,845.75
Materials Stored				0.00
Value of Completed Work and Materials Stored			\$	968,845.75
Less Retained Percentage (5%)			\$	48,442.29
Net Amount Due This Estimate			\$	920,403.46
Less Estimate(s) Previously Approved	No.1	\$ 276,098.03		
	No.2	\$ 195,694.06		
	No.3	\$ 177,299.21		
	No.4	\$ 239,672.41		
	No.5	\$ 31,088.75		
	No.6			
	No. 7			
	No. 8			
	No. 9			
	No. 10			
	No. 11			
	No. 12			
Less Total Pay Estimates Previously Approved			\$	919,852.46
Amount Due This Estimate			\$	551.00

The amount \$ 551.00 is recommended for approval for payment in accordance with the terms of the contract. The amount of \$48,442.29 is recommended for payment 31 days after final acceptance of the project.

Quantities Complete Submitted By:	Recommended By:	Approved By:
Graff Excavating, Inc.	Veenstra & Kimm, Inc.	City of Huxley, Iowa
Signature: <i>Michael Graff</i>	Signature: <i>Forrest Aldrich</i>	Signature:
Name: Mike Graff	Name: Forrest Aldrich	Name:
Title: Project Manager	Title: Project Manager	Title:
Date: 7/7/2020	Date: <i>7/7/2020</i>	Date:

CERTIFICATE OF COMPLETION

INTERSTATE 35 AND HIGHWAY 210 WATER AND SEWER EXTENSION HUXLEY, IOWA

We hereby certify that we have made an on-site review of the completed construction of the Interstate 35 and Highway 210 Water and Sewer Extension project as performed by Graff Excavating, Inc.

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Nine Hundred Sixty-eight Thousand Eight Hundred Forty-five and 75/100 Dollars (\$968,845.75).

VEENSTRA & KIMM, INC.

Accepted: CITY OF HUXLEY, IOWA

By Forrest Alden

By _____

Title Project Manager

Title _____

Date 7/7/2020

Date _____

COUNCIL COMMUNICATION

AGENDA HEADING:

Approving Items Related to the Water Main and Street Improvements Project

SUBMITTED BY: Rita Conner, City Administrator

SYNOPSIS:

I+S Group, Inc (Lenny Larson, P.E. 508 East Locust Street Des Moines, IA 50309) has submitted pay application No. 4 from Manatt's (1775 Old 6 Rd, Brooklyn, IA 52211) for work completed from June 2-June 30, 2020 on the Water Main and Street Improvements project. In addition, I & S Group has submitted the Certificate of Substantial Completion for the project.

Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$117,213.04 payment; remaining \$23,088.68 including retainage

Funding Source: City of Huxley: Org and Fund code to be provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION:

- Project punchlist from the final walkthrough has been provided to the contractor
- Re-seeding within the fall seeding dates will occur

PREVIOUS COUNCIL ACTION(S):

- June 9, 2020 Payment application No. 3
- May 12, 2020 Payment application No. 2
- April 14, 2020 Payment application No. 1
- 2019 Approval of contract totaling \$346,795.15

RECOMMENDATION: APPROVAL

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

RESOLUTION NO. 20-070

**RESOLUTION APPROVING CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE
WATER AND STREETS PROJECT**

WHEREAS, the City of Huxley approved a contract with Manatt's in 2019 to conduct the Water Main and Streets Improvements Project in Huxley and;

WHEREAS, I+S Group, Inc. has presented the Certificate of Substantial Completion for the project and;

WHEREAS, project walk through punch list items and fall re-seeding remain to be completed.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:
Certificate of Substantial Completion is hereby approved with the items above to be completed.

Roll Call	Aye	Nay	Absent
Nate Easter	_____	_____	_____
David Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 14th day of July 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-070** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 14th day of July 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk

RESOLUTION NO. 20-070

**RESOLUTION APPROVING CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE
WATER AND STREETS PROJECT**

WHEREAS, the City of Huxley approved a contract with Manatt's in 2019 to conduct the Water Main and Streets Improvements Project in Huxley and;

WHEREAS, I+S Group, Inc. has presented the Certificate of Substantial Completion for the project and;

WHEREAS, project walk through punch list items and fall re-seeding remain to be completed.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:
Certificate of Substantial Completion is hereby approved with the items above to be completed.

Roll Call	Aye	Nay	Absent
Nate Easter	_____	_____	_____
David Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 14th day of July 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-070** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 14th day of July 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk



Contractor's Application for Payment No.

4

Application Period: 6/2/2020 to 6/30/2020		Application Date: 6/30/2020
To (Owner): CITY OF HUXLEY	From (Contractor): MANATTS INC.	Via (Engineer): I+S GROUP, INC
Project: WATER MAIN AND STREET IMPROVEMENTS	Contract: WATER MAIN AND STREET IMPROVEMENTS	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 19-23245

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$346,795.15
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	
			3. Current Contract Price (Line 1 ± 2).....	\$	\$346,795.15
			4. TOTAL COMPLETED AND STORED TO DATE		
			(Column F total on Progress Estimates).....	\$	\$340,743.65
			5. RETAINAGE:		
			a. 5% X \$340,743.65 Work Completed.....	\$	\$17,037.18
			b. 5% X Stored Material.....	\$	
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$17,037.18
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$323,706.47
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$206,493.43
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$117,213.04
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G total on Progress Estimates + Line 5.c above).....	\$	\$23,088.68
TOTALS					
NET CHANGE BY					
CHANGE ORDERS					

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

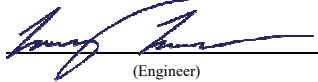
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: _____

Payment of: \$ \$117,213.04
(Line 8 or other - attach explanation of the other amount)

is recommended by:  7/2/2020
(Engineer) (Date)

Payment of: \$ \$117,213.04
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Wastewater System Improvements							Application Number: 4				
Application Period: 6/2/2020 to 6/30/2020							Application Date: 6/30/2020				
A					B	C	D	E	F		
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
BASE BID											
1	STORM SEWER, 12", 2000D RCP	10	LF	\$ 276.70	\$ 2,767.00						
2	WATER MAIN, 8", C900 PVC, OPEN CUT	461	LF	\$ 54.60	\$ 25,170.60	461	\$25,170.60		\$25,170.60	100.0%	
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL		LF	\$ -	\$ -						
4	WATER SERVICE, 1", COPPER, OPEN CUT	2	EA	\$ 1,972.95	\$ 3,945.90	2	\$3,945.90		\$3,945.90	100.0%	
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL	3	EA	\$ 3,781.05	\$ 11,343.15	3	\$11,343.15		\$11,343.15	100.0%	
6	GATE VALVE AND VALVE BOX, 8"	2	EA	\$ 1,769.25	\$ 3,538.50	2	\$3,538.50		\$3,538.50	100.0%	
7	HYDRANT ASSEMBLY	2	EA	\$ 5,222.70	\$ 10,445.40	2	\$10,445.40		\$10,445.40	100.0%	
8	HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 1,419.60	\$ 1,419.60	1	\$1,419.60		\$1,419.60	100.0%	
9	CAP AND ABANDON EXISTING WATER MAIN	2	EA	\$ 3,675.00	\$ 7,350.00	2	\$7,350.00		\$7,350.00	100.0%	
10	CONNECT TO EXISTING WATER MAIN	2	EA	\$ 8,163.75	\$ 16,327.50	2	\$16,327.50		\$16,327.50	100.0%	
11	SANITARY MANHOLE ADJUSTMENT, MINOR	2	EA	\$ 2,100.00	\$ 4,200.00	2	\$4,200.00		\$4,200.00	100.0%	
12	STORM MANHOLE ADJUSTMENT, MINOR	1	EA	\$ 2,100.00	\$ 2,100.00	1	\$2,100.00		\$2,100.00	100.0%	
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	160	TON	\$ 90.00	\$ 14,400.00	211.51	\$19,035.90		\$19,035.90	132.2%	
14	REMOVAL OF SIDEWALK AND DRIVEWEAY	205	SY	\$ 11.50	\$ 2,357.50	187.6	\$2,157.40		\$2,157.40	91.5%	
15	DRIVEWAY, 6", PCC	40	SY	\$ 63.00	\$ 2,520.00	40.4	\$2,545.20		\$2,545.20	101.0%	
16	SIDEWALK, 4", PCC	170	SY	\$ 47.00	\$ 7,990.00	122.2	\$5,743.40		\$5,743.40	71.9%	
17	SIDEWALK, 6", PCC	8	SY	\$ 91.00	\$ 728.00	25	\$2,275.00		\$2,275.00	312.5%	
18	DETECTABLE WARNINGS FOR CURB RAMPS	16	SF	\$ 40.00	\$ 640.00	16	\$640.00		\$640.00	100.0%	
19	MILLING, 2" NOMINAL	1386	SY	\$ 3.75	\$ 5,197.50	1386	\$5,197.50		\$5,197.50	100.0%	
20	REMOVAL OF CURB AND GUTTER	73	LF	\$ 13.00	\$ 949.00	66	\$858.00		\$858.00	90.4%	
21	PCC CURB AND GUTTER, 2'-6", 6" THICK	73	LF	\$ 35.00	\$ 2,555.00	66	\$2,310.00		\$2,310.00	90.4%	
22	FULL DEPTH PATCH, PCC	205	SY	\$ 62.00	\$ 12,710.00	81.3	\$5,040.60		\$5,040.60	39.7%	
23	CLEARING AND GRUBBING	1	LS	\$ 500.00	\$ 500.00	1	\$500.00		\$500.00	100.0%	
24	SEEDING, FERTILIZING, AND MULCHING (HYDRAULIC)	1	LS	\$ 3,480.00	\$ 3,480.00						
25	TRAFFIC CONTROL	1	LS	\$ 1,000.00	\$ 1,000.00	1	\$1,000.00		\$1,000.00	100.0%	
26	TESTING	1	LS	\$ 2,475.00	\$ 2,475.00	1	\$2,475.00		\$2,475.00	100.0%	
27	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00	1	\$12,000.00		\$12,000.00	100.0%	
	TOTAL BASE BID				\$158,109.65		\$147,618.65		\$147,618.65	93.4%	\$10,491.00
ALTERNATE NO. 2 - N CENTRAL AVENUE											
1	STORM SEWER, 12", 2000D RCP		LF		\$ -						
2	WATER MAIN, 8", C900 PVC, OPEN CUT		LF		\$ -						
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL		LF		\$ -						
4	WATER SERVICE, 1", COPPER, OPEN CUT		EA		\$ -						
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL		EA		\$ -						
6	GATE VALVE AND VALVE BOX, 8"		EA		\$ -						
7	HYDRANT ASSEMBLY		EA		\$ -						
8	HYDRANT ASSEMBLY REMOVAL		EA		\$ -						
9	CAP AND ABANDON EXISTING WATER MAIN		EA		\$ -						
10	CONNECT TO EXISTING WATER MAIN		EA		\$ -						
11	SANITARY MANHOLE ADJUSTMENT, MINOR	1	EA	\$ 2,100.00	\$ 2,100.00	1	\$2,100.00		\$2,100.00	100.0%	
12	STORM MANHOLE ADJUSTMENT, MINOR		EA		\$ -						
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	135	TON	\$ 90.00	\$ 12,150.00	171.47	\$15,432.30		\$15,432.30	127.0%	
14	REMOVAL OF SIDEWALK AND DRIVEWEAY	18	SY	\$ 11.50	\$ 207.00	14.3	\$164.45		\$164.45	79.4%	
15	DRIVEWAY, 6", PCC		SY		\$ -						
16	SIDEWALK, 4", PCC	8	SY	\$ 47.00	\$ 376.00	6.3	\$296.10		\$296.10	78.8%	
17	SIDEWALK, 6", PCC	10	SY	\$ 91.00	\$ 910.00	8	\$728.00		\$728.00	80.0%	
18	DETECTABLE WARNINGS FOR CURB RAMPS	16	SF	\$ 40.00	\$ 640.00	16	\$640.00		\$640.00	100.0%	
19	MILLING, 2" NOMINAL	1158	SY	\$ 3.75	\$ 4,342.50	1158	\$4,342.50		\$4,342.50	100.0%	
20	REMOVAL OF CURB AND GUTTER	30	LF	\$ 13.00	\$ 390.00	27	\$351.00		\$351.00	90.0%	
21	PCC CURB AND GUTTER, 2'-6", 6" THICK	30	LF	\$ 35.00	\$ 1,050.00	27	\$945.00		\$945.00	90.0%	
22	FULL DEPTH PATCH, PCC	95	SY	\$ 62.00	\$ 5,890.00						
23	CLEARING AND GRUBBING		LS		\$ -						
24	SEEDING, FERTILIZING, AND MULCHING (HYDRAULIC)	1	LS	\$ 306.00	\$ 306.00						
25	TRAFFIC CONTROL	1	LS	\$ 500.00	\$ 500.00	1	\$500.00		\$500.00	100.0%	
26	TESTING	1	LS	\$ 630.00	\$ 630.00	1	\$630.00		\$630.00	100.0%	
27	MOBILIZATION	1	LS	\$ 1,100.00	\$ 1,100.00	1	\$1,100.00		\$1,100.00	100.0%	
	TOTAL ALTERNATE NO 2				\$30,591.50		\$27,229.35		\$27,229.35	89.0%	\$3,362.15

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Wastewater System Improvements							Application Number: 4				
Application Period: 6/2/2020 to 6/30/2020							Application Date: 6/30/2020				
A					B	C	D	E	F		
Item		Contract Information			Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price							
ALTERNATE NO. 3 - LYNWOOD DRIVE											
1	STORM SEWER, 12", 2000D RCP		LF		\$ -						
2	WATER MAIN, 8", C900 PVC, OPEN CUT		LF		\$ -						
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL		LF		\$ -						
4	WATER SERVICE, 1", COPPER, OPEN CUT		EA		\$ -						
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL		EA		\$ -						
6	GATE VALVE AND VALVE BOX, 8"		EA		\$ -						
7	HYDRANT ASSEMBLY		EA		\$ -						
8	HYDRANT ASSEMBLY REMOVAL		EA		\$ -						
9	CAP AND ABANDON EXISTING WATER MAIN		EA		\$ -						
10	CONNECT TO EXISTING WATER MAIN		EA		\$ -						
11	SANITARY MANHOLE ADJUSTMENT, MINOR		EA		\$ -						
12	STORM MANHOLE ADJUSTMENT, MINOR		EA		\$ -						
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	370	TON	\$ 90.00	\$ 33,300.00	369.94	\$33,294.60		\$33,294.60	100.0%	
14	REMOVAL OF SIDEWALK AND DRIVEWEAY	12	SY	\$ 11.50	\$ 138.00	9	\$103.50		\$103.50	75.0%	
15	DRIVEWAY, 6", PCC		SY		\$ -						
16	SIDEWALK, 4", PCC	8	SY	\$ 47.00	\$ 376.00	9	\$423.00		\$423.00	112.5%	
17	SIDEWALK, 6", PCC	14	SY	\$ 91.00	\$ 1,274.00	14.5	\$1,319.50		\$1,319.50	103.6%	
18	DETECTABLE WARNINGS FOR CURB RAMPS	16	SF	\$ 40.00	\$ 640.00	16	\$640.00		\$640.00	100.0%	
19	MILLING, 2" NOMINAL	3210	SY	\$ 3.75	\$ 12,037.50	3210	\$12,037.50		\$12,037.50	100.0%	
20	REMOVAL OF CURB AND GUTTER	499	LF	\$ 12.00	\$ 5,988.00	622	\$7,464.00		\$7,464.00	124.6%	
21	PCC CURB AND GUTTER, 2'-6", 6" THICK	499	LF	\$ 33.00	\$ 16,467.00	622	\$20,526.00		\$20,526.00	124.6%	
22	FULL DEPTH PATCH, PCC	260	SY	\$ 62.00	\$ 16,120.00	244	\$15,128.00		\$15,128.00	93.8%	
23	CLEARING AND GRUBBING		LS		\$ -						
24	SEEDING, FERTILIZING, AND MULCHING (HYDRAULIC)	1	LS	\$ 1,206.00	\$ 1,206.00	1	\$1,206.00		\$1,206.00	100.0%	
25	TRAFFIC CONTROL	1	LS	\$ 1,000.00	\$ 1,000.00	1	\$1,000.00		\$1,000.00	100.0%	
26	TESTING	1	LS	\$ 630.00	\$ 630.00	1	\$630.00		\$630.00	100.0%	
27	MOBILIZATION	1	LS	\$ 1,400.00	\$ 1,400.00	1	\$1,400.00		\$1,400.00	100.0%	
TOTAL ALTERNATE NO 3					\$90,576.50		\$95,172.10		\$95,172.10	105.1%	-\$4,595.60
ALTERNATE NO. 4 - MAPLE DRIVE											
1	STORM SEWER, 12", 2000D RCP		LF		\$ -						
2	WATER MAIN, 8", C900 PVC, OPEN CUT		LF		\$ -						
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL		LF		\$ -						
4	WATER SERVICE, 1", COPPER, OPEN CUT		EA		\$ -						
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL		EA		\$ -						
6	GATE VALVE AND VALVE BOX, 8"		EA		\$ -						
7	HYDRANT ASSEMBLY		EA		\$ -						
8	HYDRANT ASSEMBLY REMOVAL		EA		\$ -						
9	CAP AND ABANDON EXISTING WATER MAIN		EA		\$ -						
10	CONNECT TO EXISTING WATER MAIN		EA		\$ -						
11	SANITARY MANHOLE ADJUSTMENT, MINOR		EA		\$ -						
12	STORM MANHOLE ADJUSTMENT, MINOR		EA		\$ -						
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	310	TON	\$ 90.00	\$ 27,900.00	448.97	\$40,407.30		\$40,407.30	144.8%	
14	REMOVAL OF SIDEWALK AND DRIVEWEAY	34	SY	\$ 11.50	\$ 391.00	72	\$828.00		\$828.00	211.8%	
15	DRIVEWAY, 6", PCC		SY	\$ 63.00	\$ -	41.25	\$2,598.75		\$2,598.75		
16	SIDEWALK, 4", PCC	11	SY	\$ 47.00	\$ 517.00	10.5	\$493.50		\$493.50	95.5%	
17	SIDEWALK, 6", PCC	26	SY	\$ 91.00	\$ 2,366.00	20.25	\$1,842.75		\$1,842.75	77.9%	
18	DETECTABLE WARNINGS FOR CURB RAMPS	24	SF	\$ 40.00	\$ 960.00	24	\$960.00		\$960.00	100.0%	
19	MILLING, 2" NOMINAL	2674	SY	\$ 3.75	\$ 10,027.50	2739	\$10,271.25		\$10,271.25	102.4%	
20	REMOVAL OF CURB AND GUTTER	187	LF	\$ 13.00	\$ 2,431.00	214	\$2,782.00		\$2,782.00	114.4%	
21	PCC CURB AND GUTTER, 2'-6", 6" THICK	187	LF	\$ 35.00	\$ 6,545.00	214	\$7,490.00		\$7,490.00	114.4%	
22	FULL DEPTH PATCH, PCC	215	SY	\$ 62.00	\$ 13,330.00						
23	CLEARING AND GRUBBING		LS		\$ -						
24	SEEDING, FERTILIZING, AND MULCHING (HYDRAULIC)	1	LS	\$ 670.00	\$ 670.00	1	\$670.00		\$670.00	100.0%	
25	TRAFFIC CONTROL	1	LS	\$ 500.00	\$ 500.00	1	\$500.00		\$500.00	100.0%	
26	TESTING	1	LS	\$ 630.00	\$ 630.00	1	\$630.00		\$630.00	100.0%	
27	MOBILIZATION	1	LS	\$ 1,250.00	\$ 1,250.00	1	\$1,250.00		\$1,250.00	100.0%	
TOTAL ALTERNATE NO 4					\$67,517.50		\$70,723.55		\$70,723.55	104.7%	-\$3,206.05
TOTAL PROJECT					\$346,795.15		\$340,743.65		\$340,743.65	98.3%	\$6,051.50

Stored Material Summary

Contractor's Application

[illegible]

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Huxley	Owner's Contract No.:
Contractor: Manatts Inc.	Contractor's Project No.:
Engineer: I&S Group, Inc.	Engineer's Project No.: 19-23245
Project: Water Main and Street Improvements	Contract Name: Water Main and Street Impr.

This [preliminary] [final] Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

June 26, 2020

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

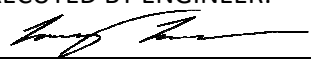
Amendments to Owner's responsibilities: ☒ None
☐ As follows

Amendments to Contractor's responsibilities: ☐ None
☒ As follows:

The following documents are attached to and made a part of this Certificate: *[punch list; others]*

Punch List that is enclosed.

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:	RECEIVED:	RECEIVED:
By: <u></u> (Authorized signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Civil Engineer</u>	Title: _____	Title: _____
Date: <u>7/2/2020</u>	Date: _____	Date: _____

COUNCIL COMMUNICATION

AGENDA HEADING:

Approving Items Related to Meadow Lane Plat 4 Final Plat with Contingencies

SYNOPSIS:

Meadow Lane, LLC has submitted materials for Council approval of the Final Plat for Meadow Lane Plat 4. A final walk through of the been conducted and the public improvements are recommended for Council acceptance.

Council is requested to approve Meadow Lane Plat 4 Final Plat with contingencies as included in the additional information below.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- Completion of any remaining items on the project punch list prior to plat recording.
- Provide executed plat, backyard drainage elevations and slopes prior to plat recording

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S):

- Planning & Zoning Commission approval of the Final Plat June 15, 2020

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: YES

- Completion of

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

RESOLUTION NO. 20-071

RESOLUTION APPROVING MEADOW LANE PLAT 4 FINAL PLAT WITH CONTINGENCIES

WHEREAS, the City of Huxley has received request for the approval of Meadow Lane Plat 4, final plat and;

WHEREAS, the developer has prepared required information and materials for the recording of the final plat documents with the exception of completion of any remaining items on the project punch list, provision of executed plat, backyard drainage elevations and slopes, and;

WHEREAS, staff has reviewed the materials submitted for City approval regarding the final plat and has advised the developer that recording of the plat is contingent on receipt of this remaining information.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:
The final plat for Meadow Lane Plat 4 is approved with resolution of the receipt of the information above prior to final plat recording.

Roll Call	Aye	Nay	Absent
Nick Easter	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

PASSED, ADOPTED AND APPROVED this 14th day of July 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-071** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 14th day of July 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene Lettow, City Clerk

RESOLUTION NO. 20-072

RESOLUTION APPROVING PUBLIC IMPROVEMENTS FOR MEADOW LANE PLAT 4

WHEREAS, the City of Huxley has received request for the approval and acceptance of Meadow Lane Plat 4 public improvements and;

WHEREAS, a walk -through inspection of the public improvements has been conducted by Veenstra & Kim, Inc. with the developer, contractor and City staff and;

WHEREAS, a recommendation to the Council to approve and accept the public improvements has been provided.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:
The public improvements for Meadow Lane Plat 4 are hereby accepted and approved.

Roll Call	Aye	Nay	Absent
Nick Easter	_____	_____	_____
David Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 14th day of July, 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-072** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 14th day of July, 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene Lettow, City Clerk

MEADOW LANE PLAT 4 EAST
FINAL PLAT

CURVE TABLE

CURVE NO.	DELTA	RADIUS	ARC LENGTH	TANGENT	CHORD BEARING/DISTANCE
A1 (M)	4°40'06"	330.00'	26.89'	13.45'	S70°51'10"W 26.88'
A1 (P)	0°26'47"	330.00'	26.88'	13.45'	N70°59'44"E 26.88'
A2 (M)	0°26'47"	1,970.00'	15.35'	7.68'	N75°29'48"W 15.35'
A2 (P)	0°26'47"	1,970.00'	15.35'	7.67'	N75°21'14"W 15.35'
B1	8°48'29"	2,000.00'	307.45'	154.03'	S80°09'55"E 307.15'
B2	8°43'26"	1,970.00'	299.95'	150.26'	S80°07'24"E 299.66'
B3	8°43'22"	2,030.00'	314.96'	157.80'	N80°12'22"W 314.64'
B4	8°43'22"	1,970.00'	299.95'	150.26'	N80°07'24"E 299.66'
B5	3°02'22"	1,970.00'	113.23'	56.64'	N79°47'57"W 113.23'
B6	3°02'22"	1,970.00'	104.43'	52.26'	N82°57'56"W 104.43'
B7	2°44'25"	2,030.00'	97.09'	48.55'	S83°16'51"E 97.08'
B8	3°06'43"	2,030.00'	107.62'	55.14'	S80°21'17"E 107.62'
B9	3°02'15"	2,030.00'	107.62'	53.82'	S77°16'48"E 107.60'
C1	16°44'43"	300.00'	87.68'	44.15'	N81°33'35"E 87.37'
C2	16°44'43"	270.00'	78.91'	39.74'	N81°33'35"E 78.63'
C3	14°24'11"	330.00'	82.96'	41.70'	S74°31'13"W 82.74'
C4	9°44'06"	330.00'	56.07'	28.10'	N78°03'16"E 56.00'
E1	82°59'22"	25.00'	36.21'	22.11'	S41°25'38"W 33.13'
E2	84°43'52"	25.00'	34.35'	20.91'	S39°25'59"E 31.71'
E3	84°43'52"	25.00'	34.35'	20.91'	N40°43'24"W 31.63'
E4	89°02'42"	25.00'	35.21'	21.50'	N40°43'24"W 31.63'
E5	90°00'00"	25.00'	39.27'	25.00'	N45°04'03"W 35.36'
E6	98°09'25"	25.00'	42.63'	28.84'	N49°00'39"E 37.78'

INDEX LEGEND

AREA ABOVE RESERVED FOR RECORDER'S STAMP

SURVEYOR'S NAME:
ERIN D. GRIFFIN
SYNDER & ASSOCIATES, INC.
2727 SW SNYDER BOULEVARD
ANKENY, IOWA 50023

SERVICE PROVIDED BY:
ERIN D. GRIFFIN
SYNDER & ASSOCIATES, INC.
2727 SW SNYDER BOULEVARD
ANKENY, IOWA 50023

SURVEY LOCATED:
MEADOW LANE PLAT 2
SECTION 06-81-24

REQUESTED BY:
MEADOW LANE INVESTMENTS LLC

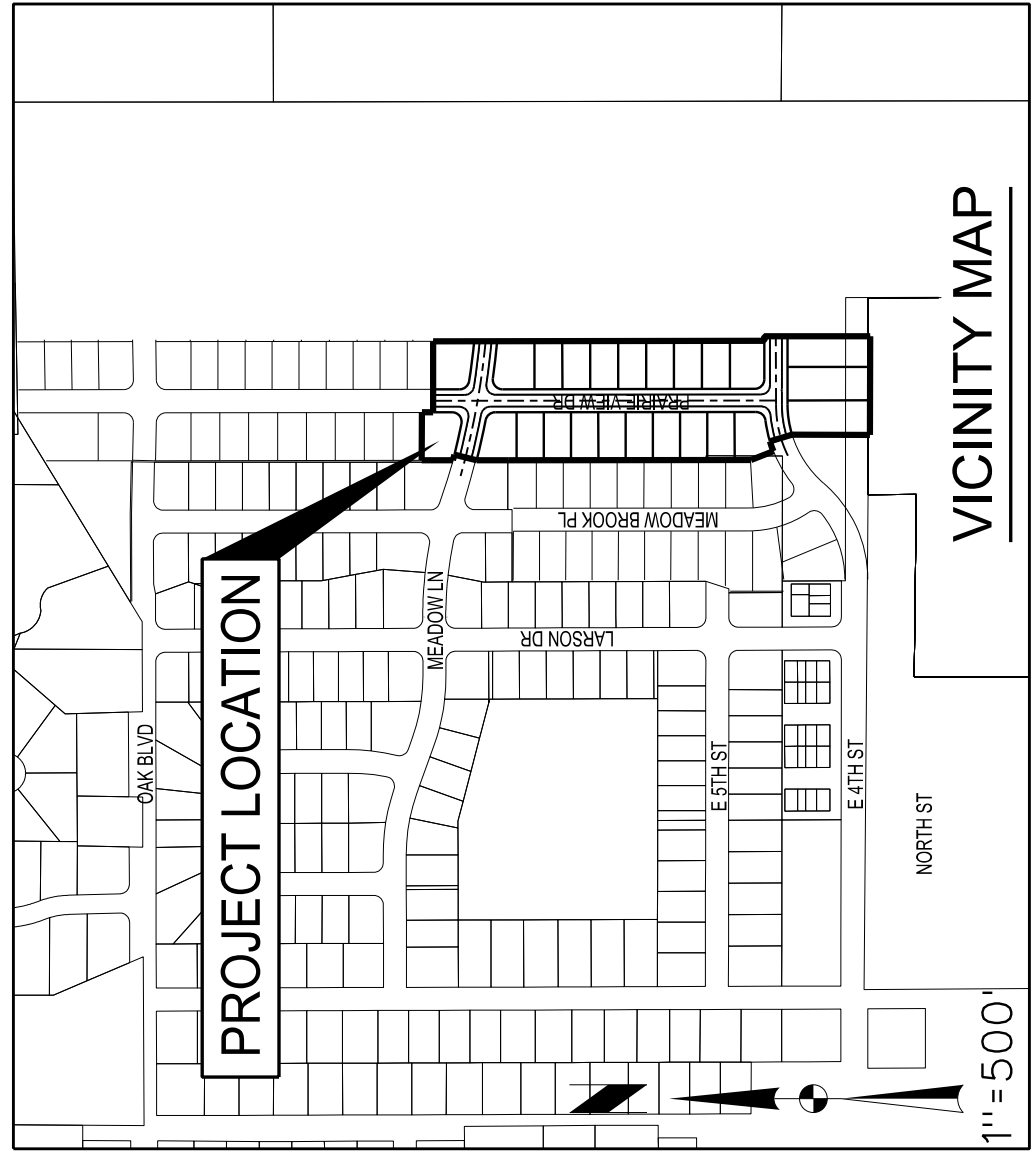
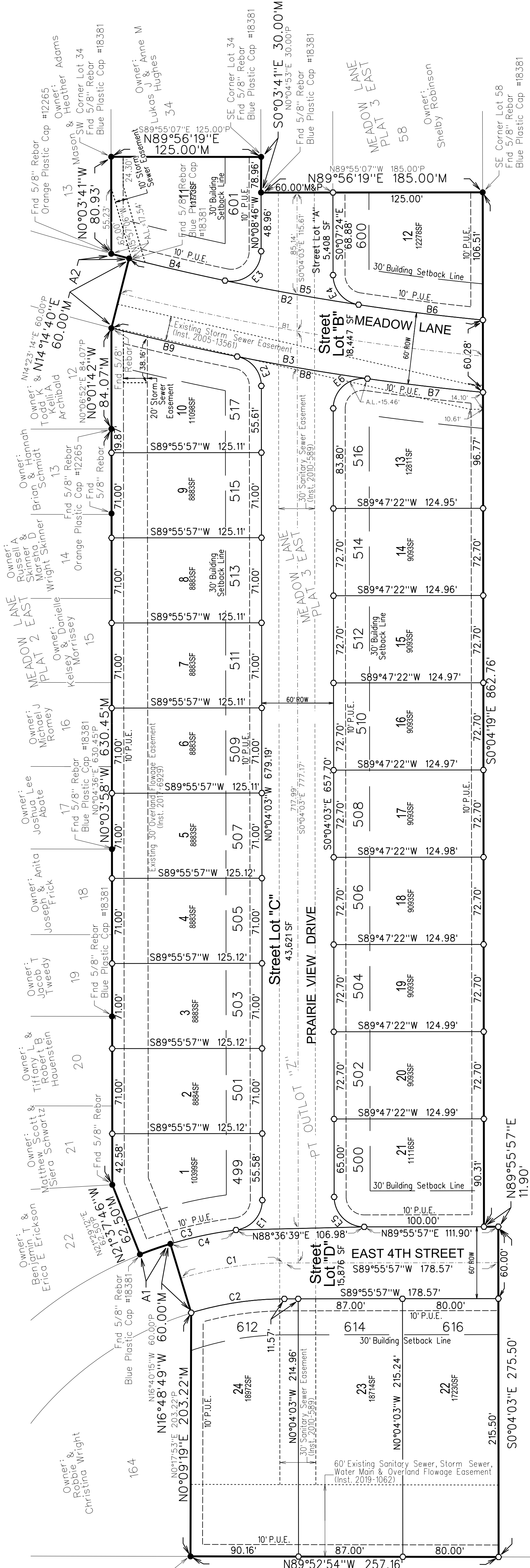
RETURN TO:
ERIN D. GRIFFIN
SYNDER & ASSOCIATES, INC.
2727 SW SNYDER BOULEVARD
ANKENY, IOWA 50023

PROPERTY DESCRIPTION

A PART OF OUTLOT "Z", MEADOW LANE PLAT 3 EAST, AN OFFICIAL PLAT IN THE CITY OF HUXLEY, STORY COUNTY, IOWA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID OUTLOT "Z"; THENCE NORTH 00°09'19" EAST ALONG THE WEST LINE OF SAID OUTLOT "Z", 203.22 FEET; THENCE NORTH 16°48'49" WEST CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z", 60.00 FEET; THENCE WESTERLY CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z" AND ALONG A CURVE CONCAVE SOUTHERLY WHOSE RADIUS IS 330.00 FEET, WHOSE ARC LENGTH IS 26.89 FEET AND WHOSE CHORD BEARS SOUTH 10°51'10" WEST, 26.88 FEET; THENCE NORTH 75°29'48" EAST CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z", 84.07 FEET; THENCE NORTH 00°09'19" WEST CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z", 84.07 FEET; THENCE NORTH 14°44'40" EAST CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z", 60.00 FEET; THENCE WESTERLY CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z" AND ALONG A CURVE CONCAVE NORTHERLY WHOSE RADIUS IS 1970.00 FEET, WHOSE ARC LENGTH IS 15.35 FEET AND WHOSE CHORD BEARS NORTH 75°29'48" WEST, 15.35 FEET; THENCE NORTH 89°56'19" EAST CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z", 125.00 FEET; THENCE SOUTH 00°03'41" EAST CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z", 30.00 FEET; THENCE NORTH 89°56'19" EAST CONTINUING ALONG THE WEST LINE OF SAID OUTLOT "Z", 185.00 FEET; THENCE SOUTH 00°04'19" EAST, 862.76 FEET; THENCE NORTH 89°55'57" EAST, 1190 FEET; THENCE SOUTH 00°04'03" EAST, 275.50 FEET TO THE SOUTH LINE OF SAID OUTLOT "Z"; THENCE NORTH 89°52'54" WEST ALONG SAID SOUTH LINE, 257.16 FEET TO THE POINT OF BEGINNING AND CONTAINING 7.86 ACRES (342,472 S.F.).

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.



LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Plastic Cap #19710	●	○
(Unless Otherwise Noted)		
ROW Marker	■	□
ROW Rail	○	○
Control Point	○	○
Bench Mark	○	○
Platted Distance	P	P
Measured Bearing & Distance	M	M
Recorded As	R	R
Dead Distance	D	D
Calculated Distance	C	C
Measured Protection Elevation	MPE	MPE
Centerline	---	---
Section Line	---	---
1/4 Section Line	---	---
Easement Line	---	---

OWNER/DEVELOPER

MEADOW LANE INVESTMENTS, LLC
P.O. BOX 396
HUXLEY, IA 50124
(515) 231-5895
STEVE QUICK
quick@hux.com.net

SURVEYOR

SYNDER AND ASSOCIATES, INC.
2727 SW SNYDER BLVD
ANKENY, IOWA 50023
ERIN D. GRIFFIN, P.L.S.
(515) 964-2020

ZONING CLASSIFICATION

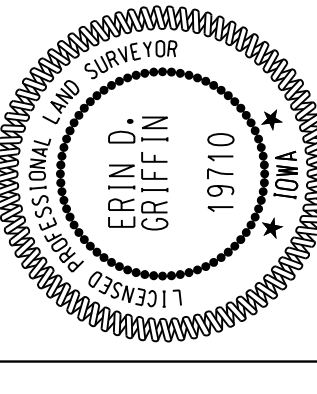
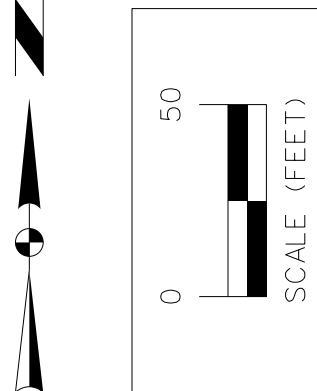
EXISTING: R-1A RESIDENTIAL

BULK REGULATIONS

FRONT YARD SETBACK = 30 FEET
REAR YARD SETBACK = 25 FEET
SIDE YARD SETBACK = 16 FEET
MINIMUM ON ONE SIDE = 8 FEET

NOTES

STREET LOTS "A", "B", "C", AND "D" TO BE DEDICATED TO THE CITY OF HUXLEY.



I hereby certify that this land surveying document was prepared by me or under my direct supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Erin D. Griffin, P.L.S. Date
License Number 19710
My License Renewal Date is December 31, 2021
Pages or sheets covered by this seal:
Sheet 1 of 1



SNYDER & ASSOCIATES

Project No: 117.1112

Sheet 1 of 1

MEADOW LANE PLAT 4 EAST

FINAL PLAT

SNYDER & ASSOCIATES, INC.

2727 S.W. SNYDER BLVD.
ANKENY, IOWA 50023
515-964-2020 | www.snyder-associates.com

HUXLEY, IA

MARK	Engineer:	Checked By:	Date:	JDP	Project No:
1	AS PER ENGINEERING COMMENTS	EDG	6/26/19	117.1112	
2	AS PER CITY COMMENTS	EDG	05/07/20	117.1112	
3	AS PER CITY COMMENTS	EDG	05/12/20	117.1112	

Sheet 1 of 1



July 9, 2020

Steve Quick

quick@huxcomm.net

CITY OF HUXLEY, IOWA
MEADOW LANE PLAT 4
CLEANUP LIST

Below is the cleanup list for the Meadow Lane Plat 4 project:

1. Install tracer wire box at storm outlet ST-2A.
2. Clean the sanitary sewer on E. 4th Street east of Prairie View Drive.
3. Clean all intakes and storm sewer pipes.
4. Clean out the valve box on the north side of 4th Street at the west end of 4th Street.
5. Fix the shifted manhole casting at ST-6.
6. Seal all the pavement joints.
7. Raise the sanitary manhole located along the south property line straight south of Prairie View Drive. The manhole needs to be raised approximately 1-foot.
8. Mandrel the sanitary sewer on E. 4th Street.
9. Provide additional rip-rap at storm outlet ST-12 or grade sides to flatten the side slopes.
10. Clean under the lids of all the sanitary sewer castings so that all the lids set flush.
11. Remove the bolts from the casting located at the southeast corner of Meadow Lane and Prairie View Drive.
12. Clean up the debris at the east end of Meadow Lane.

Steve Quick
July 9, 2020
Page 2

13. Expose the existing storm manhole north of ST-13. Grade or raise manhole accordingly.
14. Fix cleanout top for service at Lot 16.
15. Lot 8 service cap is broken and needs repaired.
16. Straighten the tracer wire box behind ST-4.
17. Install diamond signs at the east end of 4th Street and Meadow Lane.
18. Install pedestrian curb ramps.
19. Install grate instead of a cap at cleanout ST-15.

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.



Forrest S. Aldrich

FSA:dml
45260

cc: Rita Conner, City of Huxley (e-mail)
Jeff Peterson, City of Huxley (e-mail)
Tim Prohaska, Team Excavating (e-mail)
Eric Cannon, Snyder & Associates (e-mail)

Document prepared by: Dennis W. Parmenter, Huxley, Iowa, 515-597-3401
Return recorded document to: Parmenter Law Office, PO Box 336, Huxley, Iowa 50124

**DECLARATION OF COVENANTS, CONDITIONS, REGULATIONS, AND
RESTRICTIONS FOR MEADOW LANE PLAT 4 EAST, IN THE CITY OF HUXLEY,
STORY COUNTY, IOWA
July 7, 2020**

WHEREAS, the undersigned Declarant, as the assignee of the original Owner of certain real property platted and known as Meadow Lane Plat 4 East in the City of Huxley, Iowa, is desirous of protecting the value and desirability of the whole of Meadow Lane Plat 4 East in the City of Huxley, Iowa; and

NOW, THEREFORE, Declarant hereby declares that all of the lots in Meadow Lane Plat 4 East in the City of Huxley, Iowa, shall be held, acquired, sold, transferred, encumbered, and conveyed subject to the following covenants, conditions, regulations, and restrictions which are for the purpose of protecting the value and desirability of said real property, and which shall run with the real property and be binding on all parties having any right, title, or interest in the described properties or any part thereof, their heirs, successors and assigns, and shall inure to the benefit of each owner thereof. In the event any of these covenants, conditions, regulations, and restrictions hereinafter set forth are in conflict with those standards set by the City of Huxley, Iowa, or any other governing body, the more restrictive standard shall prevail.

**ARTICLE I
INTRODUCTION**

A. Definitions

1. "Declarant" shall mean and refer to the signatory hereto who made and executed this declaration, and their successors and assigns.
2. "Owner" shall mean each person or entity who is a record owner of a fee or undivided fee interest in any lot located within the property; provided, however, that in the event of the recording of a contract for the sale of a lot, the contract purchaser shall be deemed the Lot Owner; and provided further that in the event

a fee interest of record is held merely for the security of the performance of an obligation, then the obligor in possession shall be deemed the Lot Owner.

3. "Lots" shall mean and refer to any individual numerically designated parcel of land shown upon the recorded subdivision plat of Meadow Lane Plat 4 East in the City of Huxley, Iowa, other than streets or out lots.

4. "Property" shall mean Meadow Lane Plat 4 East.

B. Use Regulations

1. All Lots shall be for residential home, single-family use, and shall not be occupied by more than one family or two unrelated persons and their family. Thoughtful site planning, landscaping, and architectural building design of the highest standards are the general goals of the Declarant.

2. Use of the land shall generally demonstrate good faith toward compliance with these covenants and shall endorse reasonable recognition of adjoining and neighboring parcel users' rights. The use of property shall generally be compatible with the neighborhood in which it lies.

ARTICLE II PERFORMANCE STANDARDS

A. Lot Erosion and Solid Waste Control

Buyers agree to comply with the following requirements in regard to managing erosion control on the property after accepting title.

1. Buyers, their agents, assigns, heirs, and/or contractors will take all necessary precautions to prevent, stabilize, and/or control erosion on the property, to prevent sediment migration and soil erosion from extending beyond the boundaries of the lot, and in the event it occurs, to clean up all eroded sediment and restore all affected areas to their original condition.

2. Buyers shall comply with all applicable Federal, State, and local erosion control ordinances and permits which pertain to the property including but not limited to, becoming a transferee of the Iowa Department of Natural Resources NPDES General Permit No. 2 ("the Permit").

3. If Seller is cited for an alleged violation of any erosion control ordinance provision, which occurs after the closing, by a jurisdictional authority for a condition on or from the property, Buyers shall indemnify and hold Seller harmless from any and all claims, damages, fines, attorney fees, assessments, levies, and/or costs incurred by the Seller related to the citation.

Buyers, their agents, assigns, heirs, and/or contractors will take all necessary precautions to keep all solid waste (including concrete truck washouts) contained within the lot to which the waste is related or generated during the construction process. All debris will be contained and disposed of in a legal manner and approved by all regulatory agencies.

B. Site Development

1. No fences, walls, hedges, or barriers shall be permitted upon or adjoining property lines except as follows:
 - a. Hedges not exceeding 3 feet in height are permitted along front property lines and side property lines in the front yard setback areas.
 - b. Walls, fences, and hedges not exceeding 6 feet in heights are permitted along rear property lines behind the front yard setback lines.
 - c. The fence fabric, or fence screening material, shall be mounted on the exterior face of the fence posts or fence framing and if of wood shall be natural or of a substance compatible with the dwelling.
2. All utilities, including truck and service lines of telephone, electric and other cable services, shall be constructed and located underground, except as may be specifically modified for control units by the Owner.
3. Obnoxious or offensive activity or odors will not be permitted on or allowed to escape from any part of the property, nor shall anything be done thereon which is or may become an annoyance or a nuisance.
4. Animals, livestock or poultry of any kinds shall not be raised, bred or kept on the property, except dogs, cats, and other common household pets may be kept so long as they are not kept, bred, or maintained for commercial purposes. Dogs must be tied or fenced in a dog run when outside the dwelling.
5. Exterior towers or antennas in excess of six feet tall or satellite dishes larger than 24 inches shall not be constructed, modified, or permitted on the ground of any building lot.
6. Lighting for drives and parking shall be placed to avoid directing light on adjoining property and shall complement existing street lighting.
7. All parking and drives shall be hard-surfaced using portland cement. (No asphalt)
8. Lot areas not occupied by structures, walks, drives, landscaping or beyond ten feet behind dwelling shall be sodded (not seeded) within one hundred fifty days after occupancy of the structure. The balance of the lot area shall be sodded or seeded within the time period outlined above.
9. There shall be public utility and drainage easements as shown on the recorded Plat. Drainage is not to be altered so as to impede the natural flow of surface waters once the lot grade is established.
10. Any field tiles which are broken during construction shall be replaced so as to maintain continuous uninterrupted operation and shall be routed into the nearest storm sewer.
11. Easements for installation and maintenance of utilities and drainage facilities are reserved as shown on the recorded Meadow Lane Plat 4 East in the City of Huxley, Iowa. The owners or occupants of building plots shall, at their expense, keep and preserve that portion of the easement within their property at all times in good repair and condition, and shall neither erect nor permit erection of any building or structure of any kind nor permit any growth of any kind within said

easement which might interfere in any way with the use and patrolling of any of the utility service and drainage located in the easements.

C. Lot Appearance

1. In order to maintain an attractive overall appearance and preserve the natural beauty, certain items shall be placed out of public view, such as incinerators, garbage cans, lawn or garden equipment, building materials not a part of a visible construction project, and motorcycles, cars, or other vehicles torn down or stored.
2. No tent, trailer, boat, camper, motor home, mobile home, commercial vehicle, or temporary structure shall be maintained on any lot within public view for more than 7 days within any calendar year. No commercial type truck tractors or trailers shall be permitted to be within the plat at any time, except for temporary periods during construction activities related directly to the platted area.
3. There shall be no occupancy of temporary structures or partially completed structures.
4. All lot owners shall keep their lots, whether improved or not, free of weeds, debris, and/or trash. All ground cover and/or plantings of trees, shrubs, flowers, etc., shall be mowed, trimmed, and/or pruned regularly and not be left unattended or allowed to become unattractive to the neighborhood.
5. Trash receptacles are to be screened and out of sight from public view, except such receptacles may be placed curbside on collection day only. All trash must be contained at all times and not allowed to be blown or strewn about the neighborhood by wind, animals, etc.
6. Signs on building lots shall be limited to lot designation and real estate sale signs or as approved by the Declarant.

D. Building Standards

1. Good aesthetic design is a very important covenant for building within the Meadow Lane residential area. The covenant does not intend to restrict or inhibit types of building designs; however, effort shall be made to construct buildings which complement and harmonize with other architecture in the development, and with the natural environment in the area.
2. Dwellings shall have a minimum square footage, exclusive of porches, breezeways, garages, basement area or beneath the ground level as follows:
 - a. One story dwellings must have a ground floor finished area of not less than 1,000 square feet.
 - b. One and one-half story dwellings must have 700 or more square feet of finished area on the ground floor and a total on the main floor and second floor of not less than 1,250 square feet.
 - c. Two story dwellings must have a total on the main floor and second floor of not less than 1,370 square feet.

- d. Split-entry dwellings must have 900 or more square feet of finished area on the main level and total finished floor area of not less than 1,300 square feet.
- e. Split-level dwellings must have not less than 900 square feet of finished area on the main levels and total finished floor area of 1,300 or more square feet.
3. All dwellings shall have an attached, two-car garage with a double width concrete driveway from garage to street. No detached garages shall be permitted.
4. Sidewalks and concrete driveway aprons shall be installed by lot owners in accordance with the Planning and Zoning Ordinances of the City of Huxley, Iowa.
5. The Declarant urges the use of some brick, stone, or other Declarant approved hard or durable surface as an alternate facing material on the front of the dwelling.
6. All exterior house, shingle, and masonry colors on homes constructed must be approved by the Declarant or their assigns.
7. Duplication of exact or like dwellings next to one another or directly across the street will not be permitted.
8. No pre-constructed building or dwelling may be moved thereon.

E. Plans and Specifications to be Submitted for Approval

No structure of any kind shall be erected or permitted upon the property or any part thereof before the final plans have been submitted to and approved by the Declarant, or their assigns. The final building plans and specifications shall include the following

1. Floor plans, exterior elevations, and sections;
2. Square footage of living space;
3. Exterior colors and materials;
4. Special features (patios, fencing, etc.)
5. Height of top of foundation above back of curb.

All improvements on the platted lots must be constructed by a professional contractor approved by the Declarant.

A professional contractor shall work as a fulltime builder, building a minimum of two houses per calendar year.

All work must be completed within twelve months of closing date on the lot purchased. All requests for extension of the completion period must be approved by the Declarant or their assigns.

Declarant shall not be liable to any property owners for any action taken by said owners as a result of the approval procedure provided for herein.

F. Enforcement and Interpretation

Each Owner shall have the power to enforce all the restrictions, covenants and conditions stated herein and to institute and prosecute any proceeding at law or in equity against any person or persons violating or threatening to violate any such restrictions, covenants and conditions and to recover any damages suffered from any violation thereof.

The waiver of any violation or failure to enforce any such covenant, condition, or restriction shall not in any event operate as a waiver, impairment or abrogation of any covenant, restriction, or condition, or the right to enforce the same in the event of any future breach of the same or any other covenant, restriction, or condition by the same or any other person.

In all cases, the provisions set forth or provided for in this declaration shall be presented together and given that interpretation or construction which, in the opinion of Declarant will better affect the intent of the general plan of development. The provisions hereof shall be liberally interpreted and, if necessary, they shall be so extended or enlarged by implication as to make them fully effective. The provisions of the declaration shall be given full force and effect notwithstanding the existence of any zoning ordinance, building codes, or other regulations, which are less restrictive.

The effective date of this declaration shall be the date of its filing for record. This declaration shall be presented under and in accordance with the laws of the State of Iowa. If any such covenant, condition, or restriction or any portion thereof, is declared invalid or void, no other covenant, condition, or restriction shall automatically be affected thereby, but shall remain in full force and effect.

G. Duration and Amendments

The covenants, restrictions, and provisions of this instrument shall be deemed covenants running with the land and shall remain in full force and effect for a period of 20 years from the date of approval of Final Plat by the City of Huxley, Iowa. Such covenants, restrictions, and provisions may be amended, modified, changed, or cancelled, in whole or in part, by written agreement signed by the owner or owners of more than 90% of the lots hereby restricted and recorded in the Office of the Register of Deeds of Story County, Iowa. Any owner is empowered and authorized to file a Verified Claim with the Story County Recorder, at any time prior to the expiration of the current 20 year term, in accordance with the requirements of Section 614.24, Code of Iowa, or its successor. The filing of such Verified Claim shall cause these Restrictive Covenants to be extended for an additional 20 year term from the date of such filing, for all Lots. Additional Verified Claims, each extended these Restrictive Covenants for an additional 20 year term may be filed in the same manner.

Meadow Lane Investments, L.L.C.

Stephen B. Quick, Manager

State of Iowa, County of Story } ss

This instrument was acknowledged before me on July ____, 2020, by Stephen B. Quick as Manager of Meadow Lane Investments, L.L.C.

Notary Public, Iowa

COUNCIL COMMUNICATION

AGENDA HEADING:

Informational Item on Schedule and Process for Water Treatment Plant and Well Field Expansion Project

SUBMITTED BY: Rita Conner, City Administrator

SYNOPSIS:

On May 8, City staff, Veenstra & Kimm, Inc. and Northland Securities provided information on planned projects for debt issuance, including the planned improvements for the water system. On May 12, council had a worksession to review the results of the water study and discuss.

At the July 14 meeting, City staff and consultants will provide additional information based on recent meetings that will allow the schedule for the design, financing and construction of the project to be accelerated.

Included with packet information are the Northland Securities financial tables from May 8 and an estimated updated schedule from V& K.

The main items to report on to Council include:

- Continued current favorable interest rate environment to seek conventional financing rather than pursue the Iowa State Revolving Loan Fund (IFA)
- Conventional financing will not have the same requirements and long lead times as the SRF process
- The City is still able to make application for the SRF to the Iowa Finance authority in September 2020, to have additional security in the event that the interest rate environment shifts before the project bid estimates would be finalized and let. If there is not shift, there is no penalty to the City for submitting the application.
- Review updated utility rate evaluation in light of potential adjustments to project cost, due to potentially larger project scope
- Potential use of TIF dollars to pay water project debt off early, utilizing the ability to capture growth in valuation/TIF for a project with full community benefit
- Formal action on plan would be presented to Council July 28

WATER RATE ANALYSIS

City of Huxley, Iowa

Project Cost: \$6,100,000
Proposed Funding: Iowa Finance Authority's SRF Loan Program. This program offers a 2% loan with a 20 year term.
Project Description: Reverse Osmosis Treatment Plant Expansion and Well Field Expansion

Proposed Minimum Rate Increases

	FY 2021	FY 2022	FY 2023	FY 2024
Min. Bill Gal.	0	0	0	0
Usage Rate (/1000)	\$5.00	\$5.60	\$6.27	\$7.02
Base Rate	\$17.15	\$17.15	\$17.15	\$17.15
User Impacts				
1,000	22.15	22.75	23.42	24.17
2,000	27.15	28.35	29.69	31.19
4,000	37.15	39.55	42.23	45.23
10,000	67.15	73.15	79.85	87.35

Key Assumptions

1. 2% growth to water meters and water sales growth.
2. 3% growth to operating expenditures from FY 2021 budget
3. Limited future capital improvements required in utility
4. Project can be included into City's urban renewal plan to be partially paid with TIF. City will need to prove that Utility funds alone can pay for project, but TIF funds can be used to pay the loan off early. Current projections show significant TIF capacity beginning in FY 2023. This project could be paid with excess TIF capacity as deemed appropriate at that time.

Attachments

1. Water Utility Cash Basis Cash Flow
2. Debt Book Excerpt - Combined Annual Debt Service Analysis

City of Huxley, Iowa

Water Enterprise Fund

Cash Basis Cash Flow Analysis

Assumptions

Water Sales Growth	2.00%
Meter Growth	2.00%
Operating Expenses	3.00%
Gallons in Base Rate	0

Potential Rate Adjustments

Date	7/1/2019	7/1/2020	7/1/2021	7/1/2022	7/1/2023	7/1/2024	7/1/2025	7/1/2026	7/1/2027
Flow Rate (\$)	\$0.27	\$0.28	\$0.60	\$0.67	\$0.75	\$0.00	\$0.00	\$0.00	\$0.00
Flow Rate (%)	6.07%	5.93%	12.00%	11.96%	11.96%	0.00%	0.00%	0.00%	0.00%
Base Increase (\$)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Base Rate (%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

\$6.1MM SRF 12% inc to flow for 3 yrs

	Audited	Audited	Audited	Audited	Audited	Audited		Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Rate and Usage Information																
Number of Meters	1,397	1,421	1,455	1,533	1,618	1,620		1,620	1,652	1,685	1,719	1,754	1,789	1,824	1,861	1,898
Number of Second Meters	114	114	117	122	131	134		134	134	134	134	134	134	134	134	134
Minimum Bill per 0 Gallons	\$ 15.15	\$ 15.15	\$ 15.15	\$ 16.15	\$ 17.15	\$ 17.15		\$ 17.15	\$ 17.15	\$ 17.15	\$ 17.15	\$ 17.15	\$ 17.15	\$ 17.15	\$ 17.15	\$ 17.15
Second Meter Charge	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00		\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Rate per 1,000 Gallons	\$ 4.35	\$ 4.35	\$ 4.35	\$ 4.45	\$ 4.45	\$ 4.45		\$ 4.72	\$ 5.00	\$ 5.60	\$ 6.27	\$ 7.02	\$ 7.02	\$ 7.02	\$ 7.02	\$ 7.02
Rate per 1,000 Gallons - 2nd Meter	\$ 4.35	\$ 4.35	\$ 4.35	\$ 4.45	\$ 4.45	\$ 4.45		\$ 5.34	\$ 6.41	\$ 7.69	\$ 8.61	\$ 9.64	\$ 9.64	\$ 9.64	\$ 9.64	\$ 9.64
Operating Information																
Total Operating Revenues	624,384	683,299	649,286	737,788	831,408	868,865		859,850	846,036	919,142	998,602	1,088,428	1,109,380	1,130,751	1,152,550	1,174,785
Total Operating Expenditures	517,322	468,722	430,275	501,161	524,293	574,759		568,190	586,087	603,670	621,780	640,433	659,646	679,435	699,819	720,813
Net Operating Income	107,062	214,577	219,011	236,627	307,115	294,106		291,660	259,949	315,472	376,822	447,995	449,734	451,316	452,732	453,972
Total Non-Operating Items	-	-	-	-	-	2,151		-	-	-	-	-	-	-	-	-
Revenue Available for Debt Service	107,062	214,577	219,011	236,627	307,115	296,257		291,660	259,949	315,472	376,822	447,995	449,734	451,316	452,732	453,972
Debt																
Water Revenue Refunding Series 2013B	118,613	117,930	117,248	121,145	120,590	118,895		116,800	119,600	117,300	-	-	-	-	-	-
Water Rev SRF (Plant Exp.)	-	-	-	-	-	-		-	-	-	375,000	375,000	375,000	375,000	375,000	375,000
Total (Combined) Debt Paid by Water	118,613	117,930	117,248	121,145	120,590	118,895		116,800	119,600	117,300	375,000	375,000	375,000	375,000	375,000	375,000
D/S COVERAGE (Parity Water Rev. Debt)	0.903 X	1.820 X	1.868 X	1.953 X	2.547 X	2.492 X		2.497 X	2.173 X	2.689 X	1.005 X	1.195 X	1.199 X	1.204 X	1.207 X	1.211 X
D/S COVERAGE (AIL Debt Paid by Water)	0.903 X	1.820 X	1.868 X	1.953 X	2.547 X	2.492 X		2.497 X	2.173 X	2.689 X	1.005 X	1.195 X	1.199 X	1.204 X	1.207 X	1.211 X
Capital Expenses and Transfers																
Capital Outlays	(966,341)	(208)	(85,576)	(29,363)	(3,531)	-		(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Transfers (to) / from General Fund	-	-	-	20,000	-	-		-	-	-	-	-	-	-	-	-
Transfers (to) / from Debt Service	-	(80,000)	-	(156,000)	-	-		-	-	-	-	-	-	-	-	-
Transfers(to) / from Capital Projects	(150,000)	(65,240)	-	-	-	-		-	-	-	-	-	-	-	-	-
Other Sources / (Uses) of Cash	-	-	-	-	51,170	20,655		(260,000)	-	-	-	-	-	-	-	-
Adjustment for Financial Reporting Methodology	(1)	-	-	(500)	-	-		-	-	-	-	-	-	-	-	-
Fund Balances																
Annual Surplus / (Deficit)	(1,127,893)	(48,801)	16,188	(50,381)	234,164	198,017		(135,140)	90,349	148,172	(48,178)	22,995	24,734	26,316	27,732	28,972
Unrestricted Beginning Cash Balance	1,806,959	679,067	630,266	646,453	596,072	830,236		1,028,253	893,113	983,462	1,131,634	1,083,457	1,106,452	1,131,186	1,157,502	1,185,234
Unrestricted Ending Cash Balance	679,067	630,266	646,453	596,072	830,236	1,028,253		893,113	983,462	1,131,634	1,083,457	1,106,452	1,131,186	1,157,502	1,185,234	1,214,205

General Obligation Debt Summary - Current Outstanding Debt													
Total General Obligation Debt					Revenue Sources								
Fiscal Year	Principal	Interest	Annual Debt Payment	Fiscal Total	Sewer Utility	Water Utility	LOST	TIF	RUT	LMI	Other	Debt Service Levy	Taxable Valuation
2017 - 2018	1,685,000	409,456	2,094,456	2,094,456	-	-	-	1,084,000	119,448	315,000	-	576,009	153,600,539
2018 - 2019	1,892,500	373,656	2,266,156	2,266,156	-	-	-	1,202,178	110,864	313,440	-	639,674	170,579,602
2019 - 2020	1,965,000	314,400	2,279,400	2,279,400	-	-	-	1,195,424	74,218	320,340	6,342	683,077	182,153,659
2020 - 2021	2,308,000	350,020	2,658,020	2,658,020	244,075	-	-	1,238,544	91,041	324,000	-	760,360	203,204,861
2021 - 2022	2,455,000	296,216	2,751,216	2,751,216	246,675	-	-	1,265,497	54,431	393,480	-	791,134	211,333,055
2022 - 2023	2,003,000	230,418	2,233,418	2,233,418	248,875	-	-	725,238	106,345	469,035	-	683,925	219,786,378
2023 # 2024	2,054,000	182,551	2,236,551	2,236,551	249,775	-	-	732,589	72,716	464,160	-	717,311	228,577,833
2024 - 2025	1,701,000	131,400	1,832,400	1,832,400	245,575	-	-	733,742	-	221,610	-	631,473	237,720,946
2025 # 2026	1,135,000	86,244	1,221,244	1,221,244	246,375	-	-	462,319	-	182,310	-	330,240	247,229,784
2026 - 2027	550,000	57,644	607,644	607,644	247,075	-	-	155,569	-	-	-	205,000	257,118,975
2027 # 2028	560,000	45,275	605,275	605,275	241,850	-	-	157,125	-	-	-	206,300	267,403,734
2028 - 2029	575,000	32,688	607,688	607,688	246,625	-	-	153,563	-	-	-	207,500	278,099,884
2029 # 2030	430,000	19,763	449,763	449,763	241,163	-	-	-	-	-	-	208,600	289,223,879
2030 - 2031	440,000	10,000	450,000	450,000	245,700	-	-	-	-	-	-	204,300	300,792,834
2031 # 2032	-	-	-	-	-	-	-	-	-	-	-	-	312,824,548
2032 - 2033	-	-	-	-	-	-	-	-	-	-	-	-	325,337,529
2033 # 2034	-	-	-	-	-	-	-	-	-	-	-	-	338,351,031
2034 - 2035	-	-	-	-	-	-	-	-	-	-	-	-	351,885,072
2035 # 2036	-	-	-	-	-	-	-	-	-	-	-	-	365,960,475
2036 - 2037	-	-	-	-	-	-	-	-	-	-	-	-	380,598,894
2037 # 2038	-	-	-	-	-	-	-	-	-	-	-	-	395,822,849
Total #	19,753,500	2,539,731	22,293,231	22,293,231	-	-	-	9,105,786	629,063	3,003,375	6,342	6,844,903	

***Assu: #

HUXLEY, IOWA
WATER TREATMENT PLANT EXPANSION
PROJECT SCHEDULE

July 14, 2020

The following is the proposed schedule for the Water Treatment Plant Expansion project assuming local funding:

Present Facility Plan to City Council	July 28, 2020
Submit Facility Plan to IDNR	July 31, 2020
Present Engineering Agreement for design of Water Treatment Plant Expansion to City Council	August 11, 2020
Submit Plans and Specifications to IDNR	December 15, 2020
Council action to order construction of project and to set date of public hearing and letting	January 12, 2021
Receive and open bids	February 17, 2021
Public hearing and award of contract	February 23, 2021
Begin producing water from expanded Water Treatment Plant	May 31, 2022
Final Completion of Water Treatment Plant Expansion	September 30, 2022

COUNCIL COMMUNICATION

AGENDA HEADING:

Informational Item on Strategic Planning/Goal Setting Process

SUBMITTED BY: Rita Conner, City Administrator

SYNOPSIS:

Council directed staff to obtain information on agencies that would be able to conduct a strategic planning process. Costs were requested to not exceed \$9,000, to be conducted by an agency that was not operated by an acting City Administrator/Manager, and to be able to be conducted in a 1-2 day process with the possibility of weekends.

Staff has contacted three agencies for information and will be bringing Council further details on services and pricing. If additional agencies should be evaluated, they are able to be.

The agencies researched generally appear to provide the services of interest-goal setting, visioning, and implementation plan with the structure to take the goals and visions forward.

The City's Comprehensive Plan and current Capital Improvement Program (CIP) should be foundation documents to begin this process. Discussion began at a worksession earlier this year about the 2013 and 2018 Comprehensive Plans. Staff has been working to review both plans and would like to discuss a possible subcommittee of Planning & Zoning members, staff and Council members to finalize a recommendation for full Council to adopt a plan.

Council approved the FY 19/20 CIP, which included projects that followed the goals and objectives of both the 2013 and 2018 Comprehensive Plans. The FY 20/21 and 5-year-out CIP that staff will be bringing to Council for informational review and subsequent adoption also follow those plan goals.

There is good foundation work in place that can provide the ability to step into a strategic planning/goal setting process without re-doing prior plans.

COUNCIL COMMUNICATION

AGENDA HEADING:

Informational Item on Project Recommendation for Story County Urban Renewal/TIF Funds

SUBMITTED BY: Rita Conner, City Administrator

SYNOPSIS:

Each year, Story County calls for applications for funds created by the County's Urban Renewal Area/Tax Increment Finance (TIF) District. Covid circumstances has delayed many processes this year, both to agencies leading processes and to applicants. The required meeting for applicants was held via Zoom June 18, with a request from the participants to allow more time to identify projects, obtain cost estimates and complete the application.

The Story County Board of Supervisors voted to extend the application process but only to July 27. The application template is included with packet information.

Huxley's prior award of \$8,000 was utilized for trail work. Staff has had preliminary discussion about a Main Street area bike trail section in the vicinity of LilyPad for this application and will provide additional information on this proposed project at the July 14 meeting. If there are other projects Council may want to explore, that can be done, but timeline for any project is very limited.

Urban Renewal Area Project Application

2020 Application Process



Due Date – July 27, 2020 by 4:30 pm

Date: Click or tap here to enter text.

Name of Applicant: Click or tap here to enter text.

Applicant* Contact Information:Click or tap here to enter text.

Phone: Click or tap here to enter text.

Email: Click or tap here to enter text.

Please indicate under which category the application fits:

- ☐ Transportation Infrastructure Enhancement
- ☐ Public Land and Trail Improvement
- ☐ Communication and Utility Infrastructure Expansion
- ☐ Main Street and Town Center Revitalization
- ☐ Housing Development, Rehabilitation, and/or Conversion

Project Description

Project Title:Click or tap here to enter text.

Location of Project (including Parcel Identification Number(s) if available)

Click or tap here to enter text.

One-line description of your project:

Click or tap here to enter text.

Please provide a 200-word (maximum) description of the project)

Click or tap here to enter text.

Project Cost

Required Match Guidelines. It is expected that applicants identify a match of 25% of the total project costs. In the space below, please provide proposed project costs and identify potential matching funds.

- Total Proposed Project Costs [Click or tap here to enter text.](#)
- Dollar Amount Requested from Story County for this project [Click or tap here to enter text.](#)
- Potential Matching Funds [Click or tap here to enter text.](#)

Please indicate the source(s) of proposed project costs and estimates: [Click or tap here to enter text.](#)

Please attach any additional information that will help the Board of Supervisors to understand the scope and nature of the project including any drawings of the proposed project.

Certification by Applicant: To the best of my knowledge and belief, the information herein is true and correct.

Signature by Chief Elected Official

Date

**All correspondences and notices will be forwarded to the individual noted as the "applicant" above.*

The Story County Board of Supervisors receives more funding requests than it can possibly grant. If support of a worthwhile program is declined, this decision does not reflect on the value of the group or service, but rather on the need to be selective because of limited resources. Preference may be given to new applicants. Funding decisions will be finalized in during the fall 2020.

For Office Use Only

Date Received:





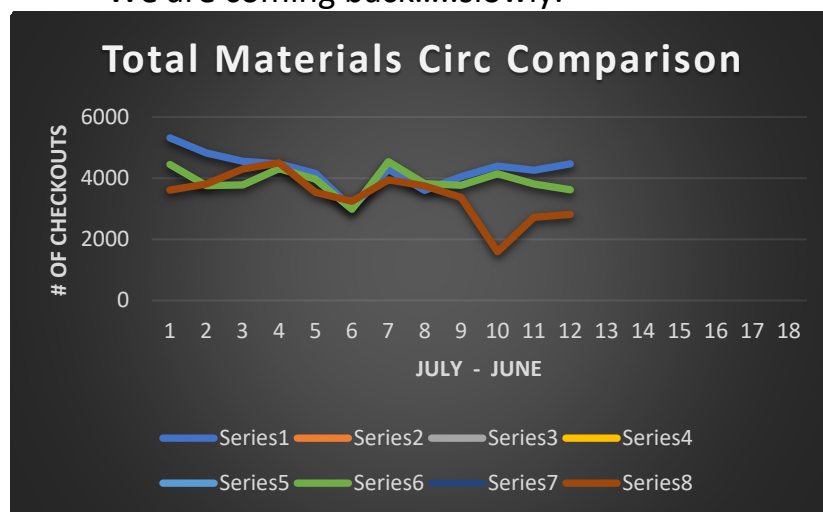
P.O. Box 5
515 North Main Avenue
Huxley, Iowa 50124

Phone 515/597-2552
Fax 515/597-2554

huxleylibrary@huxleyiowa.org
huxleyiowa.org/public-library

Library Report, July, 2020

- We resumed normal hours on June 29.
- Virtual summer reading program has been very successful. Over 150 children participating with “grab & go” kits each week, and meetings are in private Facebook groups. Later this month and into August we will be offering in-person family activities in the evenings. (outside, weather permitting)
- Programs are also offered to Whistle Stop. Lily Pad declined any programs for this year.
- We are still not offering in-house programs, however private groups have come back to the library to use meeting rooms, study space, etc.
- Hand sanitizer continues to be offered. (This not new to covid-19....sanitizer has always been available at our counter.) Masks are optional. Book cleaning and quarantine continues. Hands free check out system continues.
- We have not heard from the Middle School on how they plan to use the library. My goal is to be as flexible as possible to provide library services to students.
- We are coming back.....slowly.



Cathy Van Maanen
Director of Library Services

Calls For Service by Nature Code

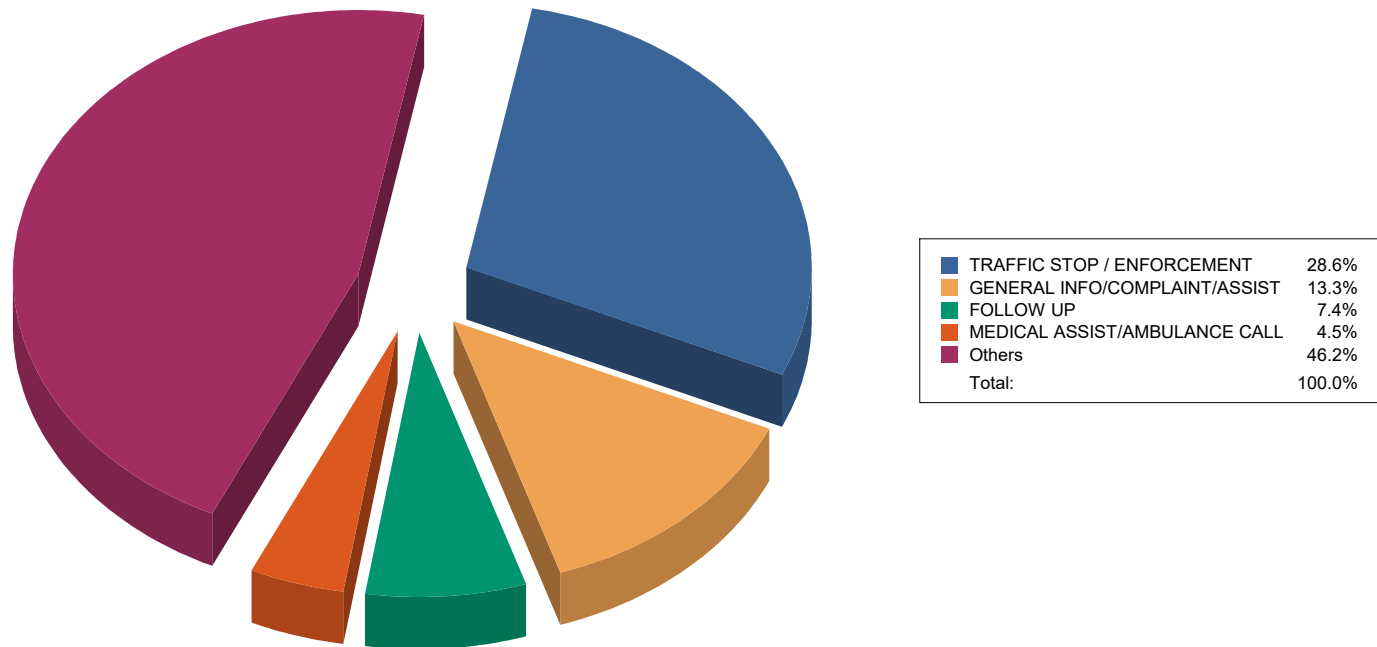
Huxley Police
6/01/20 to 6/30/20

ANIMAL CALL	Number of CFS:	14	Percentage of Total:	3.15%
ATTEMPT SUICIDE / SUICIDE	Number of CFS:	1	Percentage of Total:	0.23%
BURGLARY / ATTEMPTED BURGLARY	Number of CFS:	4	Percentage of Total:	0.90%
CHEMICAL SPILL/ODOR	Number of CFS:	1	Percentage of Total:	0.23%
CHILD WELFARE CHECK	Number of CFS:	1	Percentage of Total:	0.23%
CIVIL MATTER	Number of CFS:	5	Percentage of Total:	1.13%
DISTURBANCE & NOISE PARTY	Number of CFS:	3	Percentage of Total:	0.68%
DOMESTIC DISPUTE	Number of CFS:	2	Percentage of Total:	0.45%
DRUG ACTIVITY/INVESTIGATION	Number of CFS:	1	Percentage of Total:	0.23%
EXECUTE SEARCH WARRANT	Number of CFS:	1	Percentage of Total:	0.23%
EXTRA PATROL	Number of CFS:	11	Percentage of Total:	2.48%
FINGER PRINTING	Number of CFS:	12	Percentage of Total:	2.70%
FIRE ALARM	Number of CFS:	2	Percentage of Total:	0.45%
FIRE OTHER	Number of CFS:	1	Percentage of Total:	0.23%
FIRE STRUCTURE	Number of CFS:	1	Percentage of Total:	0.23%
FIREWORKS COMPLAINT	Number of CFS:	8	Percentage of Total:	1.80%
FOLLOW UP	Number of CFS:	33	Percentage of Total:	7.43%
GENERAL ALARM BANK / RESIDENTI	Number of CFS:	2	Percentage of Total:	0.45%
GENERAL INFO/COMPLAINT/ASSIST	Number of CFS:	59	Percentage of Total:	13.29%
HARASSMENT	Number of CFS:	3	Percentage of Total:	0.68%
HIT & RUN PROPERTY DAMAGE	Number of CFS:	1	Percentage of Total:	0.23%
JUVENILE TROUBLE	Number of CFS:	7	Percentage of Total:	1.58%
LAW DEPARTMENT ASSIST	Number of CFS:	7	Percentage of Total:	1.58%
LITTERING	Number of CFS:	1	Percentage of Total:	0.23%
LOST OR FOUND PROPERTY	Number of CFS:	2	Percentage of Total:	0.45%
MEDICAL ASSIST/AMBULANCE CALL	Number of CFS:	20	Percentage of Total:	4.50%
MENTAL HEALTH/PSYCHIATRIC DISO	Number of CFS:	1	Percentage of Total:	0.23%
MISSING PERSON / RUNAWAY	Number of CFS:	1	Percentage of Total:	0.23%
MOTOR VEH CRASH / UNK INJURY	Number of CFS:	1	Percentage of Total:	0.23%
MOTOR VEH CRASH/PROP DAMAGE	Number of CFS:	5	Percentage of Total:	1.13%
MOTORIST ASSISTANCE	Number of CFS:	7	Percentage of Total:	1.58%
OUTREACH	Number of CFS:	2	Percentage of Total:	0.45%
PARKING ENFORCEMENT/COMPLAINT	Number of CFS:	7	Percentage of Total:	1.58%
RECKLESS DRIVER	Number of CFS:	17	Percentage of Total:	3.83%
RESIDENCE CHECK	Number of CFS:	2	Percentage of Total:	0.45%
SALVAGE VEHICLE INSPECTION	Number of CFS:	20	Percentage of Total:	4.50%
SCAM	Number of CFS:	1	Percentage of Total:	0.23%

SEXUAL ASSAULT	Number of CFS:	2	Percentage of Total:	0.45%
SOLICITORS	Number of CFS:	1	Percentage of Total:	0.23%
SUSPICIOUS PERSON/VEH/ACTIVITY	Number of CFS:	14	Percentage of Total:	3.15%
THEFT / FRAUD / FORGERY	Number of CFS:	4	Percentage of Total:	0.90%
THEFT OF MOTOR VEHICLE	Number of CFS:	2	Percentage of Total:	0.45%
TRAFFIC HAZARD	Number of CFS:	5	Percentage of Total:	1.13%
TRAFFIC STOP / ENFORCEMENT	Number of CFS:	127	Percentage of Total:	28.60%
TRESPASS	Number of CFS:	3	Percentage of Total:	0.68%
VANDALISM / CRIMINAL MISCHIEF	Number of CFS:	5	Percentage of Total:	1.13%
VEHICLE FIRE	Number of CFS:	2	Percentage of Total:	0.45%
VEHICLE UNLOCK	Number of CFS:	1	Percentage of Total:	0.23%
VIOLATION OF NO CONTACT ORDER	Number of CFS:	1	Percentage of Total:	0.23%
WELFARE CHECK	Number of CFS:	10	Percentage of Total:	2.25%

Total CFS:	444
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Percentage of CFS by Nature Code



Public Works past four weeks report

The Kum and Go project has pretty much wrapped up. We did a preliminary walk thru on Meadow Lane Plat 4 East there is a few things that need to be taken care of yet. Westview Heights still in progress they have been paving this past couple of weeks. The 560th street project has begun tree clearing etc.

Wastewater :

1. Construction at the North Lift Station is almost finalized we are waiting for the driveway to be poured back
2. Jake Hermanson has started as the new utility 2 employee and has caught on quickly.
3. The Oak Lift station generator is almost finished and ready for start-up. We are waiting for the gas company to size up the pressure so the generator can work at full capacity.
4. The North Lift station generator has been ordered and gas pipe has been installed. We are waiting on its arrival to complete the electrical.
5. New pickup has been having some issues with the amber lights and Hiway truck should be here this week to fix the issue.
6. We had a backed up sewer on Hwy 69 from the carwash. The carwash' s sand pit were completely full and caused a house on E 1st to have some issues, We were able to get there and get it opened up before it completely flooded his basement
7. We have noticed some issues with the effluent channel eroding the bank. We have extended the pipe out further to keep from eroding and we plan to pour some concrete rather than rock boxes to keep the bank in place
8. We have been getting caught up on some general maintenance at the plant since we have more help.
9. We have been experiencing very high BOD coming into the plant which we believe is coming from CMC we have a very large overage bill that they will be seeing as soon as I hear back from V&K.

I have been adjusting things to get the plant back to normal working order. With the High levels of BOD we have had its been a little bit of a challenge to get the plant to perform at its highest level.

Street:

1. Finished the 2" overlay projects on N. First Ave. Central Ave. Maple Dr. and Lynwood Dr.
2. Fixing driveway for North lift station project and this should complete the project.
3. Pour bike rack pad at Memorial Park.
4. Fixed sidewalk ramp on Crestwood Dr.

We have started crack sealing throughout the city and will continue to do so weather permitting.

Parks/PW :

1. Sprayed the parks for weeds.
2. Mulched the trees to protect them from weed eaters (trimmers).
3. Trimmed trees in the parks.
4. Weeded the flower beds in the parks.

Continue to mow which should slow down now with little rain.

Water:

1. Water plant has been running at max capacity the past 4 days.
2. Iron filter #1 is back in service after rehab of the media.
3. We have another intern from DMACC that started this past month his name is Alex he is training in water and wastewater
4. Rebuilt permanganate pump.
5. Chemical and salt consumption has double this past week.

June 2020 Report Huxley Fire Rescue

Promote Trust, Service Before Self, Positive Solutions

<u>Monday, June 1</u>	Small Group Fire Fighter 1 Training; Fire Dynamics
<u>Tuesday, June 2</u>	City Staff Cabinet Meeting
<u>Tuesday, June 2</u>	Member Interview
<u>Tuesday, June 2</u>	Monthly Fire & Rescue Meeting
<u>Wednesday, June 3</u>	Knox key install, Kum & Go
<u>Monday, June 8</u>	City Staff Cabinet Meeting
<u>Monday, June 8</u>	Small Group Fire Fighter 1 Training; Firefighter PPE
<u>Wednesday, June 10</u>	Fire Hazard Complaint Investigation/Inspection
<u>Wednesday, June 12</u>	Sprinkler Inspection, 202 Parkridge
<u>Monday, June 15</u>	Small Group Fire Fighter 1 Training; Extinguishers, Ladders
<u>Tuesday, June 16</u>	Development Meeting; Safe Buildings/V&K
<u>Wednesday, June 17</u>	Birthday Station Tour
<u>Tuesday, June 16</u>	Fire Division Training; Fire Flow Path/Reading Smoke
<u>Monday, June 22</u>	Small Group Fire Fighter 1 Training; Forcible Entry
<u>Tuesday, June 23</u>	City Staff Cabinet Meeting
<u>Tuesday, June 23</u>	EMS Division Training, Behavioral Emergencies; Psychiatric
<u>Monday, June 29</u>	City Staff Cabinet Meeting
<u>Monday, June 29</u>	Water Service & Huxley Growth Meeting
<u>Monday, June 29</u>	Small Group Fire Fighter 1 Training; Search, Ventilation
<u>Tuesday, June 30</u>	Critical Incident Stress Debriefing

-Huxley Fire & Rescue has responded to 202 calls for service since January 1st

-Huxley Fire & Rescue has responded to 35 calls for service from June 1-June 30

- 30 First responder calls in June

- 4 fire calls in June

-Ambulance 731 responded to 18 calls in June, and 104 calls since January 1, we project \$110,000 from ambulance billing for calendar year 2020

