

Huxley City Council Minutes

Tuesday, June 23, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Peterson, Easter, Kuhn, Roberts; Mulder,

AGENDA APPROVAL: Motion – Peterson, second – Easter to approve agenda as presented. Roll Call: Roberts, Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer/Veenstra & Kimm

CONSENT AGENDA:

Motion by Kuhn, second by Easter to approve agenda items with exception to Items d, f, g and i from the Consent Agenda to be considered separately:

- a. Approve Minutes from May 26, 2020 Regular City Council Meeting
- b. Approve Payment of Bills
- c. Approve Appointment of Lisa Pitchford to Parks and Recreation Board
- d. *Approve Resolution No. 20-058 Agreement with Ames Economic Development Commission (considered separately)*
- e. Approve Resolution No. 20-059 Payment Application No.1 Heart of Iowa Nature Trail Project
- f. *Approve Resolution No. 20-060FY20/21 Salaries (considered separately)*
- g. *Approve Resolution No. 20-061 City Administrator Employment Agreement Amendment (considered separately)*
- h. Approve Items Related to the I-35 Highway 210 Sewer and Water Project
 1. Resolution no. 20-062 Change Order #3
 2. Resolution No. 20-063 Payment Application No. 5
- i. *Approve Resolution No. 20-064 Safe Building Service Agreement and Fee Schedule*

Roll Call: Peterson, Roberts, Easter, Kuhn, Mulder voted yes. Motion carried.

Claims:

2ND WIND EXERCISE EQUIPMEN	ELLIPTICAL AND TREADMILL	6,877.00
ACCUJET LLC	SEWER CLEANING	9,248.20
AIR CLEANING TECHNOLOGIES,	ADAPTER	594.00
ALL STAR AUTO GLASS	BACK WINDOW FOR '12 F250	330.63
ANKENY SANITATION	CITY TRASH PICKUP	241.06
ARNOLD MOTOR SUPPLY	OIL AND FILTER	80.66
BAKER & TAYLOR ENTERTAINME	BOOKS	421.68
BLUE VALLEY PUBLIC SAFETY,	SIREN REPAIR	750.87
BRICK GENTRY P.C.	DEVELOPMENT	2,262.50
BUD'S AUTO REPAIR INC	2008 FORD REPAIR	758.84
CARDMEMBER SERVICE	SEE ATTACHED	3,265.38
CENTRAL IOWA LAWN & LANDSC	DIESEL THROTTER CABLE	19.35
CHITTY GARBAGE SERVICE INC	FIRE DEPT TRASH PICKUP	25.68
CINTAS CORPORATION	MEDICAL KIT	122.80
COCKERHAM CONCRETE	RAILWAY & MEMORIAL PARK SIDEWA	9,090.00
COLE WHITE	IPAD CASE & SCREEN PROTECTOR	241.19
COMPASS BUSINESS SOLUTIONS	ACCOUNTS PAYABLE CHECKS	361.67
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,605.39
COMPUTER RESOURCE SPECIALI	SET UP NEW PCS	1,070.38
CONFERENCE TECHNOLOGIES, I	COUNCIL ROOM UPDATE	3,888.56
CONSUMERS ENERGY	GAS AND ELECTRIC	8,941.83
DEMCO	BOOK SUPPLIES	228.67
DOLLAR GENERAL-REGIONS 410	BATTERIES & BLEACH	68.85
ED M. FELD EQUIPMENT CO. I	HELMETS AND FRONTS	978.00
FELD FIRE	FOAM	3,629.41
FORTRES GRAND CORPORATION	COMPUTER SOFTWARE	47.99
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	990.26
GORDON FLESCH COMPANY	LASERFICHE CONTRACT	420.00
GRAINGER	MINI BALL VALVE	111.20

HARRISON TRUCK CENTERS	FIRE TRUCK REPAIRS	1,670.30
HAWKINS, INC.	CHEMICALS FOR WATER TREATMENT	2,830.02
HEARTLAND CO-OP	TORDON RTU	37.40
HENDERSON PRODUCTS, INC.	PLOW FOR '07 DUMP TRUCK	8,059.00
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HUXLEY COMMUNICATIONS COOP	PHONE, INTERNET, CABLE	1,415.47
I & S GROUP, INC.	WATER MAIN & STREET IMPROVEMEN	902.85
INNOVATIONAL WATER SOLUTIO	INNOVATIONAL WATER SOLUTIONS,	240.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	12,780.11
INTERSTATE BATTERIES	BATTERIES FOR SCBAS	22.70
IOWA AUTOMATION CO.	STARTER FOR WWTP	797.96
IOWA DOT	HAND SANITIZER	126.08
J & K CONTRACTING	NORTH PUMP FLOOD CONTROL	24,424.39
JENNIFER BUCKHAHN	TRAINING SOFTWARE	2,018.46
KEYSTONE LABORATORIES	APRIL LABS	402.40
KUM & GO	BUILDING PERMIT DEPOSIT REFUND	1,000.00
LANDMARK MACHINE COMPANY I	KEYWAYS FOR DECANTERS	166.00
LOWE'S	DISINFECTANT WIPES	18.96
MANATTS	WATER MAIN & STREET IMPROVEMEN	121,721.94
MARCO, INC.	PD PRINTER CONTRACT	488.55
MARTIN MARIETTA MATERIALS	ROAD STONE FOR SIDEWALK PROJEC	1,421.99
MARY GREELEY MEDICAL CENTE	TIER	200.00
MENARDS - AMES	TOWELS, BATTERY, FLOOR SUPPLIE	769.69
METERING & TECHNOLOGY SOLU	6" LOW LEAD PLATE STRAINER	7,867.02
MICS EDUCATION	EMT TUITION	4,125.00
MID-IOWA OCCUPATIONAL TEST	PREEMPLOYMENT DRUG TESTING	55.00
MOODY ELECTRIC, INC.	INSTALLED HAND DRYERS	471.15
MUNICIPAL MANAGEMENT CORP.	LEAK SURVEY	500.00
MUNICIPAL SUPPLY	PAINT, FLAGS, GAUGES, SPUDS,	1,233.05
NEW CENTURY FS INC	UNLEADED FUEL	1,714.73
NICKOLAY CONSULTING, LLC	MONTHLY IT BILLING	105.00
NICOLE & MIKE ROMEY	PARK RENTAL REFUND	140.00
OTIS ELEVATOR COMPANY	SERVICE CONTRACT 6/1-8/31/20	225.30
OXEN TECHNOLOGY	OFFICE 365 & EXCHANGE ONLINE	473.50
PCC AN AMBULANCE BILLING S	APRIL AMBULANCE BILLING	272.19
PLUMB SUPPLY COMPANY - AM	DURALAST CARTRIDGES	19.59
PREMIER	COPIER CONTRACT	117.03
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	5,104.26
SAGE HOMES, INC.	BUILDING PERMIT DEPOSIT REFUND	1,000.00
SAINTIGNAN, LYNN	SAINTIGNAN, LYNN	25.00
SANDRY FIRE SUPPLY	COVID FILTERS AND ADAPTERS	4,268.15
SPRAYER SPECIALTIES INC.	MISC. SUPPLIES FOR PARKS	135.64
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	126.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	201.43
STAR EQUIPMENT LTD.	THERMOCOUPLE FOR TAR KETTLE	104.35
STRAUSS SECURITY SOLUTIONS	PADLOCKS	148.38
TASC	FLEX BENEFIT PLANS	597.89
TASC - CLIENT INVOICES	JULY FLEX ADMIN FEES	69.82
TYLER & RACHEL PETERSEN	BUILDING PERMIT DEPOSIT REFUND	1,000.00
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
U.S. CELLULAR	FIRE/AMBULANCE CELL PHONES	481.77
VAN-WALL EQUIPMENT INC.	SPARK PLUG, FILTER KIT, SPOOL,	275.19
VEENSTRA & KIMM, INC.	MEADOW LANE PLAT 4	45,807.23
VERIZON WIRELESS	PUBLIC WORK CELL PHONES	340.32
VESSCO INC.	IRON FILTER MEDIA	31,374.48
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	79.03
ZIEGLER INC	PARTS FOR SKID LOADER	93.36

<u>Fund Expenses</u>		
001	GENERAL FUND	14,230.99
002	LIBRARY	2,222.80
003	RECREATION	2,073.74
004	FIRE AND RESCUE	14,689.48
014	AMBULANCE	3,211.75
110	STREET	3,583.22
319	RECREATION NEW EQUIP	6,877.00
342	HMGP Generator	25,638.87
344	STREET/WATER RAPAIRS	122,624.79
600	WATER UTILITY	20,440.16
610	SEWER UTILITY	15,864.98
	PAYROLL	58,866.58
	GRAND TOTAL	\$290,324.30

Motion by Kuhn, second by Mulder on Resolution No. 20-058 Agreement with Ames Economic Development Commission. Council discussed role of commission and economic development role of city administrator. Roll Call: Peterson, Mulder, Kuhn, Roberts voted yes; Easter abstained. Motion carried.

Motion by Peterson, second by Easter on Resolution No. 20-060 FY20/21 Salaries. Council deliberated on salary increase percentages. Cost of living wage increase was introduced. Council asked about wage study increases.

Resolution was tabled until wage study increases could be reviewed. Roll call to table resolution: Peterson, Easter, Roberts, Kuhn voted yes; Mulder abstained. Motion carried.

Motion by Peterson, second by Mulder on Resolution No. 20-061 City Administrator Employment Agreement Amendment. City administrator, Rita Conner, asked council for an extension with date to move into Huxley. An offer on a house has been made. However, offer is dependent upon current homeowners being able to stay in house until next spring when their new house will be completed. Roll Call: Peterson, Easter, Roberts, Kuhn voted yes; Mulder voted no. Motion carried.

Motion by Peterson, second by Easter on Resolution No. 20-064 Safe Building Service Agreement and Fee Schedule. Councilman Kuhn asked if Safe Building was going to conduct sewer/water/storm water, sidewalk and approach inspections. Also inquired about trade permit fees for existing and new service. Roll Call: Peterson, Easter, Roberts, Mulder, Kuhn voted yes. Motion carried.

ADJOURNMENT: Motion – Mulder, Second - Easter to adjourn meeting at 7:52pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk