



HUXLEY

— HEART OF THE PRAIRIE —

CITY COUNCIL MEETING NOTICE

HUXLEY CITY HALL – COUNCIL CHAMBERS – 515 N. MAIN AVENUE
TUESDAY May 12, 2020
6:00 P.M.

AGENDA

Due to Covid-19 Mayor and Council will meet via ZOOM

Public meeting participation is via phone only: Call in 1 312 626 6799

Public can also provide comments directly to jlettow@huxleyiowa.org Any comments received before the time of the meeting will be made a part of the public meeting

1. ROLL CALL
2. APPROVE AGENDA AS PRESENTED AND/OR AMENDED
3. PRESENTATION/RECOGNITION
4. PUBLIC COMMENT (5 MINUTE TIME LIMIT FOR ITEMS NOT ON THIS AGENDA)
5. PUBLIC HEARINGS: FY 20/21 Budget
 - a. Approve Resolution No. 20-042 Adopting the FY 20-21 Budget
6. CONSENT AGENDA – *These are routine business items and will be acted upon by one Roll Call Vote without separate discussion unless a Councilmember or citizen requests an item to be removed or considered separately.*
 - a. Approve Minutes from April 28, 2020 Regular City Council Meeting
 - b. Approve Payment of Bills
 - c. Approve Cigarette License for Fareway
 - d. Approve Appointment of Wastewater Operator
 - e. Approve Resolution No. 20-043 Payment No. 5 for the North Lift Station Flood Control and Mitigation Project
 - f. Approve Resolution No. 20-044 Payment No. 2 for the Water Main and Street Improvements Project
 - g. Department Reports
7. BUSINESS ITEMS
 - a. Approve Resolution No. 20-045 approving Bond Purchase Agreement for the sale of Bonds thereunder
8. ADJOURNMENT
9. WORKSESSION - Overview of Water Services Study and Next Steps

UPCOMING WORK SESSION TOPICS

Trails Master Plan, Sidewalk Infill & Maintenance Policy (proposing May 26)
Building and Zoning Regulations/Policies and Fee Structure (proposing June 9th)
Main Street Revitalization
Comprehensive Plan
Economic Development/Business Assistance Programs
Other items of interest to City Council from working list

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Monday morning preceding Tuesday's council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

Public Hearing

Approve Resolution No. 20-042 Adopting FY21 Budget

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

City of Huxley, Iowa

The City Council will conduct a public hearing on the proposed Budget at City Hall

on 5/12/2020 at 6:00 pm
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.

Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 11.85000

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. The city budget is subject to protest. More information on protest can be found at <https://dom.iowa.gov/local-gov-appeals>.

515-597-2561
phone number

Jolene R. Lettow
City Clerk/Finance Officer's NAME

		Budget FY 2021	Re-estimated FY 2020	Actual FY 2019
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,679,220	1,372,332	1,254,866
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,679,220	1,372,332	1,254,866
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	2,600,338	2,489,537	2,541,200
Other City Taxes	6	482,336	471,746	569,816
Licenses & Permits	7	138,100	116,300	353,315
Use of Money and Property	8	276,500	25,500	75,745
Intergovernmental	9	485,532	675,775	725,487
Charges for Fees & Service	10	2,171,600	2,265,107	1,723,484
Special Assessments	11	1,000	1,000	979
Miscellaneous	12	0	1,906,672	477,066
Other Financing Sources	13	0	0	489,543
Transfers In	14	648,244	1,870,737	2,746,631
Total Revenues and Other Sources	15	8,482,870	11,194,706	10,958,132
Expenditures & Other Financing Uses				
Public Safety	16	934,744	869,575	731,685
Public Works	17	425,568	486,819	401,999
Health and Social Services	18	12,000	15,250	11,535
Culture and Recreation	19	596,190	564,116	542,107
Community and Economic Development	20	1,460,390	1,166,029	946,282
General Government	21	531,338	440,162	432,703
Debt Service	22	2,312,054	2,298,818	2,268,753
Capital Projects	23	0	831,172	164,734
Total Government Activities Expenditures	24	6,272,284	6,671,941	5,499,798
Business Type / Enterprises	25	1,459,595	2,634,255	1,357,940
Total ALL Expenditures	26	7,731,879	9,306,196	6,857,738
Transfers Out	27	648,244	1,870,737	2,746,631
Total ALL Expenditures/Transfers Out	28	8,380,123	11,176,933	9,604,369
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	102,747	17,773	1,353,763
Beginning Fund Balance July 1	30	6,176,380	6,158,607	4,804,844
Ending Fund Balance June 30	31	6,279,127	6,176,380	6,158,607



Mayor and Councilmembers,

This memo is provided as an introduction and summary of the proposed City of Huxley FY 20/21 budget.

Our population throughout the last decade has continued to increase. The current 2010 census total was 3317, which was over a 43% increase from 2000. Our estimate of growth percentages from 2010-2020 are based on a combination of variables; the 2013 Comprehensive Plan, the 2018 Comprehensive Plan update, and most recently, the analysis conducted to determine the appropriate population projection estimate for 2040 to use for the City's 2020 water services study.

We are amid a new census and exceeding prior years' growth averages. Huxley has been growing more during the past 3 years than the growth experienced in the prior 25-30 years, an estimated 10.5% change in comparison to an average 2.7% through the 1980 and 1990 decades and early 2000s.

The 2013 Comprehensive Plan projected a population estimate of 4,910 by 2030; the 2018 Comprehensive Plan update projected a population of 7,560 by 2025. With the combined circumstance of the projections done in both 2013 and 2018, the mixed historic growth rates, the yet to be received 2020 census data and the current economic unknowns, the projected growth rate determined for the water study was based on per capita water usage flows from 2014-2019. This rate was approximately 6.5%.

Options considered from the data sources were:

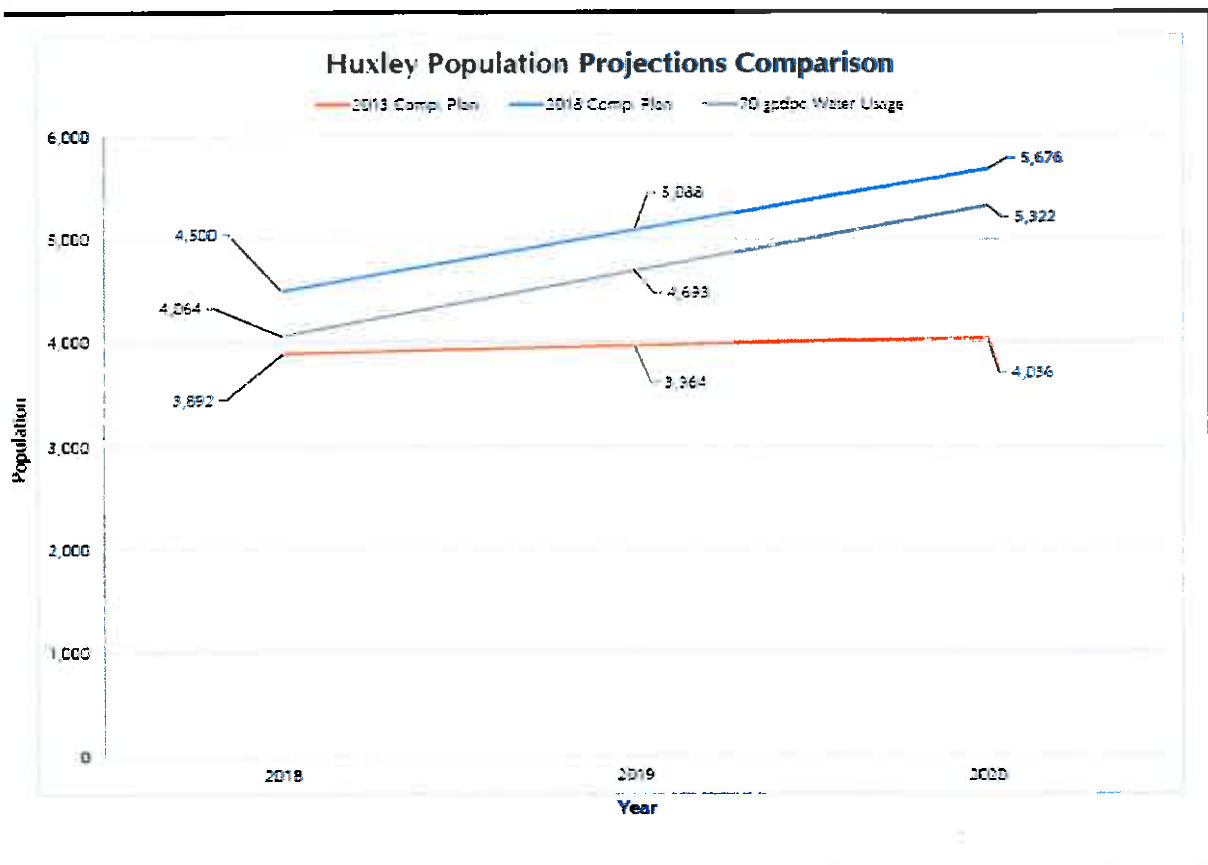
- 1.) 6.5 % annual growth projection with a projected 2040 population of 18,850 (3.5 times the City's current population)
- 2.) 10.5% annual growth projection with a projected 2040 population of 39,000 (7 times the City's current population)
- 3.) 2.7% annual growth projection with a projected 2020 population of 9,010 (1.7 times the City's current population).

It was determined that the 2.7% growth rate (just short of doubling the City's size by 2040) would be used for the study and reviewed with the 2020 census results. As these results are now not projected to be available until August 2020, for the purposes of the FY 2020 budget, additional analysis was conducted to examine cities with similar growth and development patterns, demographics including average age population and

median income, proximity to larger urban centers, and growth rates. Carlisle, Norwalk and Pleasant Hill were the cities reviewed.

All three cities have experienced generally similar development patterns and population increases to what Huxley has experienced with its growth trends over the last 30 years, and what is currently projected here. Norwalk started its growth trend at a higher 1990 population of 5781, Pleasant Hill was at 3671, Huxley was at 2047 and Carlisle was at 3276. The three comparison cities experienced varying rates of growth over the decades until their current 2018 numbers. Norwalk is now at 11,517; Pleasant Hill is at 10,064, and Carlisle is at 4282. Growth rates varied from an estimated .50% to 5.72%; with the annual averages being in the range of 1.5% to 3.5%. Additionally, Nevada was examined as a Story County comparable. Nevada's population in 1990 was 6009; 2018 was 6,571, with 5 years showing reductions in population.

Based on Huxley's historic and projected rates and the data above, the 2020 population total is estimated at 5,322, an increase of over 2000 residents since 2010 or around 60.45%.



Veenstra & Kimm, Inc.

Economic Development, Taxable Valuation and Debt

In 2019, the City issued 56 permits for new construction totaling \$15,701,950 in estimated valuation. There were 4 commercial projects, including Mr. Storage, Kum & Go, Earth Works, and Bella Commercial Warehouse & Office Building. In addition, the Ballard School District undertook a renovation and expansion project with an estimated \$13,417,180 value. To date in 2020, we have issued 13 permits with \$2,310,173 in estimated valuation. DSI, Inc. is the first industrial permit issued this year.

Currently, 2020-2021 100% valuation is estimated at \$345,656,844. Taxable valuation is estimated at \$182,152,659. Over the next ten years, using an annual growth rate of 4% (based on an average growth of 8.24% between fiscal 2007 and 2019), our 100% valuation is estimated to be \$345,656,844; taxable valuation is estimated to be \$300,792,834. Actual increase in overall valuation is potentially higher based on the City's current growth pattern and economic development opportunities.

City Of Huxley, Iowa Valuation Data				
	100% Valuation	Growth in 100% Value	Taxable Value for Debt Service	Growth in Taxable Value
2007 - 2008	136,220,059		73,174,801	
2008 - 2009	157,452,063	15.59%	84,381,525	15.32%
2009 - 2010	178,273,309	13.22%	95,807,011	13.54%
2010 - 2011	195,062,809	9.42%	105,644,496	10.27%
2011 - 2012	200,033,057	2.55%	111,059,767	5.13%
2012 - 2013	200,963,408	0.47%	114,750,396	3.32%
2013 - 2014	200,086,662	-0.44%	117,035,645	1.99%
2014 - 2015	213,458,295	6.68%	126,356,095	7.96%
2015 - 2016	225,112,026	5.46%	133,637,367	5.76%
2016 - 2017	240,639,287	6.90%	142,512,786	6.64%
2017 - 2018	253,336,171	5.28%	153,600,539	7.78%
2018 - 2019	287,586,104	13.52%	170,579,602	11.05%
2019 - 2020	303,933,996	5.68%	182,153,659	6.79%
2020 - 2021	345,656,844	13.73%	203,204,861	11.56%
2021 - 2022				
2022 - 2023				
2023 - 2024				
Average Growth		7.54%		8.24%

The City's debt position and payment schedules are provided in the table below and on the following page. Existing debt payments are sourced from a combination of property taxes and Enterprise Fund (sewer/water) revenues, depending on the type of issuance. Huxley is on a good path to retire much of our current debt obligations within the next ten years. The Council-approved debt service levy rate of 3.75% and Enterprise Fund balances allow for the repayment of current obligations and consideration of future needs.

An example of an upcoming future need is the expansion of the water treatment plant, additional well and emergency water service connection, currently forecast to begin design in FY 20/21. This expansion will provide for current and future water customers.

CITY OF HUXLEY, IOWA
GENERAL OBLIGATION DEBT PAYABLE FROM TAXES
(As of April 2, 2020)

Purpose:	G.O. Water Improvement Bonds, Series 2003 SRF	G.O. Vehicle Acquisition Note of 2015	G.O. Emergency Vehicle Acquisition Note of 2016	G.O. Refunding Bonds, Series 2016A	G.O. Corporate Purpose and Refunding Bonds, Series 2019A			
Dated:	04/16/03	04/30/15	02/25/16	04/27/16	10/29/19			
Original Amount:	\$500,000	\$70,000	\$360,000	\$3,315,000	\$3,695,000			
Maturity:	1-Jun	1-Jun	1-Jun	1-Jun	1-Jun			
Interest Rates:	1.75%	3.25%	3.40%	1.70-3.00%	2.00-4.00%	TOTAL PRINCIPAL:	TOTAL PRIN & INT:	
2020	\$31,000	\$15,000	\$34,000	\$255,000	\$205,000	\$540,000	\$720,029	2020
2021	32,000	0	36,000	265,000	185,000	518,000	675,073	2021
2022	33,000	0	37,000	630,000	325,000	1,025,000	1,159,936	2022
2023	0	0	38,000	650,000	340,000	1,028,000	1,135,472	2023
2024	0	0	39,000	675,000	345,000	1,059,000	1,141,751	2024
2025	0	0	41,000	295,000	350,000	686,000	747,947	2025
2026	0	0	0	295,000	360,000	655,000	700,669	2026
2027	0	0	0	0	365,000	365,000	398,309	2027
2028	0	0	0	0	370,000	370,000	394,581	2028
2029	0	0	0	0	380,000	380,000	395,675	2029
2030	0	0	0	0	230,000	230,000	238,431	2030
2031	0	0	0	0	240,000	240,000	242,850	2031
	\$96,000	\$15,000	\$225,000	\$3,065,000	\$3,695,000	\$7,096,000	\$7,950,724	

(1) (2)

NOTE: 88% OF DEBT PAYABLE FROM TAXES WILL BE RETIRED WITHIN TEN YEARS.

(1) Schedule reflects mandatory sinking fund payments.

(2) These bonds current refunded the 2020 through 2031 maturities of the City's General Obligation Refunding Bonds, Series 2012A on October 29, 2019 at a price of par plus accrued interest.

CITY OF HUXLEY, IOWA
GENERAL OBLIGATION ANNUAL APPROPRIATION DEBT PAYABLE FROM TAXES
(As of April 2, 2020)

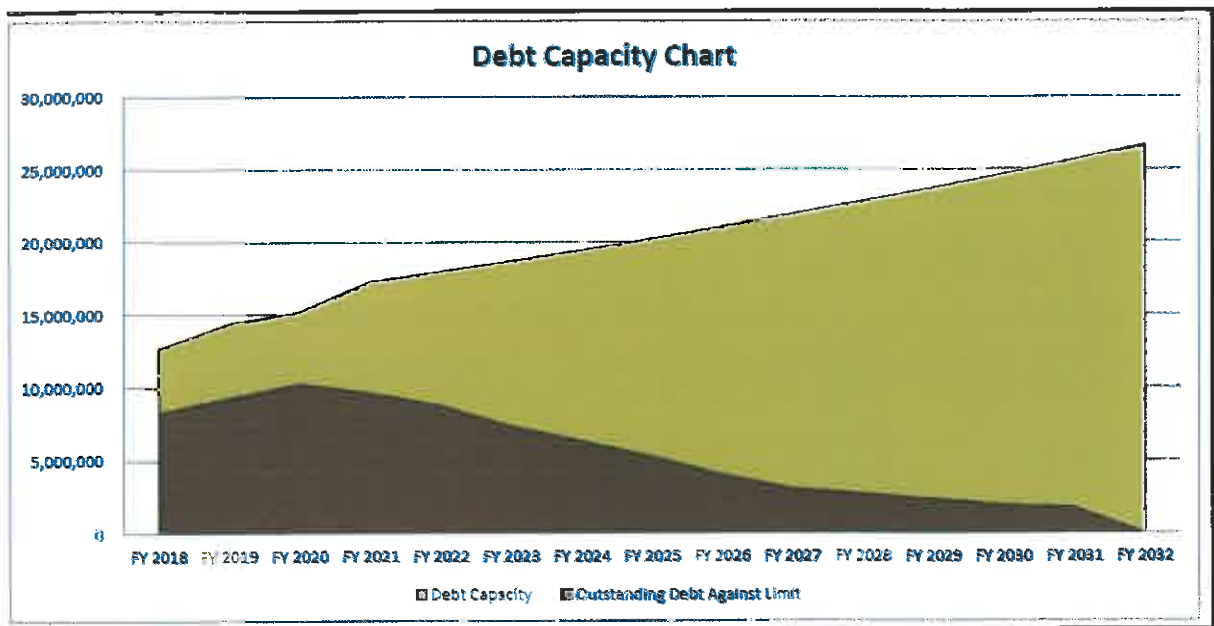
Purpose:	G.O. Annual Appropriation Refunding Bonds, Series 2013A	G.O. Annual Appropriation Refunding Bonds, Series 2017			
Dated:	04/30/13	05/14/17			
Original Amount:	\$4,590,000	\$6,855,000			
Maturity:	1-Jun	1-Jun	TOTAL	TOTAL	
Interest Rates:	1.75-3.00%	2.00-3.00%	PRINCIPAL:	PRIN & INT:	
2020	\$550,000	\$875,000	\$1,425,000	\$1,582,525	2020
2021	575,000	900,000	1,475,000	1,598,869	2021
2022	495,000	665,000	1,160,000	1,251,481	2022
2023	0	805,000	805,000	871,513	2023
2024	0	820,000	820,000	865,175	2024
2025	0	835,000	835,000	856,375	2025
2026	0	295,000	295,000	299,425	2026
	\$1,620,000	\$5,195,000	<u>\$6,815,000</u>	<u>\$7,325,363</u>	

NOTE: 100% OF GENERAL OBLIGATION ANNUAL APPROPRIATION DEBT PAYABLE FROM TAXES WILL BE RETIRED WITHIN TEN YEARS.

CITY OF HUXLEY, IOWA
DEBT PAYABLE FROM REVENUES
(As of April 2, 2020)

Purpose:	Sewer Revenue Series 2009 SRF	Water Revenue Refunding Bonds, Series 2013B	Sewer Revenue Refunding Bonds, Series 2013C			
Dated:	08/26/09	04/30/13	04/30/13			
Original Amount:	\$6,330,000	\$985,000	\$925,000			
Maturity:	1-Jun	1-Jun	1-Jun	TOTAL	TOTAL	
Interest Rates:	3.25%	0.65-2.00%	0.85-2.60%	PRINCIPAL:	PRIN & INT:	
2020	\$10,000	\$110,000	\$75,000	\$195,000	\$256,425	2020
2021	10,000	115,000	80,000	205,000	262,223	2021
2022	10,000	115,000	80,000	205,000	257,918	2022
2023	10,000	0	80,000	90,000	139,563	2023
2024	10,000	0	85,000	95,000	142,093	2024
2025	10,000	0	85,000	95,000	139,558	2025
2026	77,000	0	0	77,000	119,039	2026
2027	79,000	0	0	79,000	118,504	2027
2028	82,000	0	0	82,000	118,888	2028
2029	84,000	0	0	84,000	118,190	2029
2030	87,000	0	0	87,000	118,411	2030
2031	90,000	0	0	90,000	118,535	2031
2032	93,000	0	0	93,000	118,561	2032
2033	96,000	0	0	96,000	118,490	2033
2034	99,000	0	0	99,000	118,321	2034
2035	102,000	0	0	102,000	118,055	2035
2036	106,000	0	0	106,000	118,675	2036
2037	109,000	0	0	109,000	118,181	2037
2038	112,000	0	0	112,000	117,590	2038
2039	116,000	0	0	116,000	117,885	2039
	<u>\$1,392,000</u>	<u>\$340,000</u>	<u>\$485,000</u>	<u>\$2,217,000</u>	<u>\$2,855,103</u>	

NOTE: 51% OF DEBT PAYABLE FROM WATER AND SEWER REVENUES WILL BE RETIRED WITHIN TEN YEARS.



TAX LEVY RATE, REVENUES AND TAX INCREMENT

The current tax rate of \$11.85 per \$1000 of taxable valuation is not recommended to change with the FY 20/21 budget. The levy rate has generally changed little since 2006 (\$11.52), with some instances of lower rates over that time period.

The line item budget report included with this summary demonstrates revenues received in FY19/20 and the forecast for FY 20/21. Total revenues from all sources are estimated at \$7,218,150 for this budget, which includes a 20% anticipated reduction in Local Option Sales Tax (LOST) revenue based on potential economic effects from Covid 19. This conservative LOST estimate will be influenced by the timing of economic recovery this year and by the increased sales projected this quarter from grocery and convenience stores for non-food purchases.

Property tax revenues are estimated at \$921,863, around a 32.73% increase from FY 2019. The State of Iowa and Story County Auditor's office currently report that receipt of tax payments is reflecting that of prior years.

Other revenue categories and estimated increases:

Building permits	\$55,000 (18.9% increase)
Cellular lease-franchise fees	\$175,000 (7.1% increase)
Memberships/Programs	\$168,000 (1.2% decrease)
Road Use Tax	\$406,332 (.4% increase)
Tax increment	\$2,562,186(10.6% incr.)
LMI	\$438,177(26.8% decr.)
<u>Enterprise Funds</u>	<u>\$1.9M (19.64% increase)</u>

TOTAL ALL REVENUES

\$7,218,150

The Road Use Tax (RUT) may see a decrease in collection from prior years from Covid 19 economic impact on travel, and this will need to be further evaluated once the outcome of the 2020 census is known and the receipt of RUT funds is known. Our estimated 60% increase in growth between 2010 and 2020 cannot be fully accounted for until the census can be certified, and it is known where the actual distribution of actual RUT dollars will fall. Currently, RUT projections in our budget are showing a very conservative increase from FY 2019 of only \$1,657 in response to the unknowns.

Regarding building permit fees, we are able to consider eliminating a discount rate that is currently utilized in Huxley for building permits; it has been in place for a number of years. The proposed FY 20/21 budget does not include the elimination of the discount rate, so if the discount rate is removed, building permit fee totals will increase for FY 20/21. The consideration to eliminate the discount rate will come before Council in a June 2020 worksession.

Membership and program participation in Parks and Recreation facilities and activities are showing a proposed decrease of 1.2%. Historically, memberships have not fluctuated much annually; as the City has grown, they have increased in total each year. Rates are very competitive, and it is not currently estimated that there will be a decrease in these revenues due to Covid 19. If there is more than anticipated fluctuation in program participation as we go through the year, we will be able to evaluate possible reductions in program offerings to correspond with the fluctuation.

Huxley's use of tax increment financing (TIF) has contributed greatly to the City's increased taxable valuation and growth in population. The City currently has the projection of TIF revenues and expenses through 2038 on page 6 in the Debt Book prepared by Northland Securities and included with Council budget materials. There are currently 14 development agreements (8 commercial/industrial and 6 residential) that include either project generated TIF or development/building grants using TIF cash flows from the larger TIF district.

All the current development obligations are projected to be paid out within the next decade except for the Fareway agreement. With the reduction in TIF obligations, Huxley is projected to potentially begin to see a TIF surplus beginning in 2023 of \$1,202,462 and increasing each year following out to 2038.

TIF revenues are also utilized in debt service and can be utilized for public improvements and repairs, allowing the growth of the community to contribute to the maintenance of existing infrastructure. Moving forward, Huxley has the ability to release additional TIF taxable valuation back into the General Fund, negotiate development agreements that are mainly focused on commercial and industrial development and job growth, consider shorter terms and TIF percentages (e.g. 15 years at 75% of TIF generated by the project) and work with developers and businesses to conduct a gap financing analysis that can demonstrate the City's Return on Investment (ROI) within a

reasonable term (for a 15 year development agreement term, City ROI would occur within 20 years by capturing a percentage of TIF during the agreement term and in the 5 years following). LMI (Low Moderate Income) set aside from TIF agreements that are housing related are funds that currently assist in debt service and have been utilized for programs that have benefitted low to moderate income residents. Additional uses of LMI funds are currently being evaluated with information to come to Council in a worksession later this year.

CAPITAL IMPROVEMENT PROGRAM (CIP)

Council adopted a CIP with the FY 19/20 budget that consisted of 34 projects and equipment purchases to be conducted with fund balances. Of these projects which totaled an estimated \$1,882,172 to be paid from a combination of general, water, streets and wastewater funds, 27 items have been completed or are underway with completion estimated by June 30, 2020.

During this budget process, department directors have contributed extensively, both with their line item budget presentations and with the current and proposed long range CIP. With the Covid 19 circumstances and global economic uncertainties going forward, it was prudent to determine what FY 19/20 projects can be delayed without adverse impact, in order to provide additional reserves for operations and maintain debt service, should anticipated revenues fall short. Review and proposed re-prioritization conducted by staff resulted in a total savings estimated at \$635,844.

Generally, the intent for FY20/21 is to follow the following parameters, shared in the prior version of this report on April 14 along with the anticipated FY 19/20 CIP cost savings:

- No additional planned debt issuance/bonds; any projects will need to be undertaken through fund balances.
- Main focus to be on water system expansion design, street repair/maintenance program, targeted Park & Recreation improvements including Centennial Park and proposing an introductory project from the Huxley Master Plan for Trail and Sidewalk Connectivity, with potential cost sharing partner entities. Overall, a scaled down CIP from FY 19/20
- Finalization of the proposed FY20/21 CIP will be brought forward to Council in May/June. Additional financial forecasting and planning for the longer-term CIP will take place in the summer of 2020 into early fall of 2020.

EXPENDITURES

The FY20/21 budget proposes expenditures totaling \$6,272,284 excluding Enterprise Fund expenditures; the FY 19/20 expenditures were estimated at \$6,454,906, excluding Enterprise Fund expenditures, for a difference of \$182,622 or approximately 2.83% of a reduction in FY 20/21 from FY 19/20.

In a general overview of the line item budget by departments, the following is offered:

- Police Department expenditures are increasing approximately \$80,893 from FY19/20 due primarily to the proposed addition of a patrol officer and related training and equipment expenses, along with some cost increases related to technology and communications.
- Fire/EMS Department expenditures are lowering overall by and estimated \$436 in Fire Department expenses due to IPERS reduction, training expense reduction, vehicle repair reduction, Story County dispatch reduction and small miscellaneous changes to additional line items. EMS ambulance expenditures are lowering overall by \$2,355 due to training, travel and communication expense reductions.
 - Total Community Protection increase with PD, FD/EMS, Animal Control and Civil Defense is \$78,702.
- Public Works Department expenditures are increasing approximately \$59,333 due to the proposed hiring of an additional utility employee, increased utility costs, snow control supply increases, street maintenance supply increases, traffic light utility increases, insurance and computer increases.
- Library expenditures are increasing approximately \$22,795 with the beginning of the three-year term to end dependence on unsustainable outside revenue for the Library budget, and to begin to allow the City's growth to respond to the Library needs going forward.
- Park & Recreation Department expenditures are increasing approximately \$35,809 due to salary increases for full and part time personnel, and increases in costs for equipment repair, computers, supplies and adult programs. An increase of \$52,691 occurred between FY 18/19 and FY 19/20.
- Community and Economic Development expenditures are increasing approximately \$302,407 due primarily to higher payments for the Meadowlane, South Story, Mr. Storage, Vision Bank, Fareway, Innovative Technologies, CMC and Iron Bridge development agreements.
- Administration expenditures are increasing overall by \$2,288, with the elimination of a part time position, addition of a full-time position and increase in janitorial services cost from transferring this expense from other budget categories.
- Proposed revisions to the City Clerk/Finance Officer position are accounted for within this and the other budget categories that provide for administrative staff

CONCLUSION

The City of Huxley is in a position that many cities in Iowa are not able to be in: the community is growing. The foundation put in place for this growth to occur was intentional and progressive and brought together resources and investment decisions for the City's future. The FY 20/21 budget, debt position and debt reduction schedule, projected valuation growth and population growth are results of the early foundational decisions that were made.

The comparisons with other communities that were provided at the beginning of this summary offer us the ability to see some comparable paths for growth and development and the responses that were provided by the communities in the form of personnel to manage growth. A few key positions and position modifications can prepare us better as an organization to retain talent, manage the heavy increase in workflow that comes with growth and development and serve our citizens into the future.

The FY 20/21 budget materials and summary were discussed:

- February 18 Budget Committee
- March 27 Budget Committee
- April 14 Council meeting on the FY 20/21 budget.
- March 10 Personnel Committee meeting
- April 29 Personnel Committee meeting
- May 17 Special Council meeting
- May 4 Council Worksession

Supplemental materials were prepared following the April 29 Personnel Committee meeting and were intended to further define the personnel recommendations of one police officer, one public works utility employee that can also lean into development related activities and zoning enforcement, one full time administrative clerk and a wage increase for the City Clerk/Finance Officer position. These materials, including a draft organizational structure that included a future proposed Community Development Department, were provided to Council for the May 4 worksession and are included with this summary with some updates.

The general consensus of Council following the May 4 worksession was to move to adopt the budget, but to not act on personnel recommendations until further consensus could be reached on the positions, including a Strategic Planning session to conduct visioning and planning work.

		FY19	FY20	FY21
PROGRAM I - COMMUNITY PROTECTION		BUDGET	BUDGET	BUDGET
POLICE DEPARTMENT - 110				
Personnel Expenses				
001.5.110.1.6010	FULL-TIME SALARIES	280,000	359,774	423,045
001.5.110.1.6020	OVERTIME		9,500	-
001.5.110.1.6110	FICA - CITY'S SHARE	17,360	22,306	26,229
001.5.110.1.6120	MEDICARE - CITY'S SHARE	4,060	5,217	6,134
001.5.110.1.6130	IPERS - CITY'S SHARE	28,588	35,654	40,655
001.5.110.1.6150	GROUP INSURANCE	57,268	60,704	64,346
001.5.110.1.6160	WORKER'S COMP	11,000	11,330	11,670
001.5.110.1.6181	UNIFORM ALLOWANCE	3,000	7,100	7,100
Subtotal Personnel Expenses		401,276	511,584	579,179
001.5.110.2.6205	PHYSICALS & MEDICAL EXPENSES	-		
001.5.110.2.6210	MEMBERSHIPS & SUBSCRIPTIONS	-		
001.5.110.2.6230	TRAINING AND REGISTRATION	10,500	6,000	15,000
001.5.110.2.6240	TRAVEL EXPENSES	-	1,000	1,000
001.5.110.2.6310	BUILDING MAINTENANCE	1,000	3,000	3,000
001.5.110.2.6331	VEHICLE OPERATION EXPENSE	18,000	18,000	18,000
001.5.110.2.6350	DISPATCH PHONES	250	-	900
001.5.110.2.6371	UTILITIES	4,200	4,500	4,800
001.5.110.2.6373	MDT/CELL PHONES	2,500	1,600	2,400
001.5.110.2.6375	OFFICE PHONES	2,500	2,500	2,000
001.5.110.2.6402	RADIO SERVICE CONTRACT	-		770
001.5.110.2.6408	VEHICLE INSURANCE	4,800	4,600	5,060
001.5.110.2.6410	RADIO MGMT SERVICES	150	-	4,200
001.5.110.2.6411	LEGAL SERVICES	4,000	4,000	4,000
001.5.110.2.6419	COMPUTER EXPENSE	2,500	2,500	5,000
001.5.110.2.6447	RAYCOM FEES	1,800	1,800	5,700
001.5.110.2.6499	CNTY CONTRACT W/CAMBRIDGE	25,000	25,000	25,320
	RECORDS MGMT		3,500	-
001.5.110.2.6504	SMALL EQUIPMENT	350	350	350
001.5.110.2.6505	AMMUNITION	200	200	500
001.5.110.2.6506	OFFICE SUPPLIES	2,400	2,400	2,400
001.5.110.2.6508	POSTAGE	200	300	300
001.5.110.2.6599	MISC EXPENSE	-	500	500
Subtotal - Services & Commodities		80,350	81,750	101,200
CAPITAL				
001.5.110.3.6710	AUTO REPLACEMENT	-		-
001.5.110.3.6723	CAPITAL EQUIPMENT	-	3,000	-
Subtotal - Capital		-	3,000	-
TOTAL POLICE DEPT EXPENDITURES		481,626	596,334	680,379

PROGRAM I - COMMUNITY PROTECTION		FY19	FY20	FY21
FIRE DEPARTMENT - 150		BUDGET	BUDGET	BUDGET
Personnel Expenses				
004.5.150.1.6021	CALL & MEETING STIPEND	9,500	9,500	9,500
004.5.150.1.6022	FIRE CHIEF STIPEND	1,200	1,200	1,200
004.5.150.1.6110	FICA - CITY'S SHARE	681	589	589
004.5.150.1.6120	MEDICARE - CITY'S SHARE	175	138	138
004.5.150.1.6130	IPERS - CITY'S SHARE	1,000	1,060	1,028
004.5.150.1.6160	WORKER'S COMP	18,328	18,878	19,444
Subtotal Personnel Expenses		30,884	31,365	31,899
Services & Commodities				
004.5.150.2.6205	PRE-EMPLOYMENT PHYSICAL	600	2,000	1,000
004.5.150.2.6210	MEMBERSHIPS & SUBSCRIPTIONS	550	1,000	1,000
004.5.150.2.6230	TRAINING AND REGISTRATION	3,800	4,800	4,000
004.5.150.2.6240	TRAVEL EXPENSES	1,000		
004.5.150.2.6310	BLDG & GROUNDS MAINTENANCE	1,500	2,000	3,500
004.5.150.2.6313	ACCESSORIES - NEW & REPAIR	4,200	4,200	10,800
004.5.150.2.6331	VEHICLE OPERATING EXPENSE	4,500	4,500	4,500
004.5.150.2.6333	VEHICLE MAINTENANCE/REPAIR	5,100	10,000	7,500
004.5.150.2.6350	EQUIPMENT MAINTENANCE/REPAIR	2,500	2,500	2,500
004.5.150.2.6371	UTILITIES	5,151	6,000	6,000
004.5.150.2.6375	TELEPHONE	2,500	2,500	1,500
004.5.150.2.6407	PHYSICALS & MED EXPENSES			
004.5.150.2.6408	INSURANCE PREMIUMS	5,100	5,300	5,830
004.5.150.2.6411	LEGAL EXPENSES	-	500	500
004.5.150.2.6441	EMERGENCY CLEANUP			
004.5.150.2.6490	STORY COUNTY DISPATCH	6,801	6,800	
004.5.150.2.6495	EE/RAY COM TOWER FEES	7,000	10,500	13,000
004.5.150.2.6499	MISC CONTRACTS	2,000	2,000	2,000
004.5.150.2.6504	SMALL EQUIPMENT	500	3,000	3,000
004.5.150.2.6508	POSTAGE/SHIPPING			
004.5.150.2.6599	MISC CONTRACTS	100	100	100
Subtotal Services & Commodities		52,902	67,700	66,730
CAPITAL				
004.5.150.3.6710	TRUCK REPLACEMENT			
004.5.150.3.6726	CAPITAL EQUIPMENT			
Subtotal - Capital		-	-	-
TOTAL FIRE DEPARTMENT EXPENDITURES		83,786	99,065	98,629

PROGRAM - COMMUNITY PROTECTION		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
AMBULANCE - 165				
Personnel Expenses				
014.5.165.1.6021	CALL & MEETING STIPEND	35,000	80,000	80,000
014.5.165.1.6022	DIRECTOR STIPEND	1,200	1,200	1,200
014.5.165.1.6110	FICA - CITY'S SHARE	2,170	4,960	4,960
014.5.165.1.6120	MEDICARE - CITY'S SHARE	508	1,160	1,160
014.5.165.1.6130	IPERS - CITY'S SHARE	3,574	7,928	7,928
014.5.165.1.6160	WORKER'S COMP	3,090	3,183	3,278
014.5.165.1.6181	UNIFORM EXPENSE	2,200	4,000	4,000
Subtotal		47,741	102,431	102,526
Services & Commodities				
014.5.165.2.6205	PRE-EMPLOYMENT PHYSICAL	-	-	-
014.5.165.2.6210	MEMBERSHIPS & SUBSCRIPTIONS	-	-	-
014.5.165.2.6230	TRAINING AND REGISTRATION	5,600	5,600	4,500
014.5.165.2.6240	TRAVEL EXPENSES	900	900	500
014.5.165.2.6313	ACCESSORIES - NEW & REPAIR	2,500	2,500	2,500
014.5.165.2.6331	VEHICLE OPERATING EXPENSE	5,000	5,000	5,000
014.5.165.2.6333	VEHICLE MAINTENANCE/REPAIR	4,500	4,500	4,500
014.5.165.2.6350	EQUIPMENT MAINTENANCE/REPAIR	1,500	1,500	1,500
014.5.165.2.6371	UTILITIES	-	-	-
014.5.165.2.6373	CELL PHONES	1,500	1,500	750
014.5.165.2.6402	ADVERTISING	300	300	300
014.5.165.2.6407	PHYSICALS & MED EXPENSES	-	-	-
014.5.165.2.6408	INSURANCE PREMIUMS	7,500	7,500	7,950
014.5.165.2.6411	LEGAL EXPENSES	500	500	500
014.5.165.2.6495	CELL TOWER FEES	-	-	-
014.5.165.2.6496	TIER SERVICE AGREEMENTS	600	1,400	750
014.5.165.2.6498	BILLING CONTRACT	5,500	5,500	5,500
014.5.165.2.6499	MISC CONTRACTS	5,000	5,000	5,000
014.5.165.2.6504	SMALL EQUIPMENT	6,500	6,500	6,500
014.5.165.2.6508	POSTAGE	-	-	-
014.5.165.2.6509	AMBULANCE SUPPLIES	3,000	3,000	3,000
014.5.165.2.6599	OFFICE SUPPLIES/MISC	1,200	1,200	1,200
Subtotal		51,600	52,400	49,950
CAPITAL				
004.5.150.3.6710	VEHICLE REPLACEMENT	-	-	-
004.5.150.3.6725	OPERATIONS EQUIPMENT	-	-	-
Subtotal - Capital		-	-	-
TOTAL AMBULANCE EXPENDITURES		99,341	154,831	152,476

		FY19	FY20	FY21
PROGRAM I - COMMUNITY PROTECTION		BUDGET	BUDGET	BUDGET
CIVIL DEFENSE - 180				
001.5.180.2.6335	MAINTENANCE AND REPAIR	100	100	100
001.5.180.2.6371	UTILITIES - SIRENS	700	700	800
001.5.180.2.6408	INSURANCE	60	60	60
Subtotal Services & Commodities		860	860	960

		FY19	FY20	FY21
PROGRAM I - COMMUNITY PROTECTION		BUDGET	BUDGET	BUDGET
ANIMAL CONTROL - 190				
001.5.190.2.6420	ANIMAL CONTROL CONTRACT	1,500	1,500	2,000
001.5.190.2.6511	SUPPLIES & EQUIPMENT	300	300	300
Subtotal Services & Commodities		1,800	1,800	2,300

TOTAL COMMUNITY PROTECTION EXPENDITURE	2,660	2,660	3,260
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PROGRAM 1 GRAND TOTAL	667,413	852,890	934,744
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		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
PROGRAM II -COMMUNITY BETTERMENT				
ROADWAY MAINTENANCE - 210				
Personnel Expenses - 1				
110.5.210.1.6011	FULL-TIME SALARIES	47,249	56,810	59,651
110.5.210.1.6020	PART-TIME SALARIES	12,000	15,000	15,000
110.5.210.1.6110	FICA - CITY'S SHARE	3,673	4,452	4,628
110.5.210.1.6120	MEDICARE - CITY'S SHARE	859	1,041	1,082
110.5.210.1.6130	IPERS - CITY'S SHARE	5,593	6,779	7,047
110.5.210.1.6150	INSURANCE	27,000	27,000	28,620
110.5.210.1.6160	WORKERS COMP	15,450	15,450	15,914
110.5.210.1.6181	CLOTHING ALLOWANCE	1,500	1,500	1,500
Subtotal Personnel Expenses		113,325	128,032	133,442
Services & Commodities - 2				
110.5.210.2.6205	EMPLOYMENT PHYSICAL	100	100	100
110.5.210.2.6210	MEMBERSHIPS & SUBSCRIPTIONS	350	350	350
110.5.210.2.6230	TRAINING EXPENSES	350	550	550
110.5.210.2.6240	TRAVEL EXPENSES	-	-	-
110.5.210.2.6314	BLDG MAINTENANCE	6,000	12,000	12,000
110.5.210.2.6320	GROUPS MAINTENANCE	3,000	9,000	9,000
110.5.210.2.6331	VEHICLE OPERATION EXPENSE	16,000	20,000	20,000
110.5.210.2.6350	EQUIPMENT REPAIRS	2,500	2,500	4,500
110.5.210.2.6371	UTILITIES	8,000	8,500	9,000
110.5.210.2.6373	CELL PHONES	1,500	1,500	1,250
110.5.210.2.6375	TELEPHONE	650	-	400
110.5.210.2.6379	STORM SEWER MAINTENANCE	7,000	20,000	20,000
110.5.210.2.6380	SIDEWALK REPAIR AND MAINT	7,000	7,000	7,000
	CURB & GUTTER REPAIRS	2,000	-	-
	STREET PATCHWORK	5,000	-	-
110.5.210.2.6401	ANNUAL AUDIT EXPENSE	3,500	4,000	4,500
110.5.210.2.6402	ADVERTISING	150	150	150
110.5.210.2.6408	INSURANCE	5,500	7,200	7,632
110.5.210.2.6419	COMPUTER EXPENSE	750	800	5,000
110.5.210.2.6434	PROFESSIONAL SERVICES	1,500	1,500	-
110.5.210.2.6442	SNOW/ICE REMOVAL	-	-	-
110.5.210.2.6450	REQUIRED TESTING	150	150	150
110.5.210.2.6490	EE TOWER FEES	-	-	-
110.5.210.2.6504	SMALL EQUIPMENT	2,000	5,000	5,000
110.5.210.2.6506	OFFICE SUPPLIES	100	100	100
110.5.210.2.6508	POSTAGE	25	25	-
110.5.210.2.6512	COMPUTER/COPIER SUPPLIES	-	-	-
110.5.210.2.6514	STREET MAINT SUPPLIES	10,000	20,000	25,000
110.5.210.2.6599	MISC EXPENSES	1,800	1,800	1,800
Subtotal Services & Commodities		84,925	122,225	133,482
CAPITAL				
110.5.210.3.6710	VEHICLE REPLACEMENT	-	-	4,000
110.5.210.3.6723	SEAL COATING	-	-	17,000
110.5.210.3.6725	NEW EQUIPMENT	-	-	-
110.5.210.3.6733	COMPUTER	-	-	-
110.5.210.3.6734	STREET EQUIPMENT	3,500	3,500	3,500

Subtotal Capital	3,500	3,500	24,500
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TOTAL EXPENDITURES	201,750	253,757	291,424
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	FY19	FY20	FY21
PROGRAM II -COMMUNITY BETTERMENT	BUDGET	BUDGET	BUDGET

STREET LIGHTING - 230

Services & Commodities

110.5.230.2.6371	UTILITIES	32,000	38,000	50,000
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001.5.230.2.6371	NEW STREET LIGHTS	3,500	4,000	-
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Subtotal Services & Commodities	35,500	42,000	50,000
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	FY19	FY20	FY21
PROGRAM II -COMMUNITY BETTERMENT	BUDGET	BUDGET	BUDGET

TRAFFIC SAFETY - 240

Services & Commodities

110.5.240.2.6334	EQUIPMENT MAINTENANCE	1,000	1,000	-
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110.5.240.2.6504	SMALL EQUIPMENT	1,000	1,000	1,000
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110.5.240.2.6509	STREET SIGNS	2,000	3,500	3,500
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110.5.240.2.6511	SUPPLIES/EQUIPMENT	1,000	1,000	1,000
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110.5.240.3.6731	TRAFFIC LIGHT UTILITIES	-	-	5,000
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Subtotal Services & Commodities	5,000	6,500	10,500
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TOTAL EXPENDITURES	40,500	48,500	60,500
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PROGRAM II - COMMUNITY BETTERMENT
SNOW REMOVAL - 250

Personnel Expenses

110.5.250.1.6010	FULL-TIME SALARIES	2,000	2,000	6,300
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110.5.250.1.6020	PART-TIME SALARIES	1,500	1,500	1,500
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110.5.250.1.6110	FICA - CITY'S SHARE	217	217	484
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110.5.250.1.6120	MEDICARE - CITY'S SHARE	51	51	113
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110.5.250.1.6130	IPERS - CITY'S SHARE	330	330	736
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110.5.250.1.6150	GROUP INSURANCE	540	1,100	1,166
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110.5.250.1.6160	WORKER'S COMP	225	232	239
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Subtotal Personnel Expenses	4,863	5,430	10,538
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Services & Commodities

110.5.250.2.6331	VEHICLE OPERATING EXPENSE	2,000	3,000	3,500
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110.5.250.2.6333	VEHICLE MAINTENANCE	1,000	-	-
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110.5.250.2.6504	SMALL EQUIPMENT	2,000	2,000	2,000
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110.5.250.2.6511	E & SNOW CONTROL SUPPLIES/EQU	4,500	7,000	8,000
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Subtotal Services & Commodities	9,500	12,000	13,500
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TOTAL EXPENDITURES	14,363	17,430	24,038
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PROGRAM II - COMMUNITY BETTERMENT
STREET CLEANING - 270

Personnel Expenses

110.5.270.1.6010	FULL-TIME SALARIES	2,000	2,140	2,151
110.5.270.1.6020	PART-TIME SALARIES	1,500	1,500	1,500
110.5.270.1.6110	FICA - CITY'S SHARE	217	226	226
110.5.270.1.6120	MEDICARE - CITY'S SHARE	51	53	53
110.5.270.1.6130	IPERS - CITY'S SHARE	330	344	345
110.5.270.1.6150	GROUP INSURANCE			
110.5.270.1.6160	WORKER'S COMP	225	225	232
Subtotal Personnel Expenses		4,323	4,487	4,506

Services & Commodities

110.5.270.2.6331	VEHICLE OPERATING EXPENSE	2,500	5,000	5,000
110.5.270.2.6333	VEHICLE MAINTENANCE	500	-	-
110.5.270.2.6504	SMALL EQUIPMENT	2,000	-	
110.5.270.2.6511	SUPPLIES AND EQUIPMENT	1,400	1,400	1,400
Subtotal Services & Commodities		6,400	6,400	6,400

TOTAL EXPENDITURES	10,723	10,887	10,906
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PROGRAM II - COMMUNITY BETTERMENT
SOLID WASTE - 290

Services & Commodities

001.5.290.2.6429	LANDFILL ASSESSMENT	32,000	32,000	35,000
001.5.290.2.6430	CITY GARBAGE COLLECTION	3,700	3,700	3,700
Subtotal Services & Commodities		35,700	35,700	38,700

TOTAL EXPENDITURES	50,746	51,074	38,700
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GRAND TOTAL	318,082	381,648	425,568
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PROGRAM III - HEALTH AND SOCIAL SERVICES		FY19	FY20	FY21
Cemetery Services - 310		BUDGET	BUDGET	BUDGET
Services & Commodities				
006.5.310.2.6434	PROFESSIONAL SERVICES		50	50
006.5.310.2.6508	POSTAGE		50	50
006.5.310.2.6599	MISCELLANEOUS	-	150	200
Subtotal Services & Commodities		-	250	300
Community Services - 350				
Mosquito Control				
Services & Commodities				
001.5.350.2.6421	MOSQUITO CONTROL CONTRACT	12,000	12,000	12,000
Subtotal Services & Commodities		12,000	12,000	12,000
Community Services - 390				
Outside Agency Donations				
001.5.390.2.6417	OUTSIDE AGENCY DONATIONS	3,000	3,000	
Subtotal Services & Commodities		3,000	3,000	
TOTAL EXPENDITURES		15,000	15,250	12,300

PROGRAM IV - EDUCATION AND LEISURE		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
Library - 410				
Personnel Expenses				
002.5.410.1.6010	FULL-TIME SALARIES	44,000	44,880	45,000
002.5.410.1.6018	JANITORIAL SALARIES	9,100	-	-
002.5.410.1.6020	PART-TIME SALARIES	62,000	73,100	90,000
002.5.410.1.6110	FICA - CITY'S SHARE	6,572	7,315	8,370
002.5.410.1.6120	MEDICARE - CITY'S SHARE	1,537	1,711	1,958
002.5.410.1.6130	IPERS - CITY'S SHARE	10,006	11,137	12,744
002.5.410.1.6150	GROUP INSURANCE	15,000	12,000	14,693
002.5.410.1.6160	WORKER'S COMP	2,060	2,122	2,185
Subtotal Personnel Expenses		150,275	152,265	174,950
Services and Commodities				
002.5.410.2.6205	RE-EMPLOYMENT PHYSICALS	-	-	-
002.5.410.2.6210	MEMBERSHIP & SUBSCRIPTIONS	100	100	100
002.5.410.2.6230	TRAINING EXPENSES	100	100	100
002.5.410.2.6240	TRAVEL EXPENSES	100	100	100
002.5.410.2.6310	BLDG MAINT AND REPAIRS	5,000	5,000	5,000
002.5.410.2.6371	UTILITIES	16,500	17,000	18,000
002.5.410.2.6375	TELEPHONE	1,200	1,200	1,000
002.5.410.2.6401	ANNUAL AUDIT	-	-	-
002.5.410.2.6402	ADVERTISING	-	-	-
002.5.410.2.6408	INSURANCE	3,200	3,300	3,630
002.5.410.2.6410	JANITORIAL SUPPLIES	250	250	250
002.5.410.2.6411	LEGAL EXPENSES	-	-	-
002.5.410.2.6416	BUILDING RENTAL	-	-	-
002.5.410.2.6419	COMPUTER EXPENSE	250	250	600
002.5.410.2.6445	GRANT EXPENDITURES	5,000	5,000	5,000
002.5.410.2.6448	LIBRARY AGREEMENT/SCHOOL	-	-	-
002.5.410.2.6499	MISC CONTRACTS	3,000	3,700	4,000
002.5.410.2.6502	BOOKS/FILMS	3,000	6,000	6,000
002.5.410.2.6503	DVD's	1,000	1,000	1,200
002.5.410.2.6506	OFFICE SUPPLIES	500	500	500
002.5.410.2.6507	PERIODICALS	900	650	650
002.5.410.2.6508	POSTAGE	1,500	1,300	1,000
002.5.410.2.6510	PROGRAMS	3,000	3,000	3,000
002.5.410.2.6512	COMPUTER/COPIER SUPPLIES	800	500	500
002.5.410.2.6516	BOOK PROCESSING	1,000	1,000	1,000
Subtotal Services and Commodities		46,400	49,950	51,630
Capital				
002.5.410.3.6722	EQUIPMENT	9,000	7,570	6,000
TOTAL EXPENDITURES		205,675	209,785	232,580

PARKS - 430**Personnel Services**

001.5.430.1.6010	FULL-TIME SALARIES	15,000	32,188	33,844
001.5.430.1.6020	PART-TIME SALARIES	15,200	19,500	19,500
001.5.430.1.6110	FICA - CITY'S SHARE	1,872	3,205	3,307
001.5.430.1.6120	MEDICARE - CITY'S SHARE	438	749	773
001.5.430.1.6130	IPERS - CITY'S SHARE	2,851	4,879	5,036
001.5.430.1.6150	GROUP INSURANCE	2,940	5,300	5,618
001.5.430.1.6160	WORKER'S COMP	2,340	2,485	2,560
001.5.430.1.6181	UNIFORM ALLOWANCE	1,000	1,000	700
Subtotal Personnel Expenses		41,641	69,306	71,338

Services and Commodities

001.5.430.2.6210	DUES AND MEMBERSHIPS	-	50	100
001.5.430.2.6310	BLDG MAINT AND REPAIR	2,500	2,500	2,500
001.5.430.2.6320	GROUND MAINTENANCE	8,000	8,000	8,000
001.5.430.2.6331	VEHICLE OPERATING EXPEN	5,250	5,250	5,250
001.5.430.2.6350	EQUIPMENT REPAIR	3,000	3,000	3,000
001.5.430.2.6351	MOWER REPAIR	-	-	-
001.5.430.2.6371	UTILITIES	3,500	3,500	3,500
001.5.430.2.6375	TELEPHONE	-	-	-
001.5.430.2.6408	INSURANCE	1,500	1,800	1,980
001.5.430.2.6410	JANITORIAL SUPPLIES	690	690	690
001.5.430.2.6422	BOARD-KALSEM PARK MAIN	-	-	-
001.5.430.2.6423	ANNUAL PARK IMPROVEM	-	-	-
001.5.430.2.6424	TREE BOARD	2,500	5,500	3,000
001.5.430.2.6426	TREE BOARD - GRANT	3,000	3,000	-
001.5.430.2.6427	PARK IMPROVEMENTS	6,090	6,000	6,000
001.5.430.2.6428	HOW PARK IMPROVEME	-	-	-
001.5.430.2.6434	PROFESSIONAL SERVICES	-	-	-
001.5.430.2.6490	TEE TOWER FEES	-	-	-
001.5.430.2.6504	SMALL EQUIPMENT		1,500	1,500
001.5.430.2.6599	MISCELLANEOUS			
Subtotal for Services and Commodities		36,030	40,790	35,520

Capital

001.5.430.3.6725	EQUIPMENT	1,500	-	-
Subtotal		1,500	-	-

TOTAL EXPENDITURES		79,171	110,096	106,858
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Program IV - Education and Leisure

Recreation - 440

Personnel Services

003.5.440.1.6010	FULL-TIME SALARIES	90,325	104,500	107,635
003.5.440.1.6020	PART-TIME SALARIES	25,500	28,000	30,000
003.5.440.1.6110	FICA - CITY'S SHARE	7,181	8,215	8,533
003.5.440.1.6120	MEDICARE - CITY'S SHARE	1,679	1,921	1,996
003.5.440.1.6130	IPERS - CITY'S SHARE	8,527	9,865	10,161
003.5.440.1.6150	GROUP INSURANCE	19,000	19,000	20,140
003.5.440.1.6160	WORKER'S COMP	1,260	1,298	1,337
Subtotal Personnel Expenses		153,472	172,799	179,802

Services and Commodities

003.5.440.2.6210	DUES AND MEMBERSHIPS	280	400	250
003.5.440.2.6230	TRAINING/CONFERENCES	600	1,500	1,000
003.5.440.2.6240	TRAVEL EXPENSES	-	-	-
003.5.440.2.6310	BLDG MAINTENANCE	8,000	8,000	4,000
003.5.440.2.6333	VEHICLE REPAIR	300	-	-
003.5.440.2.6350	EQUIPMENT REPAIR	4,800	4,800	8,800
003.5.440.2.6375	TELEPHONE	1,000	1,000	600
003.5.440.2.6402	ADVERTISING	1,500	2,000	1,500
003.5.440.2.6404	MC/VISA FEES	-	-	-
003.5.440.2.6408	INSURANCE	4,900	5,200	5,720
003.5.440.2.6410	JANITORIAL SUPPLIES	1,500	3,000	2,000
003.5.440.2.6419	COMPUTER EXPENSE	1,040	1,100	5,000
003.5.440.2.6434	PROFESSIONAL SERVICES	200	200	200
003.5.440.2.6499	MISC CONTRACTS	500	500	500
003.5.440.2.6506	OFFICE SUPPLIES	1,500	1,500	2,300
003.5.440.2.6508	POSTAGE	800	800	-
003.5.440.2.6515	PROGRAM SUPPLIES	500	500	500
003.5.440.2.6457	ADULT PROGRAMS	13,150	2,000	9,000
003.5.440.2.6548	YOUTH PROGRAMS	14,000	18,000	18,000
003.5.440.2.6549	SPECIAL EVENTS	-	2,000	2,000
003.5.440.2.6555	CONCESSIONS	4,200	7,000	7,000
Subtotal Services & Commodities		58,770	59,500	68,370

Capital

003.5.440.3.6720	FITNESS EQUIPMENT	-	-	-
003.5.440.3.6723	CAPITAL EQUIPMENT	2,500	-	-
Subtotal		2,500	-	-

TOTAL EXPENDITURES		214,742	232,299	248,172
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PROGRAM IV - EDUCATION AND LEISURE
Nord Kalsem Community Center - 460

001.5.460.2.6310	BLDG MAINT AND REPAIR	3,500	3,500	3,500
001.5.460.2.6371	UTILITIES	2,400	2,400	2,600
001.5.460.2.6408	INSURANCE	1,700	1,800	1,980
001.5.460.2.6599	MISCELLANEOUS	200	200	200
Subtotal Services and Commodities		7,800	7,900	8,280

TOTAL EXPENDITURES	7,800	7,900	8,280
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GRAND TOTAL	507,389	560,080	595,889
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PROGRAM V - COMMUNITY & ECONOMIC DEVELOPMENT

		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
Community Beautification - 510				
Services and Commodities				
001.5.510.2.6439	LANDSCAPING			
001.5.510.2.6517	HOLIDAY DECORATIONS	500	500	5,000
001.5.510.2.6599	MISC	250	250	250
Economic Development - 520				
Services and Commodities				
001.5.520.2.6431	LOT ECON DEVELOPMENT	14,000	30,000	30,000
125.5.520.2.6434	PROFESSIONAL ECONOMIC SERVICES	11,000	11,000	5,000
Transfers				
125.5.520.5.6910	TRANSFER TO DEBT SERVICE			
TOTAL EXPENDITURES		25,750	41,750	40,250

PLANNING AND ZONING - 540

Services and Commodities				
001.5.540.2.6402	ADVERTISING	1,000	1,000	1,000
001.5.540.2.6434	PROFESSIONAL SERVICES	5,500	5,500	5,500
001.5.540.2.6438	REIMBURSED PROFESSIONAL SVCS.	3,500	3,500	50,000
001.5.540.2.6497	BUILDING INSPECTION SVCS	25,000	100,000	100,000
Subtotal		35,000	110,000	156,500

Loan Agreements - 599

QUICK'S PHASES				
TRAIL RIDGE PHASE I AND II				
NORTHVIEW PHASE I AND II				
NORTHPARK PHASE I AND II				
125.5.599.4.6825	TRAIL RIDGE PHASE III	36,314	-	-
125.5.599.4.6826	TRAIL RIDGE PHASE IV	57,350	63,000	-
125.5.599.4.6829	NORTHVIEW PHASE III	561,352	759,000	758,000
125.5.599.4.6832	NORTHPARK PHASE III	85,316		
125.5.599.6833	MEADOW LANE	85,316	77,730	136,240
125.5.599.4.6839	SOUTH STORY BANK	49,180	47,450	50,000
125.5.599.4.6840	MR. STORAGE	10,665	11,818	13,000
125.5.599.4.6841	VISION BANK	7,420	9,791	20,000
125.5.599.4.6842	FAREWAY	36,834	33,550	35,000
Iowa Irrigation			3,000	2,643
Innovative Technologies				54,487
CMC			894	87,000
Iron Bridge				107,270
125.5.599.4.6875	TRANSFER TO LMI		375,470	578,185
Subtotal Debt Services		929,747	1,006,233	1,263,640

TOTAL EXPENDITURES	964,747	1,116,233	1,420,140
GRAND TOTAL	990,497	1,157,983	1,460,390

PROGRAM VI - GENERAL GOVERNMENT AND SUPPORT ADMINISTRATION

Council - 610

		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
Personnel Expenses				
001.5.610.1.6020	SALARIES	4,500	4,500	4,500
001.5.610.1.6110	FICA - CITY'S SHARE	60	60	115
001.5.610.1.6120	MEDICARE - CITY'S SHARE	70	70	70
001.5.610.1.6130	IPERS - CITY'S SHARE	350	350	350
Subtotal Personnel Expenses		4,980	4,980	5,035
Services and Commodities				
001.5.610.2.6210	MEMBERSHIPS & SUBSCRIPTIONS	50	50	50
001.5.610.2.6230	TRAINING EXPENSES	300	300	300
001.5.610.2.6240	TRAVEL EXPENSES	100	100	100
001.5.610.2.6252	COUNCIL CONTINGENCY	1,250	1,250	1,250
001.5.610.2.6253	EMPLOYEE RECOGNITION	150	150	150
001.5.610.2.6255	COMMUNITY EVENTS	800	800	800
Subtotal Services and Commodities		2,650	2,650	2,650

Mayor - 611

001.5.611.1.6020	SALARIES	1,800	1,800	1,800
001.5.611.1.6110	FICA - CITY'S SHARE	100	100	100
001.5.611.1.6120	MEDICARE - CITY'S SHARE	30	30	30
001.5.611.1.6130	IPERS - CITY'S SHARE	175	175	175
Subtotal		2,105	2,105	2,105

Services and Commodities

001.5.611.2.6230	TRAINING EXPENSES	100	100	100
001.5.611.2.6240	TRAVEL EXPENSES	100	100	100
001.5.611.2.6252	CONTINGENCY	500	500	500
Subtotal		700	700	700

Administration - 620

Personnel Expenses				
001.5.620.1.6010	SALARIES	96,032	115,820	160,065
001.5.620.1.6020	PART-TIME SALARIES		17,700	
001.5.620.1.6110	FICA	5,954	7,181	9,924
001.5.620.1.6120	MEDICARE	1,392	1,679	2,321
001.5.620.1.6130	IPERS	9,065	10,933	15,110
001.5.620.1.6150	GROUP INSURANCE	17,300	22,000	23,320
001.5.620.1.6160	WORKERS COMP	4,525	4,661	4,801
001.5.620.1.6182	AUTO ALLOWANCE	3,000	1,000	1,000
Subtotal Personnel Expenses		137,269	180,974	216,540
Services and Commodities				

001.5.620.2.6205	EMPLOYMENT PHYSICAL	-	-	200
001.5.620.2.6210	MEMBERSHIPS AND SUBSCRIPTIONS	2,900	3,000	3,000
001.5.620.2.6230	TRAINING/TRAVEL EXPENSES	2,500	4,000	4,000
001.5.620.2.6253	EMPLOYEE RECOGNITION	250	250	250
001.5.620.2.6310	BUILDING MAINTENANCE	1,500	1,500	1,500
001.5.620.2.6331	VEHICLE OPERATIONAL EXPENSES	500	500	500
001.5.620.2.6373	CELL PHONES	1,000	750	750
001.5.620.2.6375	TELEPHONE	6,200	6,000	6,000
001.5.620.2.6401	ANNUAL AUDIT EXPENSE	3,500	4,000	4,000
001.5.620.2.6402	ADVERTISING/PUBLICATIONS	8,500	7,000	7,000
001.5.620.2.6403	CODIFICATION	3,500	3,500	3,500
001.5.620.2.6405	RECORDING FEES	800	800	800
001.5.620.2.6408	INSURANCE PREMIUMS	16,500	18,564	20,420
001.5.620.2.6410	JANITORIAL SUPPLIES	200	200	200
001.5.620.2.6415	COPIER MAINTENANCE	1,500	4,600	4,600
001.5.620.2.6419	COMPUTER EXPENSES	3,000	3,500	5,000
110.5.620.2.6419	COMPUTER EXPENSES	3,500	3,500	5,000
600.5.620.2.6419	COMPUTER EXPENSES	3,500	3,500	5,000
610.5.620.2.6419	COMPUTER EXPENSES	3,500	3,500	5,000
001.5.620.2.6433	CITY ELECTIONS	-	-	-
001.5.620.2.6434	PROFESSIONAL SERVICES	7,500	7,500	7,500
001.5.620.2.6436	INCODE ANNUAL MAINT FEE	3,000	3,000	3,300
001.5.520.2.6437	WEBSITE MAINTENANCE	1,000	1,000	1,000
125.5.620.2.6437	WEBSITE MAINTENANCE	3,000	3,000	1,000
001.5.620.2.6438	PASSPORT EXPENSE	1,000	1,500	1,500
001.5.620.2.6457	MISC EXPENSE	1,000	1,000	1,000
001.5.620.2.6496	EE TOWER FEES	-	-	-
001.5.620.2.6499	MISC CONTRACTS	1,000	1,000	1,000
001.5.620.2.6506	OFFICE SUPPLIES	4,000	4,000	4,000
001.5.620.2.6508	POSTAGE	1,500	1,500	1,500
001.5.620.2.6512	COMPUTER/COPIER SUPPLIES	-	-	-
001.5.620.2.6599	MISC	1,500	1,500	1,500
Subtotal		87,350	93,664	100,020
Capital				
001.5.620.3.6723	CAPITAL EQUIPMENT	5,000	5,000	
Subtotal		5,000	5,000	
ELECTIONS - 630				
001.5.630.2.6433	ELECTION EXPENSES	-	3,500	3,500
Subtotal		-	3,500	3,500
LEGAL SERVICES - 640				
001.5.640.2.6407	OUTSIDE LEGAL SERVICES	3,500	5,000	7,500
001.5.640.2.6411	LEGAL SERVICES	40,000	50,000	40,000
001.5.645.2.6411	LEGAL SERVICES BOND COUNSEL			5,000
Subtotal		43,500	102,500	52,500

CITY GROUNDS AND BUILDINGS - 650

001.5.650.2.6310	BLDG MAINT AND REPAIR	30,000	30,000	30,000
001.5.650.2.6311	NORD KALSEM BLDG REPAIR/MAINT	1,500	1,500	3,000
001.5.650.2.6312	MAINTENANCE CONTRACT/BAKER GRC	26,728	26,728	26,728
001.5.650.2.6313	ROOM MAINT CONTRACT/BAKER GI	2,900	2,900	2,900
001.5.650.2.6315	ELEVATOR MAINTENANCE	1,420	1,750	1,750
001.5.650.2.6371	UTILITIES	47,000	35,000	35,000
001.5.650.2.6372	NORD KALSEM UTILITIES	1,300	1,000	1,000
001.5.650.2.6408	INSURANCE PREMIUM	7,300	7,600	8,360
001.5.650.2.6409	JANITORIAL SERVICES		28,000	36,050
001.5.650.2.6410	JANITORIAL SUPPLIES	1,500	1,500	1,500
001.5.650.2.6439	GROUNDS IMPROVEMENTS	2,500	2,000	2,000
001.5.650.2.6599	MISC			
Subtotal		122,148	137,978	148,288
TOTAL EXPENDITURES		400,702	529,051	531,339

PROGRAM VII - DEBT ADMINISTRATION

Debt Administration - 710		FY19 Budget	FY20 Budget	FY21 Budget
REFINANCED DEBT				
200.5.710.4.6818	\$3,695,000 GO Refunding/Kum N Go Int	81,098	74,100	55,440
200.5.710.4.6819	\$3,695,000 GO Refunding /Kum N Go Prin	175,000	180,000	205,000
200.5.710.4.6859	\$6,855,000 GO Annual App Refund Prin	845,000	875,000	900,000
200.5.710.4.6860	\$6,855,000 GO Annual App Refund Int	143,938	127,038	109,538
200.5.710.4.6813	\$500,000 SRF Principal	30,000	31,000	32,000
200.5.710.4.6863	\$500,000 SRF Interest	2,205	21,880	2,113
200.5.710.4.6864	\$4,590,000 GO Annual App Refund Prin	545,000	550,000	575,000
200.5.710.4.6865	\$4,590,000 GO Annual App Refund Int	59,743	46,663	32,000
200.5.710.4.6868	\$3,315,000 GO Refunding Int	80,443	75,445	70,350
200.5.710.4.6869	\$3,315,000 GO Refunding Prin	290,221	255,000	265,000
200.5.710.4.6882	Emergency Vehicle Principal	33,000	34,000	37,889
200.5.710.4.6883	Emergency Vehicle Interest	8,772	7,778	5,980
200.5.710.4.6880	End Loader Principal	14,500	15,000	15,000
200.5.710.4.6881	End Loader Interest	959	496	244
200.5.710.4.6899	Loan Service Fees	2,315	5,418	6,500
Subtotal		2,312,194	2,298,818	2,312,054
TOTAL EXPENDITURES		2,312,194	2,298,818	2,312,054

PROGRAM VIII - ENTERPRISE ACTIVITIES

Water Treatment and Distribution - 810

		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
Personnel Expenses				
600.5.810.1.6010	FULL-TIME SALARIES	208,000	193,000	200,173
600.5.810.1.6018	CUSTODIAL SALARIES	-	-	-
600.5.810.1.6020	PART-TIME SALARIES	3,000	6,500	8,000
600.5.810.1.6110	FICA - CITY'S SHARE	13,082	12,369	12,907
600.5.810.1.6120	MEDICARE - CITY'S SHARE	3,060	2,893	3,019
600.5.810.1.6130	IPERS - CITY'S SHARE	19,635	18,219	18,896
600.5.810.1.6150	GROUP INSURANCE	42,120	37,494	39,744
600.5.810.1.6160	WORKERS COMP	6,695	6,896	7,103
600.5.810.1.6181	CLOTHING ALLOWANCE	1,000	1,000	1,200
Subtotal		296,592	278,371	291,041
Services & Commodities				
600.5.810.2.6205	PRE-EMPLOYMENT PHYSICAL	-	-	-
600.5.810.2.6210	MEMBERSHIPS & SUBSCRIPTIONS	1,160	1,000	1,500
600.5.810.2.6230	TRAINING/CONF/TRAVEL	600	1,800	1,800
600.5.810.2.6250	EDUCATION PROGRAM	-	-	-
600.5.810.2.6298	CERTIFICATE RENEWAL	300	300	300
600.5.810.2.6310	BUILDING MAINTENANCE	11,000	11,000	11,000
600.5.810.2.6316	MAINT/NEW FACILITY	-	-	-
600.5.810.2.6320	GROUNDS MAINTENANCE	1,500	3,000	3,000
600.5.810.2.6331	VEHICLE OPERATIONAL EXPENSE	5,000	6,500	6,500
600.5.810.2.6333	VEHICLE REPAIR/MAINTENANCE	-	-	-
600.5.810.2.6336	DISTRIBUTION OPERATION	12,500	15,000	15,000
600.5.810.2.6337	TOWER & GROUNDS MAINT/OPER	3,000	15,000	15,000
600.5.810.2.6338	PLANT OPERATION/MAINT	15,000	15,000	15,000
600.5.810.2.6339	EQUIPMENT IMPROVEMENT	30,000	35,000	35,000
600.5.810.2.6340	OFFICE EQUIPMENT	100	100	100
600.5.810.2.6342	WELL OPERATION	11,000	11,000	1,500
600.5.810.2.6350	EQUIP MAINT/REPAIR	1,000	1,500	1,500
600.5.810.2.6371	UTILITIES	50,000	50,000	50,000
600.5.810.2.6373	CELL PHONES	1,250	1,250	1,600
600.5.810.2.6375	TELEPHONE	3,000	3,000	3,000
600.5.810.2.6401	ANNUAL AUDIT EXPENSE	3,500	3,500	4,500
600.5.810.2.6402	ADVERTISING	200	200	200
600.5.810.2.6408	INSURANCE	14,200	16,269	17,896
600.5.810.2.6410	JANITORIAL SUPPLIES	750	750	400
600.5.810.2.6411	LEGAL SERVICES	1,000	1,000	-
600.5.810.2.6419	COMPUTER EXPENSES	5,000	5,000	7,500
600.5.810.2.6434	PROFESSIONAL SERVICES	3,000	3,000	2,000
600.5.810.2.6443	REQUIRED TESTING	2,700	2,700	3,000
600.5.810.2.6450	CDL TESTING	-	150	150
600.5.810.2.6501	TREATMENT CHEMICALS	72,000	75,000	90,000
600.5.810.2.6504	SMALL EQUIPMENT	2,000	2,000	2,000
600.5.810.2.6506	OFFICE SUPPLIES	1,100	1,100	2,000

600.5.810.2.6508	POSTAGE	2,600	2,600	2,600
600.5.810.2.6512	COMPUTER/COPIER SUPPLIES	-	-	-
600.5.810.2.6599	MISC.	600	1,100	1,000
Subtotal		255,060	284,819	295,046

Capital

600.5.810.3.6710	AUTO REPLACEMENT	-	-	-
600.5.810.3.6725	NEW EQUIPMENT	7,500	5,000	-
Subtotal		7,500	5,000	-

Transfers

600.5.810.5.6911	Intra Fund to Sinking Fund	118,895	118,395	119,600
600.5.810.5.6912	TRANSFER TO DEBT SERVICE	34,120	33,880	-
Subtotal		153,015	152,275	119,600

Sinking Fund - 811

601.5.810.4.6899	LOAN FEES	500	240	250
601.5.811.4.6813	SRF WATER REVENUE - PRINCIPAL	110,000	31,000	32,000
601.5.811.4.6963	SRF WATER REVENUE - INTEREST	8,395	2,880	1,950
Subtotal		118,895	34,120	34,200

TOTAL EXPENDITURES		831,062	754,585	739,887
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PROGRAM VIII - ENTERPRISE ACTIVITIES

Wastewater Treatment and Distribution Department - 815

		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
Personnel Expenses				
610.5.815.1.6010	FULL-TIME SALARIES	175,000	199,480	206,847
610.5.815.1.6018	CUSTODIAL SALARIES			
610.5.815.1.6020	PART-TIME SALARIES	6,000	6,000	6,000
610.5.815.1.6110	FICA - CITY'S SHARE	11,222	12,740	13,197
610.5.815.1.6120	MEDICARE - CITY'S SHARE	2,625	2,979	3,086
610.5.815.1.6130	IPERS - CITY'S SHARE	16,520	18,831	19,526
610.5.815.1.6150	GROUP INSURANCE	40,000	42,400	44,944
610.5.815.1.6160	WORKERS COMP	5,150	5,305	5,464
610.5.815.1.6181	CLOTHING ALLOWANCE	1,200	1,500	1,500
Subtotal		257,717	289,235	300,564
Services & Commodities				
610.5.810.2.6205	PRE-EMPLOYMENT PHYSICAL		250	250
610.5.810.2.6210	MEMBERSHIPS & SUBSCRIPTIONS	500	500	500
610.5.810.2.6230	TRAINING/CONF/TRAVEL	2,000	3,000	3,000
610.5.815.2.6250	EDUCATION PROGRAM			
610.5.810.2.6298	CERTIFICATE RENEWAL	650	800	800
610.5.810.2.6310	BUILDING MAINTENANCE	14,000	17,000	17,000
610.5.810.2.6320	GROUNDS MAINT EXPENSE	800	8,000	8,000
610.5.810.2.6331	VEHICLE OPERATIONAL EXPENSE	5,500	13,500	8,000
610.5.810.2.6338	PLANT OPERATION/MAINT	20,000	20,000	85,000
610.5.810.2.6350	EQUIP MAINT/REPAIR	3,000	3,000	3,000
610.5.810.2.6371	UTILITIES	82,250	82,250	82,500
610.5.810.2.6373	CELL PHONES	2,000	2,000	2,000
610.5.810.2.6375	TELEPHONE	3,500	3,500	3,500
610.5.810.2.6401	ANNUAL AUDIT EXPENSE	3,500	4,000	4,500
610.5.810.2.6402	ADVERTISING	250	250	250
610.5.810.2.6408	INSURANCE	9,900	10,200	10,200
610.5.810.2.6410	JANITORIAL SUPPLIES	600	700	700
610.5.810.2.6419	COMPUTER EXPENSES	7,000	7,000	8,000
610.5.810.2.6434	PROFESSIONAL SERVICES	500	2,000	
610.5.810.2.6443	REQUIRED TESTING	2,000	2,500	2,500
610.5.810.2.6450	CDL TESTING	-	100	100
610.5.815.2.6455	PRE-TESTING TREATMENT		9,100	3,000
610.5.810.2.6501	TREATMENT CHEMICALS	4,500	4,500	4,500
610.5.810.2.6504	SMALL EQUIPMENT	6,800	6,800	5,000
610.5.810.2.6506	OFFICE SUPPLIES	1,800	1,800	2,500
610.5.810.2.6508	POSTAGE	2,500	2,500	2,500
610.5.810.2.6512	COMPUTER/COPIER SUPPLIES			
610.5.810.2.6599	MISC.	500	1,000	1,000
Subtotal		174,050	206,250	258,300
Capital				
610.5.815.3.6725	NEW EQUIPMENT	-	-	

Subtotal			-	
Transfers				
610.5.815.5.6910	Trns to Debt Service/Endloader	15,460	15,248	15,244
610.5.815.5.6911	Transfer to Sinking Fund	140,582	86,435	
610.5.815.5.6911	Transfer to Debt Service			
Subtotal		156,042	101,683	15,244
WASTEWATER SINKING FUND - 816				
611.5.816.4.6899	LOAN FEES	1,000	3,980	3,980
611.5.816.4.6813	SRF REV BOND - PRINCIPAL	10,000	10,000	10,000
611.5.816.4.6963	SRF REV BOND - INTEREST	42,060	41,760	41,760
611.5.816.4.6814	GO BOND FOR WWTP - PRIN	75,000	75,000	80,000
611.5.816.4.6964	GO BOND FOR WWTP - INT	12,522	11,435	9,860
Subtotal		140,582	142,175	145,600
TOTAL EXPENDITURES		728,391	739,343	719,708

GENERAL FUND REVENUES - 001

		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
001.4.000.4.4000	GENERAL PROPERTY TAX	627,855	620,058	921,863
001.4.000.4.4001	AGRICULTURAL PROPERTY TAX	2,092	2,196	
001.4.000.4.4004	3000/MIL REPLACE PROPERTY T.	6,878	8,245	
001.4.000.4.4015	ROLLBACK REPLACEMENT			
001.4.000.4.4060	UTILITY REPLACEMENT	13,615	12,422	12,422
001.4.000.4.4080	MOBILE HOME TAX	3,861	4,054	4,054
001.4.000.1.4100	BEER LIQUOR PERMITS		500	500
001.4.000.1.4105	CIGARETTE PERMITS	200	200	500
001.4.000.1.4120	BUILDING INSPECTION FEES	60,000	70,000	80,000
001.4.000.1.4122	BUILDING PERMITS	40,000	45,000	55,000
001.4.000.1.4190	BUSINESSES LICENSES	500	600	600
001.4.000.4.4300	INTEREST EARNED	10,000	15,000	18,000
001.4.000.4.4310	SAFEROOM RENTALS	2,000	2,500	5,000
001.4.000.4.4312	NORD KALSEM RENTALS	2,000	2,000	5,000
001.4.000.4.4313	MAINTENANCE FUND	2,500	3,000	-
001.4.000.4.4320	CELLULAR LEASE	25,000	25,000	25,000
001.4.000.4.4434	CABLE TV FRANCHISE FEES	15,000	17,500	20,000
001.4.000.1.4501	ZONING & SITE PLAN FEES	500	500	500
001.4.000.1.4600	SPECIAL ASSESSMENTS	-	1,000	1,000
001.4.000.2.4706	TREE BOARD MISC/TREE SALES		4,250	-
001.4.000.4.4798	PASSPORT FEES	15,000	15,000	15,000
001.4.000.4.4799	MISC	15,000	15,000	15,000
001.4.000.5.4832	TRANSFERS IN - FROM TIF	60,000	60,000	
001.4.000.5.4837	TRANSFERS IN FROM LOST			
001.4.440.5.4838	TRANSFERS IN FROM LMI	25,000		
Subtotal		927,001	924,025	1,179,439

POLICE GENERATED FUNDS

001.4.110.1.4402	CAMBRIDGE DISPATCH CONTRAC	47,817	55,227	57,000
001.4.110.2.4441	STATE MUNICIPAL ASSIST	2,000	4,000	8,000
001.4.110.1.4765	SALVAGE VEHICLE INSPECTION	5,000	6,500	7,500
001.4.110.1.4766	LOCAL FINES	2,500	1,500	1,500
001.4.110.1.4770	MAGISTRATE COURT REVENUE	4,000	4,500	3,000
001.4.110	LABOR/ISU REIMBURSEMENT		1,000	1,000
Subtotal		61,317	72,727	78,000

ANIMAL LICENSES

001.4.190.1.4180	DOG/CAT LICENSES	2,500	2,000	1,500
Subtotal		2,500	2,000	1,500

FRANCHISE FEES/MISC BLDG PERMITS

001.4.620.4.4070	UTILITY FRANCHISE FEE	100,000	120,000	130,000
Subtotal		100,000	120,000	130,000

LIBRARY - 002

002.4.410.4.4444	ENRICH IOWA- OPEN ACCESS	1,600	1,300	1,300
002.4.410.2.4446	ENRICH IOWA - DIRECT STATE AID	1,800	1,800	1,900
002.4.410.2.4447	SCHOOL - 28E AGREEMENT	77,000	78,000	52,000
002.4.410.2.4461	GRANT MONIES	5,000	5,000	5,000
002.4.410.2.4465	STORY COUNTY CONTRACT	20,000	20,000	15,000
002.4.410.2.4705	DONATIONS	1,500	1,500	1,500
002.4.410.4.4799	MISC REV. COPY, FAX, LATE FEES	2,500	2,500	2,500
002.4.410.4.4830	TRANSFER IN FROM GEN FUND	97,810	102,500	
Subtotal		207,210	212,600	79,200

PARKS DEPT

001.4.430.2.4799	MISC REVENUE		2,000	-
001.4.430.2	GRANTS		5,000	-
Subtotal			7,000	-

RECREATION

003.4.440.1.4313	RENTALS	2,000	3,000	3,000
003.4.440.1.4551	MEMBERSHIPS	105,000	110,000	113,000
003.4.440.1.4583	SPECIAL EVENTS	-	2,000	5,000
003.4.440.1.4584	ADULT PROGRAMS	20,000	20,000	20,000
003.4.440.1.4585	YOUTH PROGRAMS	30,000	40,000	35,000
003.4.440.1.4755	CONCESSIONS	2,500	12,500	9,500
003.4.440.1.4798	CLINICS	-	-	-
Subtotal		159,500	187,500	185,500

004 - FIRE DEPARTMENT

004.4.150.2.4476	PALESTINE TOWNSHIP	18,000	18,000	18,000
004.4.150.2.4477	LINCOLN TOWNSHIP	7,500	7,500	7,500
Subtotal		25,500	25,500	25,500

014 - AMBULANCE

014.4.165.2.4484	AMBULANCE PYMTS	35,000	50,000	50,000
Subtotal		35,000	50,000	50,000

GENERAL FUND TOTAL REVENUES

1,518,028 1,601,352 1,729,139

110 - STREET DEPARTMENT

110.4.210.2.4430	ROAD USE TAX		404,675	406,332
110.4.210.4.4799	MISC REVENUE		6,000	6,000
Subtotal			410,675	412,332

LOCAL OPTION SALES TAX

121.4.390.4.4090	LOST REVENUE	417,000	417,000	333,600
Subtotal		417,000	417,000	333,600

LMI FUND

124.4.599.5.4831	LMI FROM DEV AGRMNTS	325,000	600,000	438,177
Subtotal		325,000	600,000	438,177

TAX INCREMENT FUND

125.4.520.4.4000	PROPERTY TAX	2,557,542	2,289,537	2,562,186
125.4.520.4.4004	HOMESTEAD	60,000	35,000	38,152
Subtotal		2,617,542	2,324,537	2,600,338

200 DEBT SERVICE

200.4.710.4.4000	DEBT SERVICE REVENUE	635,006	600,000	925,000
200.4.710.4.4004	HOMESTEAD REPLACEMENT	8,000	10,000	8,324
200.4.710.4.4015	ROLLBACK REPLACEMENT	7,000	10,000	13,781
200.4.710.4.4060	UTILITY REPLACEMENT	6,000	5,000	5,959
200.4.710.4.4080	MOBILE HOME TAX	1,000	1,500	1,500
200.4.710.5.4831	TRANSFER IN - TIF FUND	1,627,801	1,627,801	750,000
200.4.710.4.4832	TRANSFER IN - WATER FUND		33,880	-
200.4.710.4.4833	TRANSFER IN - WASTEWATER	-	-	-
200.4.710.4.4836	TRANSFER IN - LMI FUND	125,000	125,000	-
Subtotal		2,409,807	2,413,181	1,704,564

TOTAL REVENUES		7,287,377	7,766,745	7,218,150
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WATER FUND REVENUE

		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
600.4.810.1.4122	PERMIT FEES	25,000	30,000	35,000
600.4.810.1.4500	WATER SALES	675,000	700,000	927,000
600.4.810.4.4799	MISC REVENUE	20,000	20,000	25,000
TOTAL WATER REVENUES		720,000	750,000	987,000

WASTEWATER FUND REVENUE

		FY19 BUDGET	FY20 BUDGET	FY21 BUDGET
610.4.815.1.4122	PERMIT FEES	20,000	20,000	20,000
610.4.815.1.4510	SEWER SALES	700,000	750,000	900,000
610.4.815.4.4799	MISC REVENUE	15,000	15,000	3,600
TOTAL WASTEWATER REVENUES		735,000	785,000	923,600

EXPENSES

Program I	934,744
Program II	425,568
Program III	12,300
Program IV	595,889
Program V	1,460,390
Program VI	531,339
Program VII	2,312,054
TOTAL EXPENSES	6,272,284

Enterprise Funds

Water Revenues	987,000
Water Expenses	<u>739,887</u>
Total	247,113
Wastewater Revenues	923,600
Wastewater Expenses	<u>719,708</u>
Total	203,892

Total Revenues	7,218,150
Total Expenses	<u>6,272,284</u>
GRAND TOTAL	945,866

RESOLUTION NO. 20-042

**RESOLUTION TO OPEN PUBLIC HEARING AND APPROVE THE PROPOSED ANNUAL BUDGET FOR
FISCAL YEAR ENDING JUNE 30, 2021**

WHEREAS, the Iowa Legislature adopted legislation that mandates that a city shall prepare and adopt a budget and shall certify taxes; and

WHEREAS, the Iowa Legislature requires each city to conduct a public hearing on the proposed budget prior to adoption; and

WHEREAS, the City Clerk has published the budget estimates and notice of hearing no less than ten (10) days and no more than twenty (20) days prior to the date of the hearing; and

WHEREAS, the detail budget has been made available for public review at City Hall and the Library no less than ten (10) days and no more than twenty (20) days prior to the date of the hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the Huxley City Council approves the Proposed FY 2021 Budget and directs the City Clerk to submit said budget to Story County.

Roll Call	Aye	Nay	Absent
Nate Easter	_____	_____	_____
David Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 12th day of May, 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-042** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 12th day of May 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene Lettow, City Clerk

Consent Agenda

Approve minutes from April 28, 2020 Regular City Council meeting

Approve payment of bills

Approve Cigarette License for Fareway

Approve appointment of Wastewater Operator

**Approve Resolution No. 20-043 Payment No. 5 for the
North Lift Station Flood Control and Mitigation Project**

**Approve Resolution No. 20-044 Payment No. 2
for the Water Main and Street Improvements Project**

Huxley City Council Minutes

Tuesday, April 14, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a public Zoom videoconference meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:04 pm.

ROLL CALL: Peterson, Easter, Kuhn, Roberts, Mulder

AGENDA APPROVAL: Motion – Peterson, second – Easter to approve agenda as presented. Roll Call: Roberts, Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Keith Vitzthum – Asst. Public Works Director, Cathy Van Maanen – Library Director, Lisa Wheeler – HR/Admin Coord., Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich – City Engineer/Veenstra & Kimm, Inc., Amy Beattie – City Attorney/Brick Gentry, Michael Hart and Chip Schultz – Financial Advisors/Northland Securities

PRESENTATION: Joe Langel and Jeff Clayton, Holmes Murphy representatives, provided information on health and dental insurance renewal rates for next fiscal year.

PUBLIC HEARING:

Mayor opened meeting at 6:11 pm on Proposal to Enter into an Essential Purpose Loan Agreement for the 560th Street and East 1st Street Paving Projects. There being no public comments there was a motion by Peterson and second by Mulder to close the hearing. 5 ayes, 0 nays.

Motion – Mulder, Second – Easter to Approve Resolution No. 20-030 to Authorize and Combine Loan Agreements, Approve Future Issuance of General Obligation Corporate Purpose Bonds and Provide for the Levy of Taxes to Pay the Same for the Heart of Iowa Trail, 560th Street and E. 1st Street projects. Councilman Kuhn commented he would like to discuss projects prior to committing to bond issuance. Roll Call: Roberts, Kuhn, Mulder, Easter, Peterson voted yes. Motion carried.

PUBLIC HEARING:

Mayor open meeting at 6:34pm on Items Related to the 560th Street Paving Project (Plans, Specifications and Form of Contract, Recommendation to Award Contract). Rita Conner, City Administrator, commented that the city needed to secure more easements before project could begin. There being no public comment there was a motion by Peterson and second by Roberts to close the hearing. 5 ayes, 0 nays.

Motion – Peterson, Second – Easter to Approve Resolution No. 20-031 on Plans, Specifications and Form of Contract for the 560th Street Paving Project and to Award Contract to Concrete Technologies, Inc. for the 560th Street Paving Project: Blue Sky Blvd to East 1st Street. Contract will include base bid plus 2 alternates. Councilman Mulder asked if trail will be connected to city's sidewalk and trail system map. Councilman Kuhn asked if there would be a sidewalk – city engineer replied no. Roll Call: Roberts, Kuhn, Mulder, Easter, Peterson voted yes. Motion carried.

CONSENT AGENDA:

MOTION - Kuhn, Second - Peterson to approve agenda items listed below:

- a. Minutes from April 14, 2020
- b. Payment of Bills
- c. Alcohol Permit to Fareway
- d. Renewal of Insurance Plans with Delta Dental and Wellmark
- e. Resolution No. 20-032 for Partial Pay Estimate No. 4 for the North Pump Station Flood Control and Mitigation Project
- f. Resolution No. 20-033 for Partial Pay Estimate No. 1 for the North Main Water and Sewer Project

g. Resolution No. 20-034 to Set Hearing Date on Proposed FY20/21 Budget
Roll Call: Peterson, Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ARNOLD MOTOR SUPPLY	SPARK PLUG THREAD KIT	198.83
BAKER & TAYLOR ENTERTAINME	BOOKS	251.75
BAKER GROUP	MAINTENANCE AGREEMENT	6,682.00
BOUND TREE MEDICAL	ELECTRUCES	298.50
BROWN SUPPLY CO. INC.	SUPPLIES FOR STREET IMPROVEMEN	416.80
BUD'S AUTO REPAIR INC	PD VEHICLE SERVICE	729.52
CARDMEMBER SERVICE	SEE ATTACHED	15,967.21
CASEYS BUSINESS MASTERCARD	GASOLINE	330.44
COMPASS MINERALS AMERICA	COURSE ROCK SALT	3,704.79
CONSUMERS ENERGY	ELECTRIC	9,674.55
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,325.12
DOLLAR GENERAL-REGIONS 410	LIBRARY PROGRAM SUPPLIES	63.25
EBS	MEDICAL INSURANCE	15,532.95
EDWARD JONES	IRA	250.00
ENGINEERED OPERATIONS & SE	PISTON FOR UV WIPERS	465.80
FIDELITY SECURITY LIFE	VISION INS	294.30
FLUID TECHNOLOGY CORPORATI	GEAR FOR VALVE BIOSOLIDS	217.65
HAWKINS, INC.	WATER TREATMENT CHEMICALS	3,114.80
HIWAY TRUCK EQUIPMENT	UTILITY BOX	15,817.40
HOKEL MACHINE SUPPLY	CYLINDER RENTAL	60.00
I & S GROUP, INC.	WATER MAIN & STREET IMPROVEMEN	4,113.53
INTEGRATED PRINT SOLUTIONS	YOUTH REVERSIBLE JERSEYS	2,940.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,136.22
INTERSTATE BATTERIES	BATTERIES	665.70
IOWA DOT	MISC SUPPLIES	237.14
IPERS	IPERS	15,246.32
J & K CONTRACTING	NORTH LIFT STATION FLOOD CONTR	29,336.42
JEREMY J. ARENDS	FEB & MAR TREASURER'S REPORT	160.00
KARL CHEVROLET	2020 CHEVROLET	27,286.54
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	156.90
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,165.93
MANATTS	WATER MAIN & STREET IMPROVEMEN	59,756.52
MARTIN BROS	GYM FLOOR REFINISHING	3,500.25
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MENARDS	SUPPLIES FOR 3C'S FLOOR	179.72
MENARDS - AMES	HOLESAW SET, BRACE, SCREWS	185.59
METERING & TECHNOLOGY SOLU	COMPOUND METER & HRE	12,766.60
MISCELLANEOUS VENDOR	MULLIN, CATELIN :US REFUND	1,128.77
MUNICIPAL SUPPLY	BEEHIVE GRATE	526.75
POMP'S TIRE SERVICE, INC.	TIRES	2,352.94
POSTMASTER	POSTMASTER	425.79
RACOM	RADIO HOLDERS & BATTERIES	2,186.17
SHANE GRIFFIN	SUPPLY REIMBURSEMENT	9.61
SHELBY MCDONALD	TWENTY CLOTH FACE MASKS	110.00
SYNCE/AMAZON	BOOKS, DVDS, PROGRAMS	216.98
TASC	FLEX BENEFIT PLANS	597.89
TREASURER, STATE OF IOWA	STATE WITHOLDING	3,716.00
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	340.32
ZIEGLER INC	LUG NUTS AND STUDS	71.04

	<u>Fund Expenses</u>
001 GENERAL FUND	151,611.75
002 LIBRARY	7,005.33
003 RECREATION	5,382.44
004 FIRE AND RESCUE	247.66
014 AMBULANCE	4,948.76
110 STREET	7,592.92
125 TIF	3,000.00
319 RECREATION NEW EQUIP	3,500.25
342 HGMP GENERATOR	29,336.42
344 STREET/WATER REPAIRS	64,286.85
600 WATER UTILITY	32,450.46
610 SEWER UTILITY	58,970.85
PAYROLL	49,842.93
GRAND TOTAL	\$306,109.91

ADJOURNMENT: Motion -- Mulder, Second - Peterson to adjourn meeting at 7:15pm. 5 ayes, 0 nays. Motion carried.

WORKSESSION: Proposed FY20/21 Operating Budget and Capital Improvement Plan (CIP). City Administrator, Rita Conner, provided an overview of the FY21 budget to council. Council decided to move budget forward except to put any staffing/personnel changes on hold. Also gave direction that there would be no large expenditures.

WORKSESSION ADJOURNMENT: Motion – Mulder, Second – Kuhn to adjourn meeting at 9:49pm. 5 ayes, 0 nays. Motion carried.

Attest:

Kevin Deaton, Mayor

Jolene R. Lettow, City Clerk

5-12-20 Council Claims

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	ADDIE SPARKS	BAM BAM REFUND	\$ 27.00
3	ALLIANT ENERGY	GAS AND ELECTRIC	\$ 11,307.31
4	ANITA FRICK	BAM BAM REFUND	\$ 82.00
5	ANKENY SANITATION	CITY BUILDINGS TRASH DISPOSAL	\$ 266.06
6	ARNOLD MOTOR SUPPLY	VEHICLE PARTS & SUPPLIES	\$ 76.55
7	BACKFLOW SOLUTIONS, INC.	ONLINE SUBSCRIPTION FEE	\$ 495.00
8	BEN RANDOLPH	BAM BAM REFUND	\$ 42.00
9	BRET & SARAH DUTTON	TENNIS AND BAM BAM REFUND	\$ 79.00
10	BRYAN & SAMANTHA PURDY	BAM BAM REFUND	\$ 27.00
11	CARA MILLER	TENNIS REFUND	\$ 57.00
12	CHITTY GARBAGE SERVICE INC	FIRE DEPT GARBAGE SERVICE	\$ 25.68
13	CODY SOBOTKA	BAM BAM REFUND	\$ 25.00
14	COMPASS MINERALS AMERICA	COARSE ROCK SALT	\$ 3,613.89
15	CONFERENCE TECHNOLOGIES, I	60% DEPOSIT ON COUNCIL ROOM	\$ 5,673.03
16	DANI SOMMERFIELD	BAM BAM REFUND	\$ 27.00
17	DELL MARKETING L.P.	PUBLIC WORKS COMPUTERS	\$ 1,985.95
18	EAGLE ENGRAVING, INC.	ID TAGS	\$ 78.65
19	ED M. FELD EQUIPMENT CO. I	FIRE EQUIPMENT	\$ 619.99
20	ELECTRIC PUMP	FLYGT PUMP REPAIR	\$ 5,234.40
21	ERRYN O'CONNER	BAM BAM REFUND	\$ 27.00
22	GENERAL INSURANCE AGENCY	GENERAL LIABILITY RENEWAL	\$ 105,827.00
23	HEATHER PLUCAR	TENNIS REFUND	\$ 161.00
24	HIWAY TRUCK EQUIPMENT	FREIGHT	\$ 6.57
25	HOKEL MACHINE SUPPLY	NUTS AND BOLTS	\$ 20.37
26	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 11,005.72
27	INTERSTATE BATTERIES	BATTERY CABLE FOR TILT TRAILER	\$ 29.53
28	IOWA DOT	SUPPLIES	\$ 68.16
29	JAKE REGENSBURGER	MENS BB TEAM REGIST REFUND	\$ 375.00
30	JAMMI CHRISTOPHERSEN	BAM BAM REFUND	\$ 27.00
31	JUSTIN EDWARDS	MENS BB TEAM REGIST REFUND	\$ 375.00
32	KELLEY EMKE	BAM BAM REFUND	\$ 27.00
33	KENDRA WALDE	BAM BAM REFUND	\$ 42.00
34	KRISTINA BOWERS	TENNIS REFUND	\$ 57.00
35	LUCAS & ADESSA SCHAUDT	BAM BAM REFUND	\$ 27.00
36	MARCO, INC.	SERVICE COPIER & MAINT AGREE	\$ 863.71
37	METERING & TECHNOLOGY SOLU	METERS AND ERTS	\$ 1,075.00
38	NCL OF WISCONSIN, INC.	TSS QUARTERLY	\$ 16.13
39	NICOLE VICKROY	BAM BAM REFUND	\$ 27.00
40	PAXXO (USA), INC.	BAG CASSETTE HOLDER	\$ 121.02
41	PCC AN AMBULANCE BILLING S	MARCH AMBULANCE BILLING	\$ 456.67
42	RACOM	FIRE DEPT RADIOS	\$ 102,983.23
43	RYAN GROVE	MEN'S BB TEAM REGIST REFUND	\$ 375.00
44	SARAH MILLER	TENNIS REFUND	\$ 109.00
45	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 2,608.67
46	STORY COUNTY RECORDER	RECORDING FEES	\$ 454.00

5-12-20 Council Claims

	A	B	C
47	TASC	FLEX BENEFIT PLANS	\$ 597.89
48	TASC - CLIENT INVOICES	JUNE FLEX PLAN ADMIN FEES	\$ 69.82
49	TENNIS COURTS UNLIMITED, I	DOWN PMT ON TENNIS CRT PROJECT	\$ 26,061.00
50	TOMMY GREEN	REFUND FOR MEN'S BB REGISTRATI	\$ 325.00
51	VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 43,057.09
52	VERIZON WIRELESS	PD CELL PHONES	\$ 162.57
53	Payroll Expense		\$ 49,834.59
54	GRAND TOTAL		\$ 377,015.25
55			
56		FUND TOTALS	
57	001 GENERAL FUND	\$ 103,938.58	
58	002 LIBRARY	\$ 6,395.80	
59	003 RECREATION	\$ 9,621.23	
60	004 FIRE AND RESCUE	\$ 110,490.42	
61	014 AMBULANCE	\$ 9,950.67	
62	110 ROAD USE TAX	\$ 12,893.79	
63	325 E. 1ST ST RECONSTRUCTION	\$ 577.50	
64	340 Trail Paving Project	\$ 4,276.48	
65	343 KUM N GO WATER & SEWER	\$ 14,857.11	
66	600 WATER UTILITY	\$ 32,813.51	
67	610 SEWER UTILITY	\$ 21,365.57	
68	01 PAYROLL EXPENSE	\$ 49,834.59	
69	GRAND TOTAL	\$ 377,015.25	

**Huxley RECAP
March, 2020**

<u>Account No.</u>	<u>Account Name</u>	<u>Statement No.</u>	<u>Balance Due</u>
15398.000	Municipal	326171	\$987.50
15398.001	Prosecutions		
15398.002	Fire and Rescue		
15398.003	Prairie Ridge		
15398.005	Litigation		
15398.006	Bond Claims		
15398.011	Planning & Zoning		
15398.012	Public Works		
15398.013	Police	326173	\$75.00
15398.014	Parks		
15398.015	Nuisance Abatement	326172	\$375.00
15398.016	HDC		
15398.017	Library		
15398.018	Development	326170	\$187.50
Total:			\$1,625.00



BRICK GENTRY P.C.

Attorneys & Counselors At Law
6701 Westown Parkway, Ste 100
West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date:

April 25, 2020

Statement No.

326171

Account No.

15398.000

Page: 1

Re: Municipal
ASB

Fees

03/26/2020	ASB	Calls from and to Rita Conner.	62.50
03/27/2020	ASB	Review of correspondence and draft 3-31-20 agenda from Rita Conner. Correspondence regarding same.	37.50
	ASB	Review of correspondence from Rita Conner.	12.50
	ASB	Review of correspondence from employee regarding closed session.	12.50
03/31/2020	ASB	Review of correspondence from Rita Conner regarding 3-31-20 meeting. Correspondence with her.	25.00
04/10/2020	ASB	Review of correspondence and 4/14/20 Agenda from Rita Conner. Correspondence with John Danos and Amy Bjork regarding same.	62.50
	ASB	Correspondence with Rita Conner. Review of correspondence from Rita Conner regarding Public Hearing. Correspondence with her.	50.00
	ASB	Review of correspondence regarding Westview Heights drainage issue. Correspondence regarding same.	37.50
	ASB	Review of 4/14/20 Council Agenda Packet.	75.00
04/14/2020	ASB	Attending 4/14/20 council meeting by conference call.	162.50
	ASB	Review of correspondence and Resolution regarding 560th Street plans, specifications, and form. Preparation of revised Resolution. Preparation of Resolution awarding Contract. Correspondence regarding same.	75.00
04/15/2020	ASB	Review of correspondence from V&K regarding easement language requested by Story County. Correspondence regarding same.	37.50
04/21/2020	ASB	Review of correspondence from Rita Conner regarding Board of	



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Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: April 25, 2020
Statement No. 326171
Account No. 15398.000
Page: 2

Re: Municipal

Adjustment procedures. Legal research regarding same.
Correspondence with her. 75.00

04/22/2020 ASB Review of correspondence and proposed Easements with Story
County for 560th RoW. Correspondence regarding same. 75.00

04/23/2020 ASB Review of correspondence from Rita Conner regarding Variance
Requests. Correspondence with her. 37.50

ASB Review of correspondence and documentation regarding setting
of new hearing for budget. Correspondence regarding same. 50.00

ASB Review of correspondence from Rita Conner. 12.50

ASB Review of correspondence from Rita Conner regarding 560th
Paving Project. Correspondence with her. 25.00

04/24/2020 ASB Review of 4/28/20 Counsel Agenda Packet. 62.50
For Current Services Rendered 987.50

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	7.90	\$125.00	\$987.50

Total Current Work 987.50

Previous Balance \$875.00

Payments

04/17/2020 Payment -875.00

Balance Due **\$987.50**

Your trust account #1 balance is

Opening Balance \$300,000.00



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City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: April 25, 2020
Statement No. 326173
Account No. 15398.013
Page: 1

Re: Police
ASB

Fees

04/21/2020	ASB	Review of correspondence from Chief Stoll regarding citizen's use of city parking lot. Legal research correspondence regarding same.	50.00
	ASB	Review of correspondence from Chief Stoll. Correspondence with him.	25.00
		For Current Services Rendered	75.00

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	0.60	\$125.00	\$75.00
Total Current Work				75.00
Previous Balance				\$225.00

Payments

04/17/2020	Payment	-225.00
Balance Due		\$75.00

Thank you.



BRICK GENTRY P.C.

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City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: April 25, 2020
Statement No. 326172
Account No. 15398.015
Page: 1

Re: Nuisance Abatement
ASB

Fees

03/26/2020	MRO	Email Rita regarding Jerry's Auto and next steps	112.50
03/27/2020	ASB	Review of correspondence regarding Jerry's Automotive nuisance abatement.	25.00
04/21/2020	ASB	Review of correspondence regarding Jerry's Automotive. Correspondence regarding same. Review of correspondence from Jeff Beegs regarding same.	25.00
04/23/2020	ASB	Conference with Matt O'Hollern regarding Jerry's Auto.	25.00
	ASB	Phone conference with Mayor Deaton and City Staff regarding same.	62.50
	ASB	Conference with Matt O'Hollern regarding conference call discussion on how to proceed.	37.50
	MRO	Email Amy regarding telephone conference; Communicate with Amy regarding conference	37.50
04/24/2020	ASB	Review of correspondence and Notice of Expiration of Rights of Redemption regarding 184 N 5th Street. File review regarding previous enforcement, last Inspection Report.	50.00
		For Current Services Rendered	375.00

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	1.80	\$125.00	\$225.00
Matt O'Hollern	Attorney	1.20	125.00	150.00

Total Current Work 375.00

Previous Balance \$112.50



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City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: April 25, 2020
Statement No. 326172
Account No. 15398.015
Page: 2

Re: Nuisance Abatement

Payments

04/17/2020	Payment	-112.50
	Balance Due	<u>\$375.00</u>

Thank you.



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West Des Moines, IA 50266

Telephone: 515 274-1450

Facsimile: 515 274-1488

City of Huxley
Attn: Rita Conner
515 North Main Street
Huxley, IA 50124

Statement Date: April 25, 2020
Statement No. 326170
Account No. 15398.018
Page: 1

Re: Development
ASB

Fees

03/26/2020	ASB	Review of correspondence from Rita Conner regarding status of Kum & Go Agreement. Correspondence with Frank Smith regarding same.	37.50
04/03/2020	ASB	Review of correspondence from Jolene Lettow regarding release of Kum and Go funds. Correspondence with her. Review of correspondence and documentation from Jolene Lettow. Review of correspondence and documentation from Jolene Lettow. Review of correspondence from title company. Review of correspondence from Kum and Go. Correspondence regarding same. Review of correspondence and Wire Instructions from Jolene Lettow. Instructions regarding Release of funds to City.	100.00
04/06/2020	ASB	Conference with Office Manager regarding wiring of Kum and Go funds.	37.50
	ASB	Correspondence regarding same to Jolene Lettow. For Current Services Rendered	12.50 187.50

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Amy Beattie	Attorney	1.50	\$125.00	\$187.50
	Total Current Work			187.50
	Previous Balance			\$400.00

Payments

04/17/2020	Payment	-400.00
	Balance Due	\$187.50

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Fareway Stores, Inc. # 155

Physical Location Address 911 Highway 69 City HUXLEY ZIP 50124

Mailing Address 911 Highway 69 City HUXLEY State IA ZIP 50124

Business Phone Number 515 597-3663

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.

Mailing Address PO Box 70 City Boone State IA ZIP 50036

Phone Number 515-433-5336 Fax Number 515-433-4416 Email twilson@farewaystores.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Garrett S Piklapp

Name (please print) _____

Signature *Garrett S Piklapp*

Signature _____

Date 05/01/2020

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 5.12.20
- Fill in the permit number issued by the city/county: 20 -
- Fill in the name of the city or county issuing the permit: Huxley
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

COUNCIL COMMUNICATION

AGENDA HEADING:

Approve hiring of Jacob Hermanson for Utility Employee II Position

SYNOPSIS:

This action provides for the hiring of Jacob Hermanson for the Public Utility Employee II position

FISCAL IMPACT: YES

Amount: Salary \$43,243.20

Funding Source: General Fund-Wastewater / Water

ADDITIONAL INFORMATION:

- Filling the open position that was vacated by AJ Strumpfer to accept the Wastewater Superintendent position.
- Jacob will be starting at the low range of the pay scale for this position at \$20.79 an hour based on experience and licensure.
- Upon acquiring the licenses he will qualify for the step increases as provided in the City of Huxley compensation plan.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- Jacob will be required to possess a class B CDL with air brakes and a tanker endorsement issued by the State of Iowa within twenty days of employment as required by the job description.
- Jacob will also be required to acquire a Grade I Wastewater Treatment and Grade I Water Treatment and Grade I Distribution Licenses in his first year of employment and Grade II Water Treatment, Grade II Water Distribution and Grade II Wastewater Treatment License within three years of employment and a Grade III Wastewater Certificate within five years of employment.
- Jacob will also be required to pass a physical and drug testing that is required by the City personnel manual before employment will be approved.

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

COUNCIL COMMUNICATION

AGENDA HEADING:

Approving Payment No. 5 for the North Lift Station Federal Emergency Management Agency (FEMA) Project

SUBMITTED BY:

Rita Conner M.S., M.C.R.P., City Administrator

SYNOPSIS:

Veenstra & Kimm, Inc (Forrest Aldrich, P.E. 3000 Westown Parkway West Des Moines, Iowa 50266) has presented application for Payment No.5 from J & K Contracting (Jared Bouska, Project Manager, 10703 Justin Dr. Urbandale, IA 50322) on the North Lift Station Federal Emergency Management Agency (FEMA) Flood Control and Mitigation project. Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$84,315.26

Funding Source: City of Huxley: Org and Fund code to be provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION:

- Payment is primarily for pavement and fence work completed between April 7 and May 5, 2020

PREVIOUS COUNCIL ACTION(S):

- April 28, 2020-Council Approval of Change Order #1
- April 14, 2020-Council Approval of Partial Pay Estimate #4
- March 10, 2020- Council approval of Partial Pay Estimate #3
- February 25, 2020-Council approval of Partial Pay Estimate #2
- January 14, 2020-Council approval of Partial Pay Estimate #1
- November 8, 2019-Council approval of Plans, Specifications and Form of Contract
- November 8, 2019-Award of Contract for the project

RECOMMENDATION: APPROVAL

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- Completion of the project
- Inspection and presentation of the public improvements for Council action and acceptance

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VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000 (WATS)

May 6, 2020

Rita Conner
City Administrator
City of Huxley
515 N. Main Avenue
Huxley, Iowa 50124

HUXLEY, IOWA
NORTH PUMP STATION FLOOD CONTROL & MITIGATION PROJECT
PARTIAL PAY ESTIMATE NO. 5

Enclosed are three copies of Partial Pay Estimate No. 5 for work on the North Pump Station Flood Control & Mitigation Project, under the contract between the City of Huxley and J&K Contracting, LLC dated November 8, 2019. The partial pay estimate is for the period from April 7, 2020 to May 5, 2020.

Partial Pay Estimate No. 5 is primarily for pavement and fence work. We have checked the estimate and recommend payment to J&K Contracting, LLC in the total amount of \$84,315.26.

Please sign all copies of Partial Pay Estimate No. 5 in the space provided and return one signed copy of the partial pay estimate to our office. Please return one signed copy of Partial Pay Estimate No. 5 to J&K Contracting, LLC with payment. The third copy should be kept for your files.

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.

Jeremy B. Enano

JBE:jbe
45247
Enclosures
cc: Jared Bouska, J&K Contracting, LLC

West Des Moines, IA • Coralville, IA • Dubuque, IA • Mason City, IA • Sioux City, IA
Cedar Rapids, IA • Rock Island, IL • Springfield, IL • Liberty, MO • Rochester, MN



PROJECT TITLE: North Pump Station Flood Control & Mitigation Project

Date: 5/6/2020



\$287,800.00

Pay Period: April 7, 2020 to May 5, 2020

1 of 3

MATERIALS STORED SUMMARY

[illegible]

SUMMARY			
		Original Contract	Total Completed
Bid Item Subtotal		\$287,800.00	\$275,587.89
APPROVED CHANGE ORDERS			
Change Order No.	Description/Notes	Total Approved	Total Completed
1	SW-512 Intake Lowering	\$1,700.00	\$1,700.00
2		\$0.00	\$0.00
3		\$0.00	\$0.00
4		\$0.00	\$0.00
5		\$0.00	\$0.00
6		\$0.00	\$0.00
7		\$0.00	\$0.00
8		\$0.00	\$0.00
9		\$0.00	\$0.00
10		\$0.00	\$0.00
Total Change Orders		\$1,700.00	\$1,700.00
		Total Approved	Total Completed
Revised Contract Price		\$289,500.00	\$277,287.89
			Total Completed
Total Materials Stored			\$0.00
Total Completed Plus Materials Stored			\$277,287.89
Retainage (5%)			\$13,864.39
Total Earned Less Retainage			\$263,423.50
APPROVED PARTIAL PAYMENTS			
Partial Payment No.	Period	Total Approved	
1	December 1, 2019 to December 27, 2019	\$93,480.85	
2	December 28, 2019 to February 6, 2020	\$26,391.00	
3	February 7, 2020 to March 3, 2020	\$29,899.97	
4	March 4, 2020 to April 6, 2020	\$29,336.42	
5		\$0.00	
6		\$0.00	
7		\$0.00	
8		\$0.00	
9		\$0.00	
10		\$0.00	
		Total Previously Approved	\$179,108.24
Amount Due This Request			\$84,315.26
Note: The amount \$84,315.26 is recommended for approval for payment in accordance with the terms of the Contract.			
		CONTRACT SUMMARY	
		ORIGINAL CONTRACT AMOUNT	\$287,800.00
		TOTAL CONTRACT AMOUNT PLUS CHANGE ORDERS	\$289,500.00
		THIS PARTIAL PAYMENT	\$84,315.26
		TOTAL PARTIAL PAYMENTS INCL THIS PAYMENT	\$263,423.50
		BALANCE	\$26,076.50
		PERCENT COMPLETE	95.8%
Recommended By: Veenstra & Kimm, Inc.		Contractor: J&K Contracting, LLC	
Approved: City of Huxley			
Signature		Signature	
Name	Jeremy Enano	Name	Jared Bonsky
Title	Project Manager	Title	PM
Date	5-6-2020	Date	5-6-2020

RESOLUTION NO. 20-043

RESOLUTION

WHEREAS, the City of Huxley approved a contract with J & K Contracting on November 8, 2019 to conduct the North Lift Station Flood Control and Mitigation Project in Huxley and;

WHEREAS, Veenstra and Kimm, Inc. have presented the fifth payment application from the contractor in the amount of \$ 84,315.26 and;

WHEREAS, the application has been reviewed and found to be appropriate and reasonable for work completed between April 7, 2020 and May 5, 2020.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:

Payment application No. 5 is hereby approved.

Roll Call	Aye	Nay	Absent
Nate Easter	_____	_____	_____
David Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 12th day of May 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-043** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 12th day of May 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk

COUNCIL COMMUNICATION

AGENDA HEADING:

Approving Payment No. 2 for the Water Main and Street Improvements Project

SUBMITTED BY:

Rita Conner M.S., M.C.R.P., City Administrator

SYNOPSIS:

I+S Group, Inc (Lenny Larson, P.E. 508 East Locust Street Des Moines, IA 50309) has submitted pay application No. 2 from Manatt's (1775 Old 6 Rd, Brooklyn, IA 52211) for work completed through May 1, 2020 on the Water Main and Street Improvements project. Additional information is below and in the attachments.

FISCAL IMPACT:

Amount: \$25,014.97

Funding Source: City of Huxley: Org and Fund code to be provided by the City Clerk/Finance Officer

ADDITIONAL INFORMATION:

- Work in this pay request includes:
 - Installation of the 5 new water services and connection to the new water main.
 - Capping and abandoning existing 4" water main on 1st Ave. between 3rd and 4th Street.
 - Removal of sidewalk and driveway required for the water main installation.
 - Bacteria testing for the water main before it was put into operation.
- Milling, subsurface pavement condition evaluation, any patching needed prior to paving, asphalt course application and sidewalk repairs remain to be completed.

PREVIOUS COUNCIL ACTION(S):

- April 14, 2020 Payment Application #1
- 2019 Approval of contract totaling \$346,795.15

RECOMMENDATION: APPROVAL

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- Continued work on the project
- Inspection and presentation of the public improvements for Council action and acceptance

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Contractor's Application for Payment No.

2

Application Period 5/6/2020		Application Date 5/6/2020	
To (Owner) CITY OF HUXLEY	From (Contractor) MANATTS INC	Via (Engineer) I-S GROUP INC	
Project WATER MAIN AND STREET IMPROVEMENTS		Contract WATER MAIN AND STREET IMPROVEMENTS	
Owner's Contract No.		Contractor's Project No.	
		Engineer's Project No. 19-25245	

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE	
Number	Additions	Deductions		\$ 3346,795.15
			2. Net change by Change Orders	\$
			3. Current Contract Price (Line 1 + 2)	\$ 3346,795.15
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates)	\$ 589,233.15
			5. RETAINAGE:	
			a. 5% X \$50,232.15 Work Completed	\$ 54,461.66
			b. 5% X Stored Material	\$
			c. Total Retainage (Line 5.a + Line 5.b)	\$ 54,461.66
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$ 534,771.49
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 559,756.52
			8. AMOUNT DUE THIS APPLICATION	\$ 25,014.97
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates - Line 5.c above)	\$ 262,023.46

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous payment requests received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
 (2) With to all Work, materials and equipment incorporated in said Work, or otherwise held in or covered by the Application for Payment, will give to Owner in full payment free and clear of all taxes, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such taxes, security interests, or encumbrances), and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By Ashley Kint Date 5-8-20

Payment of \$ 25,014.97
 (Line 8 or other - attach explanation of the other amount)

is recommended by [Signature] 5/6/2020
 (Engineer) (Date)

Payment of \$ 25,014.97
 (Line 8 or other - attach explanation of the other amount)

is approved by _____
 (Owner) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract) Wastewater System Improvements						Application Number 2					
Application Period: 5/5/2020						Application Date: 5/6/2020					
A			B		C	D	E	F			
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Previously Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F + B)	Balance to Finish (B - F)
Bid Item No	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
BASE BID											
1	STORM SEWER, 12", 2000 RCP	10	LF	\$ 276.70	\$ 2,767.00						
2	WATER MAIN, 8", C900 PVC, OPEN CUT	461	LF	\$ 54.20	\$ 25,176.20	461	\$25,176.60		\$25,176.60	100.0%	
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL	1	LF	\$ -	\$ -						
4	WATER SERVICE, 1", COPPER, OPEN CUT	2	LF	\$ 1,972.05	\$ 3,944.10	2	\$3,944.10		\$3,944.10	100.0%	
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL	3	LF	\$ 3,761.05	\$ 11,283.15	3	\$11,283.15		\$11,283.15	100.0%	
6	GATE VALVE AND VALVE BOX, 8"	2	EA	\$ 1,766.25	\$ 3,532.50	2	\$3,532.50		\$3,532.50	100.0%	
7	HYDRANT ASSEMBLY	2	EA	\$ 1,222.70	\$ 2,445.40	2	\$2,445.40		\$2,445.40	100.0%	
8	HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 1,419.60	\$ 1,419.60	1	\$1,419.60		\$1,419.60	100.0%	
9	CAP AND BRANCH ON EXISTING WATER MAIN	2	EA	\$ 3,672.00	\$ 7,344.00	2	\$7,344.00		\$7,344.00	100.0%	
10	CONNECT TO EXISTING WATER MAIN	2	EA	\$ 8,163.75	\$ 16,327.50	2	\$16,327.50		\$16,327.50	100.0%	
11	SEWTERIAL MANHOLE ADJUSTMENT, MINOR	2	EA	\$ 2,160.00	\$ 4,320.00						
12	STORM MANHOLE ADJUSTMENT, MINOR	1	EA	\$ 2,160.00	\$ 2,160.00						
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1 1/2" MIX	160	TON	\$ 90.20	\$ 14,432.00						
14	REMOVAL OF SIDEWALK AND DRIVEWAY	202	SY	\$ 11.20	\$ 2,262.40	170	\$1,924.00		\$1,924.00	85.3%	
15	DRIVEWAY, 6", PCC	40	SY	\$ 63.00	\$ 2,520.00						
16	SIDEWALK, 4", PCC	170	SY	\$ 47.00	\$ 7,990.00						
17	SIDEWALK, 6", PCC	8	SY	\$ 91.00	\$ 728.00						
18	DETECTABLE WARNINGS FOR CURB RIMPS	16	SF	\$ 40.00	\$ 640.00						
19	MILLING, 2" NOMINAL	1365	SY	\$ 3.70	\$ 5,044.50						
20	REMOVAL OF CURB AND GUTTER	77	LF	\$ 13.00	\$ 1,001.00						
21	PCC CURB AND GUTTER, 2-6", 6" THICK	73	LF	\$ 35.00	\$ 2,555.00						
22	FULL DEPTH PATCH, PCC	202	SY	\$ 62.00	\$ 12,524.00						
23	CLEANING AND GRUBBING	1	LS	\$ 500.00	\$ 500.00	1	\$500.00		\$500.00	100.0%	
24	SEEDING, FERTILIZING, AND MULCHING (HYDRULIC)	1	LS	\$ 348.00	\$ 348.00						
25	TRAFFIC CONTROL	1	LS	\$ 1,000.00	\$ 1,000.00						
26	TESTING	1	LS	\$ 2,475.00	\$ 2,475.00	0.5	\$1,237.50		\$1,237.50	50.0%	
27	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00	0.5	\$6,000.00		\$6,000.00	50.0%	
TOTAL BASE BID					\$158,109.65		\$89,233.15		\$89,233.15	56.4%	\$68,876.50

ALTERNATE NO. 2 - N CENTRAL AVENUE											
1	STORM SEWER, 12", 2000 RCP		LF	\$ -	\$ -						
2	WATER MAIN, 8", C900 PVC, OPEN CUT		LF	\$ -	\$ -						
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL		LF	\$ -	\$ -						
4	WATER SERVICE, 1", COPPER, OPEN CUT		LF	\$ -	\$ -						
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL		LF	\$ -	\$ -						
6	GATE VALVE AND VALVE BOX, 8"		EA	\$ -	\$ -						
7	HYDRANT ASSEMBLY		EA	\$ -	\$ -						
8	HYDRANT ASSEMBLY REMOVAL		EA	\$ -	\$ -						
9	CAP AND BRANCH ON EXISTING WATER MAIN		EA	\$ -	\$ -						
10	CONNECT TO EXISTING WATER MAIN		EA	\$ -	\$ -						
11	SEWITARY MANHOLE ADJUSTMENT, MINOR	1	EA	\$ 2,160.00	\$ 2,160.00						
12	STORM MANHOLE ADJUSTMENT, MINOR		EA	\$ -	\$ -						
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1 1/2" MIX	150	TON	\$ 90.00	\$ 13,500.00						
14	REMOVAL OF SIDEWALK AND DRIVEWAY	18	SY	\$ 11.20	\$ 201.60						
15	DRIVEWAY, 6", PCC	5	SY	\$ -	\$ -						
16	SIDEWALK, 4", PCC	5	SY	\$ 47.00	\$ 235.00						
17	SIDEWALK, 6", PCC	10	SY	\$ 91.00	\$ 910.00						
18	DETECTABLE WARNINGS FOR CURB RIMPS	16	SF	\$ 40.00	\$ 640.00						
19	MILLING, 2" NOMINAL	1150	SY	\$ 3.70	\$ 4,255.00						
20	REMOVAL OF CURB AND GUTTER	30	LF	\$ 13.00	\$ 390.00						
21	PCC CURB AND GUTTER, 2-6", 6" THICK	30	LF	\$ 35.00	\$ 1,050.00						
22	FULL DEPTH PATCH, PCC	65	SY	\$ 62.00	\$ 4,030.00						
23	CLEANING AND GRUBBING		LS	\$ -	\$ -						
24	SHEDDING, FERTILIZING, AND MULCHING (HYDRULIC)	1	LS	\$ 305.00	\$ 305.00						
25	TRAFFIC CONTROL	1	LS	\$ 500.00	\$ 500.00						
26	TESTING	1	LS	\$ 650.00	\$ 650.00						
27	MOBILIZATION	1	LS	\$ 1,100.00	\$ 1,100.00						
TOTAL ALTERNATE NO. 2					\$30,591.50						\$30,591.50

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Wastewater System Improvements						Application Number 2						
Application Period: 5/6/2020						Application Date: 5/6/2020						
Item				Contract Information		Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F - B)	Balance to Finish (B - F)	
Bid Item No	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)							
ALTERNATE NO. 3 - LYNWOOD DRIVE												
1	STORM SEWER, 12", 200' D RCP		LF		\$ -							
2	WATER MAIN, 8", C900 PVC, OPEN CUT		LF		\$ -							
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL		LF		\$ -							
4	WATER SERVICE, 1", COPPER, OPEN CUT		EA		\$ -							
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL		EA		\$ -							
6	GATE VALVE AND VALVE BOX, 8"		EA		\$ -							
7	HYDRANT ASSEMBLY		EA		\$ -							
8	HYDRANT ASSEMBLY REMOVAL		EA		\$ -							
9	CUT AND ABANDON EXISTING WATER MAIN		EA		\$ -							
10	CONNECT TO EXISTING WATER MAIN		EA		\$ -							
11	STORM MAIN HOLE ADJUSTMENT, MINOR		EA		\$ -							
12	STORM MAIN HOLE ADJUSTMENT, MINOR		EA		\$ -							
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	370	Ton	\$ 59.00	\$ 33,300.00							
14	REMOVAL OF SIDEWALK AND DRIVEWAY	12	SY	\$ 11.50	\$ 138.00							
15	DRIVEWAY, 6", PCC		SY		\$ -							
16	SIDEWALK, 4", PCC	8	SY	\$ 47.00	\$ 376.00							
17	SIDEWALK, 6", PCC	14	SY	\$ 91.00	\$ 1,274.00							
18	DETECTABLE WARNING FOR CURB RAMP	16	SF	\$ 40.00	\$ 640.00							
19	FILLING, 2" NOMINAL	3230	SY	\$ 3.75	\$ 12,037.50							
20	REMOVAL OF CURB AND GUTTER	46	LF	\$ 12.00	\$ 552.00							
21	PCC CURB AND GUTTER, 2'-6", 6" THICK	499	LF	\$ 33.00	\$ 16,467.00							
22	FULL DEPTH PATCH, PCC	269	SY	\$ 62.00	\$ 16,712.00							
23	CUTTING AND GRUBBING		LS		\$ -							
24	SEEDING, FERTILIZING, AND MULCHING (HYDRAULIC)	1	LS	\$ 1,200.00	\$ 1,200.00							
25	TRAFFIC CONTROL	1	LS	\$ 1,000.00	\$ 1,000.00							
26	TESTING	1	LS	\$ 630.00	\$ 630.00							
27	PROBILIZATION	1	LS	\$ 1,400.00	\$ 1,400.00							
TOTAL ALTERNATE NO. 3						\$90,576.50					\$90,576.50	
ALTERNATE NO. 4 - MAPLE DRIVE												
1	STORM SEWER, 12", 200' D RCP		LF		\$ -							
2	WATER MAIN, 8", C900 PVC, OPEN CUT		LF		\$ -							
3	WATER MAIN, 8", C900 PVC, DIRECTIONAL DRILL		LF		\$ -							
4	WATER SERVICE, 1", COPPER, OPEN CUT		EA		\$ -							
5	WATER SERVICE, 1", COPPER, DIRECTIONAL DRILL		EA		\$ -							
6	GATE VALVE AND VALVE BOX, 8"		EA		\$ -							
7	HYDRANT ASSEMBLY		EA		\$ -							
8	HYDRANT ASSEMBLY REMOVAL		EA		\$ -							
9	CUT AND ABANDON EXISTING WATER MAIN		EA		\$ -							
10	CONNECT TO EXISTING WATER MAIN		EA		\$ -							
11	STORM MAIN HOLE ADJUSTMENT, MINOR		EA		\$ -							
12	STORM MAIN HOLE ADJUSTMENT, MINOR		EA		\$ -							
13	HOT MIX ASPHALT HIGH TRAFFIC, 2" SURFACE COURSE, 1/2" MIX	310	Ton	\$ 59.00	\$ 27,520.00							
14	REMOVAL OF SIDEWALK AND DRIVEWAY	34	SY	\$ 11.50	\$ 391.00							
15	DRIVEWAY, 6", PCC		SY		\$ -							
16	SIDEWALK, 4", PCC	11	SY	\$ 47.00	\$ 517.00							
17	SIDEWALK, 6", PCC	26	SY	\$ 91.00	\$ 2,366.00							
18	DETECTABLE WARNING FOR CURB RAMP	24	SF	\$ 40.00	\$ 960.00							
19	FILLING, 2" NOMINAL	2674	SY	\$ 3.75	\$ 10,027.50							
20	REMOVAL OF CURB AND GUTTER	187	LF	\$ 13.00	\$ 2,431.00							
21	PCC CURB AND GUTTER, 2'-6", 6" THICK	187	LF	\$ 35.00	\$ 6,545.00							
22	FULL DEPTH PATCH, PCC	215	SY	\$ 62.00	\$ 13,330.00							
23	CUTTING AND GRUBBING		LS		\$ -							
24	SEEDING, FERTILIZING, AND MULCHING (HYDRAULIC)	1	LS	\$ 670.00	\$ 670.00							
25	TRAFFIC CONTROL	1	LS	\$ 500.00	\$ 500.00							
26	TESTING	1	LS	\$ 630.00	\$ 630.00							
27	PROBILIZATION	1	LS	\$ 1,250.00	\$ 1,250.00							
TOTAL ALTERNATE NO. 4						\$67,517.50					\$67,517.50	
TOTAL PROJECT						\$346,794.15		\$69,233.15		\$89,233.15	2.7%	\$257,561.00

Contractor's Application

[illegible]

RESOLUTION NO. 20-044

RESOLUTION

WHEREAS, the City of Huxley approved a contract with Manatt's in 2019 to conduct the Water Main and Streets Improvements Project in Huxley and;

WHEREAS, I+S Group, Inc. has presented the second payment application from the contractor in the amount of \$25,014.97 and;

WHEREAS, the application has been reviewed and found to be appropriate and reasonable for work completed through May 1, 2020.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:

Payment application No. 2 is hereby approved.

Roll Call	Aye	Nay	Absent
Nate Easter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Kuhn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greg Mulder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rick Peterson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tracey Roberts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED, ADOPTED AND APPROVED this 12th day of May 2020.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 20-044** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 12th day of May 2020.

Kevin Deaton, Mayor

ATTEST:

Jolene R. Lettow, City Clerk

Department Reports

Public Works

Library

Parks and Recreation

Fire and Rescue

Police

April 2020 Public Works Report

Streets

- We have two seasonal that have started working between parks and streets that have worked with us in the past and have the experience to reduce any training to keep everyone at a safe distance due to covid-19 and we all are practicing social distancing.
- All the employees have been given face masks to wear when required and are social distancing when in proximity of others and keeping facilities clean and disinfected and wiped down as much as possible in response to covid-19
- We have sold three trucks on govdeals this month that we no longer needed.
Sold 1993 F250 with plow
Sold 1995 F150
Sold 1993 international plow truck
- Started on mill and over-lay for the street improvement project
- Cleaned up R.O.W.s
- Graded and seeded new sidewalks at soccer fields and fire station
- Cleaned up grounds around shop.
- Removed all snow equipment off trucks and put in storage.
- Had a tree branch drop off day and chipped what we could and burned what was not chippable.

Parks

- Serviced all the mowers.
- Removed winter equipment on mowers and installed decks.
- Mowing parks and right of ways.
- Spraying and fertilizing parks.
- Cutting and pruning trees in the parks.
- Raking and disposal of leaves.
- Burned prairie grass plots.

Water

- In the month of April the Huxley Water Plant treated 14,884,000 gallons of water. A maximum of 699,000 gallons of water per day, and a minimum of 346,000 gallons per day, and a average daily treated water of 496,000 gallons per day.
- The water mains for West View Heights Plat 3 have been installed and pressure tested and passed all the required testing. All the bacteria tests also passed. The main has been opened up to the rest of the distribution system.
- The water mains for Meadow Lane Plat 4 have been installed, pressure tested and bacteria tested and have also passed all of the required testing.
- Hydrant flushing was completed this past month again we had minimal complaints.
- Chlorine and caustic mixing spool need's to be replaced in the plant and will be removing once a new spool is made.
- Still waiting on the tri- media for iron filters. Once the media arrives we will coordinate with the vector service who will be helping remove the old media and blow in the new.

Wastewater

- The new utility truck has finally arrived and has now been added to the fleet. The truck looks very nice and will serve the department and City very well.
- Interviewed five applicants for the Public Utility II position and our recommendation has been sent to council for review and approval.
- We are re-doing the bids for the North lift station generator. We have been told it will need a 60KW instead of a 50KW, which I have bids for. Electrical bids are complete, but we are having trouble with adequate pressure for the natural gas and are figuring out the best route to take.
- Plant drain pump number one at the wastewater treatment plant has been repaired and is performing well.
- The oak lift station generator has been ordered. Will hopefully see delivery by the end of the month and installation completed before the end of June.
- We will be having Accujet come back out to get some more sanitary sewers cleaned that did not get done in the fall.
- We have noticed some issues with the effluent channel eroding the bank. We have had a contractor come out to take a look at and we hope we can come up with a plan to stop the erosion.
- The sanitary sewer on Campus Dr. has been repaired in two spots from a cross bore from the boring company that installed some fiber lines for Unite Services. We also found a broken lateral which was causing some infiltration which has also been repaired. These were all identified by using the video trailer that the City has. Without it we would not have been able to identify these problems. The video / camera trailer has been a valuable resource over the years to help us identify problems in the collections system so they can be corrected.
- We have been reviewing all videos as they come in for the new developments, most everything has checked out good. Some things need touched up before acceptance on Westview Plat 3.
- Effluent sampler was having issues staying cool that has since been fixed.
- Still organizing the building.
- The wastewater plant has been working very well. Been very busy with the collection system/plant as well as getting day to day things done. Looking forward to getting some help from the new hire.
- There have been some reports that the virus can live in untreated wastewater water so we are taking extra steps in our PPE use to limit the exposure.

Public Works

- North Lift Station Mitigation Project is almost complete. Still need a little grading on the hillside and final seeding before we can do a final walk thru and create a punch list that should be very minimal.
- The driveway going down to the North Lift Station Project took on some a lot of abuse due to the heavy equipment that had to use the drive to work on the site. We will be looking at removing and replacing some portions of the drive so the area is accessible for vehicular traffic and it can be maintained.
- Meadow Lane Plat 4 has all of the utilities in the ground and will be doing groundwork very soon to get the site ready for paving and final grading.
- Westview Plat 3 has all of the underground utilities completed and is preparing the site for paving. Some intake box work is still being completed but those should be done by the time you read this report.
- Still working on just a couple easements for the 560th paving project. Once these have been agreed to and signed by the property owners we will be notifying the contractor to proceed.
- I35 and Highway 210 project still has a little bit of grading to do and a small amount of cleanup and final seeding to complete. We are also trying to determine on one of the fields whether some wet spots are from frost still melting or if we have a tile issue. The contractor and City are working with the farmer to determine the cause and try to rectify the problem before we close out the project.
- Street Improvements Project is underway. All of the new water main has been installed and all the existing services have been connected and the old main has been abandoned. They are starting to cut out the patches and doing the curb work this week and next. Once the concrete portion is done we will begin the grinding and the overlay will begin.
- Staff and I have been attending some webinars this month.
- Took my truck down to Karl Chevrolet for some warranty body work where there were some small rust pockets coming out. Did some in the fall and finished the rest up this month. Looks good.
- Updated filing system and map room.
- Evaluations have been completed on my staff and returned to City hall.

Jeff Peterson PWD



P.O. Box 5
515 North Main Avenue
Huxley, Iowa 50124

Phone 515/597-2552
Fax 515/597-2554

huxleylibrary@huxleyiowa.org
huxleyiowa.org/public-library

Library Report, May, 2020

Update on response to covid-19:

- March 17, 2020. Library was closed in response to Governor Reynold's recommendations.
- March 18, 2020 we started our curbside delivery of materials. Children's Know & Grow program moved to Facebook Live platform.
- New SOP went into place immediately for handling returned items. Cathy has been the only staff member handling returns to reduce points of contact.
- Library Board approved continuing to fully pay staff during the time of closure. One staff member at a time could come into the library. They had one day a week designated; again, to limit points of contact.
- May 4, 2020 we re-opened to the public with limited hours, staff and several restrictions. We continue to offer curbside assistance. NO staff member, other than Cathy, is required to work. They have been directed to come in at their own level of comfort. The Library Board has continued to pay staff members their full schedule. Everyone has elected to work.
- Moving forward, we have a written plan to phase into being fully open and offering 100% of services.
- Summer Reading programs will be virtual, and if we are able to have any in-person programs, they will outside.
- Circulation March 1-April 30, 2019: 2745 (minus Ballard students)
- Circulation March 1-April 30, 2020: 2121 (minus Ballard students)
Curbside was a genuinely necessary and an appreciated service to our community. Other libraries have not had the same kind of support and I appreciate our City Council standing behind the Library Board and supporting myself and staff.

Cathy Van Maanen
Director of Library Services



HUXLEY

PARKS & RECREATION DEPARTMENT

MEMORANDUM

To: Honorable Mayor Kevin Deaton & City Council
From: Heather Denger
Date: 5/7/20
Re: Parks & Recreation March/April/May 2020 Department Report

Director's Report

- The 3 C's shut down on March 17th at 12 noon due to COVID-19 and reopened at limited capacity on Monday, May 4th. So far, it has not been very busy.
- **THE HOINT project work has been started.** Received the schedule from Caliber Concrete with Earth work from May 6-10, Pipe work May 21-June 1, Concrete work June 2-June 24 and Retaining wall work June 23-June 27. Seeding done in Fall window.
- City Wide Garage Sales, scheduled for May 9th, were cancelled.
- Spring Youth Tennis, Junior Menace Soccer, Bam-Bam Baseball and Men's BB League were cancelled.
- Easter Egg Hunt Drive through went well. Event was sponsored by Kris Gardner real estate. All goodie bags were passed out within 30 minutes time.
- During COVID Closure: gym floors & racquetball court surfaces were done by Martin Brothers, Edging was put on carpet in changing area, building was deep cleaned, new flooring was installed in cardio area and hall floors were painted and waxed.

3C's Update

- Membership Update

	12 Month Memberships	6 Month Memberships	3 Month Memberships	EFT Bank Memberships	Total Active Memberships
May 2020	356	147	2	76	581
May 2019	314	115	8	65	502

- There were 1,332 visits to the Citizens Community Center between March 1 and March 18, 2020.
- There were 10 participants at the March 9 Lunch and Learn event: Ballard Kiwanas. We did not have a Lunch and Learn in April due to closure.
- Spring Group Exercise session started Monday, February 24th. We were only able to have 3 weeks of the session due to COVID-19 closure.
- We are hoping to resume Group Exercise Classes after Memorial Day, May 25th, 2020.
- We are waiting on our new treadmill and elliptical to arrive.

April 2020 Report Huxley Fire Rescue

Promote Trust, Service Before Self, Positive Solutions

Thursday, April 2 -Ballard East Parade

Saturday, April 4 -Drive By Birthday, Ballard Drive

Wednesday, April 8 -New radio training (6 people at a time)

Thursday, April 9 -New radio training (6 people at a time)

Friday, April 10 -New radio training (6 people at a time)

Saturday, April 11 -Drive By Birthday, North 4th Avenue

Saturday, April 11 -New radio training (6 people at a time)

Sunday, April 12 -New radio training (6 people at a time)

Tuesday, April 14 - ZOOM City Council Meeting

Wednesday, April 15 - Weekly Cabinet Meeting

Wednesday, April 15 -Drive By Birthday, National Drive

Thursday, April 16 -New StoryCOMM/RACOM radio system operational

Saturday, April 17 -COVID 19 training (6 people at a time)

Saturday, April 18 - 3 Drive By Birthdays

Sunday, April 19 -COVID 19 training (6 people at a time)

Monday, April 20 - Weekly Cabinet Meeting

Saturday, April 25 - 4 Drive By Birthdays

Tuesday, April 28 - ZOOM City Council Meeting

-Huxley Fire & Rescue Members worked 314 hours staffing the Ambulance, and responded to 5 on call ambulance dispatches.

-In April, Huxley Ambulance 731 responded to 26 total calls

-Since January 1 Huxley Fire & Rescue has responded to 131 incidents, with 40 calls in April

City of Huxley
Huxley Police Department
Monthly report for April 2020

April 1st, 2020 1:09 AM

Officers responded to a residence on Highway 210 for a report of a suspicious person in the area. Contact was made with a 27 year old Reynolds, IL man. The man was transported to the Hospital for treatment. Taken from his person was an empty syringe.

April 8th, 2020 3:16 PM

Officer took a complaint of a possible No Contact Order Violation at the 600 block of Prairie View. A storage unit rented by two Huxley residents, who now have a current no contact order, is still in use and being rented in both party's names. With the help of the storage unit owners the situation is now resolved.

April 13th, 2020 8:25 PM

Officer responded to a dog bite at the 100 block of National Drive. A dog belonging to a Huxley woman bit a dog owned by another Huxley woman causing a need for veterinary attention. The offending dog was current on shots and the owner took care of the vet bills.

April 14th, 2020 1:18 AM

Officer received a report of suspicious activity or possibly an assault at the 100 block of Oak Blvd centered around a car described by the caller. The vehicle was located on Highway 69 and the driver, a 21 year old Ames man, was cited for driving 86 mph within a 55 mph zone. The report of suspicious activity or an assault were unfounded.

April 20th, 2020 1:05 PM

Officer received a complaint at the 500 block of E 4th Street of a possible window peeper. Weeks prior the caller noticed a male in a black hooded sweatshirt pass by the window but did not think much of it. The lawn service who cuts the grass for the property noticed a set of footprints leading to the caller's window later which prompted a call for police attention. Ongoing.

April 22nd, 2020 2:00 PM

Officer received a theft complaint at the Fareway store on Highway 69. An unknown female took alcoholic merchandise from the store without paying for it. The female left prior to police arrival. A photo of the female was taken from surveillance and an attempt to identify is ongoing.

April 23rd, 2020 7:39 PM

Officer responded to a two vehicle accident on Highway 69 near the Ballard Plaza. A vehicle operated by an Ankeny woman was rear ended as she was waiting for oncoming traffic to pass so she could make a left turn. The vehicle who collided with the Ankeny woman, an Alleman man, was eventually cited and released for OWI 2nd

April 26th, 2020 12:15 PM

Officer responded to a physical altercation between juvenile brothers at the 500 block of E 1st Street. The officer was able to assist the mother who would handle the situation from there.

April 27th, 2020 9:30 AM

Officer responded to a property damage accident at the 300 block of Vine in Cambridge. A tractor with rear implement snagged a phone line causing approximately \$1000 in damage.

April 28th, 2020 3:33 PM

Officer stopped a vehicle for a traffic violation on 4th Street near Race in Cambridge. The driver of the vehicle, a 50 year old Cambridge man, was Barred from driving. He was cited and released with a court date for Driving while Barred.

April 29th, 2020 5:10 PM

Officer opened an identity theft case for a resident at the 600 block of Larson. Bills stemming from an internet service were counted as delinquent despite the victim being 12 years old at the time of billing. Mediacom is working with the victim and Huxley PD to resolve the issue.

Activities and Trainings

*4-2-20 Chief Stoll assisted Ballard East with "Parade of Teachers" in both Huxley and Cambridge.

*All full time Police Officers received 16-hrs of training in the use of the department's new record management system that will start 5-1-20.

*Chief Stoll attended several Zoom meetings with other Story County Law Enforcement agencies and Huxley supervisors regarding covid19 community safety planning.

Gerry Stoll

Chief of Police

Business Items

**Approve Resolution No. 20-045 Approving
Bond Purchase Agreement for the Sale of Bonds**

COUNCIL COMMUNICATION

AGENDA HEADING:

Resolution approving Bond Purchase Agreement for the sale of Bonds thereunder

SUBMITTED BY

Rita Conner, M.S., M.C.R.P., City Administrator

SYNOPSIS:

On April 28th, 2020 by Resolution No. 20-040, Council approved Northland Securities (Michael Hart, Heidi Kuhl, and Chip Schultz 150 South 5th Street, Suite 3300 Minneapolis, MN 55402) to represent the City of Huxley in the bond market in May 2020 for General Obligation Corporate Purpose Bonds to finance the HOI Trail, 560th paving and East 1st Street projects.

This Resolution authorizes a bond purchase agreement and locks in interest rates. Additional information is attached and below.

FISCAL IMPACT:

Amount: Not to exceed \$2,500,000

ADDITIONAL INFORMATION:

- The attached materials included with this agenda item show a bond schedule based on current market interest estimate rates as of May 7, 2020 plus .25%
- The taxable valuation assumptions are based on an anticipated annual valuation growth of 4%
- The City's current debt obligations are included in the materials show that 88% of debt payable from taxes will be retired within 10 years; debts under revenue sources will be 51% retired within 10 years.

ADMINISTRATOR RECOMMENDATION: APPROVAL

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- May 26 Council Meeting: Request City Council to consider Resolution authorizing issuance of Series 2020A General Obligation Bonds
- June 10: Closing / delivery of funds to City

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.

Finance Plan

City of Huxley, Iowa

\$2,280,000

**General Obligation Corporate Purpose Bonds,
Series 2020A**

April 28, 2020



6903 Vista Drive

West Des Moines, IA 50266

and

150 South 5th Street, Suite 3300

Minneapolis, MN 55402

612-851-5900 800-851-2920

www.northlandsecurities.com

Member FINRA and SIPC | Registered with SEC and MSRB

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Executive Summary

The following is a summary of the recommended terms for the issuance of \$2,280,000 General Obligation Corporate Purpose Bonds, Series 2020A (the "Bonds"). Additional information on the proposed finance plan and issuing process can be found after the Executive Summary, in the Issue Overview and Attachment 5 – Related Considerations.

Purpose	Proceeds from the Bonds will be used to finance street and trail improvements and to pay costs associated with the issuance of the Bonds.
Security	The Bonds will be a general obligation of the City. The City will pledge property tax levies for payment of the Bonds.
Repayment Term	The Bonds will mature annually each June 1 in the years 2021 – 2031. Interest on the Bonds will be payable on December 1, 2020 and semiannually thereafter on each June 1 and December 1.
Estimated Interest Rate*	Average coupon: 2.12% True interest cost (TIC): 2.36%
	*Based on Non-Rated rates as of April 15, 2020, plus 0.25%.
Prepayment Option	Bonds maturing on and after June 1, 2029 will be callable on June 1, 2028, at a price of par plus accrued interest.
Rating	A rating will not be requested.
Tax Status	The Bonds will be tax-exempt, bank qualified obligations.
Risk Factors	There are certain risks associated with all debt. Risk factors related to the Bonds are discussed in Attachment 4.
Type of Bond Sale	Negotiated with Northland Securities
Pricing Date	Tuesday, May 12, 2020
Council Consideration	Tuesday, May 12, 2020

Issue Overview

Purpose

Proceeds from the Bonds will be used to finance the following projects (the "Projects"):

- The Heart of Iowa Trail improvements
- 560th Avenue paving project
- East 1st Street project

Proceeds of the Bonds will also be used to pay costs associated with the issuance of the Bonds. The Bonds have been sized based on construction bids that were received and awarded on April 14, 2020. The City anticipates receiving funds from Story County and Federal Grant funds to reduce the cost of the project. The table below contains the sources and uses of funds for the bond issue. The detailed sources and uses can be found in Attachment 1.

Sources Of Funds

Par Amount of Bonds	\$2,280,000.00
Story County Contribution (560th Ave)	1,000,000.00
Federal Funding (Heart of IA Trail)	260,000.00
Federal Funding (East 1st Street)	240,000.00

Total Sources	\$3,780,000.00
----------------------	-----------------------

Uses Of Funds

Deposit to Project Construction Fund	3,734,366.00
Total Underwriter's Discount (1.250%)	28,500.00
Costs of Issuance	13,575.00
Rounding Amount	3,559.00

Total Uses	\$3,780,000.00
-------------------	-----------------------

Authority

The Bonds will be issued pursuant to the authority of Code of Iowa, Section 384.24A.

Structure

The Bonds have been structured with higher payments due June 1, 2021 and June 1, 2022 to keep the City's overall mill levy at approximately \$3.7500 through 2022 when the City's other outstanding debt is taken into consideration. The overall levy then slowly decreases over the remaining life of the Bonds. The payments due June 1, 2023 through June 1, 2031 are structured for relatively level payments.

The proposed structure for the bond issue and preliminary debt service projections are illustrated in Attachment 2 and the General Obligation Debt Summary reflecting the City's overall levy is shown in Attachment 3.

COVID-19 is having a significant impact on the municipal bond market. The Finance Plan is based on preliminary non-rated rates as of April 15, 2020. Due to the volatility in the bond market, the final pricing of the Bonds may vary from the Finance Plan more significantly than what Northland would anticipate in less volatile times



Issuing Process

The City has engaged Northland to act as underwriter for the Bonds pursuant to federal securities regulations. Northland will purchase the Bonds in an "arm's length" negotiated sale. The calendar of events for the issuing process can be found on page 3.

Underwriter: Northland Securities, Inc., Minneapolis, Minnesota

Bond Counsel: Dorsey & Whitney LLP, Des Moines, Iowa

Paying Agent: BOK Financial, Tulsa, Oklahoma

Calendar of Events

The following checklist of items denotes each milestone activity as well as the members of the finance team who will have the responsibility to complete it. *Please note this proposed timetable assumes regularly scheduled City Council meetings.*

March 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Date	Action	Responsible Party
March 24	Set Public Hearing Resolution for financing adopted	City Council Action, Bond Counsel
April 14	Public Hearing Held Adopt Pre-levy Resolution	City Council Action, Bond Counsel
April 21	Preliminary Official Statement sent to City for sign off Finance plan sent to City for meeting packets	Northland
April 28	Approve Preliminary Official Statement and review Finance Plan	City Council Action, Northland, Bond Counsel
May 12	Pricing Date Bond Purchase Contract signed	City Council Action, Northland, Bond Counsel
May 26	Issuance Resolution adopted	City Council Action, Bond Counsel
June 10	Closing on the Bonds (Proceeds Available)	Northland, City Staff, Bond Counsel

Attachment 1 - Detailed Sources & Uses

ESTIMATED / PRELIMINARY SOURCES AND USES OF FUNDS - SERIES 2020A GENERAL OBLIGATION BONDS									
Review of Project Funding After April 14, 2020 City Council Meeting									
A	B	C	D	E	F	G	H	I	
1	SOURCES OF FUNDS	\$ Amount	Notes / Remarks		USES OF FUNDS	\$ Amount	%	Notes / Remarks	
2	Principal Amount of Bonds	\$2,280,000	Prelim.; subject to change		560th Avenue Project				
3	Original Issue Premium		Prelim.; subject to change		Construction (Actual Bid)	\$2,207,320		Concrete Technologies base bid	
4	Subtotal - Bond Gross Proceeds	2,280,000			Contingency	115,600	5.0%	5% of Constr. Bid & Alt. #1	
5					Engineering	277,200			
6	Story County Contribution	1,000,000	For 560th Ave. (any)		Bid Alternate #1	104,144		Trailhead access (concrete)	
7	Federal Funding	240,000	For East 1st Street		Bid Alternate #2	57,049		Storm sewers by twin box culverts	
8	Federal Funding	260,000	For Heart of Iowa Trail		Easements / Land Acquisition	50,000		Estimate	
9					Legal / Administration	14,000		Estimate	
10					560th Avenue Subtotal	2,825,312			
11									
12					Heart of Iowa Trail				
13					Construction (Actual Bid)	374,254		Actual best bid	
14					Engineering	80,600			
15					Legal / Administration	9,500		Estimate	
16					Contingency	18,700	5.0%	5% of Construction	
17					Heart of Iowa Trail Subtotal	483,054			
18									
19					East 1st Street - Phase 1				
20					Estimate for Construction	316,500		Expected to be bid in Oct. 2020	
21					Legal / Administration	11,000		Estimate	
22					Engineering	51,000			
23					Contingency	47,500	15.0%	15% of Construction Estimate	
24					East 1st Street Subtotal	426,000			
25									
26					TOTAL PROJECT FUNDING	3,734,366		560th, Heart of Iowa Trl., E 1st St. Ph. 1	
27									
28					Estimated Issuance Costs	42,075		Estimate for Bond Counsel, Underwriting, Paying Agent	
29									
30					Rounding	3,559		Deposited to Debt Service Fund	
31	TOTAL SOURCES OF FUNDS	\$3,780,000		=	TOTAL USES OF FUNDS	\$3,780,000			

Attachment 2 – Preliminary Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/10/2020	-	-	-	-	-
12/01/2020	-	-	21,762.13	21,762.13	-
06/01/2021	315,000.00	1.750%	22,907.50	337,907.50	359,669.63
12/01/2021	-	-	20,151.25	20,151.25	-
06/01/2022	270,000.00	1.800%	20,151.25	290,151.25	310,302.50
12/01/2022	-	-	17,721.25	17,721.25	-
06/01/2023	175,000.00	1.850%	17,721.25	192,721.25	210,442.50
12/01/2023	-	-	16,102.50	16,102.50	-
06/01/2024	175,000.00	1.900%	16,102.50	191,102.50	207,205.00
12/01/2024	-	-	14,440.00	14,440.00	-
06/01/2025	180,000.00	1.950%	14,440.00	194,440.00	208,880.00
12/01/2025	-	-	12,685.00	12,685.00	-
06/01/2026	185,000.00	2.000%	12,685.00	197,685.00	210,370.00
12/01/2026	-	-	10,835.00	10,835.00	-
06/01/2027	190,000.00	2.050%	10,835.00	200,835.00	211,670.00
12/01/2027	-	-	8,887.50	8,887.50	-
06/01/2028	190,000.00	2.250%	8,887.50	198,887.50	207,775.00
12/01/2028	-	-	6,750.00	6,750.00	-
06/01/2029	195,000.00	2.250%	6,750.00	201,750.00	208,500.00
12/01/2029	-	-	4,556.25	4,556.25	-
06/01/2030	200,000.00	2.250%	4,556.25	204,556.25	209,112.50
12/01/2030	-	-	2,306.25	2,306.25	-
06/01/2031	205,000.00	2.250%	2,306.25	207,306.25	209,612.50
Total	\$2,280,000.00	-	\$273,539.63	\$2,553,539.63	-

Date And Term Structure

Dated	6/10/2020
Delivery Date	6/10/2020
First available call date	6/01/2028
Call Price	100.000%

Yield Statistics

Bond Year Dollars	\$12,893.00
Average Life	5.655 Years
Average Coupon	2.1216135%

Net Interest Cost (NIC)	2.3426637%
True Interest Cost (TIC)	2.3593292%
All Inclusive Cost (AIC)	2.4762899%

*Based on Non-Rated rates as of April 15, 2020, plus 0.25%.

Attachment 3 - Debt Summary

General Obligation Debt Summary - Current Outstanding Debt														
Total General Obligation Debt					Revenue Sources									
Fiscal Year	Principal	Interest	Annual Payment	Fiscal Total	Sewer Utility	Water Utility	LOST	TIF	RUT	LMI	Other	Debt Service Levy	Taxable Valuation	
2017 - 2018	1,685,000	409,456	2,094,456	2,094,456	-	-	-	1,084,000	119,448	315,000	-	576,009	3.75004	153,600,519
2018 - 2019	1,892,500	373,656	2,266,156	2,266,156	-	-	-	1,202,178	110,864	313,440	-	639,674	3.75000	170,579,602
2019 - 2020	1,965,000	314,400	2,279,400	2,279,400	-	-	-	1,195,424	74,218	320,340	6,342	683,077	3.75000	187,153,659
2020 - 2021	2,308,000	349,937	2,657,937	2,657,937	244,075	-	-	1,238,544	91,041	324,000	-	760,278	3.74143	208,270,861
2021 - 2022	2,455,000	296,919	2,751,919	2,751,919	246,675	-	-	1,265,497	54,431	393,480	-	791,836	3.74686	211,333,055
2022 - 2023	2,008,000	231,661	2,239,661	2,239,661	248,875	-	-	725,238	106,345	469,035	-	690,168	3.14018	219,786,376
2023 - 2024	2,054,000	183,956	2,237,956	2,237,956	249,775	-	-	733,589	72,716	464,160	-	718,716	3.14429	228,577,833
2024 - 2025	1,701,000	132,980	1,833,980	1,833,980	245,575	-	-	733,742	-	221,610	-	633,053	2.66301	237,720,946
2025 - 2026	1,135,000	87,914	1,222,914	1,222,914	246,375	-	-	462,319	-	182,310	-	331,910	1.34232	247,229,784
2026 - 2027	555,000	59,314	614,314	614,314	247,075	-	-	155,569	-	-	-	211,670	0.82324	257,118,375
2027 - 2028	560,000	46,750	606,750	606,750	241,850	-	-	157,125	-	-	-	207,775	0.77701	267,403,734
2028 - 2029	575,000	33,688	608,688	608,688	246,625	-	-	153,563	-	-	-	208,500	0.74973	278,093,884
2029 - 2030	430,000	20,275	450,275	450,275	241,163	-	-	-	-	-	-	209,113	0.72301	289,223,875
2030 - 2031	445,000	10,313	455,313	455,313	245,700	-	-	-	-	-	-	209,613	0.69687	300,792,534
2031 - 2032	-	-	-	-	-	-	-	-	-	-	-	-	-	312,824,543
2032 - 2033	-	-	-	-	-	-	-	-	-	-	-	-	-	325,337,529
2033 - 2034	-	-	-	-	-	-	-	-	-	-	-	-	-	338,351,031
2034 - 2035	-	-	-	-	-	-	-	-	-	-	-	-	-	351,885,072
2035 - 2036	-	-	-	-	-	-	-	-	-	-	-	-	-	365,960,475
2036 - 2037	-	-	-	-	-	-	-	-	-	-	-	-	-	380,598,694
2037 - 2038	-	-	-	-	-	-	-	-	-	-	-	-	-	395,822,844
Total -	19,768,500	2,551,218	22,319,718	22,319,718	-	-	-	9,105,786	629,063	3,003,375	6,312	8,071,390	-	-

*Assumes an annual 4.00% growth taxable valuation based on average growth of 8.24% between fiscal 2007 to 2019

*Assumes an annual 4.00% growth taxable valuation based on average growth of 8.24% between fiscal 2007 to 2019

Attachment 4 – Risk Factors

Property Taxes: Levies should be reviewed annually and adjusted as needed. Future Legislative changes in the property tax system, including the imposition of levy limits and changes in calculation of property values, would affect plans for payment of debt service. Delinquent payment of property taxes would reduce revenues available to pay debt service.

General: In addition to the risks described above, there are certain general risks associated with the issuance of bonds. These risks include, but are not limited to:

- Failure to comply with covenants in bond resolution.
- Failure to comply with Undertaking for continuing disclosure.
- Failure to comply with IRS regulations, including regulations related to use of the proceeds and arbitrage/rebate. The IRS regulations govern the ability of the City to issue its bonds as tax-exempt securities and failure to comply with the IRS regulations may lead to loss of tax-exemption.

Attachment 5 – Related Considerations

Bank Qualification

We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501(c)3 corporations) anticipates issuing \$10,000,000 or less in tax-exempt debt during this calendar year. Therefore, the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law.

Arbitrage Compliance

All tax-exempt bond issues are subject to federal rebate requirements which require all arbitrage earned in relation to the investment of bond proceeds to be rebated to the U.S. Treasury. A rebate exemption the City expects to qualify for is the "small issuer" exception.

The City must also maintain a bona fide debt service fund for the Bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Resolution for the Bonds prepared by Bond Counsel explains the requirements in greater detail.

Continuing Disclosure

Type: Full

The requirements for continuing disclosure are governed by SEC Rule 15c2-12. The primary requirements of Rule 15c2-12 actually fall on underwriters. The Rule sets forth due diligence needed prior to the underwriter's purchase of municipal securities. Part of this requirement is obtaining commitment from the issuer to provide continuing disclosure.

The City has more than \$10,000,000 of outstanding debt and is required to undertake "full" continuing disclosure. Full disclosure requires annual posting of the audit and a separate continuing disclosure report, as well as the reporting of certain "material events." Material events set forth in the Rule, including, but not limited to, bond rating changes, call notices, and issuance of "financial obligations" (such as SRF loans or bank placements) must be reported within ten business days of occurrence. The report contains annual financial information and operating data that "mirrors" material information presented in the Official Statement. The specific contents of the annual report will be described in the Undertaking that appears in the appendix of the Official Statement.

Premiums

In the current market environment, it is likely that the proposed pricing will include premiums. A premium price occurs when the underwriter pays the City an amount in excess of the par amount of a maturity in exchange for a higher coupon (interest rate). The use of premiums reflects the underwriter's view on future market conditions, tax considerations for investors and other factors. Ultimately, the true interest cost calculation ("TIC") will indicate the overall cost to the City, regardless of premium.

A premium price produces additional funds that can be used in several ways:

- The premium means that the City needs less bond proceeds and can reduce the size of the issue by the amount of the premium.
- The premium can be deposited in the Construction Fund and used to pay additional project costs, rather than used to reduce the size of the issue.
- The premium can be deposited in the Debt Service Fund and used to pay principal and interest.

Northland will work with City staff prior to the day of pricing to determine use of premium (if any).

Rating

A rating will not be requested.

MINUTES FOR MEETING TO
AUTHORIZE BOND PURCHASE
AGREEMENT

419996-61

Huxley, Iowa

May 12, 2020

The City Council of the City of Huxley, Iowa, met on May 12, 2020, at _____ o'clock
____.m., at the _____, Huxley, Iowa.

**[If the City Council is meeting electronically, please complete the following
two paragraphs. Otherwise, strike through]**

The City Council met electronically via _____, which was
accessible at the following:

[Insert electronic access information]

The City Council conducted this meeting electronically due to federal and state
government recommendations in response to COVID-19 pandemic conditions. Electronic access
information was included in the posted agenda of this public meeting.

The meeting was called to order by the Mayor, and the roll was called showing the
following members of the City Council present and absent:

Present: _____

Absent: _____

After due consideration and discussion, Council Member _____
introduced the following resolution and moved its adoption, seconded by Council Member
_____. The Mayor put the question upon the adoption of said
resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

RESOLUTION NO. 20-045

Resolution approving Bond Purchase Agreement for the sale of Bonds thereunder

WHEREAS, the City of Huxley (the "City"), in Story County, heretofore proposed to enter into a loan agreement (the "Essential Purpose Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$2,100,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; and (2) acquiring and installing street lighting, signage and signalization improvements; and has published notice of the proposed action and has held a hearing thereon on April 14, 2020; and

WHEREAS, the City also heretofore proposed to enter into a loan agreement (the "General Purpose Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$400,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of undertaking recreation trail extensions and improvements; and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of April 14, 2020, no petition had been filed with the City asking that the question of entering into the General Purpose Loan Agreement be submitted to the registered voters of the City; and

WHEREAS, pursuant to the provisions of Section 384.28 of the Code of Iowa, the City has combined the Essential Purpose Loan Agreement and the General Purpose Loan Agreement into a single loan agreement (the "Loan Agreement"); and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of General Obligation Corporate Purpose Bonds, Series 2020A (the "Bonds") in evidence of the obligation of the City under the Loan Agreement, and the City Council has made provision for the approval of the P.O.S. and has authorized its use by Northland Securities, Inc. (the "Underwriter"), as the underwriter of the issuance of the Bonds; and

WHEREAS, a certain Bond Purchase Agreement (the "Bond Purchase Agreement") has been prepared to set forth the terms of the Bonds and the understanding between the City and the Underwriter with respect to the purchase thereof and it is now necessary to make provision for the approval of the Bond Purchase Agreement and its execution and delivery;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Huxley, Iowa, as follows:

Section 1. The City Council hereby approves the Bond Purchase Agreement in substantially the form as has been presented to the City Council. The Mayor and the City Clerk are hereby authorized to execute the Bond Purchase Agreement on behalf of the City and to deliver the same to the Underwriter.

Section 2. Further action with respect to the authorization of the Loan Agreement and the issuance of the Bonds is hereby adjourned to the City Council meeting scheduled for May 26, 2020.

Section 3. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 12, 2020.

Mayor

Attest:

City Clerk

. . . .

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE

STATE OF IOWA
COUNTY OF STORY
CITY OF HUXLEY

SS:

I, the undersigned, City Clerk of the City of Huxley, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records relating to the City Council's approval of a bond purchase agreement, and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this _____ day of _____, 2020.

City Clerk

May 6, 2020

Via Email

Rita Conner
City Administrator/City Hall
Huxley, Iowa

Re: General Obligation Corporate Purpose Bonds, Series 2020A
Our File No. 419996-61

Dear Rita:

We have prepared and attach proceedings related to the action to be taken on the General Obligation Corporate Purpose Bonds, Series 2020A at the May 12, 2020 City Council meeting.

The proceedings attached include the following items:

1. Minutes of the meeting, followed by the resolution providing for the approval of a bond purchase agreement with Northland Securities, Inc.
2. Attestation Certificate attesting to the validity of the transcript.

Please take the time to review the proposed Bond Purchase Agreement being provided by Northland Securities, Inc. and contact me to discuss as needed. Please forward an executed copy of the contract to me for our files.

As these proceedings are completed, please return on fully executed copy to our office.

If you have any questions, please contact Amy Bjork, Cheryl Ritter or me.

Best regards,

John P. Danos

Attachments

cc: Jolene Lettow
Northland Securities
BOKF, N.A.

Work Session

Water Study

COUNCIL COMMUNICATION

AGENDA HEADING:

Worksession Water Services Study and Next Steps

SUBMITTED BY:

Rita Conner MS, MCRP City Administrator

SYNOPSIS:

Veenstra and Kimm, Inc. have concluded work on the water services study. The study evaluated the City's existing water treatment plant capacity and projected population growth and has prepared a report of the findings.

Staff has worked with V. & K on this information and reviewed the initial findings, as well as conducting initial financial planning with Northland Securities. At this worksession, Council will have an overview of both the water services study and the initial financial analysis for paying for the project.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- FY 20/21 design of the project
- FY 20/21 determination of final financing mechanisms
- FY 21/22-22/23 bidding and construction of the improvements

For more information on this and other agenda items, please call the City Clerk's Office at 515-597-2561 or visit the Clerk's Office, City Administration Building at 515 N. Main Ave. Council agendas are available to the public at the City Clerk's Office on Friday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email.