

Huxley City Council Minutes

Tuesday, February 25, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:01 pm.

ROLL CALL: Peterson, Easter, Kuhn, Mulder, Roberts

AGENDA APPROVAL: Motion – Peterson, second – Mulder to approve agenda as presented. Roll Call: Roberts, Mulder, Kuhn, Easter, Peterson voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Jeff Peterson – Public Works Director, Shane Griffin – EMS Director, Cathy Van Maanen – Library Director; Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich-City Engineer

PRESENTATION: Mayor presented Police Officer, Gerald (JJ) Caligiuri, with a letter of recognition for completing the Field Training and Firearms Instructor programs.

CONSENT AGENDA:

MOTION - Kuhn, Second - Easter to approve agenda items listed below:

- a. Approve minutes from February 11, 2020 City Council meeting
- b. Approve payment of bills
- c. Approve alcoholic beverage license for Kum & Go, 1706 Highway 210
- d. Appointment of Joe Schierbrock to Huxley Fire and Rescue Department
- e. Appointment of Rita Conner to Heart of Iowa Regional Transit Agency Transportation Advisory Group and Jolene Lettow as alternate
- f. Approve Resolution No. 20-018 on Partial Pay Estimate No. 2 for North Lift Station Project
- g. Approve Resolution No. 20-019 to Set Hearing Date on Maximum Proposed Property Tax Levy Rate for Fiscal Year 2021
- h. Appointment of David Hyman to City of Huxley's Zoning Board of Adjustments

Roll Call: Peterson, Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

Claims:

AEDUSA	NEW AED	0.00
AMY KAPLAN	TRAVEL REIMBURSEMENT TO MEETIN	15.66
ANKENY SANITATION	CITY BUILDING TRASH PICKUP	241.06
ARNOLD MOTOR SUPPLY	CREDIT	172.52
BAKER & TAYLOR ENTERTAINME	BOOKS	1,157.17
BAKER GROUP	LABOR ON HEATING/COOLING SYSTE	459.00
BEN JOHNSON	REF AND TIME KEEPER	356.00
BOUND TREE MEDICAL	AMBULANCE SUPPLIES	416.09
BRANDON ELSNER	TIME KEEPER	84.00
BROOKE LOEWE	TIMEKEEPER & REF	300.00
BUD'S AUTO REPAIR INC	SERVICE ON PD VEHICLE	329.08
CARDMEMBER SERVICE	SEE ATTACHED	2,746.81
CINTAS CORPORATION	FIRST AID SUPPLIES	64.60
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,645.58
CONNER MOORE	TIMEKEEPER & REF	400.00
CONSUMERS ENERGY	GAS AND ELECTRIC	12,091.42
DEMCO	BOOKS	367.83
EMMA ELSNER	REFEREE	180.00
FIRE SERVICE TRAINING BURE	INSTRUCTOR 1 CLASS	71.00
GRAFF EXCAVATING, INC.	I35 & HWY 210 WATER/SEWER EXT.	177,299.21
HACH COMPANY	WATER/WW TREATMENT	187.26
HAWKEYE TRUCK EQUIPMENT	PARTS FOR 1999 DUMP TRUCK	114.00
HAWKINS, INC.	WATER TREATMENT CHEMICALS	2,224.15
HOKEL MACHINE SUPPLY	3RD QTR CYLINDER RENTAL	822.83
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,773.93
IOWA ASSN. MUN. UTILITIES	DUES	807.00
IOWA ONE CALL	EMAIL LOCATES	65.70

IOWA SECTION - AWWA REGION	TWO REGISTRATIONS	100.00
JAYDEN CATTELL	TIME KEEPER & REF	284.00
JEREMY J. ARENDS	JANUARY TREASURER'S REPORT	80.00
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	62.50
LEEDS, JESSICA	DOLLAR TREE REIMBURSEMENT	31.00
MARCO, INC.	COLOR AND B/W COPIES	237.73
MENARDS - AMES	SUPPLIES	85.98
MICS EDUCATION	CONFERENCE REGISTRATION	150.00
MOODY ELECTRIC, INC.	GARAGE LIGHT REPAIR	114.87
MUNICIPAL SUPPLY	3" DISCHARGE HOSE	525.00
NCL OF WISCONSIN, INC.	BOD INHIBITOR	91.33
NEW CENTURY FS INC	UNLEADED AND DIESEL FUEL	1,721.52
NICKOLAY CONSULTING, LLC	IT SUPPORT & MAINTENANCE	698.75
PCC AN AMBULANCE BILLING S	JANUARY AMBULANCE BILLING	98.00
PEPSI-COLA	VENDING ORDER	441.45
POSTMASTER	PRESORT FEE	660.66
PRECISION UNDERGROUND UTIL	BLACK RED STRIPE HDPE	266.60
QUALITY FLOW SYSTEMS, INC.	FIX SANDCHERRY LIFTSTATION PUM	2,295.00
ROBIN DOTY	BUSINESS & NOTE CARDS	197.95
ROCKY SMITH	GAS REIMBURSEMENT	40.00
SYNCB/AMAZON	DVDS AND OFFICE SUPPLIES	262.86
TASC	FLEX BENEFIT PLANS	597.89
TYLER TECHNOLOGIES, INC.	NEW RECEIPT PRINTER	1,378.00
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
VAN-WALL EQUIPMENT INC.	POWER SWEEP	603.32
VERIZON WIRELESS	PW CELL PHONES	629.22
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	79.18

<u>Fund Expenses</u>		
001	GENERAL FUND	8,501.16
002	LIBRARY	3,306.28
003	RECREATION	5,222.15
004	FIRE AND RESCUE	810.97
014	AMBULANCE	1,309.09
110	STREET	4,274.48
343	KUM N GO	177,299.21
600	WATER UTILITY	13,184.94
610	SEWER UTILITY	15,162.11
	PAYROLL	54,391.02
	GRAND TOTAL	\$283,542.41

ORDINANCE: Motion – Mulder, second – Peterson to Approve Third Reading of Ordinance #508 to Amend Huxley Ordinance Chapter 69.13 Parking Enforcement and Payment of Fines and Chapter 70.03 Parking Violations. Parking and snow ordinance fines to increase \$5.00 with an additional \$5.00 processing fee. Roll Call: Kuhn, Roberts, Peterson, Easter, Mulder voted yes. Motion carried.

ADJOURNMENT: Motion – Easter, Second - Peterson to adjourn meeting at 6:38 pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION:

2019 Comprehensive Plan: City administrator, Rita Conner, suggested the city begin to work on the following smart growth recommendations and council concurred:

- 1) Update Land Use Map
- 2) Analysis of Existing Land Use
- 3) Standard Monthly Planning & Zoning meetings
- 4) Identify and Work on Elements from Plan
- 5) Resident Survey

ADJOURNMENT: Motion – Peterson, Second - Easter to adjourn work session at 7:59 pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk