

Huxley City Council Minutes

Tuesday, November 26, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Craig Henry called the meeting to order at 6:03 pm.

COUNCIL MEMBERS PRESENT: Jensen, Peterson, Kuhn, Mulder; via conference call - Jensen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow – City Clerk, Cathy Van Maanen – Library Director, Heather Denger – Parks and Rec Director, Todd Moomaw – Fire Chief, Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich-City Engineer, Amy Beattie – City Attorney

PRESENTATIONS: Library board members discussed the status of the 28E agreement that is currently between the City Library and Ballard Middle School. Ballard officials had notified Library Board that the middle school was not going to renew the agreement. Discussions at recent School Board meeting lead officials from city and school to decide to meet and discuss options.

CONSENT AGENDA:

MOTION-Roberts, Second - Peterson to approve agenda items listed below:

- Approve November 12, 2019 Council Meeting minutes
- Approve financial reports and payment of bills
- Approve Sanitation Haulers Permit

Roll Call: Kuhn, Jensen, Peterson, Mulder, Roberts voted yes. Motion carried.

Claims:

ARNOLD MOTOR SUPPLY	FILTERS AND OIL FOR DUMP TRUCK	480.00
BOOT BARN, INC.	PW UNIFORM ALLOWANCE	301.20
BOUND TREE MEDICAL	EMS SUPPLIES	25.50
BSNB SALES	MED DUTY SLIDE SET	29.50
BUD'S AUTO REPAIR INC	OIL AND FILTER	1,281.07
CALLAHAN MUNICIPAL CONSULT	CITY ADMIN SEARCH PROCESS	7,764.95
CAPITAL SANITARY SUPPLY CO	56 GALLON TRASH BAGS	103.30
CARDMEMBER SERVICE	SEE ATTACHED	6,878.67
CASEYS BUSINESS MASTERCARD	GASOLINE	954.48
CHITTY GARBAGE SERVICE INC	FIRE DEPT GARBAGE SERVICE	21.40
CHOICE1 HEALTH CARE SERVIC	GARBAGE SERVICE	0.00
COCKERHAM CONCRETE	8' BIKE PATH AT TIMBERLANE	18,355.40
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,500.70
CONSUMERS ENERGY	GAS AND ELECTRIC	7,951.23
DOLLAR GENERAL-REGIONS 410	PROGRAM SUPPLIES	104.25
ELECTRIC PUMP	REPAIR PLANT LIFT STATION	592.30
GALLS, LLC- DBA CARPENTER	UNIFORM PARTS	139.99
GARBAGE GUYS	CENTENNIAL PARK TRASH PICKUP	110.00
HEDRICK CONSTRUCTION	NORD KALSEM SIDING	9,859.70
HOKEL MACHINE SUPPLY	OXYGEN	16.45
HUTCHESON ENGINEERING PROD	AURORA PUMP	2,995.69
IDALS	PESTICIDE LICENSE	25.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	12,631.70
JAX OUTDOOR GEAR	12 GAUGE BARREL RIFLE SIGHTS	290.00
JEREMY J. ARENDS	OCTOBER TREASURERS REPORT	80.00
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	266.10
KRISTI UPAH	AAU VOLLEYBALL REFUND	140.00
LATANICK EQUIPMENT, INC.	SCUM BAFFLES	631.83
LIBERTY LOCKWORKS	NEW DOOR LOCK	490.96
MARCO, INC.	COLOR AND B/W COPIES	545.04
MENARDS	SUPPLIES FOR PUBLIC WORKS	76.04
MIDWEST ALARM SERVICES	FIRE ALARM MONITORING-2020	458.28
MIDWEST BREATHING AIR SYST	SERVICE	183.75
MIDWEST SAFETY COUNSELORS,	34L CAL GAS	392.27
MUNICIPAL SUPPLY	MARKING PAINT & FLAGS	143.60
NEW CENTURY FS INC	DIESEL FUEL	1,661.40
NOVA FITNESS EQUIPMENT	REPAIR ON TREADMILLS	3,627.72

PEPSI-COLA	VENDING	503.16
POSTMASTER	POSTMASTER	385.15
PREMIER	SERVICE AGREEMENT	47.23
QUILL CORPORATION	PURCHASE ORDERS	87.09
STOLTE CONSTRUCTION, LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
SYNCB/AMAZON	FELT BOARD, DVDS, BOOKS	184.52
TASC	FLEX BENEFIT PLANS	558.28
TIM DENGER	REIMBURSEMENT FOR TURKEYS	368.64
U.S. BANK EQUIPMENT FINANC	XEROX CONTRACT PAYMENT	100.28
VERIZON WIRELESS	AMBULANCE CELL PHONES	387.95
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	73.52

<u>Fund Expenses</u>		
001	GENERAL FUND	93,394.81
002	LIBRARY	7,532.02
003	RECREATION	9,960.85
004	FIRE AND RESCUE	1,871.64
014	AMBULANCE	7,438.62
110	STREET	15,574.31
121	LOST	
339	560 th AVE PAVING	7,285.00
342	HGMP GENERATOR PROJECT	7,900.00
343	KUM N GO WATER & SEWER	3,911.96
344	STREET & WATER REPAIRS	6,446.54
600	WATER UTILITY	23,584.87
610	SEWER UTILITY	41,192.20
	PAYROLL	55,447.62
	GRAND TOTAL	\$344,942.15

AGENDA:

Maintenance Responsibility for Sidewalk on Parkridge – City has historically removed snow from sidewalk on Parkridge. Public Works Director asked council in previous meeting if it was time to follow city code and inform the property owner that it was their responsibility. Property owner, Duane Jensen, commented to council that he was under the impression the sidewalk was a bike path – and thus, the city’s responsibility. Council will discuss at future work session. In the meantime, city will remove snow until a decision is made.

Resolution No. 19-163: Motion – Mulder, Second – Peterson to Approve Construction Plans for Westview Heights Plat 3. Roll Call: Mulder, Kuhn, Roberts, Peterson voted yes; Jensen abstained. Motion carried.

Resolution No. 19-164: Motion – Roberts, Second – Mulder to Approve Purchase of Radios for Huxley Fire and Rescue. Radios are in the Capital Improvement Plan. Bids came in under budget. Any funds not used will go back to General Fund. Roll Call – Mulder, Kuhn, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Roberts, Second Mulder to Combine and Approve the following three resolutions:

Resolution No. 19-165 to Approve FY 2019 Annual Financial Report

Resolution No. 19-166 to Approve Annual County TIF Report

Resolution, No. 19-167 to Approve Urban Renewal Report

Roll Call: Peterson, Jensen, Mulder, Kuhn, Roberts voted yes. Motion carried.

Motion – Mulder, Second – Kuhn to Form Subcommittee to Work with Ballard School Board to Discuss Future Use of City Library being used as Middle School Library. Committees members: Peterson, Kuhn and Stoll. 5 ayes, 0 nays. Motion carried.

Resolution No. 19-168: Motion – Roberts, Second – Peterson to Approve Interest Reduction on SRF Loan. Savings will be \$227,275 over the course of the bond. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Ordinance #508: Motion – Kuhn, Second – Peterson to Correct Legal Description for the Huxley Urban Renewal Area. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Ordinance #508: Motion - Peterson, Second – Kuhn to Waive Second and Third Readings. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Resolution No. 169: Motion – Roberts, Second – Peterson to Approve Purchase of Radios for Huxley Police Department.

Radios will improve communication with County and has better camera. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Resolution No. 170: Motion – Kuhn, Second – Roberts to Table the Decision to Approve Contract for Professional Services for the Possible Development of a Recreational Trail Master Plan. Council to discuss at a future work session. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

ADJOURNMENT: Motion – Roberts, Second- Peterson to adjourn meeting at 7:20 pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk