

Huxley City Council Minutes

Tuesday, August 13, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:01 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Jensen, Roberts, Peterson; absent - Mulder

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson – Public Works Director, Heather Denger – Parks and Recreation Director, Gerry Stoll – Police Chief, Cathy Van Maanen – Library Director, Todd Moomaw – Fire Chief, Rocky Smith – Parks Director

CONSULTANTS PRESENT: Amy Beattie – city attorney, Forrest Aldrich – city engineer

GUESTS PRESENT: Walter Lain, Carolyn Dallinger, Lynn Knecker, Kristina Brekke, Steve Quick, Roger Wheeler, Andrew Gogerty, Alissa Zugay, Bruno Zugay, Kevin Deaton, Adam Walters, Katie Nelson, Todd Petersen, Dustin Ingram, Kelly Moomaw, Ryan Vincent, Dennis Primmer, Scott Wilson, Scott Renaud

COMMENTS FROM PUBLIC:

- Dustin Ingram, Ames Economic Development Commission, expressed concerns from Huxley Development Commission with council changing street standards in future developments. Stated costs could increase lot prices; cause issues with rebate agreements.
- Carolyn Dallinger expressed concerns with the debris that is on the property adjacent to the cemetery. Family plots are next to the neighboring property. Council to discuss as future work session item.
- Kristina Brekke asked council to bring fireworks issue to agenda. Council stated item could be placed on future work session agenda.
- Adam Walters and Kate Nelson spoke to council about block party request on Ballard Drive.

PUBLIC HEARING:

Mayor Pro Tem opened public hearing at 6:25pm to hear the rezoning request of certain property owned by Dickson and LuAnn Jensen from single family and duplex residential (R-2) to patio homes residential district (R-2A) classification after annexation into the City of Huxley, Iowa. There being no comments there was a motion by Peterson and a second by Jensen to close hearing at 6:26pm. 4 ayes.

PRESENTATION: Northland Securities Financial Plan rescheduled to September 10th meeting.

CONSENT AGENDA:

MOTION- Peterson, Second – Jensen to approve all agenda items listed excluding 5.08 Block Party Request.

- July 23, 2019 Regular Council Meeting
- Financial Reports and Payment of Bills
- Resolution No. 19-100 to Set a Public Hearing Date and Time for Rezoning Request of Parcel of Ground Owned by Knackmodes at North Main Avenue from C-1 to C-2
- Street Closings for Prairiefest
- Resolution No. 19-101 to Fix a Date for a Public Hearing to Consider Sale of Parcel P, Ground Adjacent to Fareway on North Side
- Appointments of Elijah Ingram and Travis Hoover to the Huxley Fire Department
- Appointment of Megan Brendeland to the Library Board

Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Claims:

AARON POWELL
AFLAC

KRAV MAGA CLASS
AFLAC

180.00
4.00

ALLIANT ENERGY	GAS AND ELECTRIC	21,012.34
ANDREW STARCEVIC	MEMBERSHIP REFUND	67.76
ANKENY SANITATION	WWTP	482.12
ARNOLD MOTOR SUPPLY	BRAKE DUST SHIELD & HARDWARE	659.94
AUTOMATIC DOOR GROUP	SAFE ROOM CURTAIN REPAIR	118.30
AUTOMATIC SYSTEMS CO.	TROUBLESHOOT DIGESTER PROBE	239.65
BAKER GROUP	MAINTENANCE CONTRACT	8,192.00
BELLA HOMES	BUILDING PERMIT DEPOSIT REFUND	500.00
BRICK GENTRY P.C.	LEGAL FEES	13,442.76
BROWNELLS, INC.	SHOTGUN 6-POSITION STOCKS	145.64
BUD'S AUTO REPAIR INC	PD VEHICLE SERVICE	57.89
BW EXTERIOR SOLUTIONS	WTP ROOF REPAIR FROM HAIL	64,133.44
CALLAHAN MUNICIPAL CONSULT	CA JOB POSTINGS	575.00
CAPITAL SANITARY SUPPLY CO	JANITORIAL SUPPLIES	247.20
CARDMEMBER SERVICE	SEE ATTACHED	17,156.50
CASEY'S GENERAL STORES INC	GASOLINE	220.05
CASEYS BUSINESS MASTERCARD	GASOLINE	1,439.14
CENTRAL IOWA DISTRIBUTING	LAUNDRY DETERGENT	292.20
CHITTY GARBAGE SERVICE INC	TRASH SERVICE	64.20
CHRIS & KRIS GARDNER	BUILDING PERMIT DEPOSIT REFUND	500.00
CITY OF AMES	RESOURCE RECOVERY	17,414.50
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,528.43
COMPUTER RESOURCE SPECIALI	COMPUTER RESOURCE SPECIALISTS	1,560.00
CONSUMERS ENERGY	GAS AND ELECTRIC	8,152.80
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,513.12
DIVISION OF LABOR/ELEVATOR	2019 OPERATING PERMIT FEE	175.00
DOLAN OLSON	GAS REIMBURSEMENT	17.40
DOLLAR GENERAL-REGIONS 410	SHOWER LINERS & AIR FRESHENER	180.25
EBS	MEDICAL INSURANCE	17,075.87
ED M. FELD EQUIPMENT CO. I	BUNKER GEAR	2,220.00
EDWARD JONES	IRA	250.00
ELECTRONIC ENGINEERING	YEARLY TOWER FEES	1,439.10
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	381.10
ENVIRONMENTAL RESOURCE ASS	WWP QUALITY ASSURANCE TESTING	682.83
FIDELITY SECURITY LIFE	VISION INS	313.97
FIRE SERVICE INSTITUTE	ESSENTIALS FOR FF & FD OPERATI	261.00
FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	924.60
FORTRES GRAND CORPORATION	SOFTWARE LICENSE & MAINTENANCE	287.93
GARBAGE GUYS	CENTENNIAL PARK DUMPSTER	110.00
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	521.11
GENESIS HOMES OF IOWA LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HACH COMPANY	CHEMICALS FOR WATER TREATMENT	211.30
HAWKINS, INC.	WATER TREATMENT CHEMICALS	2,383.65
HDS WHITE CAP CONST SUPPLY	ARMORTILE	559.96
HEARTLAND CO-OP	WEED KILLER	62.50
HOKEL MACHINE SUPPLY	PARTS FOR MANURE SPREADER	126.90
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	2,846.10
INNOVATIONAL CONCEPTS, INC	HYDRONIC TESTING	125.00
INTEGRATED PRINT SOLUTIONS	BASKETBALL CAMP TSHIRTS	99.50
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	27,220.46
INTERSTATE BATTERIES	BATTERIES	255.90
IOWA DEPARTMENT OF NATURAL	NPDES ANNUAL FEE	589.42
IOWA DNR	CONSTRUCTION PERMIT APPLICATIO	370.60
IOWA DNR	WW DISPOSAL SYSTEM CONSTR PERM	100.00
IOWA DOT	JANITORIAL SUPPLIES	920.61
IOWA LEAGUE OF CITIES	MEMBER DUES 7/1/19-6/30/20	2,151.00
IOWA MUN. WORKERS' COMP. A	ANNUAL WORKERS' COMP PREMIUM	22,754.00
IOWA ONE CALL	EMAIL LOCATES	58.50
IOWA PRISON INDUSTRIES	NAME PLATES	17.08
IPERS	IPERS	23,567.69
JAX OUTDOOR GEAR	TWO NEW SHOTGUNS	1,815.90
JEREMY J. ARENDS	JUNE TREASURER'S REPORT	80.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	1,445.76
KEYSTONE LABORATORIES	CMC MONTHLY COLLECTION	4,144.37
LANDWIN GUTTERS	GUTTERS ON SHED AND PW OFFICE	1,900.00
LEEDS, JESSICA	REIMBURSEMENT FOR FAREWAY	11.31
LIBERTY READY MIX	6.5 YARDS OF 4000 CONCRETE	3,211.50
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,211.86
LOWE'S	HEAVY DUTY CHALK LINE	351.39
MANATTS	12 YARDS OF CONCRETE	4,560.26
MARCO, INC.	COLOR AND B/W COPIES	1,154.67
MARTIN MARIETTA MATERIALS	ROAD STONE	716.57
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	300.00
MENARDS	LIGHT BULBS & DROP CLOTH	316.63
MID-IOWA SOLID WASTE EQUIP	CAMERA REPAIR	3,417.23
MIDWEST ALARM SERVICES	FIRE ALARM INSPECTION SERVICE	750.00
MISCELLANEOUS VENDOR	LONG, SHARI :US REFUND	1,261.32
MUNICIPAL SUPPLY	METER SPUDS	621.19
NCL OF WISCONSIN, INC.	TSS QUALITY CONTROL	15.13

NEW CENTURY FS INC	LP CONTRACT	2,410.58
OUTDOOR ENVISIONS	GOLD MULCH	486.00
OXEN TECHNOLOGY	MICROSOFT OFFICE & EXCHANGE	456.00
PAXXO (USA), INC.	LONGOPAC	652.09
PCC AN AMBULANCE BILLING S	MAY AMBULANCE BILLING	446.34
PLUMB SUPPLY COMPANY - AM	CLAMP & U CHANNEL	48.03
POSTMASTER	POSTMASTER	374.67
PPG ARCHITECTURAL FINISHES	PAINT FOR WWTP	160.07
PREMIER OFFICE EQUIPMENT I	LIBRARY COPIER AGREEMENT	102.40
QUALITY FLOW SYSTEMS, INC.	SAND CHERRY PUMP	8,920.00
REDWOOD BUILDERS, LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
RIETGRAF, MARTY	MATERIALS AND LABOR FOR SHELFS	280.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	12,915.62
SAGE HOMES, INC.	BUILDING PERMIT DEPOSIT REFUND	1,000.00
SANDRY FIRE SUPPLY	ANNUAL SERVICE FOR AIRPACKS	1,798.70
SIGN PRO	WELCOME SIGN	725.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	612.68
STAR EQUIPMENT LTD.	DOT SPEC TAR & RENTAL FEE	4,706.65
STOLL, GERALD	REIMBURSE FOR WALL ART	36.50
STORY COUNTY HOUSING TRUST	HOUSING TRUST FUND	3,663.18
STORY COUNTY RECORDER	RECORDING FEES	31.00
STORY COUNTY SHERIFF'S OFF	1ST QUARTER DISPATCH SERVICES	6,216.00
SYNCB/AMAZON	BOOKS AND DVDS	609.90
TASC	FLEX BENEFIT PLANS	558.28
TASC - CLIENT INVOICES	SEPT FLEX PLAN ADMIN FEES	69.82
TONIA ODDEN	YOUTH TENNIS	65.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	6,576.00
U.S. BANK EQUIPMENT FINANC	JUNE AND JULY COPIER LEASE	200.56
USA BLUEBOOK	SALES TAX	317.03
VAN-WALL EQUIPMENT INC.	XLINE	119.74
VEENSTRA & KIMM, INC.	MEADOW LANE PRELIM PLAT	34,641.50
VERIZON WIRELESS	AMBULANCE CELL PHONES	477.85
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	146.43
ZIMCO SUPPLY CO.	SUREGARD & BUCCANEER	210.00
PAYROLL		117,045.69

	<u>Fund Expenses</u>	<u>Fund Revenues</u>
001 GENERAL FUND	73,215.10	29,868.95
002 LIBRARY	6,323.08	140.95
003 RECREATION	5,253.78	15,380.60
004 FIRE AND RESCUE	748.64	
014 AMBULANCE	2,888.79	665.57
110 STREET	24,484.69	25.00
339 560 TH PAVING	14,570.00	
343 KUM N GO	17,055.00	
600 WATER UTILITY	18,076.62	63,707.50
610 SEWER UTILITY	30,526.18	60,351.15
GRAND TOTAL	\$416,770.29	\$211,003.00

Motion – Peterson, Second – Jensen to Approve Block Party with Barricades Being Manned During Block Party. Council discussed pros and cons to the request. Police Chief stated that the block party could disturb emergency services and has received complaints in the past from motorists that get lost due to street being blocked off. Council determined that barricades around block must be manned to prevent any public safety issues. Roll Call: Roberts, Kuhn, Jensen, Peterson voted yes. Motion carried.

Motion – Peterson, Second – Kuhn to Combine Ordinance #501 to Approve Rezoning of Property in Westview from R-2 to R-2A and Ordinance #502 Amending the Code of Ordinances to the City of Huxley, Iowa, Chapter 166, Subdivision Regulations, Minimum Improvements. Roll Call: Peterson, Roberts, Kuhn voted yes; Jensen abstained. Motion carried.

Motion – Peterson, Second – Jensen to Combine Resolution No. 19-102 to Approve the Supplemental Specifications to Iowa Statewide Urban Standard Specifications for Public Improvements, Resolution No. 19-104 to Approve the Meadow Lane Preliminary Plat and Resolution No. 19-106 to Approve the Site Plan for Condominium Garages at 315 Snyder Drive. Preliminary plat and site plan approved based on stipulations/criteria outlined in engineer's letters written for Meadow Lane and Condo Garages each dated August 14, 2019. Roll Call: Jensen, Peterson, Roberts, Kuhn voted yes. Motion carried.

Motion – Peterson, Second – Kuhn on Resolution No. 19-103 to Approve Construction Review Contract for Westview Heights from V & K. Contract states full on-site review will be conducted. Roll Call: Roberts, Peterson, Kuhn voted yes; Jensen abstained. Motion carried.

Motion – Peterson, Second – Jensen on Resolution No. 19-105 to Approve Site Plan for Iowa Earth Works at 300 Snyder Drive. Site plan was approved based on stipulations/criteria outlined in engineer’s letter dated August 14, 2019. Roll Call: Roberts, Peterson, Kuhn voted yes; Jensen abstained.

Motion – Peterson, Second – Roberts on Resolution No. 19-107 to Approve the Sidewalk Waiver for Iowa Earth Works at 300 Snyder Drive. Waiver allowed only until city requires installation. Roll Call: Peterson, Roberts, Jensen voted yes; Jensen abstained.

Motion – Peterson, Second – Kuhn on Resolution No. 19-108 to Approve the Sidewalk Waiver for the Condominium Garages at 315 Snyder Drive. Sidewalk must be installed heading to the east, waiver is for west portion only. Waiver allowed only until city requires installation. Roll Call: Kuhn, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Peterson, Second – Jensen on Resolution No. 19-109 to Set Public Hearing and Bid Letting for the Construction of the Interstate 35 and Highway 210 Water and Sewer Extension for the City of Huxley, Iowa. Hearing scheduled for September 10, 2019. Roll Call: Kuhn, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Jensen, Second – Peterson on Resolution No. 19-110 to Approve Mitigation Plan. Story County renews the plan every four years. No changes to new plan. Roll Call: Kuhn, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Peterson, Second – Jensen on Resolution No. 19-111 to Approve Purchase of Radios for Public Services and Police Department. Racom Communication awarded contract to purchase nine portable radios. Council chose a three year, no interest payment plan. Roll Call: Kuhn, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Peterson, Second – Jensen on Resolution No. 19-112 to Set the Date for a Public Hearing on Proposal to Enter into a General Obligation Corporate Purpose and Refunding Loan Agreement and to Borrow Money Thereunder. Hearing set for August 27th 2019. Roll Call: Kuhn, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Kuhn, Second – Peterson on Resolution No. 19-113 to Approve Quote on Timberlane Sidewalk Project. Cockerham Concrete awarded contract. Sidewalk to be 8 feet wide, 5 feet from crossing to driveway. Roll Call: Kuhn, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Kuhn, Second – Jensen to Approve Use of Safe Room with Ballard Schools. Agreement will be for six week period, \$800 fee, tables furnished by school along with daily set up and tear down. 4 ayes. Motion carried.

Miscellaneous

- Police Chief informed council that the police and fire departments were working on combined training efforts
- Fire Chief stated he would work on setting goals and a to-do list for the department
- Parks and Rec Director told council that the coming Thursday was the year’s last Farmers Market; Prairiefest the following weekend. Also thanked Parks Director and staff for installation of tent at amphitheater. Stated that there had not been any communication regarding the middle school’s use of gym during the school’s construction
- Library Director thanked council for approval of appointment to Library Board
- Public Works Director thanked Parks Director and staff for all their efforts of parks equipment installation; would start working on gathering costs to install sidewalks near high school
- City administrator reported AutoMed had submitted an incentive application; no contact had been made with Bud Seemann regarding offer on lot behind Jerry’s
- Councilman Peterson remarked there was great response from police and fire departments on a fire in his neighborhood

ADJOURNMENT: Motion – Peterson, second – Jensen to adjourn meeting at 8:28 pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk