

# Huxley City Council Minutes

Tuesday, May 14, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:03 pm.

**COUNCIL MEMBERS PRESENT:** Kuhn, Jensen, Mulder, Roberts, Peterson

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll-Police Chief, Kevin Deaton-Asst. Fire Chief, Cathy Van Maanen- Library Director

**CONSULTANTS PRESENT:** Amy Beattie – city attorney, Forrest Aldrich – city engineer

**GUESTS PRESENT:** Keith Weggen, Britni Andreassen, Scott Wilson, Phil Brekke, Kristina Brekke, Chris Gardner, Scott Renaud, Roger Wheeler, John Philgreen

## COMMENTS FROM PUBLIC:

Jonathan Philgreen asked council if easement could be moved on Lot 21 in Ashwood Estates to accommodate a new house. Vacating easement had already been approved by P & Z; Public Works Director and City Engineer had also reviewed. Property owner would relocate easement at own expense. Mayo Pro Tem asked council to direct staff to move forward to vacate easement.

Scott Wilson, 107 Lynwood, revisited request to have fence put in between his property and 3C's building. Resident requested city to install fence and he will maintain. City will not install fence. Council directed staff to obtain landscape proposals.

Phil Brekke and Kristina Brekke appealed to council to reverse City's ordinance on fireworks usage in Huxley. Asked council to follow State Code. Ms. Brekke submitted petition to legalize fireworks in Huxley. Couple offered free fireworks safety class.

## PUBLIC HEARINGS:

Sale of Lots 1& 2 in Huxley Development Corporation Plat 3 in Huxley, Story County, Iowa to Diamond Surface. Mayor Pro Tem opened hearing at 6:36pm. There being no further discussion it was moved by Mulder, seconded by Peterson to close hearing at 6:36pm. 5 ayes. Motion carried.

Proposed Plans, Specifications, Form of Contract and Estimated Cost of Construction of the Huxley Main Avenue Storm Sewer Underground Repairs Project. Mayor Pro Tem opened meeting at 6:37pm. There being no further discussion it was moved by Jensen, seconded by Peterson to close hearing at 6:37pm. 5 ayes. Motion carried.

## CONSENT AGENDA:

MOTION- Roberts, Second - Mulder to approve all agenda items as listed:

- April 23rd, 2019 Regular Council Meeting
- Financial Reports and Payment of Bills
- Approve Alcohol and Cigarette Permits for Casey's and Alcohol Permit for Fareway
- Approve the Following Appointments/Reappointments:  
Judy Fausch, Shirley Crippen, Kate Ehresman to Library Board. Roger Wheeler to ZBA.
- Approve the Application for Exploding Fireworks (1<sup>st</sup> Class Consumer Fireworks)

Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

Claims:

A KING'S THRONE LLC  
AFLAC

PORTABLE UNITS  
AFLAC

189.90  
4.00

ALBAUGH, NATE	MOTEL FOR GTSB CONFERENCE	106.70
ALLIANT ENERGY	GAS AND ELECTRIC	9,269.75
AMERICAN BUSINESS PHONES	INSTALLED HP 24 PORT SWITCH	787.83
ANKENY SANITATION	CITY BUILDINGS TRASH PICKUP	229.57
ARNOLD MOTOR SUPPLY	FILTERS	282.95
BACKFLOW SOLUTIONS, INC.	ANNUAL ONLINE SUBSCRIPTION	400.00
BAKER GROUP	MAINTENANCE AGREEMENT	6,682.00
BLM ENTERPRISES	GIS UTILITY UPDATES	1,337.50
BRICK GENTRY P.C.	DEVELOPMENT	6,291.05
BUD'S AUTO REPAIR INC	OIL AND FILTER FOR CHARGER	305.10
CAPITAL CITY EQUIPMENT CO.	ELEMENT, CARTRIDGE, FILTER	290.54
CASEY'S GENERAL STORES INC	GASOLINE	1,272.77
CENTRAL IOWA REGIONAL TRAN	2020 CIRTPA ASSESSMENT	431.00
CFI SALES, INC.	TIRES	132.80
CHITTY GARBAGE SERVICE INC	TRASH PICKUP	21.40
CHRIS PHILLIPS	TEXTURE DRYWALL IN NORD KALSEM	550.00
CINTAS CORPORATION	FIRST AID SUPPLIES	87.77
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	275.00
COMPASS MINERALS AMERICA	COARSE SALT	3,535.81
D & K PRODUCTS	MECAMINE	270.00
DARLA HUGABOOM	SPRING TENNIS PARTICIPANT	57.00
DAVID CARLIN	REIMBURSE FOR MAILBOX DAMAGE	35.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,472.22
DEYOUNG, MARK	BUILDING PERMIT DEPOSIT REFUND	500.00
DEZURIK, INC.	VALVE FOR WAS ACTUATOR	495.00
DOORS INC.	3C'S DOOR REPAIR	70.00
EBS	MEDICAL INSURANCE	15,730.15
ED M. FELD EQUIPMENT CO. I	LOCKERS	8,625.00
EDWARD JONES	IRA	250.00
EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	382.42
FENCELINE BEER LAB LLC	FENCELINE BEER LAB LLC	60,000.00
FIDELITY SECURITY LIFE	VISION INS	286.33
FIRE SERVICE INSTITUTE	FIRE CHIEF'S WORKSHOP	25.00
GENERAL INSURANCE AGENCY	GL AUDIT	1,554.00
GREEN ENVIRONMENTAL, LLC	NORD KALSEM ASBESTOS REMOVAL	4,800.00
HACH COMPANY	FILTERS, AMMONIA, PH SOLUTION	827.07
HAWKINS, INC.	WATER CHEMICALS	1,990.00
HOKEL MACHINE SUPPLY	NYLON LOCK NUTS	8.67
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	2,000.00
HUXLEY COMMUNICATIONS COOP	PHONE, INTERNET, CABLE	1,373.79
INNOVATIONAL CONCEPTS, INC	HYDRONIC TESTING	125.00
INTEGRATED PRINT SOLUTIONS	YOUTH SOCCER SHIRTS	886.80
INTERNAL REVENUE SERVICE	FICA WITHHOLDING	23,964.81
INTERSTATE BATTERIES	ECONO BATTERY FOR WOOD CHIPPER	40.00
INTERSTATE POWER & LIGHT	ELECTRIC EXTEN. HUX BUS PARK	0.00
IOWA DOT	CLUSTER & DEAD END SIGNS	661.14
IPERS	IPERS PROTECTIVE CLASS	15,761.15
JAYDEN CATTELL	BASKETBALL SCOREKEEPER	120.00
JERRY'S PAINTING	JERRY'S PAINTING	1,238.04
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	1,170.04
KEVIN SCHULZE	BASKETBALL OFFICIAL	125.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,115.96
LOWE'S	NORD KALSEM RENOVATION SUPPLIE	198.54
MARTIN MARIETTA MATERIALS	1" CLEAN ROCK	1,835.00
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	200.00
MID-IOWA SOLID WASTE EQUIP	STRAPS FOR CRAWLER CAMERA	29.70
MOODY ELECTRIC, INC.	SCOREBOARD & CONCESSIONS	85.00
NATHAN STOUDE	BAM BAM BASEBALL	22.00
NICK PEARSON	BASKETBALL LEAGUE OFFICIAL	250.00
NICK SWANSON	HOTEL ROOMS FOR GTSB CONFERENC	115.18
OTIS ELEVATOR COMPANY	REPAIR PHONE IN ELEVATOR	600.00
OXEN TECHNOLOGY	REMOTE LABOR	561.50
P & M APPAREL	UNIFORM PARTS	1,439.50
PCC AN AMBULANCE BILLING S	AMBULANCE BILLING	542.57
PEPSI-COLA	VENDING PRODUCT	337.41
PHILLIPS TRIM CARPENTRY	PHILIPS TRIM CARPENTRY	0.00
POLK COUNTY FIRE CHIEF'S A	2019 DUES	25.00
POSTMASTER	POSTMASTER	976.48
PREMIER OFFICE EQUIPMENT I	LIBRARY COPIER AGREEMENT	25.00
ROUT, DARRELL	STUMP GRINDING AT EAST 5TH	70.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	7,012.82
SAMANTHA WHEELER	SPRING TENNIS PARTICIPANT	57.00
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	42.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	256.60
SWANK MOVIE LICENSING USA	MOVIES FOR MOVIE IN THE PARK	1,205.00
TASC	FLEX BENEFIT PLANS	1,116.56
TASC - CLIENT INVOICES	MAY FLEX PLAN ADMIN FEE	139.64
THE SHERWIN-WILLIAMS CO.	FIELD PAINT AND PAINT GUN FILT	158.57
TIM & EMILY LOYNACHAN	SPRING TENNIS	51.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,771.00
USA BLUEBOOK	LIQUIFRAM & HEAD ASSEMBLY	558.51

VAN-WALL EQUIPMENT INC.	BLADE, VBELT, SPRING	489.45
VEENSTRA & KIMM, INC.	KUM & GO SITE PLAN REVIEW	3,841.07
VERIZON WIRELESS	CITY ADMIN CELL PHONE	255.84
VICKI TENDALL	BUNNY SUIT	70.00
YOUR LOCAL CONSUMER	AD FOR CITYWIDE GARAGE SALES	99.00

	<u>Fund Expenses</u>	<u>Fund Revenues</u>
001 GENERAL FUND	123,165.98	
002 LIBRARY	6,205.29	38,984.05
003 RECREATION	8,863.67	8,917.73
004 FIRE AND RESCUE	11,405.42	
006 CEMETARY		200.00
014 AMBULANCE	5,376.00	1,685.31
110 STREET	14,062.08	
125 TIF	27,153.50	
340 TRAIL PAVING PROJECT	1,355.00	
402 MAIN AVE STORM SEWER	1,021.07	
600 WATER UTILITY	19,473.02	46,650.39
610 SEWER UTILITY	13,952.44	50,248.80
PAYROLL/MISC	106,607.66	119,439.52
GRAND TOTAL	338,641.13	

MOTION – Peterson, Second – Roberts on Resolution No. 19-059 to Make Final Determination on the Sale of Lots 1 and 2 in Huxley Development Corporation Plat 3 and Authorize Execution of Purchase Agreement By and Between City of Huxley and Diamond Surface Inc. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Mulder, Second – Peterson on Second Reading of Ordinance No. 494 to Change Zoning of Property Owned By Leonard and Jaqueline Larson Located at SE Corner of I-35 and Highway 210. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Mulder, Second – Peterson to Waive Third Reading of Ordinance No. 494. Approval subject to completion of annexation. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Ordinance 495: Pulled from agenda.

MOTION – Roberts, Second – Peterson on First Reading of Ordinance No. 496 to Amend the Code of Ordinances of the City of Huxley, Iowa, Chapter 166, Subdivision Regulations, to Require Installation of ADA Ramps. Expense of installation to developers. Revisions to language will be submitted in second reading draft. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION - Peterson, Second – Jensen on Resolution No. 19-060 to Approve Plans, Specifications and Form Contract for the Huxley Main Avenue Storm Sewer Underground Repairs Project. City engineer reported that funds for project will come from monies received from lawsuit from original Main Avenue Storm Sewer project. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Mulder on Resolution No. 19-061 to Award the Main Avenue Storm Sewer Underground Repairs Project Contract to OnTrack Construction LLC from Nevada, Iowa for the Sum of \$194,800. Received two bids. Repairs are in several, difficult areas. There won't be one large area under construction at one time. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Resolution No. 19-062 – pulled from agenda.

MOTION – Peterson, Second – Roberts on Resolution No. 19-063 to Approve Site Plan for 1999 Huxley Mini-Storage on East First Street and Pave Approach to North Side of Building. Chris Gardner, property owner, informed council that the property had been platted for 4<sup>th</sup> building. Storage will be used for existing shop. Will keep existing entrance with access also on south side. Councilman Kuhn expressed concern with lack of pavement inside property and city enforces other properties to follow pavement regulations. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Peterson, Second – Kuhn on First Reading of Ordinance No. 497 to Amend the Code of Ordinances for the City of Huxley, Iowa Regarding Fireworks Use. It shall be unlawful to explode fireworks under influence of alcohol or drugs. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION - Jensen, Second – Mulder on Resolution No. 19-064 to Approve Police Chief's Request to Place No Parking Signs and Paint Yellow Lines on Curb at Intersection of Lynwood and Ballard Drive. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Peterson, Second – Kuhn on First Reading of Ordinance No. 498 to Amend Chapter 99 of the City of Huxley Municipal Code Concerning Sewer Service Charges. Consumption rate to increase three percent for next three years. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Peterson, Second – Kuhn on First Reading of Ordinance No. 499 to Amend Chapter 92 and 93 of the City of Huxley Municipal Code Concerning Water Meters and Water Rates. Purchase of second meters to increase to \$325. Monthly charges to increase dependent on size of meter. Revisions will be made with second reading. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Peterson, Second – Roberts on Resolution No. 19-065 to Set Date and Time for Hearing on Amending FY2019 Budget. Hearing scheduled for Tuesday, May 28<sup>th</sup> at 6:00pm. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Peterson, Second – Mulder on Resolution No. 19-066 to Approve Amending Contract with Iowa Power & Light to Extend Services in Huxley Business Park. Roll Call: Peterson, Roberts, Kuhn, Mulder voted yes; Jensen abstained. Motion carried.

MOTION – Peterson, Second – Roberts on Resolution No. 19-067 to Approve Purchase of Vac System from Midwest Underground for the Sum of \$44,100. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

MOTION – Roberts, Second – Peterson on Resolution No. 19-068 to Approve Contract for ACCU-JET to Perform the Lining and Maintenance of the City's Sewer Mains for the Sum of \$35,336.10. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Resolution No. 19-069. Pulled from agenda.

#### Miscellaneous

- Library Director, Cathy Van Maanen, thanked council for approving board members to Library Board.
- Councilman Roberts inquired as to the status of the sidewalk at NE corner of E. 4<sup>th</sup> and Parkridge.
- Councilman Jensen had following concerns:
  - o Derelict buildings follow-up
  - o Reported that the old bridge near Railroad Park is obsolete and non-functional. Asked to have topic put on future work session agenda
  - o Asked if a joint council meeting could be set up in June with cities of Cambridge and Slater to discuss future ambulance plans
  - o Asked what the process was to approve/not approve the pending comp plan. Council is to review plan by end of month for future work session item.
  - o Garbage service in town: can city go out for bid and choose one carrier for community? Allowing all garbage companies heavy trucks in city can put toll on roads. Current ordinance allows for residents to choose their own service.
- Councilman Kuhn stated Bud Seemann would like to purchase lot behind Jerry's Automotive.
- Councilman Peterson asked status of city administrator's contract. Personnel committee has met and proposal coming at a June meeting.

ADJOURNMENT: Motion – Jensen, second – Peterson to adjourn meeting at 8:16 pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk