

Huxley City Council Minutes

Tuesday, April 9, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Jensen, Mulder, Roberts; absent - Peterson

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll- Police Chief, Jeff Peterson – Public Works Director, Heather Denger – Parks & Recreation Director, Kevin Deaton – Asst. Fire Chief, Ryan Vincent - Deputy EMS Chief

CONSULTANTS PRESENT: Jim Nervig – city attorney, Forest Aldrich – city engineer

GUESTS PRESENT: Scott Wilson, Roger Wheeler, Kristina Brekke, Dustin Ingram, Brenda Dryer

COMMENTS FROM PUBLIC:

Kristina Brekke, 203 Campus, requested permission from council to allow fireworks at daughter's high school graduation. Council consensus was to approve only with city attorney's review and staff to research state requirements.

Scott Wilson, 107 Lynwood, asked council the status of his fence request. Council informed resident that an appointment had been scheduled with a vegetarian expert to research various grasses that could be planted to provide privacy. Also informed resident that new trees would be planted to replace old trees.

CONSENT AGENDA:

MOTION- Jensen, Second - Mulder to approve all agenda items as listed:

- March 26th, 2019 Regular Council Meeting and Work Session Minutes
- April 2, 2019 Joint Work Session with Ballard School Board
- Financial Reports and Payment of Bills
- Approve Acceptance of Quit Claim Deeds and Related Material for Lots 1 & 2 in HDC Business Park Phase III
- Approve Appointment of Michael John Bunney to Huxley Fire & Rescue
- Approve Acceptance of Quote for Floor Bids in Nord Kalsem Community Center

Roll Call: Jensen, Mulder, Kuhn, Roberts voted yes. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ALLIANT ENERGY	GAS AND ELECTRIC	13,744.96
ARNOLD MOTOR SUPPLY	AIR & OIL FILTERS, OIL, WHEELS	134.45
BRICK GENTRY P.C.	BOND CLAIMS	5,988.15
DAVE WHITE PLUMBING, INC.	BATHROOM REPAIRS	1,073.40
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,472.22
DIGITAL ALLY	RMA REPAIR FEE	395.00
EBS	MEDICAL INSURANCE	15,730.15
EDWARD JONES	IRA	250.00
FIDELITY SECURITY LIFE	VISION INS	286.33
GRIMES ASPHALT & PAVING	COLD PATCH	503.70
H.L. MUNN LUMBER CO.	TRIM FOR NK WINDOWS	540.42
HARRISON TRUCK CENTERS	CABLES AND VALVES	43.11
HAWKINS, INC.	WATER TREATMENT CHEMICALS	1,475.60
HOKEL MACHINE SUPPLY	BOLTS AND NUTS	84.12
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,408.84
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	10,894.67
INTERSTATE POWER & LIGHT	GAS EXTENSION TO HUX BUS. PARK	38,697.17
IOWA DOT	STEEL ANGLE	26.56
IOWA ONE CALL	EMAIL LOCATES	63.00
IPERS	IPERS	14,603.75
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	533.53
KEN'S APPLIANCE	WASHER REPAIR FOR 3C'S	103.08
LAW ENFORCEMENT SYSTEMS IN	CITATIONS	92.96
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,115.96

LOWE'S	SUPPLIES FOR NORD KALSEM REMOD	572.76
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	200.00
MISCELLANEOUS VENDOR	HOMES BY ADVANTAGE :US REFUND	125.28
MOSQUITO CONTROL OF IOWA	2018 MOSQUITO CONTROL	11,535.00
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	105.00
OXEN TECHNOLOGY	OXEN TECHNOLOGY	224.00
QUILL CORPORATION	PURCHASE ORDERS	87.09
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	4,613.24
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	363.61
TASC	FLEX BENEFIT PLANS	558.28
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,550.00
VAN-WALL EQUIPMENT INC.	FILTER ELEMENT & BOWL	53.04
VEENSTRA & KIMM, INC.	BALLARD MS RENOVATION SITE PLA	388.50
VERIZON WIRELESS	CITY ADMIN CELL PHONE	44.68
YELLOWBLUE LED	LED LIGHTING FOR FLAG & SIGN	797.15

	<u>Fund Expenses</u>	<u>Fund Revenues</u>
001 GENERAL FUND	49,088.47	30,179.16
002 LIBRARY	5,440.44	305.84
003 RECREATION	4,303.78	21,233.07
004 FIRE AND RESCUE	1,216.63	576.00
014 AMBULANCE	1,573.78	8,830.30
110 STREET	12,204.97	31,832.10
121 LOST		32,087.61
125 TIF		51,008.20
200 DEBT SERVICE		10,938.77
324 CITY PROPERTY SALES		137,988.30
600 WATER UTILITY	10,573.08	66,497.89
610 SEWER UTILITY	9,384.44	74,085.30
	48,416.57	
GRAND TOTAL	180,899.33	465,562.54

Motion – Mulder, Second – Kuhn to Combine Resolutions No. 19-041 and 19-042 to Set Time and Dates for the Public Hearings Regarding the Annexation and Rezoning of Property Owned by Leonard and Jaqueline Larson at SE Corner of I-35 and Hwy. 210. Hearings scheduled for April 23rd. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Kuhn, Second – Roberts on Resolutions No. 19-043 and 19-044 to Set Time and Dates for the Public Hearings Regarding the Annexation and Rezoning of Westview Development. Hearings scheduled for April 23rd. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Roberts, Second – Jensen on Resolution No. 19-045 to Set Date and Time for Hearing and Bid Letting Dates for the Main Avenue Storm Sewer Underground Repair Project. Forrest Aldrich, city engineer, explained this project is left over from a previous project. City received settlement. City engineer and public works director putting together specs. Will give contractor until Thanksgiving to finish project. Bid letting on May 8th, council approval at May 14th meeting. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Roberts, Second – Mulder on Resolution No. 19-046 to Adopt a Fraud Reporting Policy and Mandatory Disclosures. Policy is a requirement on all FEMA projects. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion - Roberts, Second – Mulder on Resolution No. 19-047 to Accept Easements for the Heart of Iowa Trail. City engineer reported there would be additional easements forthcoming. Council suggested state historian be contacted for review of old bridge on bike trail near E. Railway Street. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Jensen, Second – Roberts on Ordinance No. 493 to Provide for the Division of Taxes Levied on Taxable Property in the Huxley Housing Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Piece of land owned by Steve Quick located near old wastewater treatment plant was not included in urban renewal area. Revision needed to be made to ordinance. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Kuhn, Second – Mulder to Waive Second and Third Readings of Ordinance No. 493. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Roberts, Second – Jensen on Resolution No. 19-048 to Approve Posting of Traffic Control Signs on Deerwood Drive. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Kuhn, Second – Jensen on Resolution No. 19-049 to Approve Parking Ticket Collection Process. County Treasurer has offered to assist with collection of fees. Vehicle motor registrations can be put on hold until parking fees are paid in full. Discussion was held on updating parking ticket fees. Suggested that police chief revise and bring back to council. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Motion – Roberts, Second – Mulder on Resolution No. 19-050 to Approve Small Wireless Facility Design Guidelines Policy. City attorney recommended adoption of policy. Green was chosen as color to be used for infrastructure. Roll call: Mulder, Jensen, Roberts, Kuhn voted yes. Motion carried.

Miscellaneous

- Chief Stoll announced the Cops Against Cancer fundraiser to be held on 3C's grounds on April 13th.
- Jeff Peterson, Public Works Director, stated FEMA was conducting final review of FEMA project.
- Heather Denger, Parks and Rec Director, reported that men's basketball and soccer had begun; Easter Egg Hunt on April 20th at Centennial Park.
- Forrest Aldrich, city engineer, informed council of corridor meeting scheduled with Xenia regarding Kum N Go project.
- Councilman Mulder requested status of capital projects.
- John Haldeman, city administrator, asked council if second meter monthly fees should increase from \$3.00 to \$6.00. Also stated that cost of second meters has increased from \$275 to \$325.

ADJOURNMENT: Motion – Roberts, second – Jensen to adjourn meeting at 7:23 pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION:

Brenda Dryer, Ames Economic Development Commission, reported status on the first round of activity with Story County Housing Trust Fund. Focus was on allocating funds to owner occupied homeowners during first year. City has been asked to provide a second installment of funds. Organization will focus on rental assistance in second year.

Dustin Ingram, Ames Economic Development Commission, provided draft of application and matrix for Huxley's Business Development and Revitalization Program. Council to review.

Copy of Fleet Safety Guidelines provided to council for review. Comments to be passed on to police chief or city administrator.

Sidewalks – council agreed that new businesses must install sidewalks.

ADJOURNMENT: Motion – Roberts, second – Mulder to adjourn meeting at 8:26 pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk