

Huxley City Council Minutes

Tuesday, January 29, 2018 – postponed from January 22, 2019.

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Peterson, Roberts, Jensen, Mulder; absent Kuhn

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Keith Vitzthum -Asst. Public Works Director, Gerry Stoll-Police Chief, Chad Anthony – Fire Chief, Heather Denger – Parks and Recreation Director, Cathy Van Maanen – Library Director, Mat Kahler – Street Superintendent

CONSULTANTS PRESENT: Forrest Aldrich - city engineer, Amy Beattie – city attorney

GUESTS PRESENT: Bruno Andreini, Barry Starmer, Terry Ferguson, Mike Leeds, Jonathan Frantz, Susan Frantz, Stephen Nickolay, Roger Wheeler

PRESENTATIONS:

Bruno Andreini, Spini Bifidi representative, informed council of annual Spina Bifida event held in the city's Safe Room. Event will be held on Saturday, February 10th. Helicopter landing will occur in middle school parking lot w/ tours being offered to those interested. Lunch provided for all attendees. Mr. Andreini also asked council's permission for a location to unload trailers in town for the Iowa State Snowmobile Associations Annual Ride on February 9th. Council granted permission for trailhead to be located east of fire station.

PUBLIC HEARINGS:

Sale of Lot 8 in HDC Plat #3 to Zachory Binder. Mayor opened hearing at 6:09pm. Final lot to be sold in HDC. There being no further discussion there was motion by Peterson, second by Mulder to close hearing at 6:11pm. 4 ayes, 0 nays. Hearing was closed at 6:11 pm.

CONSENT AGENDA:

MOTION- Mulder, Second - Peterson to approve all agenda items as listed:

- January 8, 2019 Regular Council Meeting and Work Session Minutes
 - Financial Reports and Payment of Bills
 - Approve Beer, Wine and Liquor Licenses
 - Approve Solid Waste Hauling Permits
 - Approve Date and Time for Council Work Session on the FY20 Budget.
 - Approve Resolution No. 19-014 for Reimbursement of Tuition for Police Chief Gerry Stoll
 - Ratify Election of Officers for the Huxley EMS/Fire for 2019/2020. It was noted that Krista McGuinn, current EMS Director, had submitted her resignation effective January 31st.
 - Approve Resolution No. 19-015 to Appoint Representatives to CIRPTA for 2019
- Roll Call: Jensen, Peterson, Roberts, Mulder voted yes. Motion carried.

Claims:

3D PARTNERS, LLC	BUILDING PERMIT DEPOSIT REFUND	0.00
ABBY HUNTRODS	NEW YEAR NEW YOU PROGRAM	60.00
ANKENY SANITATION	WWTP	229.57
AUTOMATIC SYSTEMS CO.	INSTALLATION OF PROBES	2,995.00
BLM ENTERPRISES	ZONING MAP UPDATE	386.27
BOOK SYSTEMS, INC.	ATRIUM CATALOG SYSTEM	595.00
BUD'S AUTO REPAIR INC	PD VEHICLE MAINTENANCE	280.14
CAPITAL CITY EQUIPMENT CO.	THERMOSTAT	52.99
CARDMEMBER SERVICE	SEE ATTACHED	8,640.61
CASEY'S GENERAL STORES INC	GASOLINE	1,322.49
CATHY VANMAANEN	REIMBURSEMENT FOR POSTAGE	8.07
CINTAS CORPORATION	FIRST AID SUPPLIES	76.55
CONSUMERS ENERGY	GAS AND ELECTRIC	9,365.53
DOLLAR GENERAL-REGIONS 410	JANITORIAL SUPPLIES	87.85

DOORS INC.	SEVERAL DOOR REPAIRS	6,061.00
EAGLE ENGRAVING, INC.	ID TAGS	6.60
ED M. FELD EQUIPMENT CO. I	BADGES	247.00
ELECTRIC PUMP	PUMP INSTALL & REPAIRS 5/18/18	266.70
FACTORY MOTOR PARTS CO.	MOTOR OIL AND FILTERS	42.96
FITNESS ON DEMAND	ANNUAL FEE FOR FOD	2,399.40
GALLS, LLC- DBA CARPENTER	FLEECE JACKETS	109.99
GATEHOUSE-AMES TRIBUNE	LEGAL PUBLICATIONS	890.93
HACH COMPANY	AMMONIA SOLUTION	24.78
HOWE'S WELDING/METAL FAB	FLAT STOCK STEEL	26.34
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,684.46
INDEPENDENT SALT	TONS OF SALT	2,200.75
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,247.43
IOWA LAW ENFORCEMENT ACADE	ADMIN AND EVAL OF MMPI	200.00
JEREMY J. ARENDS	DECEMBER TREASURER'S REPORT	80.00
JULIE KRALING	PRINT JERSEYS FOR AAU VOLLEYBA	624.00
KAYDENCE BOOCK	TOBACCO BUYS	50.00
KEYSTONE LABORATORIES	WATER TESTING	62.50
LOWE'S	REPAIR DOOR	21.88
MARCO, INC.	COPIER MAINTENANCE	558.27
MARTIN MARIETTA MATERIALS	CLEAN AND ROAD STONE	1,432.69
MATT SPORLEDER	FIREARMS QUALIFICATION-DECKARD	100.00
MENARDS	WOOD AND CARPET FOR 3C'S	430.86
MID-IOWA SOLID WASTE EQUIP	TWO SETS OF BROOMS FOR SWEEPER	259.84
MID-STATES ORGANIZED CRIME	MEMBERSHIP DUES	100.00
MIDWEST TECHNOLOGIES	INTOX ROOM CAMBERA REPAIR	134.99
MOODY ELECTRIC, INC.	INSTALL OUTLET FOR LIGHTS	172.44
NEW CENTURY FS INC	DIESEL FUEL	947.17
NICKOLAY CONSULTING, LLC	IT WORK	1,404.00
NORTH POLK BOOSTER CLUB-AA	AAU VOLLEY BALL REGISTRATION	75.00
NORTH POLK MIDDLE SCHOOL	AAU VOLLEYBALL REGISTRATION	150.00
NOVA FITNESS EQUIPMENT	MAINTENANCE CHECK ON EQUIPMENT	355.50
OXEN TECHNOLOGY	MONTHLY OFFICE 365	219.50
PEER SUPPORT FOUNDATION	2018 PEER SUPPORT CONF-GLOEDE	125.00
PEPSI-COLA	VENDING PRODUCT	399.06
POSTMASTER	POSTMASTER	352.49
PREMIER OFFICE EQUIPMENT I	COPIER CONTRACT	20.57
QUALITYONE COMMERCIAL CLEA	JANUARY JANITORIAL SERVICES	2,134.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	3,679.44
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	42.00
STORY COUNTY FIREFIGHTERS	ASSOCIATION DUES	25.00
STORY COUNTY SHERIFF'S OFF	DISPATCH SERVICES FOR 3RD QRT	6,081.32
SYNCB/AMAZON	BOOKS	191.74
TASC	FLEX BENEFIT PLANS	558.28
TRI COUNTY TIMES	SUBSCRIPTION	46.00
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	100.28
VERIZON WIRELESS	AMBULANCE CELL PHONES	168.01
VERIZON WIRELESS - LERT B	PHONE RECORDS	50.00
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	71.08

Fund Totals

001	GENERAL FUND	28,595.53
002	LIBRARY	3,214.98
003	RECREATION	7,539.74
004	FIRE AND RESCUE	661.88
014	AMBULANCE	2,211.90
110	STREET	5,566.42
319	RECREATION NEW EQUIP	4,210.40
600	WATER UTILITY	6,998.28
610	SEWER UTILITY	12,323.19
	PAYROLL/MISC	50,355.78
	GRAND TOTAL	121,587.10

Motion – Peterson, Second – Jensen on Resolution No. 19-006 to Approve the Final Plat of the Gilbert Residential Parcel Subdivision. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Roberts on Resolution No. 19-007 to Repeal Resolution No. 18-095 Deleting Property from Huxley Urban Renewal Area. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Roberts on Ordinance No. 492 to Repeal Ordinance No. 489 to Delete Property from the Tax Increment Financing District for the Huxley Urban Renewal Area of the City of Huxley, Iowa, Pursuant to Section 403.19 of the Code of Iowa. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Mulder to Waive Second and Third Readings of Ordinance 492. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Jensen on Resolution No. 19-011 to Authorize the City of Huxley to Submit an Application for Funding from the Federal Surface Transportation Block Grant Program to the Central Iowa Regional Transportation Planning Alliance for the Partial Funding of the East First Street Rehabilitation Project. Two phases of project. Phase I will entail removing and replacing E. 1st Street from east of Hwy. 69 to New Horizons mobile home court. \$240,000 grant with \$125,000 from city. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Mulder on Resolution No. 19-008 to Approve Dispatch Contract with Story County Sheriff for FY20. 2.25% cost of living increase. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Roberts on Resolution No. 19-009 to Approve a Development Agreement Grant with AutoMed, Inc and Authorize Internal Advance for Funding Thereof. Peterson, Mulder, Jensen voted no; Roberts voted yes. Motion failed.

Motion – Roberts, Second – Peterson on Resolution No. 19-010 to Approve Development Agreement with Fenceline Beer Lab LLC and Authorize Internal Advance for Funding Thereof. Mulder, Jensen, Peterson voted no; Roberts voted yes. Motion failed. Council suggested agreement include criteria such as types of jobs, salaries, increase in valuation, etc. Economic Development to work on new agreement.

Motion – Peterson, Second – Mulder on Resolution No. 19-012 To Make Final Determination on the Sale of Lot 8 in Huxley Development Corporation Plat 3 and Authorize the Execution of Purchase Agreement By and Between the City of Huxley and Zachory Binder. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Roberts on Resolution No. 19-013 that the Huxley Public Library Board of Trustees Requests a Fund Line, Separate from the Fiscal Budget, that would be Created for Remodeling Expenses in the Library. Money deposited into this fund will come from donations, grants and fundraising efforts specific to this project. Monies in the fund will remain past June 30, 2019 and will remain available for both deposits and withdrawals until project completion. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Peterson on Resolution No. 19-016 to Approve Contract with Computer Resource Specialist for Off-Site Computer Backup Storage. Water tower will be used as site to hold servers for back up. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Resolution No. 19-017 to Approve the Replacement of Phone System for the City of Huxley Facilities. Bid was awarded to American Business Phones. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Miscellaneous

- Library Director reported next event: Take Your Child to the Library.
- Parks and Rec Director reported next event: Daddy/Daughter Dance. Also asked council for authorization to replace all lights in 3C's building. If completed before March 1st, \$4,000 rebate was available. Council provided authorization. Formal action to be taken at next council meeting.
- City administrator requested council to allow city to purchase Brine System to be placed on existing public works vehicle. Two bids received. City of Ames will provide brine. Councilman Mulder asked if any endorsements were needed for mix/application of brine. None were needed. Mulder suggested employees receive education on utilization of equipment/brine mix, etc. Monies to be taken from Road Use Fund.

Motion – Peterson, Second – Mulder to hold a closed session In accordance with Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase/decrease the price the government body would have to pay for that property or reduce the price the governmental body would receive for that property. Motion – Roberts, Second – Mulder to come out of closed session at 7:50pm

ADJOURNMENT: Motion – Peterson, second – Mulder to adjourn meeting at 7:50 pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION:

FY 2020 Budget - Councilmen/budget committee members, Peterson and Jensen, presented preliminary budget for fiscal year 2020. Budget committee met with department heads to discuss finances for next fiscal year and each department's budget was presented to council. Discussion led to following changes for budget: transfer funds from outside agencies to holiday decorations, addition of part-time janitor, increase in water rates, monies to be allocated to sidewalk project.

Capital Improvements Plan – Budget committee presented plans for first round of capital projects utilizing fund balances. Council to take formal action at next council meeting.

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 8:45 pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk