

CITY OF HUXLEY

TUESDAY – JANUARY 29, 2019 – HUXLEY CITY HALL

FOR THE JANUARY 22, 2019 THAT WAS RESCHEDULED

AGENDA

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 29th DAY OF JANUARY, 2019 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW. RESCHEDULED FROM THE JANUARY 22, 2019 MEETING.

QUORUM PRESENT

- 1.0) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS
- 2.00) PRESENTATION(S): Bruno Andreini --- SPINA BIFIDA EVENT
- 3.00) PROCLAMATION(S): NONE
- 4.00) PUBLIC HEARING(S):
 - 4.01) TO CONSIDER SALE OF LOT 8 IN HDC PLAT #3 TO ZACHORY BINDER.
 - a.) Mayor opens hearing
 - b.) Discussion
 - c.) Motion to Close hearing
- 5.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS. AND CONSIDERED SEPARATELY.

- 5.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:
JANUARY 8, 2018 -- Regular Council Meeting & Worksession
- 5.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 5.03) TO APPROVE BEER, WINE AND LIQUOR LICENSES, CIGARETTE PERMITS RENEWALS.
- 5.04) TO APPROVE SOLID WASTE HAULING PERMITS.
- 5.05) TO APPROVE REIMBRSMNT FOR TUITION FOR CHIEF GERRY STOLL – RESOLUTION 19-014
- 5.06) TO RATIFY THE ELECTION OF OFFICERS FOR THE HUXLEY EMS/FIRE FOR 2019/2020.
- 5.07) TO APPROVE RESOLUTION 19-015 APPOINTING RESPRESENTATIVES TO CIRPTA FOR 2019.

AGENDA ITEMS:

6.00) COMMUNITY BETTERMENT:

- 6.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-006 APPROVING THE FINAL PLAT OF THE GILBERT RESIDENTIAL PARCEL SUBDIVISION.
- 6.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-007 REPEALING RESOLUTION NO. 18-095 DELETING PROPERTY FROM THE HUXLEY URBAN RENEWAL AREA”
- 6.03) DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 492 REPEALING ORDINANCE NO. 489 DELETING PROPERTY FROM THE TAX INCREMENT FINANCING DISTRICT FOR THE HUXLEY URBAN RENEWAL AREA OF THE CITY OF HUXLEY, IOWA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA” **POSSIBLE WAIVING OF THE 2ND AND 3RD READING.**
- 6.04) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-011 APPROVING AUTHORIZING THE CITY OF HUXLEY TO SUBMIT AN APPLICATION FOR FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) TO THE CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRPTA) FOR THE PARTIAL FUNDING OF THE EAST FIRST STREET REHABILITATION PROJECT.

7.00) PUBLIC SAFETY:

- 7.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-008 APPROVING DISPATCHING CONTRACT WITH STORY COUNTY SHERIFF FOR FY 2020.

8.00) FINANCE:

- 8.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-009 APPROVING RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT GRANT WITH AUTOMED, INC.A AUTHORIZING INTERNAL ADVANCE FOR FUNDING THEREOF.
- 8.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-010 APPROVING A DEVELOPMENT AGREEMENT GRANT WITH FENCELINE BEER LAB LLC AND AUTHORIZING INTERNAL ADVANCE FOR FUNDING THEREOF.
- 8.03) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-012 MAKING FINAL DETERMINATION ON THE SALE OF LOT 8 IN HUXLEY DEVELOPMENT CORPORATION PLAT 3 AND AUTHORIZING THE EXECUTION OF PURCHASE AGREEMENT BY AND BETWEEN THE CITY OF HUXLEY AND BETWEEN THE CITY OF HUXLEY AND ZACHORY BINDER.
- 8.04) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-013 HUXLEY PUBLIC LIBRARY BOARD OF TRUSTEES REQUESTS A FUND LINE, SEPARATE FROM THE FISCAL BUDGET, BE CREATED FOR RE-MODELING EXPENSES IN THE LIBRARY. MONEY DEPOSITED TO THIS LINE WILL COME FROM DONATIONS, GRANTS, AND FUNDRAISING SPECIFIC TO THE PROJECT. MONEY IN THIS LINE WILL REMAIN FOR THE LIBRARY'S USE PAST JUNE 30, 2019 AND WILL REMAIN AVAILABLE FOR BOTH DEPOSITS AND APPROPRIATE WITHDRAWALS UNTIL PROJECT COMPLETION.

9.00) LEISURE ACTIVITIES: NONE

10.00) ADMINISTRATIVE BUSINESS:

- 10.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-016 APPROVING CONTRACT WITH COMPUTER RESOURCE SPECIALIST FOR OFF SITE STORAGE.
- 10.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 19-017 APPROVING THE REPLACEMENT OF PHONE SYSTEM FOR THE CITY OF HUXLEY FACILITIES.

CLOSED SESSION – CHAPTER 21.5 (j)

A **Motion** to hold a Closed Session in accordance with Iowa Code Section 21.5(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase/decrease the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

COMMENTS FROM STAFF, COUNCIL AND MAYOR.

ADJOURNMENT

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.

WORKSESSION:

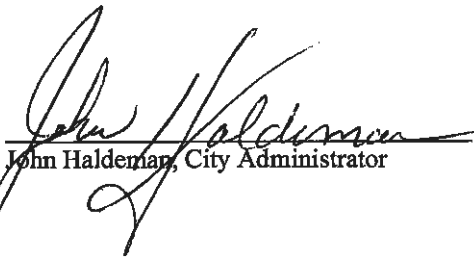
THE CITY COUNCIL WILL MEET FOR AN INFORMAL WORKSESSION TO WORK ON ITEMS AND NOT TAKE ANY ACTION ON THOSE ITEMS DURING THE WORKSESSION.

DISCUSSION TOPICS;

THAT THE FOLLOWING TOPICS ARE SUGGESTED AND THEY DO NOT REFLECT ALL THE POSSIBLE ITEMS THAT COULD BE DISCUSSED OR NOT. THE LISTING BELOW DOES NOT NECESSARILY REFLECT THE ORDER IN WHICH THE ITEMS WILL BE DISCUSSED OR IF THEY WOULD BE DISCUSSED AT THIS MEETING.

NO ACTION WILL BE TAKEN ON ANY OF THE ITEMS AND THE LIST MAY CHANGE PRIOR TO OR AT THE MEETING. NO PARTICULAR ORDER AT THIS TIME

- 1. FY 2020 BUDGET**
- 2. CIP**


John Haldeman, City Administrator

RESOLUTION NO. 19-011

RESOLUTION AUTHORIZING THE CITY OF HUXLEY TO SUBMIT AN APPLICATION FOR FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) TO THE CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE (CIRPTA) FOR THE PARTIAL FUNDING OF THE EAST FIRST STREET REHABILITATION PROJECTING PROJECT

WHEREAS, the City of Huxley is located in the Central Iowa Regional Transportation Planning Alliance Planning Area; and

WHEREAS, the Federal Surface Transportation Block Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the program is administered by the Central Iowa Regional Transportation Planning Alliance which prioritizes and ranks all project applications; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huxley, Iowa, that:

The City of Huxley supports and approves the attached application for Federal Surface Transportation Program funding.

The City Council of Huxley hereby commits matching monies as required by the Federal Surface Transportation Program funding.

The City of Huxley hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion of the project.

Mayor Craig D. Henry is hereby authorized to approve and execute the application on behalf of the City Council of Huxley, Iowa.

Section 1. All resolutions or parts thereof which are in conflict herewith are hereby repealed.

Roll Call	Aye	Nay	Absent
David Jensen	—	—	—
Dave Kuhn	—	—	—
Greg Mulder	—	—	—
Rick Peterson	—	—	—
Tracey Roberts	—	—	—

-
PASSED AND APPROVED this ___ day of January, 2019.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-011** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ___ day of January, 2019.

 Craig D. Henry, Mayor

ATTEST:

 Jolene Lettow, City Clerk

**2020 Surface Transportation Block Grant Program Application for
East 1st Street Rehabilitation Project, Huxley, Iowa**

1. CIRTPA Membership Support: Story County – City of Huxley
2. Contact Person: Jeff Peterson, Huxley Public Work Director
3. Phone Number: 515-597-2256
4. Email Address: publicworks@huxleyiowa.org
5. Project Title: East 1st Street Rehabilitation
6. Termination Description:

The project begins at a point on East 1st Street approximately 240' east of the intersection of East 1st St. and Parkridge Avenue; the project ends at a point approximately 650' to the east.
7. Total Estimated Project Cost: \$365,000.00
8. Federal Fiscal Year 2020 STBG Request: \$240,000.00
9. Total Funding Secured: \$125,000.00
10. Source of additional funds and local match: Road Use Tax and TIF
11. Is the project seeking funding over multiple years? Yes
12. How many consecutive years will funding be requested?

Funds to be requested over a 2 year period.
13. What is the total anticipated STGB funding request over multiple years?

The total anticipated STBG funding request is \$480,000.00. The year 1 request will be for Phase I of the project (rehabilitation of the east half of the roadway). The year 2 request will be for Phase II (rehabilitation of the west half of the roadway).
14. What is the projects LRTP number (if available)? The project does not have an LRTP number.
15. Has any part of this project been started or completed? No
16. Has your agency previously applied for STBG funds for this project? Yes

17. Has this project previously been awarded STBG Funds? No *(skip to question 19)*

18. What is the project's TPMS number? The project does not have a TPMS number.

19. The Federal Highway Administration requires STBG funds to be used towards regionally significant projects. Please describe how this project fulfills this requirement.

East 1st Street is a major arterial street used by commuters to reach Highway 69. It is a major bus route for the City of Ballard elementary school from the Cities of Slater and Huxley. It is a major bus route for the City of Huxley schools from the City of Cambridge. The road is used by farmers to access fields and the Coop in Cambridge.

20. Describe how this project impact other city/county goals, plans and projects.

The project does not negatively impact the City of Huxley's or Story County's goal, plans, or upcoming projects.

The City anticipates traffic to increase on East 1st as the corridor continues to develop; and as a result of a City planned project to pave 560th Street from East 1st St. to the City's Industrial Park.

21. Describe any work previously completed (or underway) that this project complements or is recommended in other planning studies/construction project.

This project complements the planned paving of 560th Avenue from East 1st Street to Blue Sky Boulevard.

22. Expansion is considered an expensive and last resort to address congestion issues. If this an expansion project, please explain what other methods have been used to address congestion.

Not applicable. This is not an expansion project.

23. Project Type: Reconstruction

24. If other project type, please describe: -

25. Existing Surface Type: Portland Cement
Proposed Surface Type: Portland Cement

26. Existing Number of Travel Lanes: 2
Proposed Number of Travel Lanes: 2

27. Existing Travel Lane Width (ft): 15.5 feet = half of existing street width (includes curb & gutter)

28. Proposed Travel Lane Width (ft): 15.5 feet = half of proposed street width (includes curb & gutter)

29. Existing Total Facility Width (ft): 31 feet

30. Proposed Total Facility Width (ft): 31 feet
31. Existing Posted Speed (mph): 25 mph
32. Proposed Posted Speed (mph): 25 mph
33. Existing Median: No
34. Describe Existing Media: Not applicable
35. Proposed Median: No
36. Describe Proposed Median: Not applicable
37. Does the Project include any of the following improvement to turning movement?
The project does not include improvements to any of the turning movements listed on the application.
38. Existing Paved Shoulders? No
39. Proposed Paved Shoulders? No
40. Existing Curb Radius at Intersection? Not applicable; no intersections along project route.
41. Proposed Curb Radius at Intersections? Not applicable; no intersections along project route.
42. Existing Signal Interconnection? No
43. Does the Project include improvements to Signal Interconnections? No
44. Existing number of Access Points along project length?
Six (6) total access points along project route; 2 PCC drives and 4 granular surfaced drives
45. Proposed number of Access Points along project length?
Six (6) total access points along project route; 2 PCC drives and 4 granular surfaced drives
46. Existing sidewalk width? Not applicable; project not anticipated to impact existing sidewalks.
47. Proposed sidewalk width? Not applicable; no new sidewalks proposed.
48. Number of existing Pedestrian Benches? None
49. Number of proposed Pedestrian Benches? None

50. Existing Curb Extensions? No
51. Proposed Curb Extensions? No
52. Existing Crosswalk? No (*skip to question 54*)
53. Do current Crosswalks have a Raised Pedestrian Refuge? Not applicable; no existing crosswalks.
54. Proposed Crosswalks? No (*skip to question 56*)
55. Do proposed Crosswalks have a Raised Pedestrian Refuge? Not applicable; no crosswalks proposed.
56. Number of existing Bus Shelters? None
57. Is there an existing Paved Connection between Sidewalk and Bus Shelter? No
58. Number of proposed Bus Shelters? None
59. Is there a proposed Paved Connection between Sidewalk and Bus Shelters? No
60. Number of existing On-Street Parking Spots? None
61. Number of proposed On-Street Parking Spots? None
62. How many Electric Vehicle Charging Stations does this Project include? None
63. Existing Bicycle Facility? No
64. Existing Bicycle Facility Type? Not applicable
65. Existing Bicycle Facility Width? Not applicable
66. Proposed Bicycle Facility? No (*skip to question 69*)
67. What Type of Bicycle Facility? Not applicable
68. What is the Width of the Bicycle Facility? Not applicable
69. Existing Bicycle Signals? No
70. Proposed Bicycle Signals? No

71. Existing Pedestrian Signals? No
72. Proposed Pedestrian Signals? No
73. Existing Street Trees? No
74. Proposed Street Trees? No *(skip to question 78)*
75. What variety of Tree(s) will be planted? Not applicable
76. What is the spacing of Street Trees along the Corridor (ft)? Not applicable
77. If the Project has additional Landscaping, please describe. Not applicable.
78. Does the Project improve a Parallel Facility or contribute to Alternative Routing?
No *(skip to question 80)*
79. Describe how the Project improves a Parallel Facility or contribute to Alternative Routing?
Not applicable
80. Does the Project use Green Infrastructure to manage 1 ¼ inches of rainfall? No *(skip to question 82)*
81. Describe how the Project use Green Infrastructure to manage 1 ¼ inches of rainfall? Not applicable
82. Does the Project use Traffic Calming Measures? No *(skip to question 84)*
83. Describe how the Project use Traffic Calming Measures? Not applicable
84. Does the Project incorporate solutions to reduce Idling? No *(skip to question 86)*
85. Describe how the Project incorporates solutions to reduce Idling? Not applicable
86. Does the Project address a Freight Impediment? No *(skip to question 88)*
87. Describe how the Project addresses a Freight Impediment? Not applicable
88. Does the Project cross a Bridge? No *(skip to question 92)*
89. Is the Bridge structurally deficient/functionally obsolete? Not applicable
90. What is the Structural Rating of the Bridge? Not applicable
91. Will the Project include the replacement or reconstruction of the Bridge? Not applicable

92. The CIRTPA receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. By applying to receive these funds the applicant is acknowledging that they understand and adhere to the principals of Title VI when performing activities related to the funding they receive from the Central Iowa Regional Transportation Planning Alliance.

Yes

93. To the best of my knowledge all information included in this application is true and accurate, including the commitment of all design, features, physical and financial resources. This application has been duly authorized by participating local authority(s). I understand the FORMAL RESOLUTION binds the participating local governments to provide the required matching funds, design features according to those listed in the application and to assume responsibility for adequate maintenance of any new or improved facilities. I understand that, although this information is sufficient to secure a commitment of funds, an executed contract between the applicant and the Iowa Department of Transportation is required prior to the authorization of funds.

Yes

94. A GIS shapefile or map has been sent to CIRTPA?

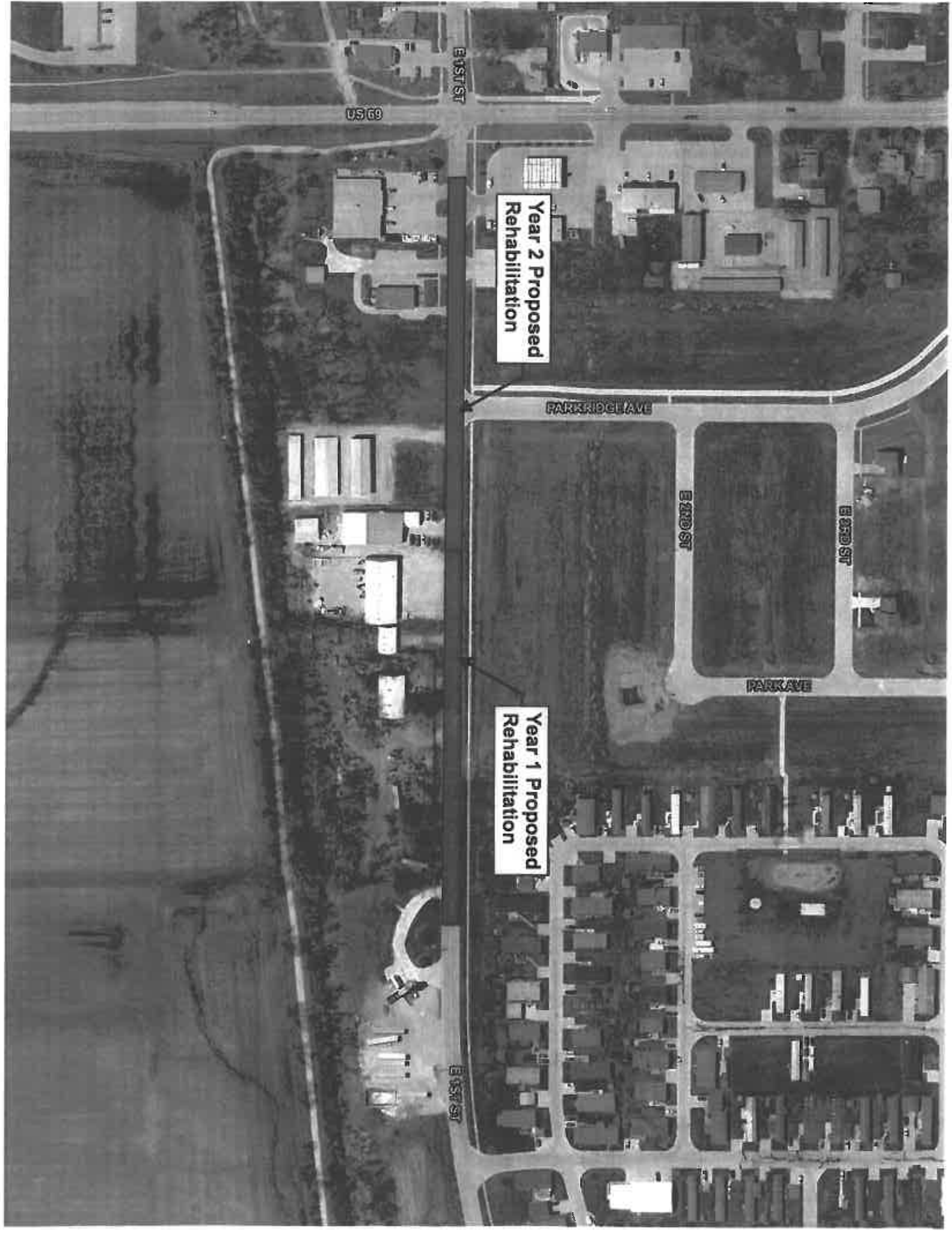
Yes, submitted as part of this application.

95. An executed City/County/Organization Resolutions has been sent to the CIRTPA?

Yes, submitted as part of this application.

96. Additional information you would like to share?

The project involves rehabilitating a section of East 1st Street (also referred to as County Road E63), east of Highway 69 in Huxley. In the CIRTPA LRTP, the street is a major collector and it has a Pavement Condition Index ranging from 21-40 in the vicinity of the project.



Year 2 Proposed Rehabilitation

Year 1 Proposed Rehabilitation

E 1ST ST

US 69

PARKRIDGE AVE

E 2ND ST

E 3RD ST

PARK AVE

E 4TH ST



VEENSTRA & KIMM, INC.

3000 Westown Parkway, West Des Moines, IA 50266
 515-225-8000 (LOCAL) 800-241-8000 (WATS)

Project Name:	East 1st Street Rehabilitation - Street Reconstruction Phase I (east half of total Rehab.)
Location:	City of Huxley, Iowa
Date:	1/25/2019
Description:	Preliminary Engineer's Estimate of Probable Project Costs

PRELIMINARY ESTIMATE - STREET RECONSTRUCTION PHASE I

NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Mobilization	LS	1	\$ 20,000.00	\$ 20,000.00
2	Traffic Control	LS	1	\$ 8,000.00	\$ 8,000.00
3	Construction Staking	LS	1	\$ 10,000.00	\$ 10,000.00
4	Modified Subbase	SY	2,600	\$ 12.00	\$ 31,200.00
5	Pavement Removal	SY	2,250	\$ 10.00	\$ 22,500.00
6	Removal of Storm Sewer, less than 24"	LF	35	\$ 20.00	\$ 700.00
7	Storm Sewer, Trenched, RCP, <= 18"	LF	35	\$ 170.00	\$ 5,950.00
8	Intake Removal	EA	2	\$ 650.00	\$ 1,300.00
9	Intake	EA	2	\$ 5,000.00	\$ 10,000.00
10	PCC Pavement, 7"	SY	2,250	\$ 50.00	\$ 112,500.00
11	Removal of Driveway	SY	120	\$ 10.00	\$ 1,200.00
12	6" PCC Driveway	SY	120	\$ 65.00	\$ 7,800.00
13	Granular Surfacing	Tons	70	\$ 12.00	\$ 840.00
14	Sodding	SQ	125	\$ 100.00	\$ 12,500.00
15	Subdrains	LF	1300	\$ 10.00	\$ 13,000.00
Subtotal					\$ 257,490.00
Contingency					\$ 38,510.00
Construction					\$ 296,000.00
Design					\$ 24,000.00
Construction Services					\$ 27,000.00
Legal & Administrative					\$ 11,000.00
Testing Services					\$ 7,000.00
TOTAL PROJECT					\$ 365,000.00



VEENSTRA & KIMM, INC.

3000 Westown Parkway, West Des Moines, IA 50266
 515-225-8000 (LOCAL) 800-241-8000 (WATS)

Project Name:	East 1st Street Rehabilitation - Street Reconstruction Phase II (west half of total Rehab.)
Location:	City of Huxley, Iowa
Date:	1/25/2019
Description:	Preliminary Engineer's Estimate of Probable Project Costs

PRELIMINARY ESTIMATE - STREET RECONSTRUCTION PHASE II

NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Mobilization	LS	1	\$ 20,000.00	\$ 20,000.00
2	Traffic Control	LS	1	\$ 8,000.00	\$ 8,000.00
3	Construction Staking	LS	1	\$ 10,000.00	\$ 10,000.00
4	Modified Subbase	SY	2,600	\$ 12.00	\$ 31,200.00
5	Pavement Removal	SY	2,350	\$ 10.00	\$ 23,500.00
6	Removal of Storm Sewer, less than 24"	LF	100	\$ 20.00	\$ 2,000.00
7	Storm Sewer, Trenched, RCP, <= 18"	LF	100	\$ 170.00	\$ 17,000.00
8	Intake Removal	EA	2	\$ 650.00	\$ 1,300.00
9	Intake	EA	2	\$ 5,000.00	\$ 10,000.00
10	Manhole Adjustment, Minor	EA	1	\$ 800.00	\$ 800.00
11	PCC Pavement, 7"	SY	2,350	\$ 50.00	\$ 117,500.00
12	Removal of Driveway	SY	210	\$ 10.00	\$ 2,100.00
13	6" PCC Driveway	SY	210	\$ 65.00	\$ 13,650.00
14	Granular Surfacing	Tons	15	\$ 12.00	\$ 180.00
15	Sodding	SQ	120	\$ 100.00	\$ 12,000.00
16	Subdrains	LF	1300	\$ 10.00	\$ 13,000.00
Subtotal					\$ 282,230.00
Contingency					\$ 42,370.00
Construction					\$ 324,600.00
Design					\$ 24,000.00
Construction Services					\$ 27,000.00
Legal & Administrative					\$ 11,000.00
Testing Services					\$ 7,000.00
TOTAL PROJECT					\$ 393,600.00