

CITY OF HUXLEY

TUESDAY – JANUARY 22, 2019 – HUXLEY CITY HALL

AGENDA

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 22nd DAY OF JANUARY, 2019 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW.

QUORUM PRESENT

- 1.0) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS
- 2.00) PRESENTATION(S): Bruno Andreini --- SPINA BIFIDA EVENT
- 3.00) PROCLAMATION(S): NONE
- 4.00) PUBLIC HEARING(S):
 - 4.01) TO CONSIDER SALE OF LOT 8 IN HDC PLAT #3 TO ZACHORY BINDER.
 - a.) Mayor opens hearing
 - b.) Discussion
 - c.) Motion to Close hearing
- 5.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS. AND CONSIDERED SEPARATELY.

- 5.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:
JANUARY 8, 2018 -- Regular Council Meeting & Worksession
- 5.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 5.03) TO APPROVE BEER, WINE AND LIQUOR LICENSES, CIGARETTE PERMITS RENEWALS.
- 5.04) TO APPROVE SOLID WASTE HAULING PERMITS.
- 5.05) TO APPROVE DATE AND TIME FOR COUNCIL WORKSESSION ON THE FY 2020 BUDGET FOR JANUARY 29, 2019 @ 6 PM
- 5.06) TO APPROVE REIMBRSMNT FOR TUITION FOR CHIEF GERRY STOLL – RESOLUTION 19-014
- 5.07) TO RATIFY THE ELECTION OF OFFICERS FOR THE HUXLEY EMS/FIRE FOR 2019/2020.
- 5.08) TO APPROVE RESOLUTION 19-015 APPOINTING REPRESENTATIVES TO CIRPTA FOR 2019.

AGENDA ITEMS:

6.00) COMMUNITY BETTERMENT:

- 6.01)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-006** APPROVING THE FINAL PLAT OF THE GILBERT RESIDENTIAL PARCEL SUBDIVISION.
- 6.02)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-007** REPEALING RESOLUTION NO. 18-095 DELETING PROPERTY FROM THE HUXLEY URBAN RENEWAL AREA"
- 6.03)** DISCUSSION AND POSSIBLE ACTION ON **ORDINANCE NO. 492** REPEALING ORDINANCE NO. 489 DELETING PROPERTY FROM THE TAX INCREMENT FINANCING DISTRICT FOR THE HUXLEY URBAN RENEWAL AREA OF THE CITY OF HUXLEY, IOWA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA" **POSSIBLE WAIVING OF THE 2ND AND 3RD READING.**

7.00) PUBLIC SAFETY:

- 7.01)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-008** APPROVING DISPATCHING CONTRACT WITH STORY COUNTY SHERIFF FOR FY 2020.

8.00) FINANCE:

- 8.01)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-009** APPROVING RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT GRANT WITH AUTOMED, INC.A AUTHORIZING INTERNAL ADVANCE FOR FUNDING THEREOF.
- 8.02)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-010** APPROVING A DEVELOPMENT AGREEMENT GRANT WITH FENCELINE BEER LAB LLC AND AUTHORIZING INTERNAL ADVANCE FOR FUNDING THEREOF.
- 8.03)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-012** MAKING FINAL DETERMINATION ON THE SALE OF LOT 8 IN HUXLEY DEVELOPMENT CORPORATION PLAT 3 AND AUTHORIZING THE EXECUTION OF PURCHASE AGREEMENT BY AND BETWEEN THE CITY OF HUXLEY AND BETWEEN THE CITY OF HUXLEY AND ZACHORY BINDER.
- 8.04)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-013** HUXLEY PUBLIC LIBRARY BOARD OF TRUSTEES REQUESTS A FUND LINE, SEPARATE FROM THE FISCAL BUDGET, BE CREATED FOR RE-MODELING EXPENSES IN THE LIBRARY. MONEY DEPOSITED TO THIS LINE WILL COME FROM DONATIONS, GRANTS, AND FUNDRAISING SPECIFIC TO THE PROJECT. MONEY IN THIS LINE WILL REMAIN FOR THE LIBRARY'S USE PAST JUNE 30, 2019 AND WILL REMAIN AVAILABLE FOR BOTH DEPOSITS AND APPROPRIATE WITHDRAWALS UNTIL PROJECT COMPLETION.

9.00) LEISURE ACTIVITIES: NONE

10.00) ADMINISTRATIVE BUSINESS:

- 10.01)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-016** APPROVING CONTRACT WITH COMPUTER RESOURCE SPECIALIST FOR OFF SITE STORAGE.
- 10.02)** DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION NO. 19-017** APPROVING THE REPLACEMENT OF PHONE SYSTEM FOR THE CITY OF HUXLEY FACILITIES.

COMMENTS FROM STAFF, COUNCIL AND MAYOR.

ADJOURNMENT

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.

WORKSESSION:

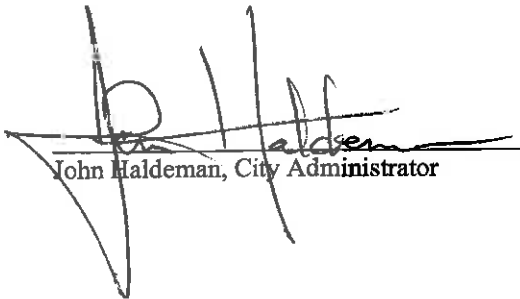
THE CITY COUNCIL WILL MEET FOR AN INFORMAL WORKSESSION TO WORK ON ITEMS AND NOT TAKE ANY ACTION ON THOSE ITEMS DURING THE WORKSESSION.

DISCUSSION TOPICS;

THAT THE FOLLOWING TOPICS ARE SUGGESTED AND THEY DO NOT REFLECT ALL THE POSSIBLE ITEMS THAT COULD BE DISCUSSED OR NOT. THE LISTING BELOW DOES NOT NECESSARILY REFLECT THE ORDER IN WHICH THE ITEMS WILL BE DISCUSSED OR IF THEY WOULD BE DISCUSSED AT THIS MEETING.

NO ACTION WILL BE TAKEN ON ANY OF THE ITEMS AND THE LIST MAY CHANGE PRIOR TO OR AT THE MEETING. NO PARTICULAR ORDER AT THIS TIME

1. CIP



John Haldeman, City Administrator

CONSENT AGENDA

Huxley City Council Minutes

Tuesday, January 8, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Peterson, Roberts, Kuhn, Jensen, Mulder; absent – Mayor Henry

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson-Public Works Director, Gerry Stoll-Police Chief, Chad Anthony – Fire Chief, Heather Denger – Parks and Recreation Director, Cathy Van Maanen – Library Director

CONSULTANTS PRESENT: Forrest Aldrich - city engineer, Amy Beattie – city attorney

GUESTS PRESENT: Dave Hadaway, Britni Andreassen, Keith Weggen, Scott Wilson, Krista McGuinn, Shaun McGuinn, Trenton Meiners, Ryan Vincent, John Knapp, Roger Wheeler, Corey Kautz, Steve Quick, Eric Northcutt, Kim Northcutt, Ethan Hokel

PRESENTATIONS:

Resident at 107 Lynwood approached council about getting a response to his request made at an earlier council meeting to have a fence put up between his property and city property. Mr. Wilson cited city code for council to review regarding the request. Council will research and bring back to next council meeting for discussion.

John Haldeman, city administrator, announced that Kum N' Go had submitted plans to build a convenience store at the SE corner of I-35 and Highway 210. Keith Weggen, Kum N' Go representative, informed council that the company had purchased 4.5 acres of land and would like property to be annexed into city. Store would be a 24 hour facility. Preliminary plans were to have facility completed by Fall of 2019.

PUBLIC HEARINGS:

Sale of Lots 9 & 10 in Business Park to Iowa Earth. Mayor Pro Tem opened hearing at 6:25pm. Counter offer from city was accepted. Buyers had concerns with covenant language that prohibits outside storage. Buyer asked for council action to change covenant. Council requested buyer to submit suggestions for covenant change and council will review. There being no further discussion there was motion by Peterson, second by Roberts to close hearing at 6:34pm.

CONSENT AGENDA:

MOTION- Peterson, Second - Mulder to approve all agenda items as listed:

- December 18, 2018 Regular Council Meeting and Worksession minutes
- Financial Reports and Payment of Bills
- Approve Beer, Wine and Liquor Licenses
- Approve Solid Waste Hauling Permits
- Approve Resolution No. 19-003 to Fix a Date for a Public Hearing to Consider the Sale of Lot 8 in Huxley Development Corporation Plat 3 in Huxley, Story County, Iowa to Zachory Binder

Roll Call: Kuhn, Jensen, Peterson, Roberts, Mulder voted yes. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ALLIANT ENERGY	GAS AND ELECTRIC	11,461.43
AVBA VOLLEYBALL	6TH GRADE TOURNAMENT	75.00
BRICK GENTRY P.C.	HDC	8,460.50
CENTRAL IOWA DISTRIBUTING	SOAP, AIR FRESH, DISPENSER	183.00
CERTIFIED POWER, INC.	SEAL KITS	103.92
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,445.53
CUSTOM STEEL SERVICE	TUBES FOR XMAS DECOR HOLDER	136.77
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,514.74
DEMCO	BOOK PROCESSING MATERIAL	94.02
DOLLAR GENERAL-REGIONS 410	ADMIN OFFICE SUPPLIES	37.60

EBS
EDWARD JONES
ELECTRIC WHOLESALE CO.
FIDELITY SECURITY LIFE
G & L CLOTHING
GALLS, LLC- DBA CARPENTER
GILBERT BOOSTER CLUB
GRAINGER
HACH COMPANY
HAPPE HOMES, LLC
HAWKINS, INC.
HENDERSON PRODUCTS, INC.
HOKEL MACHINE SUPPLY
INTEGRATED PRINT SOLUTIONS
INTERNAL REVENUE SERVICE
INTERSTATE BATTERIES
IOWA DOT
IOWA HEART VOLLEYBALL
IPERS
JACOB HANKS
KEMPKER'S TRUE VALUE AND R
KEYSTONE LABORATORIES
LINCOLN FINANCIAL GROUP
MARSHALLTOWN VOLLEYBALL CL
MASS MUTUAL RETIREMENT SER
MISCELLANEOUS VENDOR
MUNICIPAL PIPE TOOL CO., L
MUNICIPAL SUPPLY
POSTMASTER
PREMIER OFFICE EQUIPMENT I
REDHAWK VOLLEYBALL
SPRINGER PROFESSIONAL HOME
STAPLES BUSINESS CREDIT
SYNCB/AMAZON
TASC
TASC - CLIENT INVOICES
TREASURER, STATE OF IOWA
U.S. BANK EQUIPMENT FINANC
UNITYPOINT
USA BLUEBOOK
VEENSTRA & KIMM, INC.
VERIZON WIRELESS
WOODWARD GRANGER VOLLEYBAL

MEDICAL INSURANCE 15,736.46
IRA 250.00
LED LIGHT BULBS 169.10
VISION INS 278.16
JEANS 323.92
CHEVRONS FOR PD 45.92
7TH GRADE TOURNAMENT 75.00
SOLENOID VALVE 245.14
WATER AND WASTEWATER SUPPLIES 533.20
BUILDING PERMIT DEPOSIT REFUND 500.00
WATER CHEMICALS 1,872.11
ADAPTERS AND BUSHINGS 94.06
HYDRAULIC HOSE FOR SAND 34.96
YOUTH BASKETBALL TSHIRTS 862.00
FED WITHHOLDING TAX 24,060.15
BATTERIES 11.53
NITRILE GLOVES 307.07
7TH GRADE TOURNAMENT 150.00
IPERS 22,604.66
REIMBURSEMENT FOR COPIES 8.46
SEE ATTACHED 591.37
MONTHLY WATER SAMPLING 216.20
DISABILITY INSURANCE 1,143.34
4TH, 5TH, & 6TH GRADE TOURN 225.00
DEFERRED COMPENSATION 225.00
HOMES BY ADVANTAGE :US REFUND 173.24
CLEAN BRINE TANK & ROOTSAWING 798.44
WRAP AROUND COUPLERS 672.50
POSTMASTER 352.69
MAINTENANCE AGREEMENT 74.13
5TH GRADE TOURNAMENT 75.00
MONTHLY PEST CONTROL 42.00
OFFICE SUPPLIES 576.01
BOOKS AND DVDS 140.73
FLEX BENEFIT PLANS 512.46
FLEX PLAN ADMIN AND RENEWAL FE 255.64
STATE WITHHOLDING 6,289.00
COPIER CONTRACT 99.00
PRE-EMPLOYMENT PHYSICAL 143.00
CAUTION SIGNS 64.22
STOEGER PROPERTY PRELIM PLAT 8,488.50
PUBLIC WORKS CELL PHONES 309.95
5TH AND 6TH GRADE TOURNAMENT 150.00

		<u>Fund Totals</u>
001	GENERAL FUND	46,769.34
002	LIBRARY	7,042.10
003	RECREATION	6,908.36
004	FIRE AND RESCUE	791.00
014	AMBULANCE	3,746.19
110	STREET	13,370.93
340	TRAIL PAVING	4,065.00
600	WATER UTILITY	19,627.44
610	SEWER UTILITY	12,975.47
	PAYROLL/MISC	103,712.80
	GRAND TOTAL	219,008.63

Motion – Roberts, Second – Mulder on Resolution No. 19-001 to Acknowledge Request by Homes by Advantage, Inc. for Tax Increment Financing. Ethan Hokel, Century 21 realtor, provided council with information regarding the possible acquisition of 52 acres west of town by Homes by Advantage. Homes in development will sit on 80 to 100 foot lots. Developer is requesting 100% infrastructure incentives. Councilman Peterson expressed concerns with city contributing 100%. Council to discuss city's contribution at future work session. Roll Call: Roberts, Kuhn, Mulder, Jensen voted yes; Peterson voted no. Motion carried.

Motion – Jensen, Second – Mulder on Resolution No. 19-002 to Acknowledge Request of Greenland Homes, Inc. for Tax Increment Financing. Greenland Homes is looking to purchase 50 acres northwest of First Street. Developer is requesting 100% infrastructure incentives. Roll Call: Roberts, Kuhn, Mulder, Jensen voted yes; Peterson voted no. Motion carried.

Motion – Roberts, Second – Kuhn to Approve Meadow Lane Stormwater Detention Pond Plan and a Schedule for the Implementation of the Plan. Steve Quick informed council that he had completed everything that had been requested and city engineer agreed. Council stated building permits could be issued contingent upon city's release from any litigation regarding the detention pond. Council also noted that if litigation was not completed by June 1st no further building permits or certification of occupancy permits would be issued. 5 ayes, 0 nays. Motion carried.

Motion – Peterson, Second – Roberts on Resolution No. 19-004 and Resolution No. 19-005 to Make Final Determination of the Sale of Lots 9 and 10 in HDC Plat 3 and Authorize the Execution of Purchase Agreements By and Between the City of Huxley and Joe Jensen/Iowa Earth. Agreement allows outdoor storage. Roll Call: Mulder, Kuhn, Roberts, Peterson voted yes; Jensen abstained. Motion carried.

Miscellaneous

- Parks and Recreation Director reported department was busy with basketball, volleyball. Daddy/daughter dance on February 2. Video exercise up and running.
- City engineer reported plans for bike trail grant had been submitted to DOT. Bid letting scheduled for April. Stormwater detention project with FEMA is on schedule.
- Council Roberts suggested budget committee review what CIP projects can be covered under existing city funds.
- Councilman Jensen asked status of fire and ambulance joint efforts with other communities. Was told mayor was working on issue.
- Councilman Kuhn asked to have language clarified in monthly police report regarding extracurricular work being performed by police officers.
- City clerk stated department budget meetings were scheduled for Tuesday, January 15. Bids will be provided for off-site computer back-up and firewall protection at next meeting as well as bids for new phone service.

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 7:17 pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION:

Building Incentives – Council discussed incentives that could be offered to existing business property owners.

CIP – council directed budget committee to work with departments on CIP projects and discussed allotment of funds for sidewalk project.

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 8:03 pm. 4 ayes, 0 nays. Motion carried.

David Kuhn, Mayor Pro Tem

Attest:

Jolene R. Lettow, City Clerk

Utility Report

December	2018					
	Water Service:	Sewer Service:	Water Consumption (gallons):	Amount Billed (Water):	Sewer Consumption (gallons):	Amount Billed (Sewer):
Commercial	87	85	596,400	\$4,111.34	619,000	\$5,048.79
Schools	4	3	205,200	\$981.74	205,200	\$988.14
Rural	67	6	322,100	\$3,556.35	28,500	\$415.39
No Charge	20	14	1,052,100	\$0.00	788,200	\$0.00
Residential	1,497	1,491	4,627,419	\$46,102.19	4,599,219	\$57,498.61
Second Meter	132	0	600	\$398.68	0	\$0.00
Master Meters	12	0	310,400	\$0.00	N/A	\$0.00
Wells	2	0	7,298,760	\$0.00	N/A	\$0.00
TOTAL:	1,821	1,599	14,412,979	\$55,150.30	6,240,119	\$63,950.93

	Water:	Sewer:	
Total Billed Consumption (gallons):	5,751,719	5,451,919	TOTAL:
Total Billed:	\$55,150.30	\$63,950.93	\$119,101.23

December	2017					
	Water Service:	Sewer Service:	Water Consumption (gallons):	Amount Billed (Water):	Sewer Consumption (gallons):	Amount Billed (Sewer):
Commercial	82	83	341,200	\$2,917.36	414,200	\$4,082.80
Schools	4	3	133,300	\$661.79	133,300	\$668.19
Rural	67	6	344,600	\$3,708.36	39,200	\$486.86
No Charge	20	14	1,056,400	\$0.00	862,500	\$0.00
Residential	1,454	1,450	5,042,300	\$47,174.80	5,027,500	\$58,330.18
Second Meter	122	N/A	1,800	\$371.95	N/A	\$0.00
Master Meters	14	0	8,425,700	\$0.00	N/A	\$0.00
TOTAL:	1,763	1,556	15,345,300	\$54,834.26	6,476,700	\$63,568.03

	Water:	Sewer:	
Total Billed Consumption (gallons):	5,863,200	5,614,200	TOTAL:
Total Billed:	\$54,834.26	\$63,568.03	\$118,402.29

Key:

Schools: Bus Barn, Middle School, Athletic Field, High School
 Rural: includes Deer Creek and East First Street (across from water plant)
 No Charge: City Hall, Fire Station, city flushing, Nord Kalsem, Trinity Methodist Church, master meters, bike trail, etc.
 Master Meters: Deer Creek & 11 rural

1-22-19 Council Claims

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	3D PARTNERS, LLC	BUILDING PERMIT DEPOSIT REFUND	\$ 500.00
3	ABBY HUNTRODS	NEW YEAR NEW YOU PROGRAM	\$ 60.00
4	ANKENY SANITATION	CITY FACILITIES TRASH PICKUP	\$ 229.57
5	AUTOMATIC SYSTEMS CO.	INSTALLATION OF PROBES	\$ 2,995.00
6	BLM ENTERPRISES	ZONING MAP UPDATE	\$ 386.27
7	BOOK SYSTEMS, INC.	ATRIUM CATALOG SYSTEM	\$ 595.00
8	BUD'S AUTO REPAIR INC	PD VEHICLES MAINTENANCE	\$ 280.14
9	CAPITAL CITY EQUIPMENT CO.	THERMOSTAT	\$ 52.99
10	CARDMEMBER SERVICE	SEE ATTACHED	\$ 8,640.61
11	CASEY'S GENERAL STORES INC	GASOLINE	\$ 1,322.49
12	CATHY VANMAANEN	REIMBURSEMENT FOR POSTAGE	\$ 8.07
13	CINTAS CORPORATION	FIRST AID SUPPLIES	\$ 76.55
14	CONSUMERS ENERGY	GAS AND ELECTRIC	\$ 9,365.53
15	DOLLAR GENERAL-REGIONS 410	OFFICE SUPPLIES	\$ 87.85
16	DOORS INC.	NEW DOORS AND DOOR REPAIRS	\$ 6,061.00
17	EAGLE ENGRAVING, INC.	ID TAGS	\$ 6.60
18	ED M. FELD EQUIPMENT CO. I	BADGES	\$ 247.00
19	ELECTRIC PUMP	PUMP INSTALL & REPAIRS 5/18/18	\$ 266.70
20	FACTORY MOTOR PARTS CO.	MOTOR OIL AND FILTERS	\$ 42.96
21	FITNESS ON DEMAND	ANNUAL FEE FOR FOD	\$ 2,399.40
22	GALLS, LLC- DBA CARPENTER	FLEECE JACKETS	\$ 109.99
23	GATEHOUSE-AMES TRIBUNE	LEGAL PUBLICATIONS	\$ 890.93
24	HACH COMPANY	AMMONIA SOLUTION	\$ 24.78
25	HOWE'S WELDING/METAL FAB	FLAT STOCK STEEL	\$ 26.34
26	HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	\$ 1,684.46
27	INDEPENDENT SALT	TONS OF SALT	\$ 2,200.75
28	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 11,247.43
29	IOWA LAW ENFORCEMENT ACADE	ADMIN AND EVAL OF MMPI	\$ 200.00
30	JEREMY J. ARENDS	DECEMBER TREASURER'S REPORT	\$ 80.00
31	JULIE KRALING	PRINT JERSEYS FOR AAU VOLLEYBA	\$ 624.00
32	KAYDENCE BOOCK	TOBACCO BUYS	\$ 50.00
33	KEYSTONE LABORATORIES	WATER TESTING	\$ 62.50
34	LOWE'S	REPAIR DOOR	\$ 21.88
35	MARCO, INC.	COPIER MAINTENANCE	\$ 558.27
36	MARTIN MARIETTA MATERIALS	CLEAN AND ROAD STONE	\$ 1,432.69
37	MATT SPORLEDER	FIREARMS QUALIFICATION-DECKARD	\$ 100.00
38	MENARDS	WOOD AND CARPET FOR 3C'S	\$ 430.86
39	MID-IOWA SOLID WASTE EQUIP	TWO SETS OF BROOMS FOR SWEEPER	\$ 259.84
40	MID-STATES ORGANIZED CRIME	MEMBERSHIP DUES	\$ 100.00
41	MIDWEST TECHNOLOGIES	INTOX ROOM CAMBERA REPAIR	\$ 134.99
42	MOODY ELECTRIC, INC.	INSTALL OUTLET FOR LIGHTS	\$ 172.44
43	NEW CENTURY FS INC	DIESEL AND UNLEADED FUEL	\$ 947.17
44	NICKOLAY CONSULTING, LLC	IT WORK	\$ 1,404.00
45	NORTH POLK BOOSTER CLUB-AA	AAU VOLLEY BALL REGISTRATION	\$ 75.00
46	NORTH POLK MIDDLE SCHOOL	AAU VOLLEYBALL REGISTRATION	\$ 150.00

1-22-19 Council Claims

	A	B	C
47	NOVA FITNESS EQUIPMENT	MAINTENANCE CHECK ON EQUIPMENT	\$ 355.50
48	OXEN TECHNOLOGY	MONTHLY OFFICE 365	\$ 219.50
49	PEER SUPPORT FOUNDATION	2018 PEER SUPPORT CONF-GLOEDE	\$ 125.00
50	PEPSI-COLA	VENDING PRODUCT	\$ 399.06
51	POSTMASTER	BULK POSTAGE	\$ 352.49
52	PREMIER OFFICE EQUIPMENT I	COPIER CONTRACT	\$ 20.57
53	QUALITYONE COMMERCIAL CLEA	JANUARY JANITORIAL SERVICES	\$ 2,134.00
54	SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	\$ 3,679.44
55	SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	\$ 42.00
56	STORY COUNTY FIREFIGHTERS	ASSOCIATION DUES	\$ 25.00
57	STORY COUNTY SHERIFF'S OFF	DISPATCH SERVICES FOR 3RD QRT	\$ 6,081.32
58	SYNCB/AMAZON	BOOKS	\$ 191.74
59	TASC	FLEX BENEFIT PLANS	\$ 558.28
60	TRI COUNTY TIMES	SUBSCRIPTION	\$ 46.00
61	U.S. BANK EQUIPMENT FINANC	COPIER LEASE	\$ 100.28
62	VERIZON WIRELESS	PD AND AMBULANCE CELL PHONES	\$ 168.01
63	VERIZON WIRELESS - LERT B	PHONE RECORDS	\$ 50.00
64	WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	\$ 71.08
65	Payroll Expense		\$ 50,355.78
66	GRAND TOTAL		\$ 121,587.10
67			
68		FUND TOTALS	
69	001 GENERAL FUND	\$ 28,595.53	
70	002 LIBRARY	\$ 3,214.98	
71	003 RECREATION	\$ 7,539.74	
72	004 FIRE AND RESCUE	\$ 661.88	
73	014 AMBULANCE	\$ 2,211.90	
74	110 ROAD USE TAX	\$ 5,566.42	
75	319 RECREATION NEW EQUIPMENT	\$ 4,210.40	
76	600 WATER UTILITY	\$ 6,998.28	
77	610 SEWER UTILITY	\$ 12,232.19	
78	01 PAYROLL EXPENSE	\$ 50,355.78	
79	GRAND TOTAL	\$ 121,587.10	

Cardmember Services (Visa)		
Admin	gcmoa luncheon, passport ink and paper, parking	\$ 58.20
Wastewater	mufflers, clamps, bolts, picture frames for licenses, files, pole sockets	\$ 108.65
PD	vistelar training, sexual assault course	\$ 446.00
Parks and Rec	supplies at home depot, cookie boxes, light bulbs, medals, program materials, modules for toilets, tv, tv mount, cable, cookies for santa, vending products, jesup gym, drill & tool set, dodge balls, carpet squares, bounce house, aau volleyball	\$ 5,737.34
Streets	led flashlight,workzone safety workshop	\$ 305.09
Public Works	verizon bill, file folders, led lights	\$ 411.21
Building & Grounds	christmas tree lights	\$ 104.00
Ambulance	printer agreement, lights	\$ 792.15
FD	cpr card, background check, staples, dollar general	\$ 376.85
Library	double dip, postage, fareway	\$ 179.50
Late Fee	This is a mistake. They will reimburse on next bill.	\$ 121.62
Total		\$ 8,640.61



HUXLEY
— PART OF THE REGION —

2019 Application for Garbage Hauling Permit

Required:

☐ \$75 annual permit fee

☐ Certification of insurance

Minimum: Bodily injury: \$100,000 per person

\$300,000 per occurrence

Property damage: \$50,000

☐ Equipment: Please attach a complete and accurate listing of the number and type of collection and transportation equipment to be used.

Business Name: Tom Walters Company

Business Address: 2221 W 22nd Pl Box 246 Boone IA 50034

Phone Number: 515 432 3284

Email address: chucklevin@gmail.com

Check all that apply:

Collection will occur on:

☒ Monday

☒ Tuesday

☒ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Collection will occur at:

☒ Residential properties

☒ Apartments

☒ Commercial properties

Collection times per section 106.08 of City of Huxley Code of Ordinances: No collector of solid waste shall start the collection of solid waste within city limits before 6 a.m. or collect after 8 p.m., Monday through Saturday. The collection of solid waste is not permitted on Sundays without written approval from the Police Chief, Mayor, or City Council.

Signature of Authorized Agent: _____

OK #8059 PD 1/7/19

Approved by City Council on Chuck Levin

THE EQUIPMENT SERVICING HUXLEY IS:
2018 FREIGHTLINER PACKER
2007 INTERNATIONAL PACKER
2013 KENWORTH ROLL OFF TRUCK

THANK YOU:
CHUCK LOVIN
TOM WALTERS CO.
515-432-3286



TOMWALT-01

JBONEWITZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/3/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Accel Group LLC PO Box 289 Waverly, IA 50677	CONTACT NAME: Joan Bonewitz	
	PHONE (A/C, No, Ext): (319) 352-6146 FAX (A/C, No):	
	E-MAIL ADDRESS: jbonewitz@acceladvantage.com	
INSURED Tom Walters Company PO Box 246 Boone, IA 50036-0246	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Addison Insurance Company	10324
	INSURER B : Accident Fund General Insurance Company	12304
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			60503813	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			60503813	5/1/2018	5/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCV8012098	5/1/2018	5/1/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$ 500,000
							E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Huxley
Attn: Amy Kaplan
515 N Main Ave.
Huxley, IA 50124

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

HUXLEY

2019 Application for Garbage Hauling Permit

Required:

☒ \$75 annual permit fee

☒ Certification of insurance

Minimum: Bodily injury: \$100,000 per person

\$300,000 per occurrence

Property damage: \$50,000

☐ Equipment: Please attach a complete and accurate listing of the number and type of collection and transportation equipment to be used.

Business Name: Waste mgmt of Ames
Business Address: 210 Front St Ames Ia 50010
Phone Number: 515 299 2526
Email address: jfryer@wsm.com

Check all that apply:

Collection will occur on:

☒ Monday

☒ Tuesday

☒ Wednesday

☒ Thursday

☐ Friday

☐ Saturday

Collection will occur at:

☒ Residential properties

☒ Apartments

☒ Commercial properties

Collection times per section 106.08 of City of Huxley Code of Ordinances: No collector of solid waste shall start the collection of solid waste within city limits before 6 a.m. or collect after 8 p.m., Monday through Saturday. The collection of solid waste is not permitted on Sundays without written approval from the Police Chief, Mayor, or City Council.

Signature of Authorized Agent: J Martin

PD 1/7/19 CK# 0013888888

Approved by City Council on _____

2005 Mack LE 264619

2009 peterbilt 320 412439



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/1/2020

1/4/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 3657 BRIARPARK DRIVE, SUITE 700 HOUSTON TX 77042 866-260-3538	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">CONTACT NAME:</td> </tr> <tr> <td>PHONE (A/C, No, Ext):</td> <td>FAX (A/C, No):</td> </tr> <tr> <td colspan="2">E-MAIL ADDRESS:</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A : ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER B : Indemnity Insurance Co of North America</td> <td>43575</td> </tr> <tr> <td>INSURER C : ACE Fire Underwriters Insurance Company</td> <td>20702</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	CONTACT NAME:		PHONE (A/C, No, Ext):	FAX (A/C, No):	E-MAIL ADDRESS:		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : ACE American Insurance Company	22667	INSURER B : Indemnity Insurance Co of North America	43575	INSURER C : ACE Fire Underwriters Insurance Company	20702	INSURER D :		INSURER E :		INSURER F :	
CONTACT NAME:																					
PHONE (A/C, No, Ext):	FAX (A/C, No):																				
E-MAIL ADDRESS:																					
INSURER(S) AFFORDING COVERAGE	NAIC #																				
INSURER A : ACE American Insurance Company	22667																				
INSURER B : Indemnity Insurance Co of North America	43575																				
INSURER C : ACE Fire Underwriters Insurance Company	20702																				
INSURER D :																					
INSURER E :																					
INSURER F :																					
INSURED 1300299 WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED, RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT OF ILLINOIS, INC. 700 EAST BUTTERFIELD ROAD, 4TH FLOOR LOMBARD IL 60148																					

COVERAGES **CERTIFICATE NUMBER:** 15813300 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE			ADD'L SUBR INSD : WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
A	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY		Y	Y	HDO G71212993	1/1/2019	1/1/2020	EACH OCCURRENCE	\$ 5,000,000		
		CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 5,000,000		
	<input checked="" type="checkbox"/>	XCU INCLUDED							MED EXP (Any one person)	\$ XXXXXXXX		
	<input checked="" type="checkbox"/>	ISO FORM CG00010413							PERSONAL & ADV INJURY	\$ 5,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:								GENERAL AGGREGATE	\$ 6,000,000		
		POLICY <input checked="" type="checkbox"/>	PRO-JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 6,000,000		
		OTHER:								\$		
A	AUTOMOBILE LIABILITY			Y	Y	MMT H2527863A	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000		
	<input checked="" type="checkbox"/>	ANY AUTO							BODILY INJURY (Per person)	\$ XXXXXXXX		
	<input checked="" type="checkbox"/>	OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$ XXXXXXXX		
	<input checked="" type="checkbox"/>	HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$ XXXXXXXX		
	<input checked="" type="checkbox"/>	MCS-90								\$ XXXXXXXX		
A	<input checked="" type="checkbox"/>	UMBRELLA LIAB		<input checked="" type="checkbox"/>	OCCUR	Y	Y	XOO G27929242 004	1/1/2019	1/1/2020	EACH OCCURRENCE	\$ 15,000,000
		EXCESS LIAB			CLAIMS-MADE						AGGREGATE	\$ 15,000,000
		DED		RETENTION \$								\$ XXXXXXXX
B A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			Y		WLR C65435846 (AOS)	1/1/2019	1/1/2020	<input checked="" type="checkbox"/> PER STATUTE	<input type="checkbox"/> OTH-ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			Y/N	N/A	WLR C65435809 (CA & MA)	1/1/2019	1/1/2020	E.L. EACH ACCIDENT		\$ 3,000,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below					SCF C65435883 (WI)	1/1/2019	1/1/2020	E.L. DISEASE - EA EMPLOYEE		\$ 3,000,000	
									E.L. DISEASE - POLICY LIMIT		\$ 3,000,000	
A	EXCESS AUTO LIABILITY			Y	Y	XSA H25278598	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

15813300
 CITY OF HUXLEY
 515 N. MAIN AVENUE
 HUXLEY IA 50124

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Huxley Fire and Rescue

104 Railway
Huxley, Iowa 50124

Council:

Please consider the approval of members elected onto the department on Jan. 2 2019.
The members of the dept. have voted and the results are.

Fire Chief: Chad Anthony
Deputy Chief: Kevin Deaton
Ems Chief: Krista McGinn

Chad Anthony
Fire Chief

RESOLUTION NO. 19-014

**RESOLUTION APPROVING REIMBURSEMENT FOR ACCREDITED CLASSES TAKEN AT DMACC
BY CHIEF STOLL WITH REGARD TO LAW ENFORCEMENT
FOR FISCAL YEAR 2019.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUXLEY:

SECTION 1. The following reimbursement request as submitted is approved for the amount of \$558.00 for Police Chief Gerald Stoll.

SECTION 2. This resolution declares null and void any sections of previously approved salary resolutions in conflict with sections of this resolution.

Roll Call	Aye	Nay	Absent
David Jensen	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-014** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this _____ day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

Final Grades - Des Moines Area Community College

900058505 Gerald D.
Stoll
Fall 2018
Jan 13, 2019 08:25 am

The following are your fin

Student Information

Current Program

Associate in Applied Science

Level: Credit

Program: Criminal Ji

Admit Term: Fall 2018

Admit Type: New Appli

Catalog Term: Fall 2018

College: Liberal Art

Campus: Boone

Major: Criminal Ji

Academic Standing: Good Standing

Council Approval

Request for
tuition reimbursement

Garry Stoll
Police Chief

now Reimbursement

Credit Course work

CRN	Subject	Course	Section	Course Title	Campus	Final Grade	Quality Points
11381	SOC	200	WW1	Minority Group Relations	Boone	A	12.00

Credit Summary

	Attempted	Earned	GPA	Hours	Quality Points	GPA
Current Term:	3.000	3.000		3.000	12.00	4.00
Cumulative:	57.000	60.000		57.000	202.02	3.54
Transfer:	0.000	14.000		0.000	0.00	0.00
Overall:	57.000	74.000		57.000	202.02	3.54

Non Credit Course work

CRN	Subject	Course	Section	Course Title	Campus	Final Grade	Attempted	Earned	GPA Hours	Quality Points
10848	STOP	503	108	Bus Driver Annual Update Trng	Off Campus	S	0.300	0.300	0.000	0.00

Non Credit Summary

	Attempted	Earned	GPA	Hours	Quality Points	GPA
Current Term:	0.000	0.300		0.000	0.00	0.00
Cumulative:	0.000	7.900		0.000	0.00	0.00
Transfer:	0.000	0.000		0.000	0.00	0.00
Overall:	0.000	7.900		0.000	0.00	0.00

Select Another Term



www.DMACC.edu
877-TO-DMACC

January 3, 2019

Gerald Stoll
900058505

The following information was requested by the above student and intended to confirm charges and payments related to enrollment at Des Moines Area Community College. Charges and payments are subject to change.

Fall 2018

<u>COURSE(S)</u>	<u># OF CREDITS</u>	<u>\$ PER CREDIT</u>	<u>TECHNOLOGY FEES</u>	<u>TOTAL TUITION</u>
SOC 200	3	\$156.00	\$90.00	\$558.00

TOTAL TUITION \$558.00

PAID BY GRANT \$0.00

PAID BY LOAN \$0.00

PAID BY STUDENT \$558.00

TOTAL PAID \$558.00

Wade Grauerholz

Wade Grauerholz
Student Accounts Specialist
515-964-6432

Ankeny Campus

Boone Campus

Carroll Campus

Newton Campus

Urban Campus

West Campus

03-AUG-2018 15:34:21 Des Moines Area Comm College
Account Receipt 2728401

PAGE 1
TGRRRCPT

CASHIER: NBS

Gerald D. Stoll
54385 306th Lane
Huxley, IA 50124
United States

ID: 900058505

CODE	TERM	DESCRIPTION	TRAN DATE	CHARGE	PAYMENT
CCON	201901	Credit Card On-lin PAY ID: 413684608	03-AUG-18		\$558.00

TOTALS

\$.00

\$558.00

* * * DUPLICATE RECEIPT * * *

RESOLUTION NO. 19-015

**APPOINTING REPRESENTATIVES TO THE
CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE**

BE IT RESOLVED by the City Council of Huxley, Iowa:

1. The City Council and the Mayor, respectively, have authority, as described in article III, section 38A of the Constitution of the State of Iowa, in Chapter 372 of the Code of Iowa, and in the Municipal Code as indicated below to appoint certain city officers.
2. The City Council hereby makes the following appointments:

Representative

Appointee

CIRTPA TPC Primary Representative

John Haldeman

Alternate

Jeff Peterson

CIRTPA TTC Primary Representative

John Haldeman

Alternate

Jeff Peterson

3. All other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the City Council as a whole or any part thereof not adjudged invalid or unconstitutional.
4. This resolution shall be in full force and effect from and after the date of its approval as provided by law.

PASSED, ADOPTED AND APPROVED this ____ day of January, 2019.

Roll Call	Aye	Nay	Absent
Dave Jensen	___	___	___
Dave Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-015** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this _____ day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk



Brad Golightly, Dallas County
Transportation Policy Committee Chair

Todd Hagan, Madison County
Transportation Technical Committee Vice Chair

420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

December 11, 2018

Mayor Craig Henry
515 N. Main Avenue
Huxley, IA 50124

RE: Calendar Year 2019 CIRTPA Representation

Dear Mayor,

The Central Iowa Regional Transportation Planning Alliance (CIRTPA) annually requests its member governments to appoint or to reappoint, by City Council action, persons to represent that member government on the CIRTPA Transportation Policy Committee (TPC) and on the CIRTPA Transportation Technical Committee (TTC).

Huxley, through the Amended and Substituted Agreement Establishing the Central Iowa Regional Transportation Planning Alliance under Chapter 28E, Code of Iowa (28E Agreement) is entitled to one primary representative and to one alternate representative to both the CIRTPA TPC and to the CIRTPA TTC. The City of Huxley's current representation is:

CIRTPA TPC Primary Representative
CIRTPA TPC Alternate Representative
CIRTPA TTC Primary Representative
CIRTPA TTC Alternate Representative

John Haldeman
Jeff Peterson
John Haldeman
Jeff Peterson

There should be a strong link between the Huxley City Council and its CIRTPA representatives to enhance communication among our member governments through the CIRTPA process. The CIRTPA, in accordance with Title VI of the Civil Rights Act of 1964, urges our member governments to consider minority individuals when making these appointments.

We request that the City of Huxley submit the names and contact information of each of the two newly appointed or reappointed representatives to the CIRTPA TPC and the two representatives to the CIRTPA TTC on the enclosed forms. **These forms are due to the CIRTPA on or before January 20, 2019.**

Thank you for your assistance. I look forward to receiving the information for the City of Huxley representatives to the CIRTPA. If you have any questions, please don't hesitate to contact us.

Respectfully yours,

R. Todd Ashby
Program Coordinator

Boone County • Dallas County • Jasper County • Madison County
Marion County • Polk County • Story County • Warren County
Adel • Boone • Huxley • Indianola • Knoxville • Nevada
Newton • Pella • Perry • Story City • Winterset



420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

2019 Representative Information

(Please fill in all information to guarantee contact information is up-to-date in our records)

CIRTPA Policy Committee - Primary

Name: John Haldeman
Title: City Administrator
Jurisdiction/Agency: City of Huxley
Address: Huxley, IA
City, State, Zip (9 digits, if available): Huxley, IA 50124
Work (515) 597-2561 Cell () _____
E-Mail jhaldeman@huxleyia.org

If and additional staff person should receive copies of emails for the representative, please provide the following:

Name: _____

Title: _____

E-Mail _____

RETURN TO:

Tracey Deckard, Office Manager
CIRTPA
420 Watson Powell Jr., Way | Suite 200
Des Moines, Iowa 50309
Phone: (515) 334-0075
tdeckard@dmampo.org

Boone County • Dallas County • Jasper County • Madison County
Marion County • Polk County • Story County • Warren County
Adel • Boone • Huxley • Indianola • Knoxville • Nevada
Newton • Pella • Perry • Story City • Winterset



Boone County • Dallas County • Jasper County • Madison County
Marion County • Polk County • Story County • Warren County
Adel • Boone • Huxley • Indianola • Knoxville • Nevada
Newton • Pella • Perry • Story City • Winterset



420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

2019 Representative Information

(Please fill in all information to guarantee contact information is up-to-date in our records)

CIRTPA

Transportation Technical Committee (TTC)- Primary

Name: John Haldeman
Title: City Administrator
Jurisdiction/Agency: City of Huxley
Address: 515 N. Main Ave.
City, State, Zip (9 digits, if available): Huxley, Iowa 50124
Work (515) 597-2561 Cell () _____
E-Mail jhaldeman@huxleyiowa.org

If and additional staff person should receive copies of emails for the representative, please provide the following:

Name: _____

Title: _____

E-Mail _____

RETURN TO:

Tracey Deckard, Office Manager
CIRTPA
420 Watson Powell Jr., Way | Suite 200
Des Moines, Iowa 50309
Phone: (515) 334-0075
tdeckard@dmampo.org

Boone County • Dallas County • Jasper County • Madison County
Marion County • Polk County • Story County • Warren County
Adel • Boone • Huxley • Indianola • Knoxville • Nevada
Newton • Pella • Perry • Story City • Winterset



420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

2019 Representative Information

(Please fill in all information to guarantee contact information is up-to-date in our records)

CIRTPA

Transportation Technical Committee (TTC)- Alternative

Name: Jeff Peterson
Title: Public Works Director
Jurisdiction/Agency: City of Huxley, Ia
Address: 515 A Main Ave.
City, State, Zip (9 digits, if available): Huxley, IA 50124
Work (515) 597-2561 Cell ()
E-Mail: publicworks@huxleyia.org

If and additional staff person should receive copies of emails for the representative, please provide the following:

Name: _____

Title: _____

E-Mail: _____

RETURN TO:

Tracey Deckard, Office Manager
CIRTPA
420 Watson Powell Jr., Way | Suite 200
Des Moines, Iowa 50309
Phone: (515) 334-0075
tdeckard@dmampo.org

Boone County • Dallas County • Jasper County • Madison County
Marion County • Polk County • Story County • Warren County
Adel • Boone • Huxley • Indianola • Knoxville • Nevada
Newton • Pella • Perry • Story City • Winterset



420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

The CIRTPA Staff occasionally must contact different staff persons in each community depending on the topic. Please provide the primary staff contact person for the following areas/ topic if different from the person listed as the committee representative:

Mapping/ GIS Data: Name: _____ Title: _____ Email address: _____	Bike/Ped: Name: _____ Title: _____ Email address: _____
Streets: Name: _____ Title: _____ Email address: _____	Communication/ Press Release: Name: _____ Title: _____ Email address: _____
Financial information: Name: _____ Title: _____ Email address: _____	Flood Plain Mgmt/ Stormwater Coordinators Name: _____ Title: _____ Email address: _____
Trails: Name: _____ Title: _____ Email address: _____	Water Trails Name: _____ Title: _____ Email address: _____

Boone County • Dallas County • Jasper County • Madison County
Marion County • Polk County • Story County • Warren County
Adel • Boone • Huxley • Indianola • Knoxville • Nevada
Newton • Pella • Perry • Story City • Winterset

COMMUNITY BETTERMENT

RESOLUTION NO. 19-006

**RESIDENTIAL PARCEL SUBDIVISION PLAT FOR THE PROPERTY LOCATED WEST
AND SOUTH OF 32364 585 TH AVENUE--MINOR SUBDIVISION – RURAL
DEVELOPMENT WITHIN 2 MILES**

WHEREAS, A Residential Parcel Subdivision Plat for the property belonging to William M. Gilbert and Susan Fessler located at 54057 290th Street, Huxley, Iowa; and

WHEREAS, this Final Plat lies within the 2 mile perimeter of the city of Huxley therefore it must be approved by the City before it can be finalized with Story County; and

WHEREAS, this final plat was received by the City on January 14, 2019 for its review; and

WHEREAS, this review request came to Huxley's Zoning Administrator who reviewed the plat as did the Engineer for Zoning and Development and it is being referred to the City Council with a favorable recommendation.

BE IT RESOLVED, THEREFORE, that the Final Plat for the Gilbert Residential Subdivision has been submitted to the Huxley City Council and is approved.

PASSED, ADOPTED AND APPROVED this ____ day of January, 2019.

Roll Call	Aye	Nay	Absent
David Jensen	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-006** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this _____ day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

510 S. 17TH STREET, SUITE #102 • AMES, IOWA 50010
PH. 515-233-3609 • FAX 515-233-4403

GILBERT RESIDENTIAL PARCEL SUBDIVISION
A SUBDIVISION OF PARCEL D IN THE SM1/4, SM1/4 OF
SECTION 2-32-24, STORY COUNTY, IOWA
JOB #15846P DATE: 8/27/18 PAGE 1 of 1



CERTIFICATE: I hereby certify that this Land Surveying
 document was prepared and the related survey work was performed
 by me or under my direct personal supervision and that I am a
 duly Licensed Land Surveyor under the laws of the State of Iowa

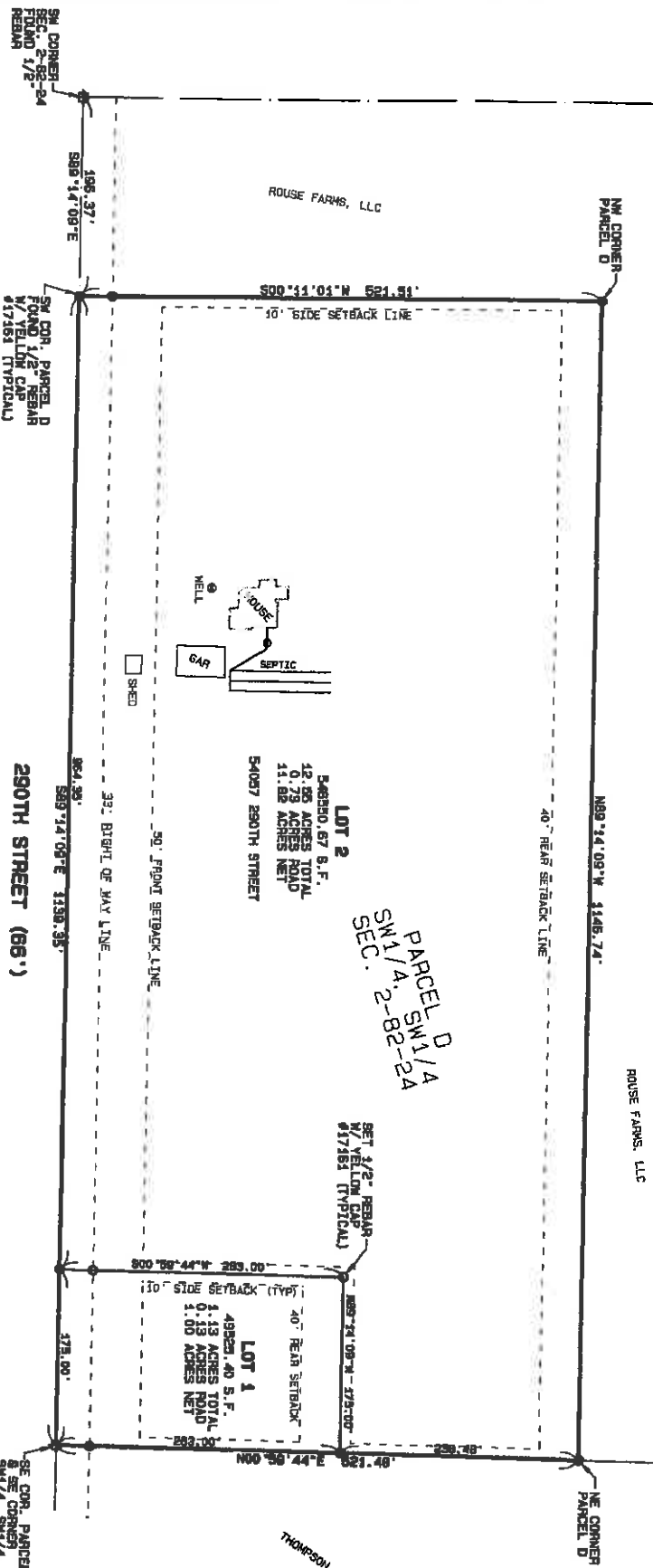
Robert J. Jell Date: 8/27/14
 My Regular License Number is 657865
 My Temporary License Number is 657865

Date: 8/27/14

DISTRICTS:
 ABSENCE: CITY OF HUXLEY
 FIRE: CITY OF HUXLEY
 SCHOOL: BALLARD SCHOOL DISTRICT
 ZONING: A-1 (AGRICULTURAL)
 UTILITIES: CONSUMERS ENERGY, XENIA
 DRAINAGE: SOUTH SKUNK RIVER

[illegible]

1. Lot 1 M138 served by rural water and private septic.
2. Lot 2 is served by rural water and private septic.
3. All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities. E911 addresses shall be assigned by Story County at the request of the property owner.
4. Kenda Runa's letter has a listed easement over part of the M1/2, S14/4, Sec. 46. Kenda Runa's letter has a listed easement can't be shown graphically.



Prepared by John Danos, Dorsey and Whitney, City Bond Counsel and Reformatted by John Haldeman, City Administrator, for the City Council meeting to be held on the 22nd Day of January, 2019.

RESOLUTION NO. 19-007

**RESOLUTION REPEALING RESOLUTION NO. 18-095 DELETING
PROPERTY FROM THE HUXLEY URBAN RENEWAL AREA**

WHEREAS, the City Council (the "Council") of the City of Huxley, Iowa (the "City") has previously established the Huxley Urban Renewal Area (the "Urban Renewal Area") and has adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, on November 13, 2018 the Council adopted Resolution No. 18-095 in order to decrease the size of the Urban Renewal Area by deleting certain property (the "Property") from the Urban Renewal Area, as set out on Exhibit A hereto; and

WHEREAS, it has been determined that the Property should not be deleted from the Urban Renewal Area, and it is now necessary for the City Council to take action to repeal Resolution No. 18-095;

NOW, THEREFORE, Be It Resolved by the City Council of Huxley, Iowa, as follows:

Section 1. Resolution No. 18-095 deleting the Property from the Urban Renewal Area is repealed, and the Property shall remain in the Urban Renewal Area.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Roll Call	Aye	Nay	Absent
David Jensen	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

Passed and approved January 22, 2019.

Craig D. Henry, Mayor

Attest:

Jolene Lettow, City Clerk

Prepared by John Danos, Dorsey and Whitney, City Bond Counsel and Reformatted by John Haldeman, City Administrator, for the City Council meeting to be held on the 22nd Day of January, 2019.

ORDINANCE NO. 492

**AN ORDINANCE REPEALING ORDINANCE NO. 489 DELETING
PROPERTY FROM THE TAX INCREMENT FINANCING DISTRICT
FOR THE HUXLEY URBAN RENEWAL AREA OF THE CITY OF
HUXLEY, IOWA, PURSUANT TO SECTION 403.19 OF THE CODE OF
IOWA**

WHEREAS, the City Council (the “Council”) of the City of Huxley, Iowa (the “City”) previously enacted an ordinance providing for the division of taxes levied on taxable property in the Huxley Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa; and

WHEREAS, pursuant to that ordinance, a portion of the Huxley Urban Renewal Area in the City of Huxley was designated a “tax increment district”; and

WHEREAS, on November 13, 2018 the Council adopted Ordinance No. 489 in order to decrease the size of the “tax increment district” by deleting certain real property (the “Property”) situated in the City and bearing Story County Property Tax Parcel Identification Number 13-26-210-265 from the “tax increment district”; and

WHEREAS, it has been determined that the Property should not be deleted from the “tax increment district,” and it is now necessary for the City Council to take action to repeal Ordinance No. 489;

WHEREAS, the City Council now desires to decrease the size of the “tax increment district” by deleting certain property;

BE IT ENACTED by the City Council of the City of Huxley, Iowa:

Section 1. Ordinance No. 489 deleting the Property from the “tax increment district” is repealed, and the Property shall remain in the “tax increment district” for the Urban Renewal Area.

Section 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed and approved by the Council of the City of Huxley, Iowa, on the 22nd day of January, 2019.

Craig D. Henry, Mayor

Attest:

Jolene Lettow, City Clerk

Publication Date: _____

Record Of Vote of Ordinance No. 492

First Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Dave Jensen	___	___	___
Dave Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

Second Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Dave Jensen	___	___	___
Dave Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

Third Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Dave Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

• • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Craig D. Henry, Mayor

Attest:

Jolene Lettow, City Clerk

PUBLIC SAFETY

RESOLUTION NO. 19-008

**A RESOLUTION APPROVING DISPATCHING CONTRACT WITH
STORY COUNTY SHERIFF FOR FY 2020**

NOW, THEREFORE, BE IT RESOLVED that the City Council of Huxley, Iowa hereby approves said copy of contract which is attached to this Resolution, and the Mayor and City Administrator are authorized and directed to execute same on behalf of the City. ***PASSED, ADOPTED AND APPROVED*** this ____ day of January 2019.

Roll Call	Aye	Nay	Absent
David Jensen	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-008** by affixing below my official signature as Mayor of the City of Huxley, Iowa, on this the ____th day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk



Sheriff's Office

Story County
PAUL H. FITZGERALD, Sheriff



Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • P.O. Box 265 • Nevada, Iowa 50201

January 18, 2019

John Haldeman
Huxley City Administrator
City Hall
515 N. Main Avenue
Huxley, Iowa 50124

Dear Mr. Haldeman:

Enclosed you will find the Dispatching Services Contract for fiscal year 2020. As per the contract, the increase is based on the Consumer Price index (CPI-U) November 2018 report showing a 2.2% increase. The new FY20 per capita rate will increase to \$6.00 for the City of Huxley based on the 2010 Census population figures (4,144).

After your review and acceptance of the contract, please:

1. Sign the contract,
2. **Affix the city seal,**
3. Return the contract to my office no later than February 22, 2019.

I will sign and forward the contract to the Board of Supervisors for their signatures and see that it is recorded with the Story County Recorder and the Secretary of State. Once it has been recorded and we receive our copy we will forward a file stamped copy to you.

If you have any questions or concerns please feel free to contact me.

Sincerely, - _____

Paul H. Fitzgerald
Story County Sheriff

Enclosure

Prepared by Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201, 515-382-6566

DISPATCHING SERVICES CONTRACT

THIS AGREEMENT is entered into this _____ day of _____, 2019, by and between Story County, Iowa, and the City of Huxley, Iowa, and is duly authorized by Chapter 28E of the Code of Iowa.

The City of Huxley has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis. Huxley agrees to the following terms with the Story County Sheriff's Office:

1. This contractual agreement shall commence on the first day of July, 2019 and shall continue for one (1) year ending on June 30, 2020. The per capita charge shall automatically increase by 4 percent or an amount equal to the U.S. Consumer Price Index for all Urban Consumers (CPI-U) for a 12 month period, to be reviewed each November and increased the lesser amount. The new rate will begin on the first day of each July.
2. Story County shall be reimbursed by Huxley for its dispatching services at a rate of \$6.00 per capita based on the 2010 census figure of 3,317 for Huxley and 827 for the City of Cambridge, combined population of 4,144, for an annual fee of \$24,864.00. This fee shall be paid in equal quarterly installments to the Story County Sheriff's Office on July 1, October 1, January 1 and April 1.
3. The Sheriff of Story County and his deputies or duly designated representatives agree to receive in the Sheriff's Office or county jail, such telephone calls, teletype messages and radio messages as are directed to the Police Department and the Fire Department of the Cities of Huxley and Cambridge and transmit the same to the officers of the respective departments.

The Sheriff of Story County and his deputies or duly designated representatives agree to receive or dispatch telephone, radio and teletype messages on a 24 hour per day basis in the Sheriff's Office or county jail as are directed to the Huxley and Cambridge Wastewater Treatment Plant and transmit same to said department.

The Sheriff's Office telephone number shall be included on the Automatic Dialing Alarm System for the Water Department and Wastewater Treatment Plant.

4. The Sheriff or Sheriff's Designee will provide the Huxley Police Department with copies of teletype messages of general and specific interest to all law enforcement officers and agencies in Story County.
5. The Sheriff or Sheriff's Designee will provide a printed daily report to the Huxley Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Computer Aided Dispatch System for the Huxley Police Department.
6. The Sheriff agrees to provide and allow the Huxley Police Chief or Chief's Designee computer terminal access to the records contained in the Computer Aided Dispatch System that pertain to the activities of the Huxley Police Department and its officers.
7. The Story County Sheriff shall keep in the Story County Jail, under his control and supervision, any and all prisoners who have been committed to its care by the Chief of Police of the City of Huxley or his duly authorized agents or police officers, for violation of the city ordinances of Huxley and Cambridge, Iowa, at no additional charge.
8. The Sheriff and his deputies or duly designated representatives shall take fingerprints and forward same of all persons arrested and brought into custody at the Story County Jail by members of the Huxley Police Department to the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation as required by State and Federal law.
9. The Sheriff agrees to allow the Huxley Police Chief or the Chief's Designee access to the criminal history and jail record files of all prisoners brought into custody at the Story County Jail by members of the Huxley Police Department.
10. The City of Huxley agrees to pay all medical and doctor expenses for injuries to or sickness of their prisoners held on City of Huxley and City of Cambridge ordinance violations and all other extraordinary expenses related to those prisoners which may occur and which are not due to the negligence of Story County or its employees.
11. Story County will furnish and maintain the necessary radio equipment to provide the services named above (The City of Huxley will pay for their telephone service on the designated police department line installed in the Sheriff's telephone system.)
12. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance

thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation or responsibility.

13. No separate legal or administrative entity or organization shall be created by this agreement; no separate budget shall be established and no tangible property shall be acquired which would require disposition upon the termination of this agreement.
14. The duly elected Sheriff of Story County, Iowa, and the duly appointed City Administrator of Huxley, Iowa, shall be joint co-administrators of this agreement as provided by Section 28E.6(1) of the Code of Iowa.
15. As joint co-administrators the duly elected Sheriff of Story County, Iowa and the City Administrator, shall develop the necessary procedures to effectively administer this agreement including but not limited to addressing new situations not covered by this agreement and conflict resolution.
16. Story County shall file a copy of this agreement with the Secretary of State and the County Auditor of Story County, Iowa, and record a copy with the Story County Recorder pursuant to Section 28E.8 of the Code of Iowa. The city seal shall be affixed to the contract before returning to the county for filing.
17. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a minimum 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.
18. Any amendments or addendums to this Agreement shall be created and passed in the same manner and with reference made to this original document.
19. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this Agreement may be made by mutual consent of both parties.

STORY COUNTY, IOWA, a political
subdivision of the State of Iowa

CITY OF HUXLEY, IOWA
a municipal corporation

Story County Board of Supervisors

Craig D. Henry
Mayor, City of Huxley

ATTEST: _____
Story County Auditor

John Haldeman
Huxley City Administrator

APPROVED:

Paul H. Fitzgerald
Story County Sheriff

RESOLUTION NO. 19-009

**RESOLUTION AUTHORIZING DEVELOPMENT AGREEMENT WITH
AUTOMED, INC. AND AUTHORIZING INTERNAL ADVANCE FOR FUNDING
THEREOF**

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a city may provide grants, loans, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans or other financial assistance, a city council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that, in determining whether funds should be spent, a city council must consider any or all of a series of factors; and

WHEREAS, the City of Huxley, Iowa (the "City"), has previously established the Huxley Urban Renewal Area (the "Urban Renewal Area") and has established the Huxley Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the City has proposed to undertake an urban renewal project in the Urban Renewal Area consisting of funding of an economic development grant (the "Grant") to Automed, Inc. ("Automed") in connection with job creation and the construction of improvements to an existing building for use in Automed's automatic vaccination and medication business operations in the Urban Renewal Area (the "Project"); and

WHEREAS, in order to make the City's costs of funding the Grant eligible to be paid from future incremental property tax revenues, it is necessary to facilitate an internal advance (the "Advance") of funds in the amount of \$60,000; and

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:

Section 1. It is hereby directed that an amount not to exceed Sixty Thousand Dollars (\$60,000) be advanced from the City's General Fund (the "Source Fund") in order to fund the Grant (the "Advance"). The Advance shall be repaid to the Source Fund, with interest at the per annum rate of __%, out of future incremental property tax revenues received into the Tax Increment Fund. Interest shall be calculated from January 22, 2019 and shall be computed on the basis of the actual 365-day calendar year.

It is intended that the Advance, plus accrued interest thereon, shall be repaid to the Source Fund in two (2) installments on June 1 in each of the years 2021 and 2022, provided however that repayment of the Advance is subject to the determination of future City Councils that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds, or to withhold such

appropriation, at its discretion. All payments made will be applied first to accrued interest and then to the Advance.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Story County, Iowa to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify, no later than December 1, 2019, the original amount of the Advance.

Section 3. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

a) The Project will add diversity and generate new opportunities for the Huxley and Iowa economies; and

b) The Project will generate public gains and benefits, which are warranted in comparison to the amount of the proposed Grant.

Section 4. The City Council further finds that a public purpose will reasonably be accomplished by making the Grant in connection with the Project.

Section 5. The Grant in an amount not to exceed \$60,000, is hereby approved, subject to the terms and conditions set out in the Development Agreement (the "Development Agreement") to be entered into by Automed and the City. The City Administrator, with advice from bond counsel to the City, is hereby authorized and directed to prepare any additional documentation and to make such changes to the Development Agreement as are deemed necessary to carry out the purposes of this Resolution. The Mayor and the City Clerk are hereby authorized execute such documents as may be necessary to implement the Grant approved herein, including the Development Agreement, in substantially the form as has been presented to this City Council.

Section 6. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

Roll Call	Aye	Nay	Absent
Dave Jensen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dave Kuhn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greg Mulder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rick Peterson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tracey Roberts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND APPROVED this ____ day of January, 2019.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-009** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ____ day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

Prepared by John Danos, Dorsey and Whitney, City Bond Counsel and Reformatted by John Haldeman, City Administrator, for the City Council meeting to be held on the 22nd Day of January, 2019.

RESOLUTION NO. 19-010

**RESOLUTION AUTHORIZING DEVELOPMENT AGREEMENT WITH
FENCELINE BEER LAB LLC AND AUTHORIZING INTERNAL
ADVANCE FOR FUNDING THEREOF**

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a city may provide grants, loans, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans or other financial assistance, a city council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that, in determining whether funds should be spent, a city council must consider any or all of a series of factors; and

WHEREAS, the City of Huxley, Iowa (the "City"), has previously established the Huxley Urban Renewal Area (the "Urban Renewal Area") and has established the Huxley Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the City has proposed to undertake an urban renewal project in the Urban Renewal Area consisting of funding of an economic development grant (the "Grant") to Fenceline Beer Lab LLC ("Fenceline") in connection with job creation and the construction of improvements to an existing building for use in the Company's nanobrewery and restaurant operations in the Urban Renewal Area (the "Project"); and

WHEREAS, in order to make the City's costs of funding the Grant eligible to be paid from future incremental property tax revenues, it is necessary to facilitate an internal advance (the "Advance") of funds in the amount of \$60,000; and

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:

Section 1. It is hereby directed that an amount not to exceed Sixty Thousand Dollars (\$60,000) be advanced from the City's General Fund (the "Source Fund") in order to fund the Grant. The Advance shall be repaid to the Source Fund, with interest at the per annum rate of __%, out of future incremental property tax revenues received into the Tax Increment Fund. Interest shall be calculated from January 22, 2019 and shall be computed on the basis of the actual 365-day calendar year.

It is intended that the Advance, plus accrued interest thereon, shall be repaid to the Source Fund in two (2) installments on June 1 in each of the years 2021 and 2022, provided however that repayment of the Advance is subject to the determination of future City Councils that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds, or to withhold such

appropriation, at its discretion. All payments made will be applied first to accrued interest and then to the Advance.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Story County, Iowa to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify, no later than December 1, 2019, the original amount of the Advance.

Section 3. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

a) The Project will add diversity and generate new opportunities for the Huxley and Iowa economies; and

b) The Project will generate public gains and benefits, which are warranted in comparison to the amount of the proposed Grant.

Section 4. The City Council further finds that a public purpose will reasonably be accomplished by making the Grant in connection with the Project.

Section 5. The Grant in an amount not to exceed \$60,000, is hereby approved, subject to the terms and conditions set out in the Development Agreement (the "Development Agreement") to be entered into by Fenceline and the City. The City Administrator, with advice from bond counsel to the City, is hereby authorized and directed to prepare any additional documentation and to make such changes to the Development Agreement as are deemed necessary to carry out the purposes of this Resolution. The Mayor and the City Clerk are hereby authorized execute such documents as may be necessary to implement the Grant approved herein, including the Development Agreement, in substantially the form as has been presented to this City Council.

Section 6. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

Roll Call	Aye	Nay	Absent
Dave Jensen	___	___	___
Dave Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

PASSED AND APPROVED this 22nd day of January, 2019.

Craig D. Henry, Mayor

Attest:

Jolene Lettow, City Clerk

RESOLUTION NO. 19-012

**RESOLUTION MAKING FINAL DETERMINATION ON THE SALE OF THE SALE
OF LOT 8 IN HUXLEY DEVELOPMENT CORPORATION PLAT 3 AND
AUTHORIZING THE EXECUTION OF PURCHASE AGREEMENT BY AND
BETWEEN THE CITY OF HUXLEY AND ZACHARY BINDER**

WHEREAS, the City of Huxley owns certain real property that is legally described as:

Lot 8 in Huxley Development Corporation Plat 3 in Huxley, Story County, Iowa (the
"Property"); and

WHEREAS, Zachary Binder has presented a Purchase Agreement to the City of Huxley for
the purpose of acquiring the Property; and

WHEREAS, the Code of Iowa requires that, before a city may dispose of an interest in real
property by sale, the city must set forth its proposal in a resolution and public notice as provided in
Section 362.3, of the resolution and of a date, time and place of a public hearing on the proposal; and

WHEREAS, the Code of Iowa also requires that, before a city may enter into a proposed
purchase agreement for the real property that a public hearing must be held on the proposed
agreement; and

WHEREAS, pursuant to said notice published as required by law, this Council has held a
public meeting and hearing upon the proposal to approve and authorize execution of the Purchase
Agreement which include the potential sale of the Property, and has considered the extent of
objections received from residents or property owners as to said proposed Purchase Agreement;
and, accordingly the following action is now considered to be in the best interest of the City and
residents thereof; and

WHEREAS, the Council has determined that the Purchase Agreement is in the best interest
of the City and the residents thereof and the performance by the City of its obligations thereunder is
a public undertaking and purpose.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE
CITY OF HUXLEY, IOWA:**

Section 1. The Council finds that disposal of interests in the Property as set forth in the
Purchase Agreement will benefit and is in the best interests of the residents of the City. The Council
further finds that transfer of the Property, with consideration as provided in the Purchase
Agreements, constitutes fair consideration for the disposal of interests in the Property.

Section 2. The proposal to sell the Property pursuant to the terms of the proposed Purchase Agreement is hereby approved.

Section 3. The performance by the City of its obligation under the Purchase Agreement including but not limited to selling the Property to Zachary Binder is hereby declared to be a public undertaking and purpose and in furtherance of the best interests of the residents of the City.

Section 4. That the form and content of the Purchase Agreement, the provisions of which are incorporated herein by reference, be and the same hereby is in all respects authorized, approved and confirmed, and the Mayor and the City Clerk be and they hereby are authorized, empowered and directed to execute, attest, seal, and deliver the Purchase Agreement for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Purchase Agreement, the Mayor and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Purchase Agreement as executed.

Roll Call	Aye	Nay	Absent
Rick Peterson	_____	_____	_____
Greg Mulder	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____
David Jensen	_____	_____	_____

PASSED AND APPROVED this 22nd day of January 2019.

Craig Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

RESOLUTION NO. 19-013

**RESOLUTION APPROVING THE REQUEST FROM THE LIBRARY BOARD OF TRUSTEES TO
CREATE A CAPITAL PROJECT REVENUE AND EXPENDITURE LINE ITEM.**

WHEREAS, Huxley Public Library Board of Trustees requests a Capital Fund Line for revenues and expenditures for Remodeling in the Huxley Public Library; and

WHEREAS, Money deposited to this line will come from donations, grants, and fundraising specific to the project. Money in this line will remain for the library's use past June 30, 2019 and will remain available for both deposits and appropriate withdrawals until project completion.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the Huxley City Council directs the City Clerk to establish such a fund and appropriate line items as requested by the Huxley Public Library Board of Trustee.

PASSED, ADOPTED AND APPROVED this 22nd day of January, 2019.

Roll Call	Aye	Nay	Absent
David Jensen	—	—	—
David Kuhn	—	—	—
Greg Mulder	—	—	—
Rick Peterson	—	—	—
Tracey Roberts	—	—	—

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-013** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22nd day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

ADMINISTRATIVE BUSINESS

RESOLUTION NO. 19-016

**RESOLUTION APPROVING THE REQUEST AND AWARDING CONTRACT FOR OFF SITE
STORAGE FOR COMPUTER BACKUP.**

WHEREAS, it has been determined that to improve the security for the City's computers and the operating system that off site is needed; and

WHEREAS, Mr. Craig Clanahan of Computer Resource Specialist was asked if he would assist with analyzing our Computer systems.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the Huxley City Council directs the City Clerk to obtain a contract from Computer Resource Specialist for his services and work as outlined in his proposal. Also, to have the Mayor sign said contact.

BE IT FUTHER RESOVLED, that the contact will be made part of this resolution.

PASSED, ADOPTED AND APPROVED this 22nd day of January, 2019.

Roll Call	Aye	Nay	Absent
David Jensen	—	—	—
David Kuhn	—	—	—
Greg Mulder	—	—	—
Rick Peterson	—	—	—
Tracey Roberts	—	—	—

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-016** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22nd day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

City of Huxley

To: Mayor, Council Members
From: Jolene Lettow, City Clerk/Finance Officer
RE: Wide-Area Network/Offsite Backup

The City of Huxley has no off-site computer backup. If anything should happen to the city's computers or buildings, then there would be no way for the city to retrieve ANY of its data. That means there would be no utility records, no city accounting records, no payroll records, no records available from the Water or Wastewater facilities. There would be no way to retrieve any data from any city department or facility. All records would be lost and the city would be in big trouble.

Along with Stefan Nickolay, the city's current IT professional, research was conducted to find the best method for off-site computer backup. Through the assistance of Computer Resource Specialists, it was determined that the best choice would be to use the city's water tower as the location to store the backup computer records. This is a system that many local cities utilize for their off-site computer data backup. To explain simply, this system uses small satellite dishes which require a clean line of sight to each of the city's buildings. Nothing can block the signal from each of the satellite dishes, therefore a very high location is necessary to make sure that a signal can be reached from all the city's facilities. This will create an integrated network for the city and all its remote locations. This method will allow the city to have a secure and easy way to maintain its network and centralized backups.

Craig McClanahan, from Computer Resource Specialists, is an expert in setting network up for many local cities. He has provided the costs included in the council packet to get the system up and running for the City of Huxley. Mr. McClanahan has installed this system for the cities of Nevada, Altoona and Newton. Altoona has had this exact off-site backup system (on a much bigger scale) for three years and it has worked flawlessly. Nevada and Newton are more recent participants. The satellites themselves are metal boxes with electronics inside - virtually foolproof. Costs for this project are parts - which have manufacturer's warranties for one year, and labor. Mr. McClanahan has met with public works staff to discuss the placement of hardware on the water tower and the city's public buildings.

Once the satellites are properly placed, all that remains is to connect the network to the backup site. Then the City of Huxley's records will be safe and in the case of emergencies, will have the capability to be downloaded from anywhere at any time.

City of Huxley Wide-Area Network and Offsite Backup

Wireless Bridges	Item	Qty	Total
	Ubiquiti Powerbeam (pair for each site)	258.00	4 1,032.00
	Ubiquiti Tough Cable (1000 ft.)	134.65	1 134.65
	APC BackUPS (for tower, pw, water)	56.89	4 227.56
	L-Com lightning surge protector (4-port)	148.85	1 148.85
	L-Com lightning surge protector (1-port)	61.25	4 245.00
	Mounting hardware (pole, connectors)	40.00	6 240.00
	patch cables (7 foot, set of 8)	16.99	2 33.98
	network switches (tower, pw, water)	19.99	4 79.96

Onsite and Offsite Backup

Synology DS-218+ (water and city hall)	298.00	2	596.00
HGST 8 TB hard drive (2 for each DS-218+)	252.89	4	1,011.56
Easeus Todo Backup Server (per server)	120.00	2	240.00
Easeus Todo Backup Workstation (for each remote PC to be backed up)	29.00	2	58.00

New Firewall

Sonicwall TZ-400 upgrade bundle with with 3-year security bundle	1,377.00	1	1,377.00
---	----------	---	----------

Estimate Labor to Install

Hours	80.00	40	3,200.00
-------	-------	----	----------

TOTAL 8,624.56

This estimate assumes that the city is able to run the cable from the location of the device mounted on each building to the location of the switch inside of the building. It also assumes that there is climbing access to the top of the water tower and a place to mount poles and dishes there. The existing cellular antennas on top of it should not be a problem. It also assumes that each building already has grounding present, that the bridges can be connected into for lightning protection. In that case, it assumes that labor will be provided to:

- (1) mount the poles and dishes on the buildings and on the water tower
- (2) finish and ground the cables
- (3) configure the wireless bridges and optimize their speed
- (4) switch the remote networks and PCs over so that they can be on the city's network
- (5) install and configure the onsite backups
- (6) install and configure the offsite backup
- (7) show someone how it all works and how to confirm that it is working properly on a regular basis

This is just an estimate. The city would be billed for the actual hours, which will likely be less, but which in extenuating circumstances could be more. Any of this which the city would do for itself, would of course reduce the total.

RESOLUTION NO. 19-017

**RESOLUTION APPROVING THE REQUEST AND AWARDING CONTRACT FOR CITY PHONE
SYSTEM.**

WHEREAS, it has been determined that our current telephone system, after approximately 15 years, is not living up to expectations; and

WHEREAS, a committee was put together to review our options; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the Huxley City Council directs the City Clerk to obtain a contract from _____ for their phones services and work and a copy of his insurance. The City Council authorizes the Mayor to sign said contact.

BE IT FUTHER RESOVLED, that the contact will be made part of this resolution.

PASSED, ADOPTED AND APPROVED this 22nd day of January, 2019.

Roll Call	Aye	Nay	Absent
David Jensen	___	___	___
David Kuhn	___	___	___
Greg Mulder	___	___	___
Rick Peterson	___	___	___
Tracey Roberts	___	___	___

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 19-017** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 22nd day of January, 2019.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

City of Huxley

To: Mayor, Council Members
From: Jolene Lettow, City Clerk/Finance Officer
RE: Phone Service Quotes

Nothing you haven't heard already: the city's phone system is dying. The existing system's answering machine no longer works, therefore there is no recording that explains to callers what to do in case of an emergency after regular business hours, won't tell anyone what days and hours the city is in operation, or what extension you can dial to reach another department. Gone is the capability to have any messages whatsoever. In addition, the system will not allow calls to be transferred to voicemail. This affects every department and each day the system gets weaker and weaker.

In the last several weeks, a team of four: Councilman Jensen, myself, and Huxley Communications representatives, Mike Leeds and Terry Ferguson, met with six different phone vendors in search of a phone provider for the City of Huxley. There are many different types of services and phones available. With the constant evolution in technology, digital is a choice now. With digital there would be some big changes. Computers would become telephones. Phone numbers would change as well as the operation and use of service. Monthly costs could drop dramatically. Landlines would go away. However, the city had operations (lift stations) that required landlines to continue operation. Several departments did not like the idea of changing phone numbers and all the changes were overwhelming. So the team worked, talked and with the help of Huxley Communications staff – came up with a system that would utilize landlines, keep existing phone numbers and still save the city money. This is called a PRI system (Primary Rate Interface). Essentially, what happens is that instead of paying a monthly fee for every single line that the city has, several lines are combined – 24 to be exact – and put into one circuit. Then a monthly fee is charged for each circuit. The city's monthly phone bill goes down each month. Service basically stays the same and only minor changes occur.

The changes, however, do include the purchase of new hardware and service contracts. The search was narrowed down to three vendors who could provide service for the PRI system. Those quotes have been included in the council packet for council's review. Staff and Huxley Communications staff will be available at the council meeting to answer any questions.

Quotes are as follows:

Quality Telecommunications Co.
\$16,988.00

American Business Phones
\$13,957.13

Marco
\$13,529.00

11-30-2018

Customer: **City of Huxley IA**

This proposal is for the Avaya IP Office Hybrid phone system. The Avaya IP Office brings together your calls, messaging, conferencing, and customer management into a single system. It's an expandable, unified communications solution, sending email and voicemail to the same inbox. It delivers the right features to the right people.

The quality of Avaya Communication equipment (formerly known as Lucent Technologies) is unsurpassed and it's important to know that support for your system will be available for many years to come. Avaya provides communications for more than 95% of the FORTUNE 500 Companies. Avaya IP Office provides world-leading solutions designed for small and medium-sized businesses in an integrated, modular and scalable package. Recent Avaya awards include – 2017 Avaya has been given a 5-Star rating in CRN's 2017 Partner Program Guide. Since 1982, CUSTOMER magazine (formerly Customer Interaction Solutions) has been the voice of the call/contact center, CRM and teleservices industries. Avaya has been positioned in the Leaders Quadrant for 7 consecutive years in the 2017 Gartner Magic Quadrant for Unified Communications. These and many more awards acknowledges **Avaya's excellence in delivering outstanding service and support** in North America.

Quality Telecommunications will give customer support for any changes of the programming free of charge for 30 days after the system is installed.

This bid assumes that all wiring is in place and in "working condition". Any additional wiring will be done on a time and material basis.

This equipment has a one-year parts and labor warranty. A maintenance contract is available upon request.

Office Hours and Technical Response Time

We provide on-call services 24 hours a day 7 days a week. Our offices are open Monday through Friday from 8 a.m. to 5 p.m. Service orders are scheduled on a timely basis with consideration given to our customer's needs. Out of service and emergency situations have priority. We routinely stock major components of the Avaya systems we sell for emergency situations. System parts we do not carry in stock can generally be obtained using next day shipping as needed. After hours, weekends, and holidays a service technician can be reached through our voicemail system by choosing the "emergency technical support" option after dialing our office main phone number. We are pleased to report a 4-hour or less response time in emergency situations.

This bid does not include any applicable tax and is good for 30 days. Payment of 50% down is due when ordering the equipment and the rest is due on completion. Please call Darcy or Jason at 712-943-7030 if you have any questions.

IP Office Phone System- Advance System with 24 Trunks

For: City of Huxley IA

Total phone support expandable to 384 total stations. Also included are 25 IP phones. We assume all wiring is in place. Any additional wiring, jacking, certification, and termination needed will be done on a T & M basis. This bid does not include any applicable tax.

IP Office Phone System Materials/Labor

- 1- IP Office 500v2 System Unit with SD card and wall mount kit
 - 1- R11 Essential Edition
(Multiple auto attendants, Dial by name, Voicemail to Email)
 - 1-T1 PRI Trunk card with 24 licenses
 - 1 - Voicemail Unified Voicemail System
(4 ports & mailboxes for all system users)
 - 27- Avaya 24 Button IP phones with IP Licenses and extension cables
 - 27- Power units for phones
 - 1-UPS
 - 1-Remote PC
 - 1- Receptionist Side cart 24 button
- Installation, Programming, Admin Training, and 1yr warranty included

Processor w/ 14 Trunks



25- 24 Button IP phones



Suggested Retail \$26,186.00

Discount - \$ 9,198.00

Total \$ 16,988.00

Financing option are Estimated:

(Initial below for lease option)

\$451.50 a month for 48 months. _____

\$369.53 for 60 months. _____

Additional Options

Side Cart	\$125
Wireless Headsets	\$349

Customer signature _____ Date _____

To accept this proposal, sign above and email to sales@triviewquality.com

Quality Telecommunications Co. 203 Sergeant Square Dr. Ste A Sergeant Bluff,
IA 51054

712.943.7030 888.750.0783

Why Avaya

Avaya is a recognized innovator and leading global provider of solutions for customer and team engagement. The company provides technologies for unified communications and collaboration, contact center and customer experience management, and networking, along with related services to large enterprises, midmarket companies, small businesses and government organizations around the world.

Avaya Engagement Solutions bring people together with the right information at the right time in the right context, helping to enable a higher level of engagement between customers, teams, employees and partners to improve efficiency and quickly address critical business challenges. Designed to be highly scalable, reliable, secure and flexible, these solutions help reduce costs and simplify management while providing a platform for next-generation engagement and collaboration. Furthermore, they are available in a variety of deployment models including public, hybrid and private cloud as well as on a customer's premises.

KEY AVAYA FACTS AS OF JANUARY 2016

- Avaya employs more than 13,000 people worldwide.
- Avaya has 5,419 patents and pending patent applications, including foreign counterparts, and is currently ranked No. 137 overall for U.S. patents granted in 2014.
- Avaya has approximately 9,300 channel partners worldwide, including distributors, service providers, dealers, value-added resellers, system integrators and business partners that provide sales and service support.

INDUSTRY RECOGNITION

Avaya is consistently recognized as a global leader by industry and technology experts and has achieved leadership positions including:

- No. 1 in Worldwide Telephony Systems
- No. 1 in Worldwide Contact Center
- No. 1 in Worldwide Unified Messaging
- No. 1 in SME Telephony
- No. 1 in Worldwide Voice Maintenance Services



- VOIP & CLOUD COMMUNICATION SOLUTIONS
- TELEPHONE SYSTEMS, VOICEMAIL
- UNIFIED COMMUNICATIONS
- VIDEO SURVEILLANCE
- VOICE/DATA/DSL/T1 CABLING
- UNMATCHED WARRANTY & SUPPORT
- RENTALS, LEASING
- **SERVING CENTRAL IOWA SINCE 1982**

CITY OF HUXLEY



*AUTHORIZED
DEALER*



American Business Phones

640 19th Street . Des Moines, IA . 50314
515.727.2300 . 515.283.2616 fax . 800.735.1717
sales@americanbusinessphones.com
service@americanbusinessphones.com
www.americanbusinessphones.com



January 17, 2019

CITY OF HUXLEY

515 N. Main Ave.
Huxley, Ia. 50124



Dear Jolene,

Many thanks for the opportunity to provide you with this telecommunications system proposal. American Business Phones has been a leader in the telecommunications industry in Iowa since 1982, serving businesses state-wide.

At American Business Phones service is more than just a promise. We provide:

1. **State-of-the-Art VOIP and Digital Telecommunications Systems**
2. **Trained and certified installation and service professionals to install and maintain your telephone system**
3. **Best warranty in the industry with "TOTAL SUPPORT"**
4. **Convenient financing options to lease or own**

I am recommending the Digium Telephone System for your company. Digium designs and manufactures innovative business telephone systems for workplaces like yours. These exceptional systems are easy to use and packed with advanced capabilities to enhance your competitive edge!

I have carefully prepared this system proposal for your evaluation.

Sincerely,

Dan DeGard
Design Engineer



digium
Switchvox

Authorized Dealer

640 19th Street Des Moines 50314 515-727-2300 Fax: 515-283-2618 Toll Free 1-800-735-1717
www.americanbusinessphones.com



Digium System Proposal

System Specifications

- Supports 1 to 150 users
- Up to 45 concurrent calls
- Up to 50 concurrent recorded calls
- Up to 50 simultaneous conference users
- Solid State Drive
- Built In IVR
- Built In ACD (not active)
- Call Recording (not active)
- Call Reporting
- Desktop Integration
- Presence Management
- Visual Voicemail

D65 Phone Features (25)

- 4.3 inch, 480 x 272 pixel full-color LCD display
- 6 line appearance keys
- 4 feature keys
- 4 context-sensitive soft keys
- 4-way navigation controller
- Headset, speaker and mute keys
- 2-color LED Message Waiting Indicator
- Gigabit interface
- Bluetooth capable



BACK UP:

1 UPS

provides surge and up time of phone system when power is out.

WARRANTY

- 1 Year Equipment Warranty** on Digium Appliance
- 1 Year Titanium Digium Support and Maintenance**
- 1 Year Coverage** on labor (see attached Total Support)



Authorized Dealer

640 19th Street Des Moines 50314 515-727-2300 Fax: 515-283-2618 Toll Free 1-800-735-1717
www.americanbusinessphones.com



TERMS & CONDITIONS:

STATEMENT OF WORK – Anything outside the “Statement of Work” section of this proposal is not included.

BUDGETARY – This proposal, marked “budgetary”, has been quoted with the best information we had at the time. Parts and labor charges may change due to additional requests, unknown requirements, or added features or programming not known beforehand.

INCLUDED IN THIS PROPOSAL: Connection to customer network (if required) and programming of our phone system; installation of server and phones, initial programming of phone buttons, lines, ringing, caller ID, DND, NT and operator mailbox, DSS keys, park and page, direct transfer to VM and voicemail record. Any network issues including compatibility and operation should be referred to the IT company or person responsible for the network management.

SYSTEM REQUIREMENTS – Well lit room with 120vac 20amp grounded power receptacles, climate-controlled with temperature not less than 32F nor greater than 104F, humidity below the point of condensation, and free of obstructions within 3 feet every direction of phone equipment.

WARRANTY DISCLAIMER – The warranty does not include lightning, water, fire, abuse, or the like, or other acts of God not the fault of the equipment and is void if equipment is serviced by a third party not authorized by American Business Phones.

CABLING – This proposal does not include installation of any additional jacks or cabling, including feed cable, station cable, network cable, fax cable, DSL jacks, or backboards unless stated above. This proposal assumes that all phones to be installed will connect to existing jacks unless otherwise stated.

NETWORK CAPACITY – This proposal assumes sufficient port capacity on customer’s network (if applicable).

PROGRAMMING – Additions or changes to initial programming will result in additional charges.

OBLIGATION – American Business Phones (ABP) shall be temporarily relieved of its obligation in the event of circumstances beyond ABP’s control such as labor disturbances, weather, unavailability of parts, problems due to software changes made by Microsoft, Lenox, or other software manufacturers, lack of telephone company facilities, inability of the telephone company to provide services such as lines, T1s, etc.

_____ **INITIAL HERE THAT YOU HAVE READ AND UNDERSTAND THE FOLLOWING INDENTED SECTIONS:**





- **LINES, CIRCUITS & INTERNET SERVICES** – The performance of ABP 's systems depend upon services provided by third parties such as phone companies, long distance companies, internet service providers and many others. Though ABP may recommend any of these services and may even place the order for a third party service, the operation and reliability of these services are beyond ABP's control. ABP cannot guarantee the performance of third party services which may include WAN (Wide Area Network) Services, SIP (Session Initiation Protocol), VOIP (Voice Over Internet Protocol), DSL (Digital Subscriber Line), Cable, Satellite, and a host of others. Also, customer must keep in mind that poor voice quality may be due to a poor connection at the other side of your communication link and not your side.
- **MANUFACTURER SOFTWARE REVISIONS AND UPGRADES** – ABP cannot guarantee that any changes, upgrades or revisions of any software program will not affect its compatibility with ABP's systems or system features. This includes printed information in sales and advertising brochures which may have been printed prior to software being revised.

PROJECT RELATED SERVICE – There are generally three phases pertaining to "Project Related Service" requests. These phases are:

- 1) Consultation and Discovery
- 2) Implementation Strategy and Estimate
- 3) Installation and Testing.

All phases of Project Related Service are billable. Customer may decide at any time to stop the project and thus incur only billable labor hours to that point. The minimum charge for a technician on site is one hour plus trip.

SECURITY AND HACKING – ABP shall not be liable for service issues, lost data, damaged software or hardware, incidental damages or loss of business due to lack of proper system security or hacking (theft or damage to software from a remote location) of your network and/or voicemail or communication server. The customer assumes sole responsibility for maintaining security protocols, firewalls, anti-virus, anti-adware software and any other defensive measures necessary for protection of software and hardware.

EMERGENCY 911 SERVICE – You are advised that the E911 service from your **IP Phone**: may not function with the loss of electrical power, including the loss of power to telephone equipment or other equipment necessary to route E911 calls to the appropriate emergency call center; will not function if the broadband/internet connection is not operational; will not function at a remote location or may transmit incorrect physical location information for the caller if internal users are allowed to use their IP-based phones remotely; may not transmit the correct physical address for the E911 call due to incorrect information provided by you, use of a non-



Authorized Dealer

640 19th Street Des Moines 50314 515-727-2300 Fax: 515-283-2618 Toll Free 1-800-735-1717
www.americanbusinessphones.com



native telephone number or delays in loading or updating automatic number identification and location information into the E911 databases; may not be capable of being received and/or processed by an emergency call center due to the center's technical limitations; and may be affected by other factors or force majeure events, such as the quality of the broadband connection and network congestion.

TERMS – The terms on this document constitute the entire agreement between the purchaser and the seller. No other representation, statements, or warranties no contained herein shall be relied upon by the purchasers (or sellers) unless made by mutually agreed upon written amendment to this agreement. This is a binding contract, not subject to cancellation.

PAYMENT TERMS – A 40% down payment is due when ABP's proposed solution is accepted and authorized by the customer. The balance will be due upon completion of the installation. In the event installation occurs over a several week period, ABP may require periodic payments.

ATTORNEY'S FEES – Customer shall pay all of ABP's costs in the collection of any amount due hereunder in the recovery of any property pursuant hereto or in the enforcement of its right against the Customer, including reasonable attorney's fees, whether or not suit be brought.

TAXES – *Applicable taxes shall be added to the purchase price unless the customer has supplied a tax exemption certificate acceptable to the proper taxing authorities*

Base Scope Total: \$13,957.13

x

Authorized Signature for Customer

Date



Authorized Dealer

640 19th Street Des Moines 50314 515-727-2300 Fax: 515-283-2618 Toll Free 1-800-735-1717
www.americanbusinessphones.com



Standard Warranty - Total Support Comparison

<u>Coverage:</u>	Standard Warranty	TOTAL SUPPORT
Parts covered - No charge replacement of faulty parts	✓	✓
Labor covered - Unlimited number of on-site repair calls	✓	✓
<hr/>		
Parts to keep your system running are kept in stock		✓
No charge for loaner equipment if needed		✓
Free coverage 24/7		✓
Free Phone Support		✓
Local & Long distance bill analysis (upon request)		✓
Moves, adds, changes labor rate locked in		✓
Local & Long distance carrier assistance for existing lines and services		✓
Covers existing voice cabling, jacks, blocks, handset cords, floor cords		✓
Guaranteed Response Times		✓
3rd party troubleshooting for existing ISP, Email Provider, LAN, WAN		✓
Remote programming as needed		✓
No charge for "No Trouble Found"		✓
No Charge for "User Errors" such as speed-dial programming, etc.		✓
Unlimited user training		✓



January 17, 2019

Replacement VoIP System proposal for

City of Huxley, Iowa

Jolene Lettow, City Clerk

515 N. Main Ave.

Huxley, Ia 50124

515-597-2561

jlettow@huxleyiowa.org

Project Number:

Prepared by:

Matt Davenport

515.473.7133 or 800.892.8548

matt.davenport@marconet.com

taking technology further

MANAGED SERVICES

CLOUD SERVICES

BUSINESS IT SERVICES

CARRIER SERVICES

COPIERS & PRINTERS

marco.

marconet.com



TABLE OF CONTENTS

TABLE OF CONTENTS..... 2

Proposed Solutions 3

 Mitel 5330e IP Phone..... 7

 Mitel 5320 IP Phone..... 8

 Mitel MiVoice Office 250 10

 Mitel MiVoice Office Enhanced Unified Messaging..... 12

 Hot Desking (Single Node) 12

 Meet-Me & Ad Hoc Conferencing..... 13

 Dynamic Extension Express (Embedded Twinning) 13

 Embedded Reporting 15

 MiVoice Office User Web Portal 16

SCHEDULE OF PRODUCTS 18

Proposed Solutions

The below recommendation is provided per the request of the City of Huxley and includes a complete telephone system installation installed on a properly configured LAN/WAN infrastructure. Any additional cabling, if needed, is not included.

Mitel MiVoice Office System

Total phone support expandable to 250 total stations.

25 IP Telephones are included

Integrated Voice Mail with Multiple Automated Attendants and Schedules, Dial by Name and Voice Mail to Email functionality is included (4 Ports)

Up to 250 Voice Mailboxes may be programmed

1 – Dual/T1 PRI Trunk card with a single digital link license is included

25- 24 Button IP phones with IP Licenses and extension cables

25- Power units for phones

1- Receptionist Programmable Key Module

1-UPS

NOTE: A dedicated PC for remote programming is not required with the Mitel MiVoice Office System.

Installation, Programming, End User and Admin Training and One Year Parts Labor Warranty are included in pricing.

About Mitel



Mitel (Nasdaq:MITL), a pioneer and global leader in the unified communications and collaboration (UCC) industry, powering more than 2 billion connections every day, including over 33 million daily cloud connections. Mitel helps companies connect, collaborate and take care of their customers anywhere, anytime, over any device. With over 40 years of experience providing business communication solutions, more than 70 million users in 100 countries have entrusted us with their communication needs. It's why we hold the #1 market share leader in Europe, the Middle East and Africa and why Gartner has recognized us as a Leader in Unified Communications. And offering the best path to the cloud has made us the fastest-growing global cloud communication provider in the world.

Business Communication Experts

The industry's broadest portfolio of business phone systems, collaboration and contact center solutions allows us to support the communications needs of the smallest business to the largest enterprise, both in the cloud and on premise. Mitel products include applications and mobility options that optimize businesses and make companies more productive. Our innovative solutions help customers keep up with leading technology trends, like bring-your-own-device (BYOD), cloud-enablement and multi-channel communication. Businesses can even use our solutions to help attract and retain the best employees and customers. We design for the future, and our solutions create a foundation for today that's both scalable and upgradable for tomorrow. Mitel is an innovative company but technology does not dictate our decisions. Mitel solutions are designed based on customer business objectives and challenges, and our history of innovation is reflected in our 1,800 patents and applications.

Empowering Partners

With more than 2500 channel partners globally, we go the extra mile to help partners win customers with margin advantage, sales and marketing enablement and the most flexible solutions, in the cloud, on premise or a hybrid of the two. The choice and flexibility of our products and services enable our partners to build efficient, robust offerings that are tailored to suit their business needs. And partners gain additional advantages through our post-sales technical support and one-on-one relationship approach.

SCHEDULE OF PRODUCTS

The proposed schedule of equipment below is the detail of all items included in the solution. This schedule includes all equipment and labor services if applicable.

The prices quoted in this document are estimated based upon the information available at the time of this quote. The final billing amount may vary depending on the actual labor hours required to complete the work. Any changes to this statement of work involving extra costs will be implemented only upon written customer authorization and will become an extra charge over and above this quotation.

Qty	Part Number	Description	Ext Sell
-	-	-	-
		Endpoints	
25	51005172	C7 Power Cord with NA Plug Type	
25	51015131	Gb 802.3af Power Adaptor Universal	
1	50005914	IP PKM Kit - 12 Key (53xx/85xx Tels)	
1	50006476	Model 5330e GB - Full LCD IP Tel (Bklit)	
6	52003200	5320e IP Phone Promo (4 Telephones Each)	
		NOTE: Total of 25 Telephones are Included	
		Mitel MiVoice Office System	
1	50006500	CF Card 2 GB v4+ (300 Hours)	
1	580.2702	(T1M-2) Dual T1/E1/PRI Module	
1	52002686	MiVoice Office IP Base Pack	
		Mitel MiVoice Office Licenses	
9	840.0416	MiVoice Office "Cat D" IP Tel Lic	
1	840.0819	File Based Music Source License (5 Max)	
		Miscellaneous	
1	54009245	1 Year SWA	
1	SMC1000	APC Smart-UPS 1000VA/600 Watt	
		EQUIPMENT SUB-TOTAL	\$7,260
		SERVICES SUB-TOTAL	\$6,269
		TOTAL PRICE	\$13,529

Pricing excludes taxes and is valid until 2/16/2019