

# Huxley City Council Minutes

## Tuesday, September 11, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:01 pm.

**COUNCIL MEMBERS PRESENT:** Roberts, Jensen, Kuhn, Peterson, Mulder

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll – Police Chief, Heather Denger – Parks and Recreation Director, Kevin Deaton – Assistant Fire Chief, Cathy Van Maanen, Library Director

**CONSULTANTS PRESENT:** Forrest Aldrich - City Engineer, Amy Beattie – City Attorney

**GUESTS PRESENT:** Brenda Dryer, Marty Chitty, Scott Wilson, Tony Sejaan, Andrew Gogerty

**PERSENTATION:** Scott Wilson, 107 Lynwood and Tony Sejaan, 109 Lynwood, requested assistance from city to reduce noise from 3C's building that flows into their property. Councilman Mulder informed residents that studies have proven that noise barriers do little to reduce noise. Mayor commented he would contact DNR to discuss green barriers that could be placed between properties. Tree Board will also be contacted to discuss issue.

### CONSENT AGENDA:

MOTION- Roberts, Second - Mulder to approve all agenda items as listed:

- Approve August 28, 2018 Council Meeting and Work Session Minutes
- Approve Financial Reports and Payment of Bills
- Approve Beer, Wine and Liquor Licenses, Cigarette Permit Renewals.
- Approve Appointments of Levi Lank, Jen Buckhahn and John Johnson to Huxley Fire Department
- Approve Block Party Request from Meadow Brook Place/Meadow Lane

Roll Call: Kuhn, Jensen, Roberts, Peterson, Mulder voted yes. Motion carried.

Claims:

ACTIVE911, INC.	YEARLY FEES	352.50
AFLAC	AFLAC	4.00
ALEX POLEWIK	FLAG FOOTBALL REFUND	52.00
ALLIANT ENERGY	GAS & ELECTRIC	11,363.75
ARNOLD MOTOR SUPPLY	DOOR HANDLE, BRAKE FLUID, CLEA	127.95
BELLA HOMES	BUILDING PERMIT DEPOSIT REFUND	1,500.00
BOUND TREE MEDICAL	AMBULANCE SUPPLIES	10.50
BRICK GENTRY P.C.	HDC	6,437.50
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,397.48
EBS	MEDICAL INSURANCE	13,219.47
ED M. FELD EQUIPMENT CO. I	RUBBER BOOT	157.50
EDWARD JONES	IRA	250.00
FIDELITY SECURITY LIFE	VISION INS	257.80
G & L CLOTHING	JEANS AND COAT FOR MAT	202.45
GALLS, LLC- DBA CARPENTER	UNIFORM PANTS	69.98
HACH COMPANY	DIGITAL SENSOR	6,975.60
HUXLEY COMMUNICATIONS COOP	CABLE, INTERNET, PHONE	1,726.37
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	9,980.96
INTERSTATE POWER & LIGHT	STREET LIGHTS IN HUX. DEV PARK	11,009.01
IOWA STATE UNIVERSITY	ISU PLACE PROGRAM	2,250.00
IPERS	IPERS	12,897.87
JULIE MOSHER	REIMBURSE PASSPORT PHOTO FEES	24.87
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	789.19
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	940.73
MARCO, INC.	PD COPIER MAINTENANCE	133.20
MARTIN MARIETTA MATERIALS	1" ROAD STONE	121.28
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	750.00
MENARDS	VULKEM LIMESTONE	125.73
MIDWEST BREATHING AIR SYST	SERVICE AIR TEST	174.75
MIDWEST PIPE SUPPLY, INC	PLASTIC PIPE AND PLASTIC REDUC	1,066.96
MISCELLANEOUS VENDOR	CHRISTIANSAN, PAULA :US REFUND	723.43

MUNICIPAL SUPPLY	BLUE AND GREEN FLAGS	66.00
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	105.00
OUTDOOR ENVISIONS	GOLD MULCH	1,080.41
QUALITYONE COMMERCIAL CLEA	SEPTEMBER JANITORIAL CLEANING	2,134.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	4,571.50
SAGE HOMES, INC.	BUILDING PERMIT DEP REFUND	500.00
SPRINGER PROFESSIONAL HOME	PEST INSPECTION	42.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	93.48
STORY COUNTY TREASURER	HDC PLAT 2 LOT 7 PROPERTY TAX	1,074.00
TASC	FLEX BENEFIT PLANS	512.46
TASC - CLIENT INVOICES	OCTOBER FLEX PLAN FEES	67.91
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,432.00
VAN-WALL EQUIPMENT INC.	REWIND SPRING	23.85
VEENSTRA & KIMM, INC.	VILLAS AT 315-GENERAL SERVICES	18,053.00

		<u>Expenses</u>
001	GENERAL FUND	55,045.21
002	LIBRARY	4,857.15
003	RECREATION	2,841.94
004	FIRE AND RESCUE	1,539.48
014	AMBULANCE	1,872.76
110	STREET	14,390.19
121	LOCAL OPTION TAX	
125	TIF	2,250.00
126	HDC	1,074.00
600	WATER UTILITY	9,692.90
610	SEWER UTILITY	14,515.11
	PAYROLL/MISC	<u>45,200.05</u>
	GRAND TOTAL	162,048.49

Motion – Jensen, Second – Peterson on Third Reading of Ordinance No. 486 to Amend the Code of Ordinances for the City of Huxley, Iowa, Chapter 160, Swimming Pool and Spa Code, Regarding Permits. Council directed staff to set up follow-through procedure on swimming pool permits. Property maintenance code can be used to enforce code on existing pools. Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Kuhn, Second- Roberts on Resolutions No. 18-078 and 18-079 to Set Public Hearings for the Sale of Lots 5, 6, 7 in Huxley Development Plat 3 to Mr. Storage and Lot 11 in Huxley Development Corporation Plat 3 to Landscape by Design. Hearing is scheduled for council meeting on September 25th. Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Motion to Approve Posting of Two Police Sargent Positions to Fill. 5 ayes, 0 nays. Motion carried. Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Kuhn, Second – Mulder on Resolution No. 18-080 to Approve the Conversion of Holidays to Personal Days for Police Department. City attorney developed policy that will allow flexibility to police staff that must work holidays. Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion - Peterson, Second – Roberts on Motion to Approve Social Media as Proposed by Parks and Recreation Director. Contest utilizing social media mediums will promote parks and recreation programs/membership. 5 ayes, 0 nays. Motion carried.

Motion – Kuhn, Second – Roberts on Motion to Set Date and Time for Trick or Treat 2018. Council decided October 31<sup>st</sup> from 6 to 8 pm. Councilman Mulder suggested setting permanent date and time for trick or treat for future years and council agreed. Staff to develop resolution for definitive date and time. Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

#### Miscellaneous

Police Chief Stoll reported:

- New three way stop on No. 5<sup>TH</sup> Avenue is working great. No complaints. Stop sign will become permanent.
- October 3rd is National Coffee with a Cop Day. Officer Gloede has been working with owners of Double Dipped to host a Coffee with Cop event at their location from 8-9:30 am on October 3<sup>rd</sup>.
- Officer Albaugh completed ALICE training at schools.
- Officers completed weapons training.

Heather Denger, Parks and Recreation Director, announced soccer, flag football and volleyball programs were in their second week of games. Reminder to council of Fall Festival scheduled for October 7th at Centennial Park.

Assistant Fire Chief, Kevin Deaton, told council that the house burning training has been delayed. Date not determined yet.

Forrest Aldrich, city engineer, stated review will begin on final plat and construction plans submitted by Kading for the Villas at Deerwood development.

Councilman Peterson thanked Chief Stoll and Heather Denger on their efforts to improve their departments.

Councilman Kuhn asked about the number of volunteer firefighters in fire department. Assistant Fire Chief replied that the numbers were increasing.

Councilman Jensen asked about status of punch list for Blue Sky development. City engineer replied that punch list had not been completed yet.

Mayor announced that his work schedule would be changing due to retirement plans. Reported that he received positive comments on this year's Prairiefest. Also asked council to choose a date to schedule a city facilities and park tour. Consensus was to schedule for first week in October.

ADJOURNMENT: Motion – Peterson, second – Mulder to adjourn meeting at 7:10pm. 5 ayes, 0 nays. Motion carried.

**WORK SESSION:**

*Mayor opened meeting at 7:15 pm.*

Mat Kahler, Street Superintendent, presented council with two bids for concrete work to be completed in front of 3C's building. Asked council to choose concrete color: charcoal. Also asked for direction on whether to put down sealant over concrete. Consensus was to not put down sealant – causes concrete to become slippery.

City administrator, John Haldeman, informed council of Downtown Revitalization meeting at Nord Kalsem on Thursday, September 13th at 5:30pm. Meeting will be held with downtown property owners.

Parks and Recreation Director reported that city attorney had advised against allowing any non-profit organization to utilize gym for after school programs for little or no fee. Program must benefit entire community.

City administrator informed council he had met with County Supervisor Sanders regarding pavement of 560<sup>th</sup> Street. County is interested and could possibly be a project for 2020.

City administrator presented council with information computed by Northland Securities that reviewed city's future debt and financial status.

Councilman Peterson stated council needed to focus on Capital Improvements Projects list and suggested scheduling a separate meeting to move forward with prioritization of projects.

Councilman Kuhn asked to review agreement with Iowa Irrigation and paving approach/driveway on property. Staff to research.

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 7:45pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk