

Huxley City Council Minutes

Tuesday, August 14, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:04 pm.

COUNCIL MEMBERS PRESENT: Roberts, Jensen, Kuhn, Peterson, Mulder - absent

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll – Police Chief, Jeff Peterson – Public Works Director, Heather Denger – Interim Parks and Recreation Director, Chad Anthony – Fire Chief

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer, Amy Beattie – City Attorney

GUESTS PRESENT: Scott Wilson, Anthony Sejaan, Jacob Clark, Brenda Dryer, Kevin Deaton, Krista McGuinn, Heidi Kuhl, Michael Hart

COMMENTS FROM PUBLIC: Two residents that reside on Lynwood Drive approached council regarding concerns with lights and noise from 3C's property entering their backyards. Council informed residents that the topic would be discussed at a September meeting.

CONSENT AGENDA:

MOTION- Peterson, Second - Jensen to approve all agenda items as listed.

- Approve July 24th, 2018 Council Meeting and Work Session Minutes
- Approve Financial Reports and Payment of Bills
- Approve Beer, Wine and Liquor Licenses, Cigarette Permit Renewals.
- Approve Real Estate Agreement with Century 21 to Authorize Mayor to Sign
- Approve City Attorney to Give Notice of Termination of Farm Tenancy in Accordance with Iowa Law for Current Verbal Agreements with Tenants and Direct Staff to Negotiate New Written Leases on Former HDC property

Roll Call: Kuhn, Jensen, Roberts, Peterson voted yes. Motion carried.

Claims:

ALLIANT ENERGY	GAS AND ELECTRIC	11,426.47
AMY'S SCHOOL OF DANCE	SUMMER READING PROGRAM	30.00
ANKENY SANITATION	CENTENNIAL PARK	317.29
ANNA DEHAMER	BASKETBALL CAMP INSTRUCTOR	596.30
ARNOLD MOTOR SUPPLY	LIGHT SWITCHES & OIL FILTER	359.88
BAKER GROUP	MAINT AGREEMENT	8,192.00
BOUND TREE MEDICAL	MEDICAL SUPPLIES	146.31
BROWN SUPPLY CO. INC.	LUG, GASKET, BOLTS, NUTS	313.64
CASEY'S GENERAL STORES INC	GASOLINE	1,329.79
CHRISTINA JENNINGS	REFUND/OVERCHARGE ACH	58.77
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,359.56
CORE & MAIN LP	VALVE SETTER	75.00
DORSEY & WHITNEY LLP	2016 URBAN RENEWAL AREA	18,500.00
ED M. FELD EQUIPMENT CO. I	BUNKER GEAR	625.55
ELECTRONIC ENGINEERING	SIREN	8,962.93
FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	412.05
GALL'S, LLC	UNIFORM PARTS	137.66
GREENLAND HOMES	BUILDING PERMIT DEP REFUND	1,000.00
HACH COMPANY	SENSOR CAP REPLACEMENT	239.40
HALVORSON TRANE	HEATING/COOLING SYSTEM REPAIR	0.00
HAWKINS, INC.	CHEMICALS FOR WATER PLANT	2,253.79
HEARTLAND CO-OP	CHEMICALS	136.00
HEATHER DENGER	FITNESS INSTRUCTOR	274.70
HOKEL MACHINE SUPPLY	CYLINDER RENTAL	742.12
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,726.37
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	12,424.86
INTERSTATE ALL BATTERY CEN	PAGER BATTERIES	54.00
INTERSTATE POWER & LIGHT	TWO LGHT POLES AT HUX DEV PRK	0.00
IOWA DNR	FY19 NPDES PERMIT FEE	210.00
IOWA DOT	SIGNS, POSTS, ETC. FOR PROJECT	1,729.64

IPERS	IPERS	6,846.22
JACQUE GLOEDE	POUCH & FLASHLIGHT HOLDER	39.20
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	466.51
KEYSTONE LABORATORIES	CHLORIDE & TKN TESTS	75.20
LOWE'S	DEHUMIDIFIER	160.55
MANATTS	CONCRETE FOR STORM SEWER	903.75
MARCO, INC.	ADMIN COPIER/PRINTER MAINT AGR	303.46
MARCO, INC.	COPIER/PRINTER MAINT AGREE	203.46
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	375.00
MENARDS	REBAR	172.30
METERING & TECHNOLOGY SOLU	METER, ERT, AND SPUDS	415.00
MISCELLANEOUS VENDOR	BALLARD LLC :US REFUND	393.33
MOODY ELECTRIC, INC.	TORNADO SIREN INSTALLATION	5,587.12
MUNICIPAL SUPPLY	SUPPLIES FOR WATER DEPT.	1,980.90
NICKOLAY CONSULTING, LLC	JULY IT SUPPORT	105.00
O'REILLY AUTOMOTIVE, INC.	DRAIN COCK	2.62
OXEN TECHNOLOGY	OFFICE 365 AND MICROSOFT EXCHA	439.00
PAXXO (USA), INC.	LONGOPAC CASSETTE MAXI	145.47
PLAY AND PARK STRUCTURES	REPAIR BOUNCER AT CENT PARK	56.32
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	3,368.84
SECRETARY OF STATE	NOTARY APPLICATIONS	60.00
SPRINGER PROFESSIONAL HOME	PEST CONTROL	84.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	579.50
STAR EQUIPMENT LTD.	TAR FOR CRACK SEALING	2,535.00
STORY COUNTY RECORDER	RECORDING FEES	72.00
STRYKER SALES CORPORATION	BATTERIES	994.30
TASC	FLEX BENEFIT PLANS	576.16
TASC - CLIENT INVOICES	SEPT ADMIN FEES	67.91
TONYA BECKER	FITNESS INSTRUCTOR	159.12
TREASURER, STATE OF IOWA	STATE WITHHOLDING	2,058.00
VEENSTRA & KIMM, INC.	CMC PRETREATMENT AGREEMENT	14,429.00
VERIZON WIRELESS	CITY ADMIN CELL PHONE	44.56
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	141.86

		<u>Expenses</u>	<u>Revenue</u>
001	GENERAL FUND	73,212.68	74,417.43
002	LIBRARY	7,663.40	3,835.49
003	RECREATION	5,362.18	10,121.08
004	FIRE AND RESCUE	3,478.76	13,672.05
014	AMBULANCE	4,717.89	5,084.87
110	STREET	10,474.73	31,844.71
121	LOCAL OPTION TAX		33,897.65
600	WATER UTILITY	15,393.11	73,977.86
610	SEWER UTILITY	13,125.15	74,833.90
	PAYROLL/MISC	55,544.27	2,534.45
	GRAND TOTAL	<u>184,475.62</u>	<u>324,219.49</u>

Motion Jensen, Second – Roberts on Resolution No. 18-068 to Approve Gas Facilities Extension Agreement with Alliant. Agreement would be for extension of gas facilities in the Huxley Business Park Phase III. Alliant Energy representative recommended council stay with existing agreement and not accept new agreement. New agreement could alleviate possible rebate revenues if additional lots are not completed within 10 years. Roll Call: Kuhn, Jensen, Roberts, Peterson voted no. Motion failed.

Motion – Kuhn, Second – Peterson on Second Reading of Ordinance No. 484 to Amend the Code of Ordinances, Chapter 166 Subdivision Regulations to Require Separate Easement Agreements as Part of the Plat Requirements. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Roberts, Second – Peterson on First Reading of Ordinance No. 486 to Amend the Code of Ordinances, Chapter 160, Swimming Pool and Spa Code, Regarding Permits. Applications will submit a one-time permit with no renewals necessary if pool's footprint remains the same each year. City attorney will provide clarification of code language. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Roberts, Second – Kuhn to Approve Posting of Hiring 5th Police Officer. Vacancy left in department since Gerry Stoll was promoted to police chief. Notice will be posted for ten days. 4 ayes, 0 nays. Motion carried.

Motion – Roberts, Second – Jensen on Resolution No. 18-070 to Approve 28E Agreement to Allow Huxley Police Officers to Work Security at ISU Football Games. Officers will be paid \$40 an hour and City will bill ISU \$60 an hour. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Peterson, Second – Roberts on Resolution No. 18-071 to Approve 3-Way Stop at N. 5th Avenue and Ballard Middle School. Chief Stoll explained that N. 5th Avenue next to football stadium is increasingly busy. Stop sign should slow down traffic. Heather Denger commented that there would be a short turning radius for drivers. Councilman Kuhn suggested that Chief Stoll give an update after school starts on how stop sign is working. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Kuhn, Second – Jensen on Resolution No. 18-072 to Approve the Request for Street Lights in the Kading Development. Developer will pay for installation of three new street lights along Deerwood Drive, city will be responsible for monthly bill. Councilman Jensen asked if lights on 1st Street could be improved. Public Works Director to research. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion –Roberts, Second Peterson to Untable Resolution No. 18-067 to Approve Administrative Fees for Pool Permits. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried. Council discussed fees – asked what city charged for other permits. Motion – Roberts, Second – Peterson to Approve Resolution No. 18-067 to Set Administrative Fees for Pool Permits at \$25.00. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Kuhn, Second – Peterson on Resolution No. 18-073 to Approve Authorizing the Placement of Funds in Various Depositories. Auditors had suggested the total possible balance of funds that could be held in designated banks be increased to \$10,000.00. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Peterson, Second – Roberts on Resolution No. 18-074 to Hire Heather Denger as Huxley Parks and Recreation Director. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Kuhn, Second to Approve Use of Memorial Park for the First Nation Farmer Climate /Unity March Campover on September 2nd. Mayor met with individuals and suggested Memorial Park. Letters will be sent to residents near park. 4 ayes, 0 nays. Motion carried.

Miscellaneous

Police Chief, Gerry Stoll, recognized fellow police office, Jackie Gloede, for her assistance with county house fire. KCCI News spotlighted Jackie for her efforts.

Councilman Jensen asked for breakdown on monthly attorney bill. Also suggested council discuss residential development agreements at future work session.

Library Director, Cathy Van Maanen, informed council that there would be an application for a new board member at next council meeting.

Mayor reminded council of Prairiefest on August 24-26.

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 6:55pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION:

Mayor opened meeting at 7:10 pm.

Heidi Kuhl and Michael Hart, financial advisors from Northland Securities, presented council with a financial overview that included information on city's debt, projection of revenue and expenses, as well as water/sewer enterprise fund cash flow analyses. Data will be used to prepare for the city's capital improvement plan.

Forrest Aldrich, city engineer, approached council regarding the funding needed to complete paving of section of bike trail. One grant has been secured, a second one is pending. As of council date, council needed to decide whether to commit \$141,000 of city funds to project. Council's consensus was to move forward.

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 8:15pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk