

Huxley City Council Minutes

Tuesday, May 8, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Roberts, Jensen, Peterson, Kuhn, Mulder

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll – Police Sergeant, Jeff Peterson – Public Works Director, Kevin Deaton – Assistant Fire Chief, Travis Bakken – Parks and Recreation Director, Mat Kahler – Street Superintendent

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer, Amy Beattie– Counsel

GUESTS PRESENT: Michael Hart & Heidi Kuhl – Northland Securities, Mark Thompson, Darold Primmer, Andrew Gogerty, Allison Kuhn, Kristen Brekke, Gabe Nelson – Snyder & Associates, Nate Boock – Ballard High School

COMMENTS FROM PUBLIC: Kristen Brekke, presented council with petition from residents in favor of sale of fireworks in town (commercial zone). Ms. Brekke informed council she had surveyed other comparable communities to research what zoning areas the communities had permitted the sale of fireworks, i.e. commercial and/or industrial zones.

PRESENTATION: Michael Hart & Heidi Kuhl, Northland Securities, provided a presentation to council on the financial services the firm can offer to the city.

PUBLIC HEARING – Mayor opened the hearing at 6:37pm to Amend the C-1 Neighborhood Commercial District Regulations of Section 165.27 and the M-1 Industrial District Regulations of Section 165.30 of the Municipal Code of the City of Huxley, Iowa, to Authorize Sale or Display of Fireworks as a Permitted Use in C-1, C-2, C-3 and M-1 Districts. City attorney, Amy Beattie, explained ordinance will designate zoning districts and stated that federal law impacts ordinance language. Motion– Mulder, second – Peterson to close hearing at 6:40pm. 5 ayes.

CONSENT AGENDA:

MOTION- Kuhn, Second - Mulder to approve all agenda items as listed.

- Approve April 24th, 2018 Council Meeting minutes
- Approve Financial Reports and Payment of Bills
- Approve Beer, Wine and Liquor Licenses, Cigarette Permit Renewals.
- Approve Appointments to Story County Economic Development Group

Roll Call: Kuhn, Jensen, Roberts, Peterson, Mulder voted yes. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ALLIANT ENERGY	GAS AND ELECTRIC	12,020.26
AUTOMATIC DOOR GROUP	REPAIR 3C'S ENTRY DOOR	241.60
BOUND TREE MEDICAL	MEDICAL SUPPLIES	35.88
BRICK GENTRY P.C.	HDC	6,256.72
BSN SPORTS, LLC	YOUTH SOCCER BALLS	113.30
CINTAS CORPORATION	FIRST AID SUPPLIES	43.86
CLEANING CONNECTION, INC.	MOLD TESTING AT 3C'S	320.00
CLINTON H. THOMPSON	THREE GAMES ON 4/22/18	225.00
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,361.05
DELL MARKETING L.P.	COMPUTER FOR ADMIN	1,369.60
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,742.24
EBS	MEDICAL INSURANCE	16,380.57
EDWARD JONES	IRA	250.00
ELECTRIC WHOLESALE CO.	FLUSH PHOTO EYE	13.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	102.99
ENERGY DOCTOR	LIGHTS- 50% DOWN PAYMENT	4,931.25
FIDELITY SECURITY LIFE	VISION INS	306.62
GENERAL INSURANCE AGENCY	GL AUDIT 4/1/17-4/1/18	792.00

GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	1,204.53
HUXLEY COOP TELEPHONE CO.	PHONE, CABLE, INTERNET	1,761.62
INSTITUTE OF PUBLIC AFFAIR	BOARD & COMMISSION TRAINING	971.47
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	9,752.00
INTERSTATE ALL BATTERY CEN	BATTERY	28.78
INTERSTATE BATTERIES	ECONO BATTERIES	120.00
IOWA DNR	APPLICATION FOR WWT 1 OP CERT	60.00
IOWA DOT	RETURN	679.56
IPERS	IPERS	13,086.22
JACQUE GLOEDE	TRAVEL REIMBURSEMENT	186.13
JERRY CARNEY AND SONS INC.	STEERING WHEEL & DOOR PANEL	110.00
JERRY'S PAINTING	PAINT IN THE LIBRARY	958.00
KEVIN SCHULZE	BASKETBALL LEAGUE OFFICIAL	250.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,010.58
MARCO, INC.	PRINTER MAINTENANCE	215.37
MARTIN MARIETTA MATERIALS	ROAD STONE	648.33
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	550.00
MENARDS	HOSE CLAMP & OIL FILTER PLIERS	24.29
MISCELLANEOUS VENDOR	CALKINS, JULIE :US REFUND	521.91
MOODY ELECTRIC, INC.	OUTLET WORK FOR TREADMILLS	257.16
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	746.25
NOVA FITNESS EQUIPMENT	PREVENTATIVE MAINTENANCE	318.40
PEPSI-COLA	VENDING PRODUCT	406.39
POSTMASTER	POSTMASTER	342.46
QUALITYONE COMMERCIAL CLEA	MAY JANITORIAL SERVICES	2,134.00
RAYMOND DRUMMOND	BASKETBALL LEAGUE SCORE KEEPER	100.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	1,919.75
STAPLES	PRINTER INK	19.49
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	445.78
TASC	FLEX BENEFIT PLANS	574.96
TASC - CLIENT INVOICES	JUNE FLEX ADMIN FEE	67.91
TIM VANLOO	BASKETBALL LEAGUE OFFICIAL	100.00
TREASURER, STATE OF IOWA	STATE WITHOLDING	3,427.00
VEENSTRA & KIMM, INC.	CMC PRETREATMENT AGREEMENT	24,724.14
VERIZON WIRELESS	ADMIN CELL PHONE	45.06
001 GENERAL FUND		63,538.42
002 LIBRARY		10,704.82
003 RECREATION		6,290.95
004 FIRE AND RESCUE		747.26
014 AMBULANCE		2,259.14
110 STREET		10,916.69
600 WATER UTILITY		12,946.70
610 SEWER UTILITY		8,873.50
	PAYROLL	44,687.88
	GRAND TOTAL	160,965.36

Motion – Roberts, Second - Peterson on First Reading of Ordinance No. 477 to Amend Chapter 166, Subdivision Regulations of the Code of Ordinances of the City of Huxley Regarding Maintenance Bond Requirements. City engineer reported industry standard was for contractors to hold maintenance bonds. Councilman Kuhn commented the standard does not serve in the city's best interest. Roll Call: Roberts, Kuhn, Jensen, Peterson, Mulder voted yes. Motion Carried.

Motion - Mulder, Second – Roberts on Resolution No. 18-032 to Approve Capital Improvement Plan Contract with Snyder and Associates. Gabe Nelson, Snyder & Associates engineer, explained to council the three phases the engineering firm proposed for project. Councilman Kuhn expressed concern with budget timeline. Assistant Fire Chief, Kevin Deaton, addressed council stating public safety had not been addressed in the submitted project plans and voiced his concerns with the work to be performed stating that most of the work had been already been completed by staff. Roll Call: Peterson, Jensen, Roberts voted no. Kuhn, Mulder voted yes. Motion failed.

Motion – Roberts, Second – Kuhn on Second Reading of Ordinance 478 to Amend Chapter 55, Animal Protection and Control of the Code of Ordinances of the City of Huxley to Add New Section 55.19, Trapping of Animals. Roll Call: Kuhn, Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Peterson on First Reading of Ordinance No. 479 to Amend the C-1 Neighborhood Commercial District Regulations of Section 165.27 of the Municipal Code of the City of Huxley, Iowa, and the M-1 Industrial District Regulations of Section 165.30 of the Municipal Code of the City of Huxley, Iowa to Authorize Sale or Display of Fireworks as a Permitted Use in C-1, C-2, C-3 and M-1 Districts. Councilman Kuhn commented that he was not in favor of selling fireworks in commercial districts because he feels it gives people the idea it is okay to shoot off fireworks in community. City attorney stated ordinance was following existing state law. Council stated city needed to educate residents on fireworks regulations. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes; Kuhn voted no. Motion carried.

Motion – Roberts, Second – Jensen on Resolution No. 18-033 to Set Hearing Date and Time for Amending the FY 2018 Budget. Hearing scheduled for May 22nd council meeting. Roll Call: Roberts, Mulder, Kuhn, Jensen, Peterson voted yes. Motion carried.

Motion – Peterson, Second – Roberts to Approve Rental on Baseball Fields. Travis Bakken, Parks and Rec Director, reported to council that the fields had not been reserved for a year. Mr. Bakken has been working with high school athletic director to come up with a cost that would work for both city and school. Recommendation was to decrease hourly rate from \$35 to \$20. 5 ayes, 0 nays. Motion carried.

Motion – Kuhn, Second – Mulder on Ordinance No. 480 to Post Adopted Ordinances in Lieu of Publishing. Roll Call: Peterson, Roberts, Mulder, Kuhn, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Resolution No. 18-034 to Approve the Adoption of Public Records Request Policy for the City of Huxley. Council stated costs must include staff time. After first hour additional time to gather and copy requested information must include staff person's hourly rate plus 15%. Roll call: Roberts, Peterson, Jensen, Kuhn, Mulder voted yes. Motion carried.

Motion – Mulder, Second – Jensen on Resolution No. 18-035 to Approve the Amendment of City Rate Charges. Council consensus was to charge \$150 annual mobile vendor rate and to amend the baseball field rental rate from \$20 an hour to \$15 an hour. Roll Call: Mulder, Kuhn, Jensen, Roberts, Peterson voted yes. Motion carried.

Motion – Kuhn, Second - Roberts on Resolution No. 18-036 to Approve City Records to be Destroyed. Roll Call: Jensen, Kuhn, Mulder, Roberts, Peterson voted yes. Motion carried.

Motion – Mulder, Second – Roberts on Resolution No. 18-037 to Approve Residential Parcel Subdivision Plat for the Property Located West and South of 32364 585th Avenue. Roll Call: Roberts, Mulder, Kuhn, Jensen voted yes; Peterson abstained. Motion carried.

Miscellaneous

Assistant Fire Chief, Kevin Deaton, revealed to council that insurance ISO rating decreased which should lower homeowners insurance rates in community. Mr. Deaton expressed his thanks to Chief Pote and recommended Gerry Stoll as new Police Chief.

Forrest Aldrich, city engineer, updated council on the mediation with CMC for the pre-treatment agreement with the city. Mr. Aldrich commented that the new facility was impressive and that production should be operating by end of month. He also informed council that the company had requested a tiered water rate and a tax levy break. Both requests were denied.

Councilman Mulder noted that equipment was moving in Kading Development. He also inquired as to the status of replacement plans for Chief Pote.

Councilman Kuhn asked about CIRTPA grant. Travis Bakken, Parks and Rec Director, responded that city had not received 100% of funds necessary for trail project and that city was applying for a REAP grant to try and access additional grant monies.

Councilman Jensen requested information pertaining to Industrial Park. He asked that topic be placed on work session agenda.

Mayor Henry reported that Sargent Stoll had submitted a letter of intent to serve as interim police chief. Personnel Committee will be meeting to discuss plans for Chief of Police vacancy.

ADJOURNMENT: Motion – Peterson, second – Roberts to adjourn meeting at 8:20pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 8:25 pm.

COUNCIL MEMBERS PRESENT: Peterson, Roberts, Kuhn, Mulder, Jensen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson – Public Works Director, Mat Kahler – Street Superintendent.

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer

- Huxley Historical Society approached council about using Nord Kalsem Community Center to display historical memorabilia. Historical Society would provide improvements to facility if council agrees to allow use of facility. Displays would not interfere with reservations. Council approved request to use facility to display community's artifacts.
- Mat Kahler, Street Superintendent, spoke to council about need to repair roads in town. Mr. Kahler stated he was not happy with seal coating roads. Mayor suggested Mr. Kahler put together list of five worst roads in town to discuss repairs/work needed.
- John Haldeman, City Administrator, reported that he had received two proposals to conduct a wage and salary study. City administrator will bring recommendation to council.
- Council discussed issue with sign that school hung on tennis court fencing. Sign does not conform to city regulations. Council suggested staff get guidance from city attorney to try and remedy situation.

ADJOURNMENT: Motion – Peterson, second – Roberts to adjourn meeting at 9:10pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk