

# Huxley City Council Minutes

Tuesday, May 22, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

**COUNCIL MEMBERS PRESENT:** Roberts, Jensen, Peterson, Kuhn, Mulder

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll – Police Sargent, Kevin Deaton – Assistant Fire Chief

**CONSULTANTS PRESENT:** Forrest Aldrich - City Engineer, Amy Beattie– Counsel

**GUESTS PRESENT:** Dan Bollig & Ranne Bollig, Matt Fjelland, Chris Deason, Dave Rietz, Chad Winterboer, Adam Walters, Greg Ploeger, Mike Carr, Dave Mikkelsen, Andrew Gogerty, Scott Wilson, Kristine & Phil Brekke, Craig Hamerlinck, John Hernandez

**COMMENTS FROM PUBLIC:** Scott Wilson, 107 Lynwood, provided photos that showed the light that shines from police department parking lot into his backyard. Mr. Wilson also provided a video to allow council to hear the noise that can come from 3C's parking lot. Mr. Wilson would like a fence to be installed between his yard and 3C's building. Council to discuss at future work session.

Chad Winterboer, Ballard Athletic Booster Club representative, explained to council the high school's concern with the ordinance against the new tennis court sign. Several school representatives provided comments in favor of the sign. Mayor Pro Tem Kuhn informed the citizens that the city was working to draft a revised ordinance, therefore, council would not take any action at council meeting.

**PUBLIC HEARING –** Mayor Pro Tem opened the hearing at 6:28pm to Amend the Fiscal Year 2018 Budget. City administrator, John Haldeman, provided information on amendments. Motion – Peterson, Second – Mulder to close hearing at 6:32pm.

## CONSENT AGENDA:

MOTION- Roberts, Second - Peterson to approve all agenda items as listed.

- Approve May 8th, 2018 Council Meeting minutes
- Approve Financial Reports and Payment of Bills
- Approve Beer, Wine and Liquor Licenses, Cigarette Permit Renewals.
- Approve Request for Street Closure for Block Party at Ridgetop Drive between Centennial and Ridgewood

Roll Call: Kuhn, Jensen, Roberts, Peterson, Mulder voted yes. Motion carried.

Claims:

A KING'S THRONE LLC	PORT-O-JOHN FOR SOCCER FIELDS	73.60
ANKENY SANITATION	CENTENNIAL PARK	305.08
ARNOLD MOTOR SUPPLY	SERVICE CHARGE	92.31
BACKFLOW SOLUTIONS, INC.	ANNUAL SUBSCRIPTION FEE	400.00
BUD'S AUTO REPAIR INC	SERVICE TAHOE	84.68
CARDMEMBER SERVICE	SEE ATTACHED	3,548.19
CASEY'S GENERAL STORES INC	GASOLINE	1,433.28
CATHY VANMAANEN	REIMBURSEMENT OF PROGRAM SUPPL	19.87
CHITTY GARBAGE SERVICE INC	FD GARBAGE PICKUP	21.40
CONSUMERS ENERGY	GAS AND ELECTRIC	9,586.27
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	523.51
DOLLAR GENERAL-REGIONS 410	LEGAL PADS FOR PD	73.55
ED M. FELD EQUIPMENT CO. I	BOOTS FOR ANTHONY	2,877.95
GENERAL INSURANCE AGENCY	LIBRARY COPIER	127.00
HOKEL MACHINE SUPPLY	CYLINDER RENTAL	225.39
INTEGRATED PRINT SOLUTIONS	SOCCER TSHIRTS-YOUTH SOCCER	1,434.70
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	9,618.26

IOWA ONE CALL	EMAIL LOCATES	23.40
JACQUE GLOEDE	TRAVEL EXPENSE & UNIFORM PANT	132.77
JAYDEN CATTELL	SCORE KEEPER FOR MEN'S LEAGUE	20.00
JEREMY J. ARENDS	APRIL TREASURER'S REPORT	80.00
JERICO SERVICES INC	DUST CONTROL APPLICATION	852.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	548.65
KEVIN SCHULZE	BASKETBALL LEAGUE OFFICIAL	175.00
MARCO, INC.	FD SCANNING	500.44
MARCO, INC.	PRINTER AGREEMENT	203.46
METERING & TECHNOLOGY SOLU	BARE METERS AND ERTS	5,568.00
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG TESTING	55.00
MIDWEST BREATHING AIR SYST	QUARTERLY AIR TEST	174.75
NCL OF WISCONSIN, INC.	WHATMAN FILTERS	191.43
NEW CENTURY FS INC	DIESEL FUEL	1,536.83
OXEN TECHNOLOGY	MONTHLY MICRO EXCHANGE FEE	152.00
PCC AN AMBULANCE BILLING S	APRIL AMBULANCE BILLING	104.95
PEPSI-COLA	POP FOR VENDING MACHINE	325.90
PLUMB SUPPLY COMPANY - AM	SLOAN FLUSH	87.12
POSTMASTER	POSTMASTER	349.07
RAYMOND DRUMMOND	SCORE KEEPER	50.00
SPARTAN TOOL LLC	EXPLORER CAMERA SYSTEM	8,495.00
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	84.00
STATE OF IOWA-ELEVATOR SAF	OPERATING PERMIT & INSPECT FEE	175.00
TASC	FLEX BENEFIT PLANS	574.96
THE SHERWIN-WILLIAMS CO.	PAINT	31.31
TIM VANLOO	BASKETBALL LEAGUE OFFICIAL	50.00
USA BLUEBOOK	INLET STRAINER	60.25
VERIZON WIRELESS	AMBULANCE CELL PHONES	726.72
VISA	SEE ATTACHED	604.89
VITZTHUM, KEITH	CDL B AND CITY ID REIMBURSEMEN	57.00
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	70.93
001 GENERAL FUND		9,074.75
002 LIBRARY		1,603.53
003 RECREATION		3,670.66
004 FIRE AND RESCUE		3,477.17
014 AMBULANCE		1,908.89
110 STREET		2,658.85
600 WATER UTILITY		12,424.40
610 SEWER UTILITY		17,577.19
	PAYROLL	<u>44,113.45</u>
	GRAND TOTAL	96,619.32

Motion – Mulder, Second - Peterson on Second Reading of Ordinance No. 477 to Amend Chapter 166, Subdivision Regulations of the Code of Ordinances of the City of Huxley Regarding Maintenance Bond Requirements. Roll Call: Roberts, Kuhn, Jensen, Peterson, Mulder voted yes. Motion Carried.

Motion – Mulder, Second - Jensen to Waive Third Reading of Ordinance No. 477 to Amend Chapter 166, Subdivision Regulations of the Code of Ordinances of the City of Huxley Regarding Maintenance Bond Requirements. Roll Call: Roberts, Kuhn, Jensen, Peterson, Mulder voted yes. Motion Carried.

Motion – Jensen, Second – Peterson on Third Reading of Ordinance 478 to Amend Chapter 55, Animal Protection and Control of the Code of Ordinances of the City of Huxley to Add New Section 55.19, Trapping of Animals. Roll Call: Kuhn, Mulder, Roberts, Peterson, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Mulder on Second Reading of Ordinance No. 479 to Amend the C-1 Neighborhood Commercial District Regulations of Section 165.27 of the Municipal Code of the City of Huxley, Iowa, and the M-1 Industrial District Regulations of Section 165.30 of the Municipal Code of the City of Huxley, Iowa to Authorize Sale or Display of Fireworks as a Permitted Use in C-1, C-2, c-3 and M-1 Districts. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes; Kuhn voted no. Motion carried.

Motion – Jensen, Second – to Waive Third Reading of Ordinance No. 479 to Amend the C-1 Neighborhood Commercial District Regulations of Section 165.27 of the Municipal Code of the City of Huxley, Iowa, and the M-1 Industrial District Regulations of Section 165.30 of the Municipal Code of the City of Huxley, Iowa to Authorize Sale or Display of Fireworks as a Permitted Use in C-1, C-2, C-3 and M-1 Districts. Roll Call: Mulder, Roberts, Peterson, Jensen voted yes; Kuhn voted no. Motion carried.

Motion – Peterson, Second – Roberts on Resolution No. 18-038 to Approve Appointment of Interim Police Chief. Council appointed Gerry Stoll as interim. City to hire consulting firm to conduct search for new police chief. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Jensen, Second – Roberts on Resolution No. 18-039 to Approve Purchase of a Stryker Power Load System (mobile cot) for use by ambulance personnel. Assistant Fire Chief, Kevin Deaton, explained operation of system to council. Roll Call: Roberts, Kuhn, Mulder, Jensen, Peterson voted yes. Motion carried.

Motion – Roberts, Second – Mulder on Resolution No. 18-043 to Approve Appointment of Gerry Stoll to the E911 Board. Roll Call: Mulder, Jensen, Peterson, Roberts, Kuhn voted yes. Motion carried.

Motion – Roberts, Second – Mulder on Resolution No. 18-040 to Approve the Amended FY 2018 Budget. Roll Call: Kuhn, Mulder, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Peterson, Second – Jensen on Resolution No. 18-041 to Approve Proposal from Northland Securities for Financial Analysis for Possible CIP. Timeline for analysis to be completed by November 1, 2018. Roll Call: Kuhn, Mulder, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Roberts, Second – Mulder on Third Reading of Ordinance No. 480 to Post Adopted Ordinances in Lieu of Publishing. Roll Call: Kuhn, Mulder, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Resolution No. 18-042 to Approve the Contract for the Wage and Job Study to be Conducted by Theia Management Consulting.

#### Miscellaneous

City engineer reported that plenty of streets were getting paved in city. Next phase of Meadow Lane was beginning.

City Clerk reported that the office had purchased a scanner and will be scanning resolutions, ordinances and council minutes.

Councilman Jensen asked about status of Huxley Development Committee and the industrial park. Councilman Kuhn stated that the mayor was going to be presenting various options to council regarding the industrial area in the near future. Councilman Jensen also stated that the 3C's building needed repairs. Commented that the council should take an in depth look at the existing police force/structure.

Councilman Kuhn offered thanks to Gerry Stoll for his assistance with Motorcycle Awareness activities.

ADJOURNMENT: Motion – Peterson, second – Mulder to adjourn meeting at 7:34pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 7:35pm.

COUNCIL MEMBERS PRESENT: Peterson, Roberts, Kuhn, Mulder, Jensen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer

Sign Ordinance – council discussed possible exemptions/changes for sign ordinance with regards to tennis court sign. Revised ordinance to be on June 12th council meeting agenda.

Council asked that the Crime Free Housing topic remain on work session list.

John Haldeman, city administrator, informed council that county had asked if city wanted to partner with county to pave 560<sup>th</sup> Street. Council remarked city needed to locate funding source before making commitment.

Mr. Haldeman also stated that city had been getting higher than normal subdivision requests. Stated engineering costs are incurred to review requests. Suggested that city bill county \$150 for services.

Council discussed plans to move forward with compiling a Capital Improvement Plan. Council agreed to allow staff to develop plan. City engineer offered his services to assist staff.

ADJOURNMENT: Motion – Peterson, second – Jensen to adjourn meeting at 8:37pm. 5 ayes, 0 nays. Motion carried.

---

David Kuhn, Mayor Pro Tem

Attest:

---

Jolene R. Lettow, City Clerk