

# Huxley City Council Minutes

## Tuesday, April 24, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:00 pm.

**COUNCIL MEMBERS PRESENT:** Roberts, Jensen, Peterson, Kuhn, Mulder – via phone

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk, Mark Pote – Police Chief, Jeff Peterson – Public Works Director, Kevin Deaton – Assistant Fire Chief

**CONSULTANTS PRESENT:** Forrest Aldrich - City Engineer, Matt Brick– Counsel

**GUESTS PRESENT:** Brenda Dryer, Steve Domino, Andrew Gogerty

### PRESENTATION:

- Steve Domino, M.R. Properties, requested permission from council to push back punch list date for 550<sup>th</sup> Street construction from May 1<sup>st</sup> to June 1<sup>st</sup> due to inclement weather. Council approved request to extend deadline. Council reminded Mr. Domino that no occupancy permits will be allowed until punch list is completed.
- Jeff Schott, Institute of Public Affairs, presented rules pertaining to city council regarding Iowa's Open Meetings Law, Gift Law, Conflict of Interest, Public Records, etc.

**Proclamation:** Mayor read Economic Development Proclamation.

### CONSENT AGENDA:

**MOTION-** Roberts, Second - Jensen to approve all agenda items as listed.

- Approve April 10<sup>th</sup>, 2018 Council Meeting minutes
- Approve Financial Reports and Payment of Bills
- Approve Request for Chickens within City Limits

**Roll Call:** Kuhn, Jensen, Roberts, Peterson voted yes. Motion carried.

### Claims:

A KING'S THRONE LLC	PORTABLE RESTROOM	115.10
ANKENY SANITATION	WWTP	220.73
BAKER & TAYLOR ENTERTAINME	BOOKS	315.03
BAKER GROUP	MAINT. AGREEMENT-SAFE ROOM	1,450.00
BRICK GENTRY P.C.	REIMBURSEMENT FOR MEDIATION	1,250.00
BUD'S AUTO REPAIR INC	EXPLORER MAINTENANCE	266.06
CARDMEMBER SERVICE	SEE ATTACHED	4,124.58
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	334.10
CHITTY GARBAGE SERVICE INC	GARBAGE SERVICE FOR FD	21.95
CHOICE1 HEALTH CARE SERVIC	TEST STRIPS	49.90
CLERK OF COURT	COURT COSTS FOR TICKET	0.00
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	125.00
CONSUMERS ENERGY	GAS AND ELECTRIC	9,389.62
CONTRACTOR SOLUTIONS	DITCH SOIL SHOVELS	126.48
D & K PRODUCTS	IGNITION LAWN BLEND	102.50
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	830.32
DELL MARKETING L.P.	COMPUTERS FOR PD, WW, & JOHN	3,635.55
DEMCO	BOOK COVERING SUPPLIES	180.79
DOLLAR GENERAL-REGIONS 410	PD CLEANING SUPPLIES	107.65
ELECTRONIC ENGINEERING	OWS REPAIR	172.45
GALL'S, LLC	EMS PARTS	59.99
GCMOA	MEMBERSHIP FEE	25.00
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	500.00
HAWKINS, INC.	PARTS TO REPAIR EJECTOR	2,177.40
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	10,056.12
IOWA DOT	NYLON ZIP TIE	24.00
IOWA STATE UNIVERSITY	TRAINING FOR HIKIJI	100.00
JACQUE GLOEDE	TRAVEL REIMBURSEMENT	111.30

JEREMY J. ARENDS	JAN, FEB, MAR TREAS. REPORT	240.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	254.21
KEVIN SCHULZE	BASKETBALL LEAGUE OFFICIAL	250.00
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	313.60
KOBE SCHULZE	MEN'S BBALL LEAGUE OFFICIAL	50.00
MARCO, INC.	COPIER MAINT. AGREEMENT	654.71
MARTIN MARIETTA MATERIALS	TON OF 1" ROAD STONE	297.24
MID-IOWA SOLID WASTE EQUIP	TWO SETS OF GUTTTER BROOMS	235.36
NAPA AUTO PARTS	V-BELT	27.86
NEW CENTURY FS INC	DIESEL FUEL	1,831.11
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	152.50
OXEN TECHNOLOGY	MICROSOFT EXCHANGE ONLINE PLAN	148.00
PCC AN AMBULANCE BILLING S	FEBRUARY AMBULANCE BILLING	372.36
PREMIER OFFICE EQUIPMENT I	COPIER CONTRACT INVOICE	4.55
RAYMOND DRUMMOND	MEN'S LEAGUE SCORE KEEPER	100.00
SAFARILAND, LLC	RETURN OF DUTY HOLSTER	13.34
STORY COUNTY SHERIFF'S OFF	4TH QUARTER DISPATCH SERVICES	5,957.00
SYNCB/AMAZON	DVDS	141.16
TASC	FLEX BENEFIT PLANS	574.96
TIM VANLOO	BASKETBALL LEAGUE OFFICIAL	75.00
TOMMY GREEN	REFUND FOR MEN'S BBALL LEAGUE	300.00
TYLER TECHNOLOGIES, INC.	ANNUAL SOFTWARE MAINTENANCE	11,544.61
VAN-WALL EQUIPMENT INC.	OIL FILTER AND LINKAGE	61.39
VERIZON WIRELESS	AMBULANCE CELL PHONES	434.19
VISA	SEE ATTACHED	1,179.89
WERTJES UNIFORMS POLICE &	UNIFORM CAPS FOR OFFICERS	491.25
WILLCO INC.	FREIGHT ON PUMP	25.00
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	71.03

001	GENERAL FUND	23,376.86
002	LIBRARY	1,812.07
003	RECREATION	3,240.39
004	FIRE AND RESCUE	448.00
014	AMBULANCE	3,085.48
110	STREET	6,892.43
600	WATER UTILITY	10,640.09
610	SEWER UTILITY	12,236.62
	PAYROLL	46,146.09
	GRAND TOTAL	107,878.03

Motion – Peterson, Second – Roberts to Table First Reading of Ordinance No. 477 to Amend Chapter 166, Subdivision Regulations of the Code of Ordinances of the City of Huxley Regarding Maintenance Bond Requirements. Council discussed option of contractor supplied maintenance bonds vs. developer supplied maintenance bonds. Council directed city engineer to research further. Council will revisit ordinance at May 8<sup>th</sup> meeting. Roll Call: Roberts, Kuhn, Jensen, Peterson voted yes. Motion Carried.

Motion - Roberts, Second - Peterson on Resolution No. 18-025 to Approve the Installation of Secondary Storm Sewer on Maple Drive and E. 5<sup>th</sup> Street. Precision Underground Utilities will be awarded contract in the amount of \$10,735. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Motion – Roberts, Second – Peterson to Table Resolution No. 18-026 to Approve Oak Blvd. Storm Sewer Rehabilitation. Jeff Peterson, Public Works Director, announced that project will be delayed due to bidders changing prices submitted for project. Staff would also like to reevaluate the product that would be used for project. Council will revisit resolution at May 8<sup>th</sup> meeting. Roll Call: Kuhn, Jensen, Roberts, Peterson voted yes. Motion carried.

Motion – Kuhn, Second – Roberts on First Reading of Ordinance No. 478 to Amend Chapter 55, Animal Protection and Control of the Code of Ordinances of the City of Huxley to Add New Section 55.19, Trapping Animals. Ordinance will limit city involvement of trapping wild animals. Roll Call: Roberts, Peterson, Jensen, Kuhn voted yes. Motion carried.

Motion – Jensen, Second – Peterson on Resolution No. 18-029 to Set Date and Time for Public Hearing on Ordinance No. 479 to Amend the C-1 Neighborhood Commercial District Regulations of Section 165.27 of the Municipal Code of the City of Huxley, Iowa, and the Municipal Code of the City of Huxley, Iowa, to Authorize Sale or Display of Fireworks as a Permitted Use in C-1, C-2, C-3 and M-1 Districts. Hearing scheduled for May 8<sup>th</sup> council meeting. Roll Call: Peterson, Jensen, Roberts voted yes; Kuhn voted no. Motion carried.

Motion – Jensen, Second – Roberts to Approve Purchase of Outdoor Siren. Siren at Nord Kalsem Park needs replaced. Chief Pote received bids. 4 ayes, 0 nays. Motion carried.

Motion – Kuhn, Second – Roberts on First Reading of Ordinance No. 480 to Post Approved Ordinances in Locations in Town in Lieu of Publishing. Ordinances will be posted at City Hall, Library and Post Office. Roll Call: Peterson, Roberts, Kuhn, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Resolution No. 18-028 to Approve Renewal of Health Insurance. Premiums increased 1.87%. Roll Call: Jensen, Kuhn, Roberts, Peterson voted yes. Motion carried.

Miscellaneous

Assistant Fire Chief, Kevin Deaton, remarked to council that he does not favor the sale of fireworks although he does like that it could increase the State sales tax that could be collected.

Forrest Aldrich, city engineer, updated council on the mediation with CMC for the pre-treatment agreement with the city.

Chief Pote informed council that officer Jacquie Gloede had graduated from the police academy.

Councilman Kuhn asked if the city was going to re-bid the work remaining on the Main Street Storm Sewer project. Staff remarked that the scope of work needed to be completed.

Councilman Jensen asked what the plan of action was for the bike trail.

Councilman Roberts thanked staff for their efforts to decrease workers compensation premiums.

Mayor announced that Chief Pote would retire effective June 1<sup>st</sup>.

Motion – Peterson, Second – Kuhn to Hold A Closed Session in Accordance with Iowa Code Section 21.5(j) to Discuss Purchase or Sale of Particular Real Estate Only Where Premature Disclosure Could be Reasonably Expected to Increase or Reduce the Price that the Governmental Body Would Receive. 4 ayes, 0 nays. Motion carried.

John Haldeman, City Administrator, commented that the city had received two offers to complete wage study.

Mayor Henry reported that he had met with Slater mayor to discuss possibility of combining emergency medical services. Council's consensus was to move forward and begin contract negotiations.

ADJOURNMENT: Motion – Roberts, second – Kuhn to adjourn meeting at 9:02pm. 4 ayes, 0 nays.

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Craig D. Henry, Mayor

Attest:

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Jolene R. Lettow, City Clerk