

CITY OF HUXLEY

TUESDAY – APRIL 10, 2018 – HUXLEY CITY HALL
AGENDA

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 10TH DAY OF APRIL 2018 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW.

ROLL CALL

QUORUM PRESENT

- 1.00) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS.
- 2.00) PRESENTATION(S):
 - a. DR. ENERGY
- 3.00) PROCLAMATION(S):
 - a. HOME RULE
 - a. Motion to approve
- 4.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS. AND CONSIDERED SEPARATELY.

- 4.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:
 - March 27, 2018 -- Regular Council Meeting
- 4.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 4.03) TO APPROVE BEER, WINE AND LIQUOR LICENSES, CIGARETTE PERMITS RENEWALS.
- 5.00) PUBLIC HEARING(S): NONE

AGENDA ITEMS:

- 6.00) COMMUNITY BETTERMENT:
 - 6.01) DISCUSSION AND POSSIBLE ACTION ON MOTION APPROVING TRANSFER SWITCH REPLACEMENT AT WASTEWATER PLANT TO BE DONE BY ABC ELECTRIC.
 - 6.02) DISCUSSION AND POSSIBLE ACTION ON MOTION APPROVING FIRM FOR CAPPING WELL #4.
- 7.00) PUBLIC SAFETY:
 - 7.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 18-026 APPROVING TRAFFIC CONTROL DEVICES FOR BLUE SKY COMMONS.
- 8.00) FINANCE: NONE

9.00) LEISURE ACTIVITIES: NONE

CLOSED SESSION : A MOTION TO HOLD A CLOSE SESSION TO DISCUSS STRATEGY WITH LEGAL COUNSEL IN MATTERS THAT ARE PRESENTLY IN LITIGATION OR WHERE LITIGATION IS IMMINENT WHERE ITS DISCLOSURE WOULD BE LIKELY TO PREJUDICE OR DISADVANTAGE THE POSITION OF THE GOVERNMENTAL BODY IN THAT LITIGATION. THE COUNCIL MAY TAKE ACTION ON ANY MATTER DISCUSSED DURING THE CLOSED SESSION.

COME OUT OF THE CLOSED SESSION.

10.00) ADMINISTRATIVE BUSINESS:

10.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 18-027 REGARDING MEDIATION.

COMMENTS FROM STAFF, COUNCIL AND MAYOR.

ADJOURNMENT

WORKSESSION:

THE CITY COUNCIL WILL MEET FOR AN INFORMAL WORKSESSION TO WORK ON ITEMS AND NOT TAKE ANY ACTION ON THOSE ITEMS DURING THE WORKSESSION.

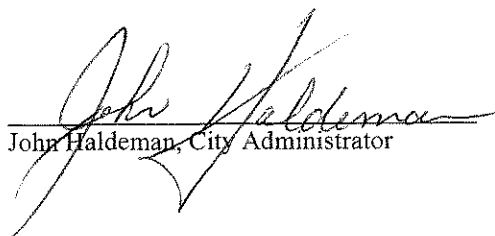
DISCUSSION TOPICS;

THAT THE FOLLOWING TOPICS ARE SUGGESTED AND THEY DO NOT REFLECT ALL THE POSSIBLE ITEMS THAT COULD BE DISCUSSED OR NOT. THE LISTING BELOW DOES NOT NECESSARILY REFLECT THE ORDER IN WHICH THE ITEMS WILL BE DISCUSSED OR IF THEY WOULD BE DISCUSSED AT THIS MEETING.

NO ACTION WILL BE TAKEN ON ANY OF THE ITEMS AND THE LIST MAY CHANGE PRIOR TO OR AT THE MEETING. NO PARTICULAR ORDER AT THIS TIME

1. Pre-Treatment Agreement
2. Capital Improvement Program
3. Maintenance Bonds
4. Rental Inspections
5. Crime Free Housing program
6. Granular Subbase and subdrains under pavement
7. Paving of 560th Street
8. Building Code Guidelines
9. CIP Financing
10. Sidewalk Infill and new
11. Development agreements
12. Main Street Development
13. Installing Ped Ramps
14. Miscellaneous

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.


John Haldeman, City Administrator

**DEPARTMENT
REPORTS AND
COMMUNICATIONS**

City of Huxley
Huxley Police Department
March 2018
Monthly Report

3/1/2018 12:08 AM Officer stopped a vehicle for a traffic violation on 560th near Highway 210. The driver of the vehicle, a 21 year old Ankeny man, was arrested for OWI.

3/1/2018 7:41 AM Officer responded to a two vehicle accident on Highway 69 near National Drive. A vehicle operated by a Huxley woman pulled onto the highway not seeing a vehicle operated by an Ames man. The two collided causing approximately \$2000 in damage. No injuries.

3/6/2018 7:20 AM Officer responded to a single vehicle accident on Centennial Drive near Northwood Circle. A vehicle operated by a Huxley juvenile was driving too fast for road conditions and slid off the road striking a stop sign and fire hydrant. Approximately \$2750 in total damage was observed. No injuries.

3/6/2018 7:39 AM Officer responded to a two vehicle accident on Main Ave near Lynwood Drive. A vehicle operated by a Slater juvenile was rear ended by a Huxley juvenile driver causing approximately \$500 in damage per vehicle. No injuries.

3/7/2018 2:30 PM Officer responded to a dog bite at the 500 block of E 4th Street. The bite victim and dog owners were both contacted and the dog was up to date on vaccinations.

3/8/2018 2:30 PM Officer received a theft report at a business at the 600 block of Main Ave. A John Deere Utility tractor was sold to the business after it was purchased with a bad check from a DSM business. Huxley Police has been working with DSM Police Department toward theft 2nd charges on a 37 year old Bondurant man.

3/14/2018 10:13 AM Officer located a reported missing person at the 100 block of Highway 69. The 39 year old Nevada woman was put in contact with her family who came to the scene.

3/15/2018 8:54 AM Officer responded to the 200 block of Oak Blvd for a domestic altercation. The altercation was verbal and the male half elected to remain at a residence in Nevada for the remainder of the night.

3/21/2018 10:30 AM Officer responded to a theft report at a business located at the 900 block of Highway 69. A purse and contents were taken from the passenger seat of a running vehicle with unlocked door. A suspect vehicle has been identified by using surveillance from neighboring businesses. At time of report the investigation continues.

3/21/2018 2:02 PM Officer stopped a vehicle at the 500 block of Main. The driver of the vehicle, a 22 year old Slater man, was arrested for Possession of Marijuana, and Possession of Paraphernalia. He was transported to the Story County Jail in Nevada.

3/25/2018 4:11 PM Officer responded to a two vehicle accident on Highway 69 near E 3rd St. A vehicle operated by an Ames woman was stopped for turning traffic when it was struck from behind by a vehicle operated by a Cambridge man causing \$5000 in total damage. No injuries.

3/26/2018 1:35 PM Officer was asked by Story County Sheriff's Dept to respond to a two vehicle accident on the off ramp of Interstate 35 Southbound to Highway 210. A vehicle operated by a Mason City Woman was stopped on the off ramp at the stop sign and was struck from behind by a vehicle operated by a St. Paul woman causing approximately \$1500 in damage. No injuries.

3/27/2018 3:18 PM Officer responded to a theft report at the 200 block of Railway. A garbage can contracted out by Waste Management was taken. No suspects.

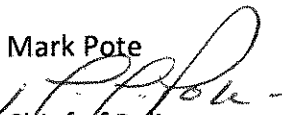
3/28/2018 8:25 AM Officer referred a Ballard student into Juvenile Court for Possession of Drug Paraphernalia at the High School. He was released to his parents.

3/29/2018 3:30 PM Officer cited a 27 year old Ames man for Violation of a School Bus Arm at the north city limits on Highway 69.

3/30/2018 7:06 PM Officer stopped a vehicle for a traffic violation at the 1000 block of Ballard Dr. The driver of the vehicle, a 35 year old Ames man, was arrested for Driving Under Suspension. Two passengers, a 24 year old Boone man and a 38 year old Ames woman were arrested for Possession of Methamphetamines and Possession of Paraphernalia.

Huxley Officers had nine arrests for month. Four were for Possession of Drug Paraphernalia, three were for Possession of a Controlled Substance, one was for OWI, another was for Theft, and one for Driving Under Suspension. Officers issued twenty three citations for traffic violations and gave ninety two warnings. Officers received 153 calls for service and had a total of 423 contacts for the month. Officers used 282.25 hours toward investigations or answering calls and gave 467.5 hours of general patrol.

Mark Pote



Chief of Police

PROCLAMATION

CITY OF HUXLEY, IOWA

PROCLAMATION

Whereas, Home Rule is essential to effective and responsive municipal governance in Iowa and provides flexibility to make decisions at the local level, where decisions are made closest to the people they impact and can be tailored to fit local conditions, needs and concerns in order to better serve taxpayers;

Whereas, the City of Huxley, Iowa supports Home Rule and the powers it provides to make local decisions that best reflect the residents of our community;

Whereas, the citizens of Iowa approved the adoption of Home Rule in the Constitution of Iowa on November 5, 1968;

Whereas, this is the 50th year of municipal Home Rule in Iowa;

Whereas, Home Rule continues to be vital to the health and prosperity of all cities in Iowa;

Now, therefore, I, Craig D. Henry, Mayor of Huxley, IA do hereby recognize the 50th Anniversary of municipal Home Rule in Iowa and proudly support its continued authority.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Huxley, Iowa to be affixed on this 10th Day of April, 2018.

Craig D. Henry, Mayor

(seal)



News Release



For Immediate Release

HUXLEY
HEART OF THE PRAIRIE

City of Huxley, Iowa 50124

City of Huxley, Iowa Passes Proclamation Marking 50th Anniversary of Home Rule in Iowa

Historic Home Rule Constitutional Amendment Granted Local Control to Cities in Iowa

Huxley, Iowa joined cities from across the State of Iowa to celebrate the 50th Anniversary of the Home Rule Amendment to Iowa's State Constitution by passing a proclamation stating, "Home Rule is essential to effective and responsive municipal governance in all cities in Iowa," and that local control "continues to be vital to the health and prosperity of all cities in Iowa."

In 1968, the Home Rule Amendment was passed by the citizens of Iowa and constitutionalized local control in the state. This transitioned Iowa from a Dillon's Rule state, where local government powers are derived exclusively from the state legislature, to a Home Rule state where local government powers are derived from the State Constitution.

"quote from the mayor or other city leadership talking about how local control has been important to your city. Perhaps through nuisance abatement or planning and zoning or another local ordinance," said name, title.

"Local Control is what gives citizens a voice in their local communities. Home Rule, or local control, truly empowers residents and leaders at the city level to make the decisions that best fit their community," explains Alan Kemp, executive director of the Iowa League of Cities.

The proclamation was unanimously passed and read aloud at the city council meeting on *April 10, 2018*. The Iowa League of Cities will also mark the 50th Anniversary of this historic constitutional amendment at events throughout 2018.

##

CONSENT AGENDA

Applicant License Application (LE0002598)

Name of Applicant: <u>Fareway Stores, Inc.</u>		
Name of Business (DBA): <u>Fareway Stores, Inc. #155</u>		
Address of Premises: <u>911 Highway 69</u>		
City <u>Huxley</u>	County: <u>Story</u>	Zip: <u>50124</u>
Business <u>(515) 597-3663</u>		
Mailing <u>2300 Industrial Park Road</u>		
City <u>Boone</u>	State <u>IA</u>	Zip: <u>50036</u>

Contact Person

Name <u>Tracey L. Wilson</u>	
Phone: <u>(515) 433-5336</u>	Email <u>twilson@farewaystores.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 06/01/2017

Expiration Date: 05/31/2018

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Fred E. Vitt Trust

First Name: <u>Fred E.</u>	Last Name: <u>Vitt Trust</u>	
City: <u>Boone</u>	State: <u>Iowa</u>	Zip: <u>50036</u>
Position: <u>Trust</u>		
% of Ownership: <u>10.85%</u>	U.S. Citizen: <u>Yes</u>	

Frederick Greiner

First Name: <u>Frederick</u>	Last Name: <u>Greiner</u>	
City: <u>Boone</u>	State: <u>Iowa</u>	Zip: <u>50036</u>
Position: <u>President</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Paul S. Beckwith Trust

First Name: <u>Paul S.</u>	Last Name: <u>Beckwith Trust</u>	
City: <u>Boone</u>	State: <u>Iowa</u>	Zip: <u>50036</u>

Position: Trust

% of Ownership: 55.78%

U.S. Citizen: Yes

Various Individuals & Trust each

holding less than 5%

First Name: Various Individuals & Trust **Last Name:** each holding less than 5%

City: Unknown

State: Iowa

Zip: 55555

Position: Stockholders

% of Ownership: 33.37%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 06/01/2017

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

4-10-18 Council Claims

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	A TECH-TCI	MONITORING 4/1/18-6/30/18	\$ 105.00
3	AFLAC	AFLAC	\$ 4.00
4	ALLIANT ENERGY	GAS & ELECTRIC	\$ 10,677.74
5	AMES LOCK & SECURITY	REKEYED NEW LOCK CYLINDER	\$ 18.00
6	ARNOLD MOTOR SUPPLY	FILTERS & 55 GALLONS OF OIL	\$ 652.05
7	BOUND TREE MEDICAL	AMBULANCE SUPPLIES	\$ 166.11
8	BRICK GENTRY P.C.	LEGAL FEES	\$ 5,075.00
9	BUD'S AUTO REPAIR INC	TAHOE SERVICE	\$ 119.34
10	CASEY'S GENERAL STORES INC	GASOLINE	\$ 1,023.52
11	CATHY VANMAANEN	MILEAGE REIMBURSEMENT	\$ 40.65
12	CLIA LABORATORY PROGRAM	CLIA LABORATORY PROGRAM	\$ 150.00
13	DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	\$ 1,742.24
14	DIGITAL ALLY	BODY MIC-IN CAR CAMERA	\$ 395.00
15	DOORS INC.	DOOR HANDLE FOR LAB BUILDING & DOOR STOP FOR 3C'S	\$ 454.85
16	EBS	MEDICAL INSURANCE	\$ 16,380.57
17	ED M. FELD EQUIPMENT CO. I	NAME PATCHES	\$ 230.00
18	EDWARD JONES	IRA	\$ 250.00
19	ELECTRIC WHOLESALE CO.	RESTOCKING FEE	\$ 40.13
20	ENVIRONMENTAL RESOURCE ASS	NUTRIENTS FOR WWTP	\$ 711.40
21	FIDELITY SECURITY LIFE	VISION INS	\$ 306.62
22	GENERAL INSURANCE AGENCY	GENERAL LIABILITY INSURANCE	\$ 76,981.00
23	H.L. MUNN LUMBER CO.	50# BAG HYDRATED LIME	\$ 473.85
24	HACH COMPANY	ASCORBIC ACID, IRON REAGENT	\$ 291.05
25	HOKEL MACHINE SUPPLY	GRINDING AND CUT OFF DISC	\$ 34.45
26	HUXLEY COOP TELEPHONE CO.	INTERNET, CABLE, PHONE	\$ 1,844.96
27	INNOVATIVE COATINGS & MATE	SEBS FODR ALGAE & AMMONIA	\$ 1,993.55
28	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 9,611.19
29	IOWA DOT	TRASH BAGS, GLOVES, ZIPTIES, JANITOR SUPPLIES	\$ 318.10
30	IOWA STATE UNIVERSITY	WORKSHOP REGISTRATION	\$ 25.00
31	IPERS	IPERS	\$ 12,854.76
32	LINCOLN FINANCIAL GROUP	LIFE & DISABILITY INSURANCE	\$ 1,050.74
33	LOWE'S	FERNCOS CAP, HOSE, NOZZLE, ETC	\$ 57.57
34	MARCO, INC.	PRINTER MAINTENANCE	\$ 11.91
35	MARY GREELEY MEDICAL CENTE	AMBULANCE SUPPLIES	\$ 2.02
36	MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	\$ 250.00
37	MISCELLANEOUS VENDOR	UTILITY REFUNDS	\$ 184.82
38	MUNICIPAL SUPPLY	FLAGS, VALVES, ADAPTERS, PAINT, METER COUP, ETC.	\$ 547.75
39	PIPE VISION-PRODUCTS	MOBILIZATION-INSTALL CIPP LINI	\$ 19,831.20
40	PLUMB SUPPLY	PARTS FOR CENTENNIAL RESTROOM	\$ 13.43
41	QUALITYONE COMMERCIAL CLEA	APRIL JANITORIAL SERVICES	\$ 2,134.00
42	SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	\$ 6,285.50

4-10-18 Council Claims

	A	B	C
43	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	\$ 159.13
44	STITCHED CRAFTS	WINTER CAPS	\$ 90.00
45	TASC	FLEX BENEFIT PLANS	\$ 574.96
46	TASC - CLIENT INVOICES	MAY FLEX ADMIN FEES	\$ 67.91
47	THE SHERWIN-WILLIAMS CO.	WHITE PAINT	\$ 584.00
48	THERMA-STOR LLC	DEHUMIDIFIER	\$ 2,406.42
49	TREASURER, STATE OF IOWA	STATE WITHHOLDING	\$ 3,431.00
50	VAN-WALL EQUIPMENT INC.	BLADE KIT, BLADE AND FILTER	\$ 390.75
51	VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 5,516.80
52	VERIZON WIRELESS	CITY ADMIN CELL PHONE	\$ 45.16
53	WILLCO INC.	METERING PUMP	\$ 725.00
54	Payroll Expense		\$ 44,164.52
55	GRAND TOTAL		\$ 231,494.72
56			
57		FUND TOTAL	
58	001 GENERAL FUND	\$ 72,801.14	
59	002 LIBRARY	\$ 7,492.47	
60	003 RECREATION	\$ 8,265.91	
61	004 FIRE AND RESCUE	\$ 6,340.74	
62	014 AMBULANCE	\$ 9,070.45	
63	100 PRAIRIE RIDGE DEVELOPMENT	\$ 387.50	
64	110 ROAD USE TAX	\$ 15,638.14	
65	600 WATER UTILITY	\$ 26,071.81	
66	610 SEWER UTILITY	\$ 41,262.04	
67	01 PAYROLL EXPENSE	\$ 44,164.52	
68	GRAND TOTAL	\$ 231,494.72	

Huxley City Council Minutes

Tuesday, March 27, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Roberts called the meeting to order at 6:01 pm.

COUNCIL MEMBERS PRESENT: Roberts, Mulder, Jensen, Peterson, Kuhn – via conference call; Mayor Henry - absent

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Mark Pote – Police Chief, Jeff Peterson – Public Works Director, Kevin Deaton – Assistant Fire Chief

CONSULTANTS PRESENT: Forrest Aldrich - city engineer, Amy Beattie – counsel, Amy Bjork - counsel

GUESTS PRESENT: Marty Chitty, Brenda Dryer, Dan Novelli, Mark Lee, Andrew Gogerty, Joseph Schierbrock, John Hall, Drew Kamp, Dan Culhane, Misty Wittern, Brandon Brady, Steve Quick, Ron Hallenbeck, Ben Jensen, Chris Gardner, Sara Brady, Chris Pose

PRESENTATION: Steve Quick informed council that to change Oak Bend Road from a t- intersection into a curved road would change three lots in the Meadowlane Phase III development. Two of the lots would become smaller and one would get larger. Council decided to keep road as a t-intersection.

Dan Culhane, Director of Ames Economic Development Commission, introduced staff from Commission. Each staff person spoke briefly on their responsibilities within the organization.

CONSENT AGENDA:

MOTION- Mulder, Second – Peterson to approve all agenda items as listed.

- Approve March 13 and March 20 Council Meeting minutes
- Approve Financial Reports and Payment of Bills

Roll Call: Kuhn, Jensen, Roberts, Mulder, Peterson voted yes. Motion carried.

Claims:

ADVANTAGE HOMES	BUILDING PERMIT DEPOSIT REFUND	500.00
ALBERT LEA SEED	RED CLOVER, FREEDOM, MR	665.00
AUTOMATIC SYSTEMS CO.	CHANGE PLC PROGRAM FOR WELLS	661.50
BRGLASS COMPANY	SKID STEER WINDSHIELD & KIT	190.00
CARDMEMBER SERVICE	SEE ATTACHED	3,001.35
COMPASS MINERALS AMERICA	COURSE ROCK SALT	3,392.24
CONSUMERS ENERGY	GAS AND ELECTRIC	10,838.63
CORNERSTONE LOCKSMITH	SERVICE CALL AT WWTP	500.00
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	1,202.67
DOLLAR GENERAL-REGIONS 410	PROGRAM SUPPLIES	213.33
EASTER & ASSOCIATES	ENGINEERING FEES	525.00
GRAINGER	PRESSURE SWITCH	18.44
GRIMES ASPHALT & PAVING	COLD PATCH	659.92
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	9,377.37
INTERSTATE BATTERIES	BATTERY TERMINAL AND BATTERY	115.17
IOWA DOT	FORTY DUST MASKS	20.80
JILL VANERSVELDE	YOUTH BASKETBALL TIMER	50.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	208.99
KEYSTONE LABORATORIES	MONTHLY SAMPLING	205.20
LANE KOOIKER	AMBULANCE REIMBURSEMENT	50.00
METERING & TECHNOLOGY SOLU	ERTS AND BARE METERS	4,467.00
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG TESTING	70.00
MIDWEST AUTOMATIC FIRE SPR	BACKFLOW INSPECTION AT 3C'S	301.25
PEPSI-COLA	CASES FOR POP FOR VENDING	265.99
POSTMASTER	POSTMASTER	339.89
PREMIER OFFICE EQUIPMENT I	COLOR COPIES	15.18
RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	0.00
STAR EQUIPMENT, LTD	AIR HOSE, NPT, CRACK SEALANT	1,511.24
SYNCB/AMAZON	DVDS	14.99
TASC	FLEX BENEFIT PLANS	574.96
U.S. BANK EQUIPMENT FINANC	LEASE PAYMENT	235.21

001	GENERAL FUND	7,727.33
002	LIBRARY	1,192.64
003	RECREATION	1,977.04
004	FIRE AND RESCUE	4.00
014	AMBULANCE	582.45
110	STREET	3,744.21
600	WATER UTILITY	14,972.85
610	SEWER UTILITY	10,424.34
	PAYROLL	<u>43,893.31</u>
	GRAND TOTAL	84,519.16

PUBLIC HEARING: Mayor Pro Tem Roberts opened hearing at 6:32pm. Dan Novelli, Kading Development, told council that to be a competitive product in the marketplace, the reimbursement of 100% of the public infrastructure costs is necessary for his development. Chris Gardner, M.R. Properties, commented that the Iron Bridge development agreement was for 45% of public infrastructure costs. Motion – Peterson, Second – Mulder to close hearing at 6:47pm.

Motion – Roberts, Second – Mulder to Amend Resolution No. 18-021 to Approve Development Agreement with Kading Property Management, LLC, Authorizing Annual Appropriation Tax Increment Revenues Not to Exceed \$840,000. Roll Call: Roberts, Kuhn voted yes; Peterson, Mulder voted no; Jensen abstained. Motion failed.

Motion – Roberts, Second – Kuhn to Amend Resolution No. 18-021 to Approve Development Agreement with Kading Property Management, LLC, Authorizing Annual Appropriation Tax Increment Revenues Not to Exceed \$486,000. Roll Call: Roberts, Mulder, Peterson voted yes, Kuhn voted no, Jensen abstained. Motion carried.

Motion – Mulder, Second – Peterson on Resolution No. 18-021 as Amended to Approve Development Agreement with Kading Property Management, LLC, Authorizing Annual Appropriation Tax Increment Revenues Not to Exceed \$486,000. Roll Call: Roberts, Mulder, Peterson, Kuhn voted yes, Jensen abstained. Motion carried.

Motion – Roberts, Second – Mulder on Resolution No. 18-022 to Approve Construction Plans for the Kading Development – Villas at 315. Roll Call: Mulder, Jensen, Peterson, Roberts voted yes. Motion carried.

Motion – Roberts, Second Peterson to Combine Resolution No 18-023 to Approve Law Enforcement Services Contract with Cambridge and Resolution No. 18-025 to Approve Payment Plan for Residential Water Leak. Roll Call: Jensen, Peterson, Roberts, Mulder vote dyes. Motion carried.

Motion – Peterson, Second – Mulder on Resolution No. 18-024 to Approve Request for Ducks Inside City. Council reviewed application for duck permit. Roll Call: Peterson, Roberts, Mulder, Jensen voted yes. Motion carried.

Miscellaneous

City engineer, Forrest Aldrich, informed council that paving had started on 550th Avenue and Pro Commercial has begun construction in Industrial Park.

Councilman Peterson expressed his appreciation to council for the professionalism and conduct displayed during controversial development agreement resolution.

Councilman Jensen stated that city should begin repairs on 3C's building.

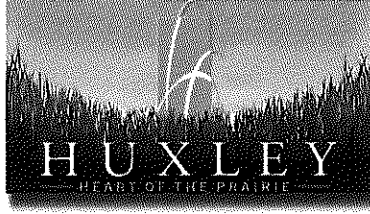
ADJOURNMENT: Motion – Roberts, second – Mulder to adjourn meeting at 7:42pm. 4 ayes, 0 nays.

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk

COMMUNITY BETTERMENT



Transfer Switch replacement at Old WWTP

Honorable mayor & council

When we have power failures at any of our facilities at the city our backup power sources have a transfer switch that converts line power to generator power. These pieces of equipment are essential in the event of a complete power failure that we have continued and uninterrupted power being supplied to the facilities to prevent backups and water supplies in our community

At the Old WWTP we have for the past year had issues with the generator and transfer switch. I had Cummins out last summer to troubleshoot the generator and he replaced wiring and components that had been chewed by mice. After inspection we tried transferring power over from the generator and it was found out the Transfer switch was bad, and it has since gotten worse.

This Transfer switch is as old as the generator "30 years" and parts are getting hard to find and repair the existing transfer switch. Also the reliability of mixing and matching old and new parts on something that needs to work in the event of an emergency is too much to ignore. Right now during a power failure you have to manually open the panel and push the levers down to transfer from line to generator power. This is a major safety hazard with anyone opening and operating that switch manually. Per NEMA regulations if you open and operate the switch you have to have an arch flash suit on and those cost \$4000. This proposed Transfer switch will safety and efficiently transfer power between generator and line power sources without any operator manually having to operate the controls. This was not a budgeted item for the 2017-2018 fiscal year. But, I have money remaining in the Distribution account and the money for the project will come out of the existing budget out of this distribution system fund.

The below five companies came out and looked at the proposed project before placing bids. I indicated I wanted to replace the whole unit and not mix and match old and new parts. I received bids from the 5 following companies and they are attached in the email with proposal. Iowa Automation emailed me just a price of the project with no itemized breakdown of items to be fixed just a price.

ABC Electrical Services- \$9275.00

Baker Electrical- \$19,890.00

NAI Electrical contractors \$13,610.00

Iowa Automation \$10,000

Automated Systems of Iowa -\$15,325.00

The difference in price could be that companies per hour rate, the supplier as to where they are getting the transfer switch from, misc expenses to the project. As I stated above all of the respective companies came out at my recommendation to make sure they knew what to bid. I state I'm no electrical engineer or expert and leave this to the people who know what they are going in this line of work.

I would like to recommend ABC electrical services out of Des Moines to take out and install a new transfer switch in the old WWTP for continued and uninterrupted power to the lift station. The \$9275.00 bill includes

1. Removal of old transfer switch
2. Provide and install (1) 600 amp 3 pole 4 wire transfer switch in existing distribution
3. Startup and Cummins tech on site during testing of unit.
4. Schedule shutdown of liftstation to minimize backups
5. All state and local permits provided
6. All work to be done during normal hours.

Nathan Brockman
Wastewater superintendent
City of Huxley
huxleywwsupt@huxleyiowa.org



ABC ELECTRICAL SERVICES

ELECTRICAL CONSTRUCTION | COMMERCIAL & RESIDENTIAL | VOICE | DATA CABLING

Proposal

Attention: Nate Brockman

Huxley Waste Water Treatment

515 North Main Ave, Huxley, IA 50124

huxleywsupt@huxleyiowa.org | 515-450-2869

Date: 03/08/2018 Proposal #: bn030818-00 Job Description: replace existing damaged transfer switch

ABC Electrical Services proposes labor and material to perform the following Scope of Work:

- ▶ We have included material and labor to remove existing damaged transfer switch.
- ▶ We will provide and install (1) 600 amp 3 pole 4 wire transfer switch in existing distribution.
- ▶ We will schedule shut down to install and minimize our downtime as much as possible.
- ▶ All necessary state and local permits included.
- ▶ All work to be done during normal business hours.

EXCLUSIONS: 1) Bond. 2) Any asbestos, lead paint, or mold abatement. 3) Fire or fire smoke damage. 4) Start-up, commissioning and warranty on equipment furnished by others. 5) General construction work including, but not limited to, patching and painting. 6) Temporary utilities such as toilets, heating, ventilation, protective barriers & partitions. 7) Waste debris containers. 8) Overtime or shift work. 9) Demo. 10) Fire alarm or fire dampers. 11) Anything not listed in above scope.

WE PROPOSE TO FURNISH LABOR AND MATERIAL COMPLETE
IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF

\$9,275.00

Payment due upon receipt of invoice.

All material is guaranteed to be as specified. All work to be completed in a work like manner according to standard practices. Work performed in addition to work specified above will be charged on the basis of labor time and materials furnished, unless there is a written, signed change order for the work. If there is such a change order, the extra work will be billed according to the price specified on the change order. All agreements are contingent on strikes, accidents, or delays beyond our control. Owner shall carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance. All quote subject to sales tax if applicable.

Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED BY _____

DATE _____

Brandon North

Project Estimator

PROPOSAL AUTHORIZED BY _____

tys

NOTICE: This proposal may be withdrawn by us if not accepted within 30 days. The information within this proposal is intended only for the use of the individual or entity named above.

ABC ELECTRICAL SERVICES: 5299 NE 15th Street | Des Moines, IA 50313 | P 515.270.6400 | F 515.270.9559

24-HOUR EMERGENCY SERVICE – 515-270-6400 | www.abcelectric.com



City of Huxley
515 N. Main Ave.
Huxley, Iowa 50124

March 2, 2018

Attn: Nate Brockman

Re: Waste water ATS.

NAI Electrical Contractors is pleased to provide you with this proposal for the material and labor to repair or replace the existing ATS at the waste water facility in Huxley, IA. This proposal is based on the information obtained from Nate Brockman the Wastewater Superintendent for the City of Huxley.

Repair the existing ATS.

1. Supply and installation of (1)-Motherboard.
2. Supply and installation of (1)-Time delay card.
3. Cummins tech installation, testing, and drive time.

****Please note that Cummins will not guarantee this will fix the ATS****

Quoted Lot Price: \$5,300.00

Replace the existing ATS.

4. Supply and installation of (1)-600 Amp, OTPC transfer switch.
5. Demo and disposal of the existing ATS.
6. Cummins tech startup.

Quoted Lot Price: \$13,610.00

Excluded from the proposals listed above:

1. Arch flash/Coordination study of any kind.
2. Holiday, Sunday, or premium rates of any kind.
3. Temporary power of any kind
4. Unforeseen code violations or maintenance repairs discovered during the installation.
5. Items not listed in the above scope.
6. Patching or painting of any kind.
7. Dumpster fees.
8. Exclusion of liquidated, consequential, or delay damages of any kind.
9. Engineering or design fees of any kind.
10. Additional parts or wiring needed to repair the existing ATS.
11. Additional parts or wiring needed to replace the existing ATS.

Labor rates are based on work being performed during regular business hours (7am-3:30pm M-F).

This proposal is subject to change if not accepted with-in 20 days from the date listed above.

Payment terms net 30 days.

Please contact me if I can be of any further assistance.

Thank you,

A handwritten signature in black ink, appearing to read "B. Bennett", with a stylized flourish at the end.

Brian Bennett
Sr. Construction Supervisor

NIKKEL & ASSOCIATES, INC.

□ 728 E. LINCOLN WAY * AMES, IA 50010-6523 * (515) 232-8606 * (515) 232-4012 □ 103 S. 8TH AVE * MARSHALLTOWN, IA 50158 * (641) 753-6365 * (641) 752-0995
□ 22111 230TH AVE. CENTERVILLE, IA 52544 * (641) 437-1700 * (641) 437-1701 □ 75 LINCOLN STREET SE* LEMARS, IA 51031* (712) 546-5020* (712) 546-5228
WEB: WWW.NAI-AMES.COM E-MAIL: nai@nai-ames.com



**AUTOMATED
SYSTEMS OF IOWA**
ELECTRICAL CONTRACTOR

PO BOX 101
ALTOONA, IA 50009

Phone: 515-967-0000
Fax: 515-967-0009
Contact@AutomateIowa.com

Quotation

Date	Quote#
2/22/2018	4553

Bill To
City of Huxley Accounts Payable 515 N. Main Ave Huxley, IA 50124

Ship To
Old West Water Plant

Description	Qty	Rate	Total
Automatic Transfer Switch Replacement Replace 600A Automatic Transfer Switch for Generator Back Up To be billed on a time and material basis not to exceed..... This estimate includes everything for a complete turnkey system		15,325.00	15,325.00

Accepted _____
Title _____
PO _____

Subtotal	\$15,325.00
Sales Tax (0.0%)	\$0.00
Total	\$15,325.00

**BAKER ELECTRIC
ELECTRICAL CONTRACTORS**

515.288.6774 : www.bakerelectric.com
111 Jackson Avenue, Des Moines, Iowa 50315

24-hour service, every day of the week

March 13, 2018

City of Huxley

Attn: Nate Brockman

Re: ATS replacement

Baker Electric is pleased to provide this scope and proposal:

Provide and install the following:

- Remove and dispose of the old ATS
- Provide and install the new ASCO switch in its place inside the existing cabinet
- Includes cutting in a display into the door
- We'll have to turn the power off to the building for the full cutover; any work that can be done with the power energized will be done prior to cutting power to the building
- Start up by ASCO included
- All work will be completed during our regular business hours

Total cost for above **\$19,890.00**

Thank you for the opportunity to submit this proposal. Any consideration is greatly appreciated. If you have any questions or concerns, please let me know.

Respectfully,

Neil Young

Project manger
515.557.3360 office
515.202.9264 cell
nyoung@bakerelectric.com



COMMERCIAL : INDUSTRIAL : RESIDENTIAL : CABLING : TRAFFIC : UNDERGROUND : SERVICE

Prepared for: City of Huxley City Council

Prepared by: Keith Vitzthum
Water Superintendent

PROJECT PROPOSAL:

JORDAN WELL #4 ABANDONMENT

April 5, 2018

The Objective:

Due to the condition of the interior of the 10 inch casing of number 4 well and the cost of re-casing the well to be around \$250,000 plus the cost of a new pump, it is my recommendation to the Council that we abandon and cap the well. The IDNR has required that if we cannot operate the well at least once a month that it has to be permanently capped. We have not used this well for consumption for over 15 years but kept it running for emergency purposes only, as I have mentioned in some of my past monthly reports. I have received two quotes from Well and Pump companies I have not had any luck getting a third company quote. The two that I have both have done business with us in the past and are both reputable. My recommendation is to have Northway Well and Pump Co. do the work based on the quotes that I have attached. Summary of both companies quotes are outlined below.

Northway Well and Pump Co.= \$19,032.50

The Cahoy Group= \$61,443.00

Northway Well and Pump Co.

4895 8th Avenue
Marion, Iowa 52302

February 22, 2018

Mr. Jeff Peterson
Public Works Director
116 N Main Avenue
Huxley, Iowa 50124-0006

Dear Mr. Peterson,

The TV survey of the Jordan well No. 4 found that the 10-inch casing is deteriorated to the point that it is gone completely in some areas. Taking into consideration that re-casing the well would cost \$250,000.00 and the size would be reduced to 7-inch Northway Well & Pump Co. is recommending that the well be abandoned. All work will be done in accordance with IDNR regulation and done by one of our State of Iowa certified well driller/pump installers.

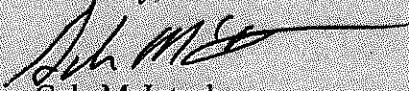
1.	Labor and equipment to abandon the well.	\$ 10,500.00
2.	1,050 cubic feet of fill material @ \$7.25 per cu ft.	\$ 7,612.50
3.	40 cubic feet of sealing materials @ \$23.00 per cu ft.	\$ 920.00
Total Estimate		\$ 19,032.50

NOT INCLUDED:

ANY ELECTRICAL DEMOLITION
ANY BUILDING DEMOLITION
ANY EXCAVATION
ANY GRADING OR SEADING

If you have any questions, please feel free to call us at 1-800-747-4575.

Sincerely,



Gale McIntosh

NORTHWAY WELL & PUMP COMPANY



The Cahoy Group

Well And Pump Service
Municipal • Industrial • Environmental

Cahoy Pump Service

Great Lakes Water Resources Group
(an affiliate)

February 16, 2018

City of Huxley
515 North Main Street
P.O. Box 6
Huxley, Iowa 50124

Attn: Mr. Jeff Peterson
Re : Jordan Well Abandonment

Greetings Jeff:

We understand you wish to properly abandon / plug your Jordan well. The results of the video survey (conducted by others) was very disappointing and inconclusive. Information available on the states' record site indicate this well is 2600' deep with 10" steel casing extending to 2100'. Therefore, this well is designated as a Class 2 well completed in a single confined aquifer by the IDNR. The IDNR requirement for abandoning this well per Chapter 39 is as follows:

The challenge anyone has in plugging these deep wells is overcoming the extremely high pressure the long water column in the well presents. To assist in assuring us of being able to adequately plug this well per IDNR code, protect the aquifers involved, and keep your costs as low as possible we have designed a program utilizing multiple products and processes. To that end, we are pleased to provide you with the following proposal for your review and consideration:

SCOPE OF WORK:

- Confirm depth and attempt to remove any obstructions from well.
- Using the accurate up-to-date data revise the proposal and present to Owner.
- Install chlorinated fill material to within 10' of casing point.
- Fill with coated bentonite pellets from 40' below casing point to 40' above casing point thus exceeding IDNR requirement. Pump rig and bailer will be used to assure no bridging action takes place.
- Fill with standard bentonite chips from top of pellets to approximately 1400' bgs. Pump rig and bailer will be used to assure no bridging action takes place.
- Install dewatering pumping equipment and evacuate water from well. This allows for the use of bentonite slurry product which typically produces a swelling yield 2-3 times that of dry products - thus reducing the amount of product required to abandon the well.
- Fill remained of well to 5 feet bgs with bentonite slurry material.
- Terminate well casing a minimum of 4' bgs and install concrete cap.
- Cleanup jobsite and demobilize.
- Provide Owner with IDNR Well Abandonment Report.

Corporate Office:
24568 150th Street • Suite 200
Sumner, Iowa 50674
(563) 578-1130

Great Lakes Water Resources Group
1127 Plainfield Road
Joliet, Illinois 60435
(815) 726-2720

Cahoy - West
200 Grant Street
Marne, Iowa 51552
(712) 781-2030

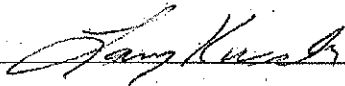
Cahoy - Illinois North
202 W. Howard
Durand, Illinois 61024
(800)552-5341

STANDARD TERMS AND CONDITIONS

Unless specified otherwise in the proposal, the following terms and conditions apply:

- Proposal is valid for 30 days.
- Prices specified herein do not include federal, state, municipal, use, excise, or other taxes. Therefore, any applicable tax to materials or equipment shall be paid by the Purchaser at the time of invoices(s) as an extra, or in lieu thereof, Purchaser shall provide to Cahoy tax exemption certificates acceptable to said taxing authorities prior to the ordering of materials and equipment.
- Except for Lump Sum items, the Proposal is an estimate only. The final invoice will be determined by the actual quantities used - be it more or less.
- Unforeseen replacement parts will be invoiced at the rate of cost x 1.78. Any and all replacement parts must be approved by owner prior to ordering.
- Monthly Progress Pay Requests will be submitted to owner. All invoices and due and payable within 30 days of invoice date. All accounts past thirty days accrue interest at the rate established by Iowa Code 74A.2.
- Jobsite must be accessible with heavy, rubber-tired vehicles and equipment. Any additional costs incurred by Cahoy will be passed on to the owner.
- While Cahoy will take reasonable steps to minimize damage to ground and surrounding areas, Cahoy is not responsible for final grading, seeding, ect. if necessary.
- Standby time will be invoiced at the rate of \$ 125.00 per man-hour plus any applicable Per Diems involved.
- Cahoy does not, in any way, guarantee the water quality or quantity produced in any well. Well rehabilitation is not an exact science and, in some instances, may render the well useless.
- Cahoy will furnish owner a copy of all Daily Log sheets and Expense Reports upon request from owner.
- Cahoy will furnish owner a copy of Insurance Certificate to owner upon request.
- All materials furnished and installed by Cahoy holds a one (1) year warranty from date of installation. Cahoy Pump Service warrants that its services will be performed in conformity with the standard of care in effect in its industry at the time of performance of such services. Cahoy Pump Service agrees to the extent it is permitted to pass on any warranties provided by the manufacturer of materials and/or equipment furnished under this contract. Cahoy itself provides no warranty, express, implied, or otherwise, on any such materials or equipment. Cahoy will not be responsible for work done materials or equipment furnish or repairs or alterations made by others.
- Warranty is only valid if account is paid in full.
- Cahoy Pump Service shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except as the same may have been caused by the negligence of Cahoy or its agents.
- All materials are priced F.O.B. origin.
- In the event a lost circulation zone or a cobble zone is encountered the owner will be invoiced for any additional costs for materials and labor required to remedy the lost circulation zone / cobble zone. Cahoy reserves the sole right to determine if these conditions exist without input or agreement from owner or owners' representative(s).

CAHOY PUMP SERVICE:



DATE:

2/19/18

I/we accept these conditions and direct Cahoy Pump Service to proceed with the work as described in the above proposal. I/we understand that payment in full is due within 30 days of invoice date unless prior arrangement have been made. I/we also understand that all past due account accrue interest at the rate established by Iowa Code 74A.2.

ACCEPTED BY:

Owner

DATE:

SIGNATURE:

TITLE:

PUBLIC SAFETY

RESOLUTION NO. 18-026

**RESOLUTION APPROVING LOCATIONS FOR STOP SIGNS AND FOR
SPEED LIMIT SIGNS IN BLUE SKY COMMONS.**

WHEREAS, in accordance with Ordinance 353 the City of Huxley's Code of Ordinances and also Code of Iowa, Sec. 321.254 and 255, the City Council of Huxley, Iowa has the authority to establish by resolution, and cause to be placed and maintained, appropriate traffic control devices; and,

WHEREAS, the City of Huxley Police Chief has reviewed Centennial Drive east of Timberlane regarding parking and speed: and

WHEREAS, the Chief has submitted a recommendation for this area.

WHEREAS, the Police Chief reviewed Blue Sky Commons especially with the amount of businesses locating there and the construction taking place

WHEREAS, Chief Pote is forwarding his recommendation onto the City Council for their consideration.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City of Huxley, Iowa, that the following is the Chief's recommendation;

1. On the Blue Sky Blvd. loop that the speed limit of 25 mph be put in place for all of the roadway.
2. That a "STOP" sign be placed at the North/South portion of Blue Sky Blvd., for southbound traffic, where it intersects with itself on the East/West portion. This would be near the Ditch Witch Building.

All other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the City Council as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

This resolution shall be in full force and effect from and after the date of its approval as provided by law.

PASSED, ADOPTED AND APPROVED this ____ day of April, 2018.

Roll Call	Aye	Nay	Absent
David Jensen	_____	_____	_____
David Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 10th day of April, 2018

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 18-026** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 10th day of April, 2018.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

HUXLEY POLICE DEPARTMENT

515 N MAIN AVE. HUXLEY, IOWA 50124 PHONE: 515-597-2002 FAX: 515-597-2006

March 30th, 2018

Mayor Craig Henry
Administrator Haldeman
Huxley City Council

REF: Speed limit on Blue Sky Blvd and stop sign

I would like council approval for the speed limit being set on Blue Sky Blvd. Currently there is no speed limit on that street. Construction is currently being done on 2 buildings out there and soon there will be a total of 4 businesses in that area. There will be a large increase of vehicle and possibly pedestrian traffic and we need to keep everyone safe.

I would like council to approve a 25 mph speed limit for Blue Sky Blvd. With the companies that will be in operation out there, there has been and will be large loads being delivered both to and from the companies.

I would also like a stop sign placed at the following location. It is my understanding that Blue Sky Blvd will be one continuous street that loops back around to itself. So, I would like a stop sign placed on the North/South portion of Blue Sky Blvd., for southbound traffic, where it intersects with itself on the East/West portion. This would be the intersection that both Ditch Witch and the wind turbine building sit at.

If you have any question, please feel free to contact me.

Thank You,

Mark A. Pote
Police Chief

ADMINISTRATIVE BUSINESS

Prepared by Allison Steuterman, City's Attorney and reformatted by John Haldeman City
Administrator, for the City Council meeting to be held
on the 10th day of April, 2018

RESOLUTION 18-027

**RESOLUTION APPROVING MEDIATED SETTLEMENT TERMS AND
RELEASE AND SETTLEMENT AGREEMENT**

WHEREAS, the City of Huxley, State of Iowa, is a duly organized municipal corporation; and

WHEREAS, the City of Huxley, Iowa, participated in Mediation of Dallas County Case No. LACV050478, *City of Huxley, Iowa v. MPS Engineers, P.C. and Merchants Bonding Company (Mutual)* on or about March 23, 2018.

WHEREAS, the Parties ended Mediation with mutually agreeable proposed settlement terms subject to the approval and acceptance of the Huxley City Council; and

WHEREAS, the terms and Release and Settlement Agreement expressing the terms were presented to the City Council on April 10, 2018; and

WHEREAS, it is in the best interests of the City of Huxley and the public the proposed settlement terms reached at Mediation be approved and the Release and Settlement Agreement expressing said terms be accepted and executed by the City.

NOW, THEREFORE, BE IT RESOLVED that the Huxley City Council hereby approves the settlement terms reached at Mediation and accepts the Release and Settlement Agreement expressing said terms and directs execution of same by the Mayor.

Roll Call	Aye	Nay	Absent
David Jensen	_____	_____	_____
David Kuhn	_____	_____	_____
Greg Mulder	_____	_____	_____
Rick Peterson	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 10th day of April, 2018

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 18-027** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 10th day of April, 2018.

Craig D. Henry, Mayor

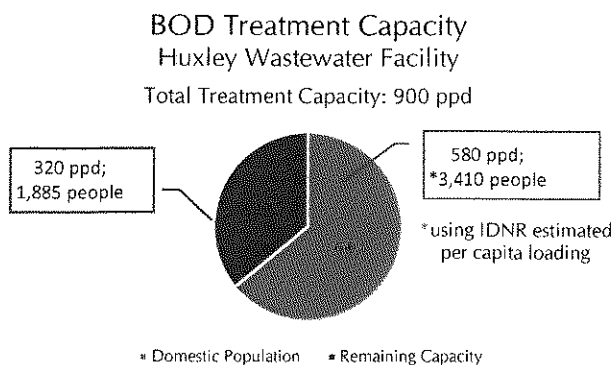
ATTEST:

Jolene Lettow, City Clerk

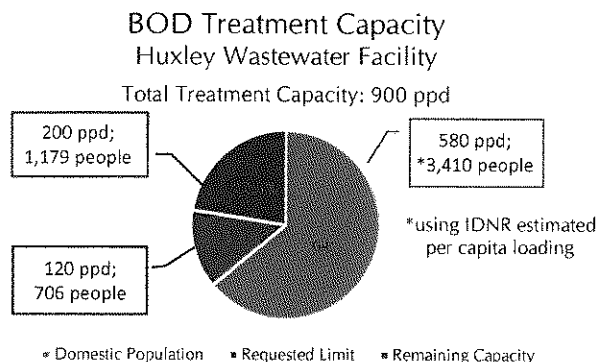
WORKSESSION BUSINESS

BOD Treatment Capacity & Request

Capacity with Existing Population

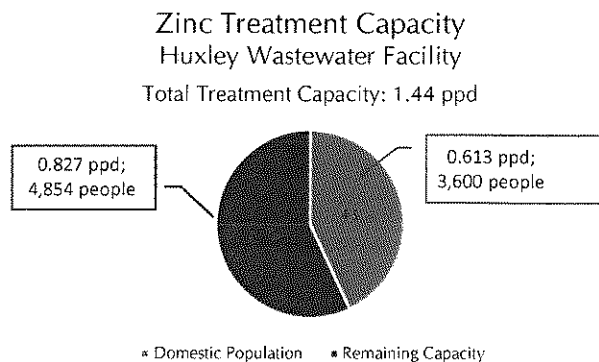


Capacity with Addition of CMC Request

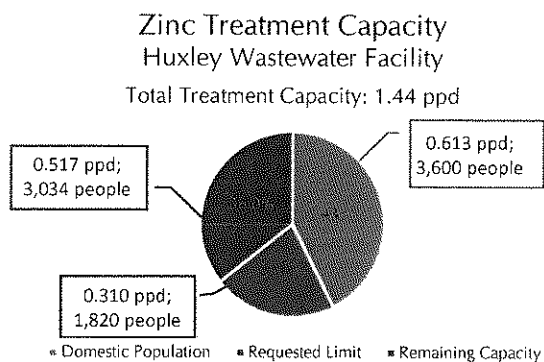


Zinc Treatment Capacity & Request

Capacity with Existing Population



Capacity with Addition of CMC Request



Staff Agreed Upon Constituents

Constituent	Monthly Average Limit		Maximum Day Limit
	min	max	
Oil and Grease		100 mg/l	100 mg/l
Surfactants		100 mg/l	100 mg/l
pH	6.0	9.0	



April 4, 2018

Mr. Jeff Peterson

Public Works Director

515 N. Main Ave.

Huxley, IA 50125

RE: Industrial User Loadings Request
Continental Manufacturing Chemist

Dear Mr. Peterson,

As discussed in our March 30, 2018 meeting Continental Manufacturing Chemist (CMC) is proceeding with construction of our Huxley manufacturing facility. This manufacturing process will generate wastewater from clean-up operations and excess RO water. We are hereby requesting a loading allocation from the City of Huxley's wastewater treatment plant, as described below.

The following analysis and recommendations are based on data from samples collected from January 25 thru January 31, 2018. We can review this when additional data becomes available.

The process wastewater "pretreatment system" will consist of a nominal 5,000 gallon surge tank followed by a flow measuring device. The process wastewater will be directed to the surge tank and the sanitary wastewater from the facility will bypass the surge tank and flow meter and connect downstream of these in a manhole prior to the City's sanitary sewer.

Flow - Process wastewater is generated thru sanitation practices and excess RO water production. The Average Daily flow during the days monitored was 0.0133 MGD. The minimum daily flow was 0.0031 MGD and the maximum daily flow was 0.0314 MGD. The design ADW flow of the WWTP is 0.42 MGD. CMC would contribute less than 4% of the design flow on a daily average basis.

Biochemical Oxygen Demand (BOD) - The BOD contribution would be limited on a mass basis. The average BOD mass discharged would range between 60 to 80 pounds per day. The WWTP was designed for an average daily BOD of 900 pounds. The plant is currently receiving 580 pounds per day. The available BOD capacity is 320 pounds per day. Measured BOD values ranged from 14 to 257 pounds per day. The average of all values was 80 pounds per day. It is believed that with conservative waste management and clean-up procedures instituted at the new facility in Huxley, that the actual daily average value will be closer to 60 pounds. Based on the current production at the facility, CMC requests an average BOD allotment of 120 pounds per day. This is approximately 37.5% of the available capacity

and 13.3% of the original design capacity. This value will provide a safety factor of 2.4 which will allow CMC to double production in the future. CMC also requests a 250 pound maximum daily limit for BOD without surcharge penalty. This is to address a highly unlikely catastrophic event at the facility.

Zinc (Zn) – Zinc is the only other parameter that has been detected in elevated concentrations during the monitoring period. The Zn contribution would be limited on a mass basis. The average Zn mass discharged would range between 0.12 to 0.35 pounds per day. The WWTP has an average daily Zn capacity of 1.44 pounds. The plant is currently receiving 0.613 pounds per day. The available Zn capacity is 0.827 pounds per day. Measured Zn values ranged from 0.015 to 1.64 pounds per day. The average of all values was 0.35 pounds per day. It is believed that with conservative waste management and clean-up procedures instituted at the new facility in Huxley, that the actual daily average value will be closer to 1.1 pounds. Based on the current production at the facility, CMC requests an average Zn allotment of 0.31 pounds per day. This is approximately 37.5% of the available capacity and 21.5% of the original design capacity. This value will provide a safety factor of 2.6 which will allow CMC to double production in the future. CMC also requests a 0.5 pound maximum daily limit for Zn without surcharge penalty. This is to address a highly unlikely catastrophic event at the facility.

Table 1

Industrial User Discharge Values Requested

Parameter	Monthly Average	Daily Maximum
BOD, lbs/day	120	250
Zinc, lbs/day	0.31	0.5

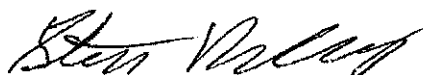
Table 2

WWTP Design and Available Capacity Values

Parameter	Design Capacity	Available Capacity
BOD, lbs/day	900	320
Zinc, lbs/day	1.44	0.827

Please feel free to contact me if you have any questions about this information or request.

Sincerely,



Steve DeMarcky

Vice President of Operations

Continental Manufacturing Chemist, Inc.

Huxley Pretreatment Agreement Evaluation
Continental Manufacturing Chemist, Inc.
Summary of Available Treatment Capacity vs. Industrial Request

Summary of CMC Sampling Results

Sample Date	Zinc		BOD		Flow mgd
	mg/l	ppd	mg/l	ppd	
1/25/2018	1.170	0.030	2,480	63.50	0.0031
1/26/2018	3.090	0.125	588	23.73	0.0048
1/27/2018	0.152	0.015	150	14.42	0.0115
1/28/2018	0.173	0.027	150	23.13	0.0185
1/29/2018	6.080	0.496	1,610	131.45	0.0098
1/30/2018	0.872	0.100	406	46.69	0.0138
1/31/2018	6.250	1.638	981	257.06	0.0314