

Huxley City Council Minutes

Tuesday, February 27, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:03 pm.

COUNCIL MEMBERS PRESENT: Peterson, Roberts, Kuhn, Mulder, Jensen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Mark Pote – Police Chief, Jeff Peterson – Public Works Director, Kevin Deaton – Asst. Fire Chief

CONSULTANTS PRESENT: Forrest Aldrich - city engineer, Amy Beattie – city attorney

GUESTS PRESENT: Mark Lee, Steve Domino, Mike Schonhorst, Dan Novello, Steve Quick, Brenda Dwyer, Rob Drew, Mark DeYoung, Troy Calvert, Chris Gardner, Joe Schierbrock,

COMMENTS FROM PUBLIC: Brenda Dwyer, Ames Economic Development Commission, thanked council for their support of the Iowa Housing Trust Fund. Ms. Dwyer provided information regarding the preliminary plans for the first round of the housing funds.

PRESENTATIONS: Iron Bridge, Final Plat and Maintenance Bonds: Steve Domino discussed with council a revised date for punch list items to be completed. Mike Schonhorst, representative from General insurance, explained to council reasons why the city should abandon city 's requirement for developers to provide performance bonds. Council will review and provide decision by May 1st whether Iron Bridge developers must provide performance bond.

CONSENT AGENDA:

MOTION- Jensen, Second – Roberts to approve all agenda items as listed.

- Approve February 13, 2018 Council Meeting Minutes
- Approve Financial Reports and Payment of Bills

Roll Call: Kuhn, Jensen, Peterson, Roberts, Mulder voted yes. Motion carried.

Claims:

BAKER & TAYLOR ENTERTAINME	BOOKS	873.24
BOUND TREE MEDICAL	MEDICAL SUPPLIES	333.82
CARDMEMBER SERVICE	SEE ATTACHED	2,967.47
CARPENTER UNIFORM CO.	UNIFORM PANTS-ANTHONY	90.98
CENTERPOINT LARGE PRINT	WESTERN SUBSCRIPTION	42.54
CHITTY GARBAGE SERVICE INC	FD TRASH PICKUP	21.40
COMPASS MINERALS AMERICA	COURSE BULK SALT	6,573.78
CONSUMERS ENERGY	GAS AND ELECTRIC	11,079.42
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	332.90
DEMCO	SUMMER READING MANUAL	124.52
DOLLAR GENERAL-REGIONS 410	CLEANING SUPPLIES	28.05
ED M. FELD EQUIPMENT CO. I	5 GALLON CLASS A FOAM	75.50
EMERGENCY MEDICAL PRODUCTS	OB KITS	40.47
FAIR-PLAY	WORK ON GYM SCOREBOARDS	409.75
HEATHER DENGER	FITNESS INSTRUCTOR	542.00
HOKEL MACHINE SUPPLY	FIRE EXT. INSPECTIONS	87.72
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,044.93
IOWA ASSN. MUN. UTILITIES	WATER MEMBER DUES	761.21

IOWA SECTION - AWWA REGION	IAWWA REGION 5 CONFERENCE	100.00
JAYDEN CATTELL	YOUTH BBALL REF/TIMER	60.00
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	95.70
LAURIE OXLEY	CYCLING & POUND FIT INSTRUCTOR	420.00
MARCO, INC.	COPIER RENTAL	426.92
MARY GREELEY MEDICAL CENTE	IPRAT-ALBUT 0.5	2.02
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG TESTING	45.00
NEW CENTURY FS INC	DIESEL FUEL	2,345.86
OLD DOMINION BRUSH	GUTTER BROOMS & BROOM KIT	758.00
OTIS ELEVATOR COMPANY	3/1/18-5/31/18 SERVICE	211.20
PEPSI-COLA	CASES OF POP FOR VENDING	311.85
POSTMASTER	POSTMASTER	343.32
PREMIER OFFICE EQUIPMENT I	COLOR COPIES	22.88
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	42.00
TASC	FLEX BENEFIT PLANS	574.96
TASC - CLIENT INVOICES	APRIL FLEX PLAN ADMIN FEES	67.91
TERENCE MILLER	YOUTH BBALL OFFICIAL	120.00
TONYA BECKER	TRX FUSION INSTRUCTOR	183.00
U.S. BANK EQUIPMENT FINANC	MONTHLY COPIER CONTRACT	99.00
VEENSTRA & KIMM, INC.	CIRTPA FUNDING APPLICATION	2,028.50
VERIZON WIRELESS	AMBULANCE CELL PHONES	456.62
001 GENERAL FUND		7,507.45
002 LIBRARY		2,025.00
003 RECREATION		3,925.89
004 FIRE AND RESCUE		838.27
014 AMBULANCE		1,439.02
110 STREET		4,275.30
600 WATER UTILITY		12,478.30
610 SEWER UTILITY		10,655.21
PAYROLL		47,495.79
GRAND TOTAL		90,640.23

PUBLIC HEARING ON PROPOSED AMENDMENT TO THE HUXLEY URBAN RENEWAL AREA: Mayor opened meeting at 6:50pm. Existing Urban Renewal Area must be amended to include new development. Mark Lee, Kading Development engineer, submitted new pricing list that included items that council requested be added to the development plans. Mr. Lee requested that the additional costs be added to the development agreement. Amount requested for development agreement increased from \$710,000 to \$840,000. There being no comments or discussion from the public, MOTION – Kuhn, Second – Roberts to close hearing at 7:04pm.

MOTION – Roberts, Second - Kuhn on Resolution No. 18-013 to Approve Urban Renewal Plan Amendment for the Huxley Urban Renewal Area. Roll Call: Peterson, Roberts, Mulder, Kuhn, Jensen voted yes. Motion carried.

MOTION –Roberts, Second – Kuhn on Resolution No. 18-014 to Set a Meeting Date at Which it Will be Proposed to Approve a Development Agreement with Kading Property Managements, LLC, Including Annual Appropriation Tax Increment Payments. Hearing date scheduled for March 27th council meeting. Roll Call: Mulder, Kuhn, Peterson, Roberts voted yes; Jensen voted no. Motion carried.

MOTION – Roberts, Second – Peterson on Resolution No. 18-015 to Approve Huxley Police Training Reimbursement Agreement. Roll Call: Roberts, Kuhn, Mulder, Jensen, Peterson voted yes. Motion carried.

MOTION – Kuhn, Second – Jensen on Resolution No. 18-016 to Approve Mosquito Control Contract for the City of Huxley. Cost for services beginning June 1 to September 15, 2018 will be \$11,535.00. Roll Call: Peterson, Roberts, Mulder, Jensen, Kuhn voted yes. Motion carried.

MOTION – Roberts, Second – Peterson to Move into A Closed Session at 7:38pm to Discuss Strategy with Legal Counsel in Matters that are Presently Under Litigation or Where Litigation is Imminent Where Its Disclosure Would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation. Motion – Kuhn, Second – Roberts to adjourn closed session at 7:50pm.

Miscellaneous

- Forrest Aldrich, city engineer, informed council that a pre-construction meeting was scheduled for the extended 400 feet of road that will be paved in Blue Sky Commons area.
- John Haldeman, city administrator, remarked that staff has been working with councilman Mulder on a Paving Standards Study which will be implemented into city requirements/code. Also reported that five proposals had been received for Capital Improvement Plan.
- Councilman Jensen requested that council meeting be held on March 6th to discuss future development agreement with Kading Development.
- Councilman Kuhn asked that two topics be added to future work session agenda: purchasing policy and social media policy.
- Mayor commented that he had received comments from a few citizens to change the city-wide garage sale date.

ADJOURNMENT: Motion – Kuhn, Second – Roberts to adjourn at 7:53pm. 5 ayes, 0 nays.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:55 pm.

COUNCIL MEMBERS PRESENT: Peterson, Roberts, Kuhn, Mulder, Jensen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson – Public Works Director

CONSULTANTS PRESENT: Forrest Aldrich - city engineer

GUESTS PRESENT: Steve Quick

Oak Bend Road: City engineer submitted four options for council to discuss on what to do with section of Oak Bend Road. Consensus of council was to pave section.

ADJOURNMENT: Motion –Roberts, second – Peterson to adjourn meeting at 8:45pm. 5 ayes, 0 nays.

Submitted by: Jolene R. Lettow, City Clerk