

Huxley City Council Minutes

Tuesday, February 13, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:03 pm.

COUNCIL MEMBERS PRESENT: Peterson, Roberts, Kuhn, Mulder, Jensen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Mark Pote – Police Chief, Jeff Peterson – Public Works Director, Chad Anthony – Fire Chief

CONSULTANTS PRESENT: Forrest Aldrich, city engineer

GUESTS PRESENT: Ann Marie Finkelstein, Dave Mikkelson, Lance Carson, Mike Dalen, Amanda Kuhn, Courtney Nobiling, Allison Kuhn, Brandee Gatchel, Marley Gatchel, Lisa Fulkerson, Kallie Fulkerson, Annie Cleveland, Libby Cleveland, Dan Novelli, Mark Lee, Steve Quick, Rob Drew, Troy Calvert, Brenda Dyer, Kevin Deaton, Krista McGuinn

PRESENTATIONS:

Four members from Mrs. Nobiling's second grade class at Ballard read letters to council that they had written as an assignment. The letters expressed their ideas on what amenities they feel would improve the City of Huxley. Letters were read by Allison Kuhn, Marley Gatchel, Libby Cleveland and Kallie Fulkerson. City Council thanked the second graders for their ideas.

Ann Marie Finkelstein updated council on the changing of ownership for Madrid Homes/Ballard Creek. Ms. Finkelstein announced that Western Home Communities would be the new owners.

CONSENT AGENDA:

MOTION- Roberts, Second – Mulder to approve all agenda items as listed.

- Approve January 23rd and February 6th, 2018 Council Meeting Minutes
- Approve Financial Reports and Payment of Bills
- Approve Commercial Liquor License for Victor's Mexican Restaurant

Roll Call: Kuhn, Jensen, Peterson, Roberts, Mulder voted yes. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ALLIANT ENERGY	GAS AND ELECTRIC	14,011.93
AMERICAN PLANNING ASSOCIAT	APA MEMBERSHIP	444.00
ANKENY SANITATION	WWTP TRASH PICKUP	220.73
ARNOLD MOTOR SUPPLY	OVERPAYMENT	48.80
BAKER GROUP	WWTP MECHANICAL ROOM REPAIR	7,055.75
BALLARD HEATING & COOLING	REPAIR FURNACE IN OLD WATERPLA	78.00
BOUND TREE MEDICAL	CREDIT	71.43
BRICK GENTRY P.C.	HDC LEGAL FEES	3,393.75
BUD'S AUTO REPAIR INC	DODGE BRAKES AND ROTORS	1,676.21
CARPENTER UNIFORM CO.	UNIFORM FOR SEAN EVANS	199.98
CASEY'S GENERAL STORES INC	GASOLINE	1,288.01
CENTERPOINT LARGE PRINT	SUBSCRIPTION FOR WESTERNS	42.54
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES FOR WWTP	143.00
CHITTY GARBAGE SERVICE INC	FD TRASH PICKUP	43.34
CINTAS CORPORATION	FIRST AID SUPPLIES	67.77
COMPASS BUSINESS SOLUTIONS	COARSE BULK SALT	3,192.24
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,884.42
DOORS INC.	REPAIR DOOR AT WWTP	325.00
EBS	MEDICAL INSURANCE	15,389.28
EDWARD JONES	IRA	250.00

ENERGY DOCTOR	LED BULBS	1,607.00
FIDELITY SECURITY LIFE	VISION INS	306.62
G & L CLOTHING	JEANS FOR JEFF	26.99
HACH COMPANY	BOD STANDARD SOLUTION	603.05
HALVORSON TRANE	WORK ON OUTSIDE LIGHTS AT 3C'S	571.89
HAWKINS, INC.	CHEMICALS FOR WATER TREATMENT	2,239.89
HOKEL MACHINE SUPPLY	CYLINDER RENTAL	536.91
HOWE'S WELDING/METAL FAB	HOT ROLLED ROD FOR CURB RUNNER	156.44
HUNTER TOMS	YOUTH BBALL OFFICIAL	20.00
HUXLEY COOP TELEPHONE CO.	INTERNET, CABLE, PHONES	1,832.10
INTEGRATED PRINT SOLUTIONS	YOUTH BASKETBALL JERSEYS	783.00
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	9,291.17
IOWA DEPARTMENT OF JUSTICE	10% OF FORFEITED FUNDS	40.31
IOWA DOT	RETURN STEEL	521.26
IOWA FIREFIGHTER'S ASSOCIA	MEMBERSHIP DUES	354.00
IOWA MUNICIPAL FINANCE OFF	2018-2019 MEMBERSHIP DUES	50.00
IOWA ONE CALL	LOCATE EMAILS	124.20
IPERS	IPERS	12,649.47
JACQUE GLOEDE	UNIFORM REIMBURSEMENT	364.86
JAYDEN CATTELL	YOUTH BBALL REF/TIMER	140.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	715.25
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	137.70
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	990.78
MARCO, INC.	COPIER MAINT AGREEMENT	397.36
MARCO, INC.	FD COPIER MAINT. AGREEMENT	211.55
MARTIN MARIETTA MATERIALS	CLEAN ROCK	267.44
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MAT KAHLER	APPLICATOR TESTS REIMBURSED	60.00
MIDWEST ALARM SERVICES	SERVICE CALL AT 3C'S	337.20
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT/MAINT	105.00
NOVA FITNESS EQUIPMENT	SERVICE CALL FOR TREADMILLS	89.00
O'REILLY AUTOMOTIVE, INC.	SPARK PLUGS, LIGHT, REGULATOR	106.00
OXEN TECHNOLOGY	MONTHLY MICROSOFT EXCHANGE FEE	148.00
PCC AN AMBULANCE BILLING S	AUGUST BILLING	763.70
PEPSI-COLA	POP FOR VENDING	433.01
PESTICIDE BUREAU	APPLICATOR LICENSE-KAHLER	15.00
PRAXXO	SCREENING/GRIT BAG	145.47
QUALITYONE COMMERCIAL CLEA	CLEANING SERVICE FOR FEBRUARY	2,134.00
RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	374.22
SAFE BUILDING COMPLIANCE &	CITY CODE INSPECTIONS	17,073.96
SCOTT HERMANN	YOUTH BASKETBALL REFEREE	40.00
SPRINGER PROFESSIONAL HOME	MONTHLY TREATMENT	42.00
STAPLES BUSINESS CREDIT	SEE ATTACHED	407.86
STORY COUNTY FIREFIGHTERS	ANNUAL DUES	50.00
TASC	FLEX BENEFIT PLANS	574.96
TASC - CLIENT INVOICES	MARCH FLEX ADMIN FEE	67.91
TERENCE MILLER	YOUTH BBALL OFFICIAL	250.00
TIM VANLOO	YOUTH BBALL LEAGUE OFFICIAL	80.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,355.00
TRI COUNTY TIMES	ANNUAL SUBSCRIPTION	46.00
TYLER MORTVEDT	DJ FOR FATHER/DAUGHTER DANCE	150.00
U.S. BANK EQUIPMENT FINANC	MONTHLY LEASE FOR COPIER	99.00
VAN-WALL EQUIPMENT INC.	CUTTING EDGE FOR SNOW BLOWER	136.10
VEENSTRA & KIMM, INC.	KADING VILLAS	8,589.00
VERIZON WIRELESS	ADMIN CELL PHONE	44.76
VISA	SEE ATTACHED	797.31
WEF MEMBERSHIP	2018 MEMBERSHIP	95.00
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	71.03
MISCELLANEOUS VENDORS	UTILITY DEPOSIT REFUNDS	604.21

001	GENERAL FUND	66,120.25
002	LIBRARY	5,429.78
003	RECREATION	7,135.40
004	FIRE AND RESCUE	2,792.21
100	PRAIRIE RIDGE DEV	275.00
014	AMBULANCE	2,840.98
110	STREET	11,370.82
600	WATER UTILITY	16,654.72
610	SEWER UTILITY	10,289.17
	PAYROLL	43,467.87
	GRAND TOTAL	166,376.20

MOTION – Kuhn, Second Peterson on Third Reading of Ordinances 467 to 475 to Update and Comply with 2015 Building Codes including amendments to Ordinance 468, Chapter 158 Fire Code of the Municipal Code of Huxley. Roll Call: Mulder, Kuhn, Roberts, Peterson voted yes; Jensen abstained. Motion carried.

MOTION – Jensen, Second – Mulder on Resolution No. 18-007 to Approve Site Plan for Lot 3 Development in Huxley Business Park. Rollcall: Kuhn, Roberts, Peterson, Jensen, Mulder voted yes. Motion carried.

MOTION – Kuhn, Second – Roberts on Resolution No. 18-008 to Approve Site Plan for Kading Development with Changes Noted in City Engineer’s Letter. Roll Call: Kuhn, Jensen, Peterson, Roberts voted yes; Mulder voted no. Motion carried.

MOTION – Roberts, Second – Mulder on Resolution No. 18-009 to Approve Intergovernmental 28E Agreement for Combined Law Enforcement Operations. Roll Call: Roberts, Mulder, Kuhn, Jensen, Peterson voted yes. Motion carried.

MOTION – Roberts, Second – Peterson on First Reading of Ordinance No. 476 to Add Stoplights as a General Traffic Regulation. Roll Call: Roberts, Mulder, Kuhn, Jensen, Peterson voted yes. Motion carried.

MOTION – Kuhn, Second – Roberts to Waive Second and Third Readings of Ordinance 476 to Add Stoplights as a General Traffic Regulation. Roll Call: Roberts, Mulder, Kuhn, Jensen, Peterson voted yes. Motion carried.

MOTION – Mulder, Second – Peterson on Resolution No. 18-010 to Approve Contract with Story County for Dispatching Services. Roll Call: Roberts, Mulder, Kuhn, Jensen, Peterson voted yes. Motion carried.

MOTION – Peterson, Second Roberts on Resolution No. 18-011 to Set Hearing for the FY19 Budget. Hearing scheduled for March 6th. Roll Call: Roberts, Mulder, Kuhn, Jensen, Peterson voted yes. Motion carried.

MOTION – Peterson, Second – Roberts on Resolution No. 18-012 to Approve Hellend/Minor Subdivision Final Plat. Roll Call: Roberts, Mulder, Kuhn, Jensen, Peterson voted yes. Motion carried.

Miscellaneous

- Councilman Peterson thanked staff for efforts in putting together FY19 budget.
- Councilman Kuhn stated Recreation Department did a good job with Daddy/Daughter dance.
- Councilman Jensen inquired about status of Iron Bridge punch list/status of maintenance bond issue. Asked to have item on work session agenda.
- Mayor Henry thanked public works staff for the work keeping streets clean during recent snowfalls.
- Police Chief Pote requested council’s permission to hire a replacement for a part-time officer.
- Councilman Kuhn directed staff to draft an employment policy for city to be reimbursed if city pays for employee’s training and employee leaves prior to contracted time.
- Councilman Jensen asked that development agreements be topic on work session agenda.

ADJOURNMENT: Motion –Roberts, second – Kuhn to adjourn meeting at 8:53pm. 5 ayes, 0 nays.

Submitted by: Jolene R. Lettow, City Clerk