

CITY OF HUXLEY

TUESDAY – DECEMBER 19, 2017 – HUXLEY CITY HALL

AGENDA

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 19th DAY OF DECEMBER, 2017 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW.

ROLL CALL – QUORUM PRESENT

SWEARING IN OF NEW COUNCIL

- 1.00) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS.
- 2.00) PRESENTATION(S): Holmes Murphy -- Group Health Insurance
- 3.00) PROCLAMATION(S): NONE
- 4.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS. AND CONSIDERED SEPARATELY.

- 4.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:
December 12, 2017 -- Regular Council Meeting
- 4.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 4.03) TO APPROVE BEER, WINE AND LIQUOR LICENSES, CIGARETTE PERMITS RENEWALS.
- 4.04) TO APPROVE SOLID WASTE HAULER'S PERMIT RENEWAL/NEW APPLICATIONS.
- 5.00) PUBLIC HEARING(S): NONE

AGENDA ITEMS:

- 6.00) COMMUNITY BETTERMENT:
 - 6.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 17-102 TO APPROVE GROUP HEALTH INSURANCE PROPOSAL FOR FY 18/19.
 - 6.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 17-103 TO APPROVE THE ADDITION OF THE EASEMENTS AND PETITION WAIVER FOR FINAL PLAT FOR IRON BRIDGE.
 - 6.03) DISCUSSION AND POSSIBLE ACTION ON THIRD READING OF ORDINANCE NO. 465 REGULATING FOOD VENDORS.

6.04) DISCUSSION AND POSSIBLE ACTION ON FIRST READING OF ORDINANCE NO. 466 AMENDING VARIOUS ORDINANCES OF THE MUNICIPAL CODE.

6.05) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 17-104 TO APPROVE PURCHASE OF SCADA SYSTEM.

7.00) PUBLIC SAFETY: NONE

8.00) FINANCE:

8.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 17-105 APPROVING INTERNAL ADVANCE.

9.00) LEISURE ACTIVITIES: NONE

10.00) ADMINISTRATIVE BUSINESS:

10.01) DISCUSSION AND POSSIBLE ACTION CONCERNING THE PROPOSED ICE RINK.

COMMENTS FROM STAFF, COUNCIL AND MAYOR.

ADJOURNMENT

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.


John Haldeman, City Administrator

12/15/2017 11:07 AM

CONSENT AGENDA

Huxley City Council Minutes

Tuesday, December 12, 2017

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Jensen, Deaton, Kuhn, Hemmen, Roberts

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Mark Pote – Police Chief, Travis Bakken – Parks and Recreation Director, Rocky Smith – Parks Superintendent, Chad Anthony - Fire Dept. Chief, Krista McGinn – EMS Director, Jeff Peterson – Public Works Superintendent

CONSULTANT PRESENT: Forrest Aldrich, city engineer

GUESTS PRESENT: Rick Peterson, Chris Gardner, Steve Domino, Dustin Kempker, Jason Kempker, Steve Quick, Brenda Dryer, Susan Frantz, Jonathan Frantz, Greg Mulder, Steve Domino, Duane Jensen, Kyle Gass, John Fleenor, Matthew Dewey, Mark DeYoung

PRESENTATION:

- Steve Quick introduced new hardware owners: Dustin and Jason Kempker. Brothers are third generation hardware business owners. They own five locations with home base being in Fort Madison.
- Brenda Dryer, from the Ames Chamber of Commerce, introduced herself to council. Explained that her role at the Chamber is with the workforce and small community development program.

CONSENT AGENDA:

MOTION-Roberts, Second - Kuhn to approve all agenda items as listed.

- Approve November 28, 2017 Council Meeting Minutes
- Approve Financial Reports and Payment of Bills
- Approve Solid Waste Haulers Renewal Permits
- Approve Appointment of Applicant to the Fire Department

Roll Call: Roberts, Kuhn, Roberts, Hemmen voted yes; Jensen, Deaton abstained. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ALLIANT ENERGY	GAS AND ELECTRIC	8,557.02
ANKENY SANITATION	WWTP	220.73
ARNOLD MOTOR SUPPLY	12 QUARTS OF OIL	52.68
BEGG CONSTRUCTION	BUILDING PERMIT DEPOSIT REFUND	500.00
BRICK GENTRY P.C.	HDC	3,125.00
CARDMEMBER SERVICE	SEE ATTACHED	1,764.97
CARPENTER UNIFORM CO.	CREDIT	43.98
CENTRAL STATES BANK & ROGE	CENTRAL STATES BANK & ROGER WH	28,303.43
CHRISTIAN GLOEDE	TOBACCO BUYS	50.00
COMPASS MINERALS AMERICA	COURSE BULK SALT	3,277.20
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	704.22
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,513.58
DICKSON & LUANN JENSEN	DICKSON & LUANN JENSEN	186,192.34
ED M. FELD EQUIPMENT CO. I	NEW BADGE FOR 649	125.00
EDWARD JONES	IRA	250.00
FAREWAY STORES, INC.	FAREWAY STORES, INC.	15,654.33
FIDELITY SECURITY LIFE	VISION INS	306.62
FORTERRA PIPE & PRECAST	3 CONCRETE RINGS	204.00

GRAINGER	AXIAL CONFINED SPACE FAN	515.34
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	500.00
HACH COMPANY	CHEMICALS FOR WATER TREATMENT	408.58
HALLETT MATERIALS	7.44 TONS OF SAND	156.86
HAWKINS, INC.	GAS DETECTOR AND INSTALLATION	4,661.85
HOKEL MACHINE SUPPLY	WWTP MIXER CABLES	104.46
INDEPENDENT SALT	TONS OF ROAD SALT	2,092.74
INTEGRATED PRINT SOLUTIONS	YOUTH BBALL T-SHIRTS	1,119.00
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	19,200.34
INTERSTATE ALL BATTERY CEN	LAPTOP SCREEN	180.00
INTOXIMETERS, INC.	DRY GAS TANK	115.00
IOWA DOT	MIA FLAGS	356.16
IPERS	IPERS	11,999.44
J.P. COOKE CO., THE	2018 PET LICENSE	89.50
JACQUE GLOEDE	REIMBURSEMENT FOR MACE CAN	16.95
JOHNATHAN ELLIOT	BUILDING PERMIT DEPOSIT REFUND	500.00
KEYSTONE LABORATORIES	MONTHLY SAMPLING	433.70
LETTOW, JOLENE	GCMOA LUNCHEON	34.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	918.64
LOWE'S	PROSTEEL DOOR & CAN OF FOAM	133.24
MARCO, INC.	COPIER MAINTENANCE AGREEMENT	469.48
MARTIN MARIETTA MATERIALS	7.42 TONS OF 1" ROAD STONE	106.85
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MEADOW LANE INVESTMENTS, L	MEADOW LANE INVESTMENTS, LLC	17,262.44
MENARDS	PRO ALL WEATHER	12.57
MISCELLANEOUS VENDOR	SELONKE, THOMAS :US REFUND	315.28
MOSQUITO CONTROL OF IOWA	2017 MOSQUITO CONTROL	11,535.00
MR. STORAGE, LLC	MR. STORAGE, LLC	5,332.71
NAPA AUTO PARTS	RUBBER CEMENT & TIRE PATCHES	39.50
NOVA FITNESS EQUIPMENT	BATTERY AND WORK ON TREADMILL	108.29
OAKSTONE HOMES	BUILDING PERMIT DEPOSIT REFUND	500.00
OTIS ELEVATOR COMPANY	12/1/17-2/28/18 SERVICE	204.48
POSTMASTER	POSTMASTER	334.53
QUALITYONE COMMERCIAL CLEA	DECEMBER JANITORIAL SERVICES	2,134.00
QUICK'S HARDWARE HANK	SEE ATTACHED	204.96
RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	374.14
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	2,662.31
SOUTH STORY BANK & TRUST	SOUTH STORY BANK & TRUST	21,422.82
SPORTSMAN'S WAREHOUSE	QUALIFICATION AMMO	229.90
STAPLES ADVANTAGE	BINDER CLIPS & COPY PAPER	134.42
STAR EQUIPMENT LTD.	TWO 12X25 BLANKETS	190.00
STORY COUNTY AUDITOR	CITY ELECTION MATERIALS	1,556.31
TASC	FLEX BENEFIT PLANS	1,152.44
TASC - CLIENT INVOICES	2108 FLEX SPENDING RENEWAL FEE	179.91
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,121.00
TRICKLE'S L.L.C.	TIRES FOR JETTER	445.00
TYLER & RACHEL PETERSEN	BUILDING PERMIT DEPOSIT REFUND	500.00
UHS PREMIUM BILLING	MEDICAL INSURANCE	16,429.32
USA BLUEBOOK	EIGHT METER LOCKS	120.94
VEENSTRA & KIMM, INC.	IRON BRIDGE PRELIMINARY PLAT	16,442.00
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	282.18
VISIONBANK	VISIONBANK	3,710.06
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	70.96

001	GENERAL FUND	67,875.01
002	LIBRARY	5,261.06
003	RECREATION	6,916.24
004	FIRE AND RESCUE	379.94
014	AMBULANCE	426.78
100	PRAIRIE RIDGE DEVELOP	62.50
110	ROAD USE TAX	12,907.62
125	TIF	277,878.13
600	WATER UTILITY	20,577.13
610	SEWER UTILITY	9,934.29
01	PAYROLL	83,500.52
	GRAND TOTAL	485,719.22

Motion – Kuhn, Second – Roberts on Resolution No. 17-097 to Approve Engineering Agreement for Inspection of 550th Street. Council chose full-time inspection services to be provided for development. Developer asked that engineer submit inspection comments while project is underway as opposed to waiting til end of project. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion – Deaton, Second – Hemmen on Resolution No. 17-098 to Approve Final Plat for Iron Bridge on Conditions of City Engineer Letter, Excluding Item #3, and Including Following Criteria:

- 1) Provide required maintenance bonds by February 1, 2018
- 2) Complete punch list by January 1, 2018
- 3) Delete Item 15 to install sidewalk ramps at station 17 & 82 from punch list dated December 11, 2017. Ramps to be installed when homes are built, or by October 2018, whichever comes first.
- 4) Waive performance bond with completion of 550th Street by June 1, 2018

Motion – Kuhn, Second – Roberts on Second Reading or Ordinance Number 465 Regulating Food Vendors. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Deaton on Resolution No. 17-095 to Approve Final Plat for Prairie Ridge #2. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes; Jensen abstained. Motion carried.

Motion – Roberts, Second – Kuhn on Resolution No. 17-099 to Approve Engineering Agreement for Inspection of Meadow Lane Plat 3. Developer thanked engineer, staff, council for providing preliminary inspection costs. Full-time inspections will be completed on project. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion - Kuhn, Second – Jensen on Resolution No. 17-100 to Approve Purchase of Tar Kettle from Star Equipment. Price for used kettle is \$12,995. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion – Deaton, Second – Hemmen on Resolution No. 17-101 to Approve Purchase of Lawnmowers. Council had asked staff to research costs to outsource lawn service. Staff provided three quotes from outside vendors. Two lawnmowers will be purchased to replace older mowers. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion – Kuhn, Second – Roberts on Preliminary Agreement for Proposed Ice Rink. Chris and Kris Gardner have offered to set up an ice rink in Huxley for residents to use at no cost. Placement of ice rink yet to be determined. 5 ayes, 0 nays. Motion carried.

Miscellaneous

- Travis Bakken, Recreation Director, announced that new fitness equipment should arrive by December 27th.
- Councilman Jensen asked if resolutions could be discussed at work sessions prior to action being requested. Staff responded that all items are placed on work session agenda if time allows.
- City Clerk, Jolene Lettow, announced that budget committee meetings were beginning to prepare for fiscal year 2019 budget.
- Councilman Kuhn commented that area of trees that were trimmed north of 3C's looked nice.
- Mayor Henry reminded council of next week's council meeting. Stated that agenda would include swearing in of new council members. Mayor also announced the new committees for next year.

ADJOURNMENT: Motion –Hemmen, second – Roberts to adjourn meeting at 7:30pm. 5 ayes, 0 nays.

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk

12-19-17 Council Claims

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	BUD'S AUTO REPAIR INC	TAHOE ROTORS & WINDOW, FORD SERVICE, CHARGER REPAIR	\$ 1,098.64
3	CASEY'S GENERAL STORES INC	GASOLINE	\$ 1,195.82
4	CENTRAL DISTRIBUTORS, INC.	JANITORIAL SUPPLIES	\$ 143.00
5	CONSUMERS ENERGY	GAS & ELECTRIC	\$ 9,161.36
6	DOLLAR GENERAL CORPORATION	SEE ATTACHED	\$ 115.50
7	GRAINGER	ENGINE BLOCK HEATER FOR OLD WWTP	\$ 140.24
8	HUXLEY COOP TELEPHONE CO.	PHONE, INTERNET, CABLE	\$ 1,791.38
9	IMAGE TREND	ANNUAL SITE LICENSE SUPPORT	\$ 600.00
10	INTERSTATE BATTERIES	BATTERIES	\$ 20.90
11	LIBERTY READY MIX	M4 CONCRETE, EXPANSION, WINTER HEAT, & HAUL	\$ 624.15
12	MARCO, INC.	FD PRINTER MAINTENANCE	\$ 211.55
13	MARY GREELEY MEDICAL CENTE	TIER	\$ 200.00
14	NCL OF WISCONSIN, INC.	FILTER PAPERS AND LIQUIDNOX	\$ 253.47
15	STAPLES ADVANTAGE	CALENDAR AND PRINTER INK	\$ 121.78
16	TREAT AMERICA	MEAL PLAN FOR OFFICER 649	\$ 1,508.40
17	VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 417.00
18	VERIZON WIRELESS	AMBULANCE AND PD CELL PHONES	\$ 197.22
19	VISA	SEE ATTACHED	\$ 1,947.67
20	ZIMMER AND FRANCESCON, INC	ROTATING ASSEMBLY	\$ 7,155.00
21	GRAND TOTAL		\$ 26,903.08
22			
23		FUND TOTALS	
24	001 GENERAL FUND	\$ 5,247.54	
25	002 LIBRARY	\$ 695.27	
26	003 RECREATION	\$ 995.17	
27	004 FIRE AND RESCUE	\$ 229.28	
28	014 AMBULANCE	\$ 1,270.70	
29	110 ROAD USE TAX	\$ 765.97	
30	600 WATER UTILITY	\$ 11,256.13	
31	610 SEWER UTILITY	\$ 6,443.02	
32	GRAND TOTAL	\$ 26,903.08	

VISA BREAK DOWN		
Library	\$ 606.46	program supplies, becky's books, postage, copier contract, server contract
P & R	\$ 907.20	turkeys for turkey trot, elive renewals for bicycles, portable basketball hoops, mini basketballs, garbage dump charge,
Streets	\$ 96.12	hanging files, fiberglass pole
Water	\$ 141.46	lock out tag out hasps and stations
Wastewater	\$ 196.43	lock out tag out hasps and stations, bit sets, file pockets
Total	\$ 1,947.67	

DOLLAR GENERAL BREAK DOWN		
PD	\$ 23.40	tableware for training, batteries
P & R	\$ 20.00	dish soap, batteries
Admin	\$ 48.00	ziploc bags, cups, cutlery, paper towel, bowls, plates
Water	\$ 6.00	wall clock
Wastewater	\$ 18.10	janitorial supplies
Total	\$ 115.50	



HUXLEY

2018 Application for Garbage Hauling Permit

Required:

☐ \$75 annual permit fee *Check # 13343722*

☐ Certification of insurance

Minimum: Bodily injury: \$100,000 per person

\$300,000 per occurrence

Property damage: \$50,000

☐ Equipment: Please provide a complete and accurate listing of the number and type of collection and transportation equipment to be used.

Business Name: Waste Management

Business Address: 210 Freel Drive Ames Iowa 50010

Phone Number: 515-233-1458

Email address: *if4w@wm.com*

Check all that apply:

Collection will occur on:

☒ Monday

☒ Tuesday

☒ Wednesday

☐ Thursday

☐ Friday

☐ Saturday

Collection will occur at:

☒ Residential properties

☒ Apartments

☒ Commercial properties

Collection times per section 106.08 of City of Huxley Code of Ordinances: No collector of solid waste shall start the collection of solid waste within city limits before 6 a.m. or collect after 8 p.m., Monday through Saturday. The collection of solid waste is not permitted on Sundays without written approval from the Police Chief, Mayor, or City Council.

Signature of Authorized Agent: 

Approved by City Council on _____

<u>UNIT N</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>LICENSE</u>	<u>MANUFACTURER</u>	<u>MCC</u>	<u>SERIAL NO</u>
264009	2004	MACK	LE613	798328 - MO	MACK TRUCKS INC	HHD800L	1M2AC07C94M009530
264100	2005	MACK	LE613		MACK TRUCKS INC	HHD800L	1M2AC07C25M010827
264298	2006	MACK	LE513	919 REY - IA	MACK TRUCKS INC	HHD800L	1M2AC07C96M011409
264619	2007	MACK	LE613	636TMG - IA	MACK TRUCKS INC	HHD800L	1M2AC07C67M013264
407926	1999	MACK	RD688S	198XNZ - IA	MACK TRUCKS INC	HHD800	1M2P267C0XM047510
409261	2001	MACK	RD688S	075YXY - IA	MACK TRUCKS INC	HHD800	1M2P267C71M057233
412439	2009	PETERBILT	365	396TWJ - IA	PETERBILT MOTORS CO	HHD400	1NPSL00X29N777088
413115	2008	MACK	GU700	909XRF - IA	MACK TRUCKS INC	HHD800	1M2AX04C48M003309
415625	2018	PETERBILT	365	FLY443 - IA	PETERBILT MOTORS CO	HHD800	1NPSL70X2JD455179



CERTIFICATE OF LIABILITY INSURANCE

1/1/2018

DATE (MM/DD/YYYY)

12/7/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC 5847 SAN FELIPE, SUITE 320 HOUSTON TX 77057 866-260-3538	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER B : Indemnity Insurance Co of North America</td> <td>43575</td> </tr> <tr> <td>INSURER C : ACE Property & Casualty Insurance Co</td> <td>20699</td> </tr> <tr> <td>INSURER D : ACE Fire Underwriters Insurance Company</td> <td>20702</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : ACE American Insurance Company	22667	INSURER B : Indemnity Insurance Co of North America	43575	INSURER C : ACE Property & Casualty Insurance Co	20699	INSURER D : ACE Fire Underwriters Insurance Company	20702	INSURER E :		INSURER F :	
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INSURER C : ACE Property & Casualty Insurance Co	20699														
INSURER D : ACE Fire Underwriters Insurance Company	20702														
INSURER E :															
INSURER F :															
INSURED 1300299 WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT OF AMES 210 FREEL DRIVE AMES IA 50010															

COVERAGES IAAMES01 **CERTIFICATE NUMBER:** 12127849H **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	HDO G27860825	1/1/2017	1/1/2018	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> MCS-90	Y	Y	MMT H09052884	1/1/2017	1/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	XOO G27929242 002	1/1/2017	1/1/2018	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
B A D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	WLR C49106944 (AOS) WLR C49106907 (AZ, CA, & MA) SCF C49106981 (WI)	1/1/2017 1/1/2017 1/1/2017	1/1/2018 1/1/2018 1/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
A	EXCESS AUTO LIABILITY	Y	Y	XSA H09052872	1/1/2017	1/1/2018	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

12127849H
 CITY OF HUXLEY
 515 N. MAIN AVENUE
 HUXLEY IA 50124

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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COMMUNITY BETTERMENT

RESOLUTION NO. 17- 102

**RESOLUTION APPROVING HEALTH CARE PLAN AS PRESENTED FROM
HOLMES MURPHY BUSINESS INSURANCE AND FINANCIAL SERVICES THE
ACTING AGENT ON BEHALF OF THE CITY OF HUXLEY**

WHEREAS, the City of Huxley was desirous to review the health care offerings to its employees;
and

WHEREAS, Holmes Murphy Insurance and Financial Services solicited proposals from various
health care providers and also reviewed the program that the City now has in place; and

WHEREAS, from the information received by Holmes Murphy Insurance and Financial Services
it is recommended to approve both programs from _____.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA,
that the City Council of the city of Huxley, Iowa accepts and approves the recommendation from Holmes
Murphy Insurance and Financial Services and approves the proposed City plans as of _____, 2017.

FURTHERMORE, the City Council approves the recommendation to renew Delta Dental as of
_____, 2017.

PASSED, ADOPTED AND APPROVED this _____ day of December, 2017.

Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
David Jensen	_____	_____	_____
David Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No.17-102** by affixing below my official signature as Mayor of the City of Huxley, Iowa, on this ____ day of December, 2017.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

RESOLUTION NO. 17-103

**RESOLUTION APPROVING ADDITIONAL POINTS TO THE FINAL PLAT FOR IRON BRIDGE
DEVELOPMENT**

WHEREAS, at the Council meeting that was held on December 12, 2017 the City Council of the city of Huxley, Iowa approved the Final Plat for Iron Bridge; and

WHEREAS, the approval had certain elements that will still need to be completed, the Plat was still however approved; and

WHEREAS, there is still two additional elements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the Huxley City Council now approves the easements and Petition Waiver for Iron Bridge.

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
Dave Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

PASSED AND APPROVED this ___ day of December, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 17-103** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ___ day of December, 2017.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

WHEN RECORDED RETURN TO: City of Huxley, Iowa, Attn: City Clerk, 515 N Main Avenue, Huxley, IA 50124

Preparer Information: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266 (515) 274-1450

SPACE ABOVE THIS LINE FOR RECORDER

PETITION AND WAIVER

THIS AGREEMENT is made and entered into by and between the City of Huxley, State of Iowa (hereinafter the "CITY"), and M.R. Properties, L.C., an Iowa limited liability company (hereinafter the "PROPERTY OWNER").

WHEREAS, the City may in the future construct certain public improvements in the City; and

WHEREAS, the general description and location of the proposed public improvements on the Properties is the installment of sidewalks, the extension of 550th Avenue, and the extension of sanitary sewer and water main (hereinafter the "Improvements"); and

WHEREAS, the Property Owner desires that the Improvements be constructed to benefit property of Property Owner in the City and that special assessments be levied against certain real property owned by Property Owner in Story County, Iowa and legally described as follows:

All lots in Iron Bridge, an Official Plat in Huxley, Story County, Iowa (hereinafter the "Properties"); and

NOW, THEREFORE, BE IT AGREED AMONG THE PARTIES AS FOLLOWS:

1. The City shall have the right to cause the above-described Improvements to be constructed in accordance with such plans and specifications as it shall deem appropriate. The construction of said Improvements shall be under the supervision of an engineer to be selected by the City.

2. The Improvements shall be completed as follows:

- a. Sidewalks shall be installed simultaneous with the installation of the storm sewer system along 550th Avenue (Timberlane) from Iron Bridge Drive to Ridgewood Drive and the ditches are filled in or until such time as the sidewalk is needed to connect the Properties to the rest of the City, in the City's sole discretion.
- b. Water main, sanitary sewer and pavement extension shall be installed when additional development to the north and/or east of the Properties is deemed to require said Improvements, in the City's sole discretion. Provided, however, the City shall not construct a sanitary sewer system earlier than ten (10) years of the acceptance of the final plat of Iron Bridge. The Properties shall be responsible for only fifty percent (50%) of the cost of the pavement extension. Any cost associated with repairing, replacing and maintaining of the bridge shall be excluded from the Improvements and shall be the sole expense of the City.

3. The City may elect to contract for the construction of said Improvements and assess the costs of the Improvements against the Properties with the assessment being divided equally among the individual lots contained in the Properties.

4. In consideration of the construction of said Improvements by the City, the undersigned Property Owner hereby waives the public hearing on the adoption of the Resolution of Necessity and the mailing and publication of notice thereof, and all other legal formalities of whatsoever kind or character required by the laws of Iowa to be observed by cities in the construction of the Improvements where the expense of such Improvements is to be assessed against private property. The Property Owner hereby expressly waives each and every question of jurisdiction, benefit and need, the intention of the Property Owner being to authorize and direct said City to construct the Improvements for the benefit of the Properties without requiring any of the formalities or legal proceedings required of cities by the statutes of Iowa.

5. It is further agreed that when said Improvements have been constructed in accordance with the plans and specifications and the City assesses the cost of the Improvements by special assessment, that the City shall make assessments against the Properties proportionately, and that said assessments so made shall be a lien upon the Properties, and the undersigned Property Owner hereby agrees to pay the amount that is assessed against said Property, and said assessment shall have the same legal force and effect as if all the legal formalities provided by law in such cases had been fully and faithfully performed and observed, subject only to the rights of the Property Owner reserved herein and Section 2 above. The undersigned Property Owner hereby expressly waives every objection to said final assessment, any limitation of the amount thereof as a percentage of valuation and any right to defer or postpone payment of the assessment. Said assessment shall be paid by the undersigned Property Owner within the time provided by statute for the payment of such special assessments for such Improvements. The undersigned Property Owner, if entitled to agricultural deferment under the Code of Iowa, hereby waives its right to such deferral.

6. The undersigned Property Owner hereby authorizes the City Council to pass any resolution requisite or necessary to order or secure said Improvements, to provide for the construction of the same and to make the assessments herein provided for, subject only to the right of the Property Owner reserved herein and Section 2 above, and any such resolution may contain recitals that said Improvements are ordered or made by the Council without petition of Property Owner, without in any way qualifying this petition or releasing the Property Owner from obligations to pay the assessments levied against its Properties for the cost of said Improvements and to issue improvement bonds payable out of said assessment as herein provided.

7. The undersigned Property Owner warrants that the Properties are free and clear of all liens and encumbrances other than for ordinary taxes, except for such liens as are by lienholders hereinafter listed and designated as signers of this Petition and Waiver, who by execution of this Petition and Waiver consent to the subordination of their lien to the special assessment liens herein described. The Property Owner further agrees to subordinate its Properties to the terms of this Petition and Waiver, and upon failure to do so, to pay the full amount of the assessment on demand. Each lienholder, designated below, by execution of this Petition and Waiver, agrees and consents that its lien shall be subordinated to the lien of the assessments levied pursuant hereto.

8. The Property Owner agrees that this Petition and Waiver shall be effective and binding from and after the approval hereof by resolution of the City Council. This agreement runs with the land and shall be binding on any and all subsequent successors, purchasers, transferees and assignees of the Properties.

9. It is intended that this Agreement be a covenant which shall run with the land and that it shall, in any event and without regard to technical classifications or designations, legal or otherwise, and except only as otherwise specifically provided in this Agreement, be binding for the benefit and in favor of, and enforceable by the City against the Property Owner, its successors and assigns, and every successor-in-interest to any of the Properties, or any interest thereof, and any party in possession or occupancy of any of the Properties or any part thereof.

10. This Agreement shall be construed in accordance with the laws of the State of Iowa.

11. The Property Owner and the City agree this document will be recorded in the office of the appropriate county recorder to ensure that any and all future purchasers of property are put on notice of the above conditions.

In Witness Whereof, the parties have caused this Agreement to be duly executed on or as of the date first above written.

[Signatures on following page]

ATTEST:

City of Huxley, Iowa

By: _____
Craig Henry, Mayor

By: _____
Jolene Lettow, City Clerk

STATE OF IOWA, STORY COUNTY, ss:

On this ____ day of _____, 2017, before me the undersigned, a Notary Public in and for the State of Iowa, personally appeared **Craig Henry** and **Jolene Lettow**, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the **CITY OF HUXLEY, IOWA**; a municipal corporation that the seal affixed to the above and foregoing instrument is the corporate seal of said municipal corporation; and that said instrument was signed pursuant to a Resolution adopted by the City Council of Huxley, Iowa on the ____ day of _____, 2017, and that **Craig Henry** and **Jolene Lettow**, acknowledged the execution of the instrument to be the voluntary act and deed and the voluntary act and deed of said municipal corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

M.R. Properties, L.C.

By: _____

Name: Christopher Gardner

Title: Manager

STATE OF IOWA, COUNTY OF STORY, ss:

On this ____ day of _____, 2017, before me, a Notary Public in and for the said State, personally appeared Christopher Gardner, to me personally known, who, being by me duly sworn, did say that that he is Manager of said limited liability company executing the within and foregoing instrument to which this is attached; that said instrument was signed on behalf of the said limited liability company and that Christopher Gardner, as said Manager, acknowledged the execution of the foregoing instrument to be the voluntary act and deed of said limited liability company by it and by him voluntarily executed.

Notary Public in and for said State of Iowa

LEINHOLDER'S NAME: _____

By: _____

By: _____

Signature – Title, if any

Date: _____

Witness: _____

LEINHOLDER'S NAME: _____

By: _____

By: _____

Signature – Title, if any

Date: _____

Witness: _____

LEINHOLDER'S NAME: _____

By: _____

By: _____

Signature – Title, if any

Date: _____

Witness: _____

RESOLUTION NO. 17-098

RESOLUTION APPROVING FINAL PLAT FOR IRON BRIDGE DEVELOPMENT

WHEREAS, Chris Gardner has. submitted a Final Plat for the Iron Bridge Development for review; and

WHEREAS, the Final Plat has been reviewed by the City Engineer and Public Works Director and they recommend conditional approval per attached letter and listed criteria:

- 1) Provide required maintenance bonds by February 1, 2018
- 2) Complete punch list by January 1, 2018
- 3) Delete Item 15 to install sidewalk ramps at station 17 & 82 from punch list dated December 11, 2017. Ramps to be installed when homes are built, or by October 2018, whichever comes first
- 4) Waive performance bond with completion of 550th Street by June 1, 2018

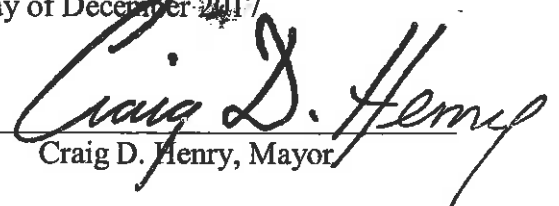
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the Huxley City Council has reviewed said Final Plat and approves subject to the conditions and/or waivers and per attached letter.

Roll Call	Aye	Nay	Absent
Kevin Deaton	<u>X</u>	<u> </u>	<u> </u>
Craig Hemmen	<u>X</u>	<u> </u>	<u> </u>
Dave Jensen	<u>X</u>	<u> </u>	<u> </u>
Dave Kuhn	<u>X</u>	<u> </u>	<u> </u>
Tracey Roberts	<u>X</u>	<u> </u>	<u> </u>

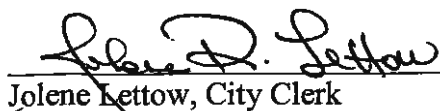
PASSED AND APPROVED this 12th day of December 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 17-098** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 12th day of December 2017.


Craig D. Henry, Mayor

ATTEST:


Jolene Lettow, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

December 7, 2017

John Haldeman
City Administrator
City of Huxley
515 N. Main Avenue
Huxley, Iowa 50124

HUXLEY, IOWA
IRON BRIDGE SUBDIVISION
FINAL PLAT

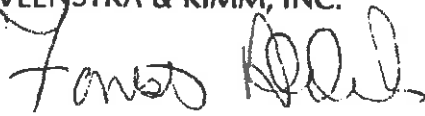
We have reviewed the final plat for Iron Bridge Subdivision and find it acceptable provided the following items are completed and decided:

1. Provide required maintenance bonds.
2. Complete all public improvements within the Iron Bridge Subdivision or provide a performance bond. A performance bond or letter of credit needs to be provided for the paving on 550th Avenue. A walk through of the Iron Bridge Subdivision is scheduled for Friday December 8, 2017.
3. A discussion with Council on the dedication of a parcel for a future sanitary sewer lift station.

John Haldeman
December 7, 2017
Page 2

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "Forrest Aldrich", written over the company name.

Forrest S. Aldrich

FSA:mav
45229-022

cc: Jeff Peterson, City of Huxley (e-mail)
Bob Gibson, CDA (e-mail)
Chris Gardner, Mr. Properties (e-mail)
Steve Domino, Mr. Properties (e-mail)

ORDINANCE NO. 466

**AN ORDINANCE AMENDING VARIOUS ORDINANCES OF
THE MUNICIPAL CODE OF THE CITY OF HUXLEY**

BE IT ORDAINED by the City Council of the City of Huxley, Iowa, as follows:

Section 1. Huxley Code Section 55.16 is hereby amended by deleting the words “pit bull” and inserting in lieu thereof “Staffordshire Bull Terrier, or Staffordshire Terrier, both being also known as pit bull,”.

Section 2. Huxley Code Section 69.09 is hereby amended by adding “, including campers, camping trailers, trailers for hauling golf carts, lawn mowers and boats,” after the word “trailer”.

Section 3. Chapter 140 is hereby amended by adding the following section:

140.10 Property Under Construction. All property under construction shall have placed gravel in the driveway until such time as the driveway is constructed in accordance with the building permit granted for said construction.

Section 4. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 201__.

Craig Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

Publication Date: _____

Record Of Vote

First Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
David Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

Second Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
David Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

Third Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
David Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

STATE OF IOWA
COUNTY OF STORY
CITY OF HUXLEY

SS:

I, the undersigned, City Clerk of the City of Huxley, Iowa, do hereby certify that the attached is a true, correct and complete copy of all the records of the City Council of the City relating to the adoption of an ordinance entitled "Ordinance No. _____. An Ordinance Amending Chapters 55, 69 and 140 of the Municipal Code of Huxley, Iowa.

WITNESS MY HAND this ____ day of _____, 201__.

Jolene Lettow, City Clerk

SCADA System upgrade Proposal

Honorable Mayor and Council

Enclosed in your packet is a history of service calls and invoices related to the fixing of the system and software. You can see just in the last two years alone close to 10 services calls and \$3500 in time spent repairing the current equipment. I understand the system is only nine years but, when the support for Windows and Wonderware stopped it makes the system very vulnerable and susceptible to failure. This is a vital piece of equipment to the steady and reliable operation of the plant and its operational systems.

Concerns

- The current system was installed in 2009
- Windows XP no longer supported by Microsoft "April 2014"
- Our current versions of Wonderware, Scan and alarm, and historian no longer supported
- If our computer or software crashes, the system can only be accessed via separate panel views. "no central control station"
- Added service calls to fix and try to repair current system and version of software
- Scan and alarm goes down, how will alarms and emergency situations be called out
- Regulatory reports to DNR and EPA use accurate and precise data retrieved from system
- No access to help with programming or software issues
- Ability to store and retrieve historic data, other than paper copies
- UPS units all obsolete, can still get the batteries but the units themselves are not made anymore

Recommendation

I would recommend we go with the Bid from Automatic Systems out of Ames for the total amount of **\$25,500**. I think with them only being 20 minutes away in the event of an emergency is beneficial. They have a good track record of timely and reliable service and support. We have Automatic Systems Software and SCADA put at the water plant as well and it works well. I have had them out earlier this fall to address issues with the liftstation on Oak Blvd and the tech was knowledgeable and helpful and we were able to correct the problem in a timely manner. Also with the added option of remote access that will help to diagnose and correct some problems we might encounter with the system that now we have had to have a tech come out and physically correct the issue.

The funds for this project will be coming out of my Plant operation and maintenance budget and available sewer funds. The budget would have to be amended when we do that at the end of April

Nathan Brockman

Wastewater Superintendent

City of Huxley

12/13/2017

Dear Council,

Ever since the new wastewater plant was constructed we started having issues with the XP operating software in maintenance and operational control. During that time Rick Grave the previous wastewater superintendent had gathered some bids for replacement of the system. At that time we elected to wait for a couple years and try to get by as long as we could. As you all know we have not had XP software support for some time and we are experiencing more and more problems with it and the other software programs that use it to operate are not working well either. The service techs are at the point that they can no longer keep this alive and we need to do something in the very near future before we really shut down and have no operational control. Nate has provided bids from three different SCADA contractors that will be able to update and replace the components and software that are needed to get us back on track and up to date. This has been going on for some time and is costing us in service calls and a lot of extra staff labor to operate the system. I approve Nates bids and recommend we go with Nates recommendation and hire automatic systems the contract to do the install of the software and hardware necessary to get us back up to date.

Jeff Peterson PWD

P.S. Supervisory control and data acquisition (SCADA) is a control system architecture that uses computers, networked data communications and graphical user interfaces for high-level process supervisory management, but uses other peripheral devices such as programmable logic controllers and discrete PID controllers to interface to the process plant or machinery. The operator interfaces which enable monitoring and the issuing of process commands, such as controller set point changes, are handled through the SCADA supervisory computer system. However, the real-time control logic or controller calculations are performed by networked modules which connect to the field sensors and actuators.

RESOLUTION NO. 17-104

APPROVING PURCHASE OF SCADA EQUIPMENT

WHEREAS, the Public Works Wastewater Division has researched the possibility of buying replacement equipment for the operations in the Wastewater Plant; and

WHEREAS, quotes were solicited by the Superintendent and presented to the City Council with a favorable recommendation from the Public Works Director.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, that the following equipment is approved to purchase from;

Automatic Systems, Ames Iowa – for \$25,500

To be funded from Wastewater Funds. Request is attached.

Section 1. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
Dave Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

PASSED, ADOPTED AND APPROVED this ___ day of December, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 17-104** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this _____ day of December, 2017.

Craig D. Henry, Mayor

Attest: _____

Jolene Lettow, City Clerk

PURCHASE ORDER

23517

Show this Purchase Order Number on all correspondence, invoices, shipping papers and packages.

CITY OF HUXLEY
515 N. Main Avenue
Huxley, Iowa 50124
Phone (515-597-2561)
Fax (515-597-2570)

DATE 1-15	REQUISITION NO. 1701
SHIP TO Hudson	
1701 E 1st St	
Hudson IA 50124	

TO
Jatco Fine
2-5 1st Ave South
Alhambra, CA 90009

[illegible]

1. Please send _____ copies of your invoice.
2. Order is to be entered in accordance with price, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship.
As according to _____

AUTHORIZED BY

PURCHASE ORDER

23144

**Show this Purchase Order Number
on all correspondence, invoices,
shipping papers and packages.**

CITY OF HUXLEY

515 N. Main Avenue

Huxley, Iowa 50124

Phone (515-597-2581)

Fax (515-597-2570)

DATE	REQUISITION NO.
5-5-15	
SHIP TO	
4640 1/2 W 11th	
4640 1/2 W 11th St	
4640 1/2 W 11th St	

TO
J.H. Co. Inc
208 1st Avenue South
Albany GA 31709

[illegible]

1. Please send **copies of your articles**
2. Order is to be filled in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship as specified.

AUTHORIZED BY

quil.com

CITY OF HUXLEY
515 N. Main Avenue
Huxley, Iowa 50124
Phone (515-597-2561)
Fax (515-597-2570)

25199

**Show this Purchase Order Number
on all correspondence, invoices,
shipping papers and cartons.**

DATE 12/25/68	REQUISITION NO. 100
SHIP TO WALTON	

TO JACK
288 122 Avenue 500
Albany, TN 31704

REQUESTIONED BY	WHEN SHIP	SHIP VIA	F.O.B. POINT	TERMS
				NET 30
QTY. ORDERED	QTY. RECEIVED	STOCK NO. / DESCRIPTION	UNIT PRICE	TOTAL
		WATER PUMP		
25		WATER PUMP	100.00	2500.00
47		WATER PUMP	0.50	23.50
1		WATER PUMP	149.00	149.00
		WATER PUMP		
				1479.50

1. Please send _____ copies of your invoice
2. Order is to be entered in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship

[illegible]

JETCO, INC.

208 1ST AVENUE SOUTH
ALTOONA, IA 50009

Invoice

Date	Invoice #
11/18/2016	13175

Bill To
CITY OF HUXLEY 515 N MAIN AVE HUXLEY, IA 50124-9416

Ship To
WWTP

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		10/10/2016	BEST WAY	ALTOONA	9283-CS WWTP-WIN 911 PR...
Quantity	Item Code	Description			Price Each	Amount
2.5	CONTROL SERVL...	WIN 911 problems				
47	MILEAGE RATE/...	Service labor			100.00	250.00
1	CONTROLS SER...	Mileage			0.65	30.55
		Voice Modem			149.00	149.00
		See attached service report				
					Total	\$429.55

Jetco Electric Inc.

CONTROLS DIVISION

SERVICE REPORT

JOB NO.: 9283-CS

DATE ORDERED: 10-10-16

COMPANY: Huxley WWTP

ADDRESS:

WORK ORDERED BY

PHONE:

PROBLEM: WIN 911 Problems

DATE OF INITIAL SERVICE: 10-10-16

SERVICE REPORT:

<u>Day 1:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>
Steve	10-10-16	12:00-14:30	2.5		47

- Diagnosed Problem
- Installed MultiTech Modem
- Modified Calling Order / Phonebook

<u>Day 2:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-
-

<u>Day 3:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-
-

<u>Day 4:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-

MATERIALS USED: MultiTech CDC-XR USB Voice Modem

\$149.00

208 1ST Ave. S. Altoona, IA 50009, Ph. 515.967.5874, Fax 515.967.4110

Email: jetcoinfo@jetcoelectric.com

See tabs above for answers

PURCHASE ORDER

24918

CITY OF HUXLEY

**515 N. Main Avenue
Huxley, Iowa 50124
Phone (515-597-2561)
Fax (515-597-2570)**

**Show this Purchase Order Number
on all correspondence, invoices,
shipping papers and packages.**

DATE 12/1/68	REQUISITION NO.
SHIP TO WATERLOO	

TO
Jules
Box to Anne Clark
Alhambra, CA 91809

REQUISITIONED BY	WHEN SHIP	SHIP VIA	F.O.B. POINT	TERMS
				NET 30
QTY. ORDERED	QTY. RECEIVED	STOCK NO. / DESCRIPTION	UNIT PRICE	TOTAL
	2	Silver Leaf on WFLN 911	100.00	200.00
		Silver Leaf on WFLN 911		
8 May - 9 noon		Edna L. Galloway on Mr. PLC		
		Allyson	.05	

1. Please send _____ copies of your invoice.
2. Order is to be entered in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship as specified.

AUTHORIZED BY

Jetco Electric Inc.

CONTROLS DIVISION

SERVICE REPORT

JOB NO.: 9367-CS

DATE ORDERED: 12-06-17

COMPANY: Huxley WWTP

ADDRESS:

WORK ORDERED BY: Nate

PHONE:

PROBLEM: HMI Reports (No Project Loaded) WIN-911 (Corrupt Premium Voice Engine)

DATE OF INITIAL SERVICE: 12-08-16

SERVICE REPORT:

<u>Day 1:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>
Steve	12-08-16	7:42-9:42	2		48

- HMI Reports – Found No Project Loading Automatically
- WIN-911 – Cepstral Premium Voice Corrupt
- Repaired Each Application

<u>Day 2:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-
-

<u>Day 3:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-
-

<u>Day 4:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-

MATERIALS USED: NONE

PURCHASE ORDER

25200

CITY OF HUXLEY
515 N. Main Avenue
Huxley, Iowa 50124
Phone (515-597-2581)
Fax (515-597-2570)

Show this Purchase Order Number
on all correspondence, invoices,
shipping papers and packages.

DATE 12/10/12	REQUISITION NO. 124
SHIP TO	

TO: Judo
FROM: Judo
SUBJECT: Judo

REQUESTIONED BY	WHEN SHIP	SHIP VIA	F.O.B. POINT	TERMS
				NET 30
QTY. ORDERED	QTY. RECEIVED	STOCK NO. / DESCRIPTION	UNIT PRICE	TOTAL
		WAT BULK		
	S	Bulk Water	\$100.00	\$100.00
	M	Airline	\$10.00	\$10.00
		GAL - 96.0 - 600		
				\$50.00

1. Check the total copies of your invoice.
2. Order is to be shipped in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship.

מחירים

JETCO, INC.

208 1ST AVENUE SOUTH
ALTOONA, IA 50009

Invoice

Date	Invoice #
11/18/2016	13176

Bill To
CITY OF HUXLEY 515 N MAIN AVE HUXLEY, IA 50124-9416

Ship To
WWTP

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		10/17/2016	BEST WAY	ALTOONA	9284-CS WWTP-HMI REPO...
Quantity	Item Code	Description			Price Each	Amount
5	CONTROL SERVL...	HMI Reports			100.00	500.00
94	MILEAGE RATE/...	Service labor			0.65	61.10
		Mileage				
		See attached service report				

Jetco Electric Inc.

CONTROLS DIVISION

SERVICE REPORT

JOB NO.: 9284-CS

DATE ORDERED: 10-10-16

COMPANY: Huxley WWTP

ADDRESS:

WORK ORDERED BY

PHONE:

PROBLEM: HMI Reports

DATE OF INITIAL SERVICE: 10-11-16

SERVICE REPORT:

<u>Day 1:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>
Steve	10-11-16	9:30-12:30	3		47

- Diagnose HMI Reports Problem
- Attempt Repairs
- Attempt to Contact Tech Support
- Contact Wonderware MW
- Internet Research
- Determined That We Needed The Install Media To Reinstall

<u>Day 2:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>
Steve	10-17-	13:30-15:30	2		47

- Uninstall / Reinstall HMI Reports
- Testing

<u>Day 3:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

•

<u>Day 4:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

•

MATERIALS USED: NONE

208 1ST Ave. S. Altoona, IA 50009, Ph. 515.967.5374, Fax 515.967.4110

Email: jetcoinfo@jetcoelectric.com

HOOTING
QUILT.COM

PURCHASE ORDER

25313

CITY OF HUXLEY
515 N. Main Avenue
Huxley, Iowa 50124
Phone (515-597-2561)
Fax (515-597-2570)

**Show this Purchase Order Number
on all correspondence, invoices,
shipping papers and packages.**

TO	DATE	REQUISITION NO.
218 14 1163	2/2/19	
218 14 1163	SHIP TO	
218 14 1163		
218 14 1163		

REQUISITIONED BY	WHEN SHIP	SHIP VIA	F.O.B. POINT	TERMS
				NET 30
QTY. ORDERED	QTY. RECEIVED	STOCK NO. / DESCRIPTION	UNIT PRICE	TOTAL
4		Scrubber 1667	8.20	32.80
3		Scrubber	9.00	27.00
100		Scrubber	8.00	800.00
		610-5-515-2-0378		
				1275.00

1. Please send _____ copies of your invoice.
2. Order is to be entered in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship.

1997

JETCO, INC.

208 1ST AVENUE SOUTH
ALTOONA, IA 50009

Invoice

Date	Invoice #
2/9/2017	13329

Bill To
CITY OF HUXLEY 515 N MAIN AVE HUXLEY, IA 50124-9416

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
Nate	Net 30		1/13/2017	BEST WAY	ALTOONA	9414-CS WWTP-PLC faulted ...
Quantity	Item Code	Description			Price Each	Amount
4	CONTROL SERVL...	WWTP - PLC faulted				
3	CONTROL SERVL...	Service labor - Sunday 1.2.17			220.00	880.00
100	MILEAGE RATE/...	Service labor			110.00	330.00
		Mileage			0.65	65.00
		See attached report				
					Total	\$1,275.00

Jetco Electric Inc.

CONTROLS DIVISION

SERVICE REPORT

JOB NO.: 9414-CS

DATE ORDERED: 1-2-17

COMPANY: Huxley WWTP

ADDRESS:

WORK ORDERED BY Nate

PHONE: 515-450-2869

PROBLEM: PLC faulted & Grit Pump
solenoid doesn't appear to be operating.
Remote switch in Auto Alarms

DATE OF INITIAL SERVICE:

SERVICE REPORT:

<u>Day 1:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>
John	1-2-17	8:30-12:30		4 hr - DBL	50

- Headworks Building PLC faulted
- Downloaded PLC Program and tested operation

<u>Day 2:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>
Dustin	1/13/2017	7:00-10:00	3	0	50

- Found blown fuse causing Headworks PLC to think Grit Solenoid switch not in Auto
- Replaced fuse and found lightbulb out for solenoid on light
- Swapped UPS between locations
- Demonstrated how to change UPS batteries
- Removed good batteries from bad UPS for spares

<u>Day 3:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

•

•

<u>Day 4:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

•

MATERIALS USED: NONE

208 1ST Ave. S. Altoona, IA 50009, Ph. 515.967.5874, Fax 515.967.4110

Email: jetcoinfo@jetcoelectric.com

quill.com

PURCHASE ORDER

25312

CITY OF HUXLEY
515 N. Main Avenue
Huxley, Iowa 50124
Phone (515-597-2561)
Fax (515-597-2570)

**Show this Purchase Order Number
on all correspondence, invoices,
shipping papers and packages.**

DATE 3/20/10	REQUISITION NO.
SHIP TO BIOLOGICAL	

TO
JAN 10 1964
200 1st Ave S.W.
Albuquerque, N.M. 87102

[illegible]

1. Please send _____ copies of your invoice.
2. Order is to be entered in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship

10

11

JETCO, INC.

208 1ST AVENUE SOUTH
ALTOONA, IA 50009

Invoice

Date	Invoice #
1/26/2017	13296

Bill To
CITY OF HUXLEY 515 N MAIN AVE HUXLEY, IA 50124-9416

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
Nate	Net 30		1/16/2017	BEST WAY	ALTOONA	9429-CS WWTP-PLC lost pro...
Quantity	Item Code	Description			Price Each	Amount
0.5	CONTROL SERVL...	PLC lost it's program - WWTP				
1.5	CONTROL SERVL...	Service labor			110.00	55.00
100	MILEAGE RATE/...	Service labor - OT			165.00	247.50
		Mileage			0.65	65.00
		See attached report				
					Total	\$367.50

Jetco Electric Inc.

CONTROLS DIVISION

SERVICE REPORT

JOB NO.: 9429-CS

DATE ORDERED: 1-18-17

COMPANY: Huxley WWTP

ADDRESS:

WORK ORDERED BY Nate

PHONE: 515-450-2869

PROBLEM:

PLC lost it's program

DATE OF INITIAL SERVICE:

SERVICE REPORT:

<u>Day 1:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>
Nick	1.16.17	4:30-6:30	.5	1.5	100

- Downloaded the program
- Reset the flow totals back to the time before the program was lost
- Tested and working
-

<u>Day 2:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-
-

<u>Day 3:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-
-

<u>Day 4:</u>	<u>Date:</u>	<u>Time:</u>	<u>Hrs. (Reg.)</u>	<u>Hrs. (OT)</u>	<u>Total Miles:</u>

-

MATERIALS USED: NONE

Jetco Electric Inc.

CONTROLS DIVISION

Friday, December 1, 2017

Quote Number: 5314C Rev 2

To: Huxley WWTP

Re: SCADA Computer Upgrade

1 SCADA PC & 1 Runtime

Attn: Nate

Per your request Jetco is pleased to provide a proposal for the following equipment and services.

SCADA Computer & Software

SCADA Computer:

Dell OptiPlex Computer

***NOTE: Computer Specs are for reference current specs at time of order may vary slightly.

OptiPlex 7050 Mini Tower

Intel® Core™ i7-7700 (QC/8MB/8T/3.6GHz/65W)

16GB (2x8GB) 2400MHz DDR4 Memory

1TB 2.5 inch SATA (7200 Rpm) Hard Drive

2nd 1TB 2.5 inch SATA (7200 Rpm) Hard Drive

RAID 1 (Data Mirroring)

SD Media Card Reader

Intel® Integrated Graphics

Dell Professional 24" Monitor

Dell AC511 Stereo Soundbar

Dell KB522 Business Multimedia Keyboard

Dell USB Laser 6-Button Mouse

2nd Intel® Gigabit NIC PCIe Card

8x DVD+/-RW 9.5mm Optical Disk Drive

240W up to 92% efficient Power Supply (80 Plus Platinum)

Windows 10 Pro 64bit

Microsoft Office Home and Business 2016

Adobe Acrobat Standard DC

Cyberlink Media Suite Essentials

3 Years Dell Hardware Support with Next Business Day Onsite Service

SCADA Software:

Upgrade Historian 2017 Standard 500 Tag SN 1124557

Upgrade OEM InTouch 2017 RT 2K Tag with I/O SN 1124555

Dream Report for Wonderware 250 Tags v4.8

WIN-911 Software Upgrade to WIN-911 Interactive

Jetco Electric Inc.

CONTROLS DIVISION

Remote Control:

SonicWALL TZ400 Wireless AC
With 1 Year of TotalSecure Subscription

(Requires your facility to have a Static IP Address from your internet provider)
Allows 2 concurrent users to remote into your plant with very secure SSL VPN
Allows for Technicians to remote into your PLCs and SCADA computers remotely
Saving you charges for travel time

Tight VNC Server will be utilized on the SCADA PC for remote access in combination with the SonicWALL Mobile Connect SSL VPNs.

Jetco Services:

- Install/Set-up New Computer
- Transfer all existing InTouch Applications + Convert Applications to 2017
- Extensive Migration of Old Historian Database
- Migration of HMI Reports to Dream Reports
- Transfer and configure all communications drivers for SCADA PLC's

SCADA Project Total:

\$ 22,683.00

Optional Add-On UPS Units (Not Included in SCADA Project Total):

Eaton PW9130L1000T-XL, 1000 VA 900 Watts Qty 4 x \$1,029.00 ea = \$4,116.00

Excluded from above proposals:

- State or local sales taxes.
- Any additional Wonderware Software other than upgrade of existing software.

Please sign/date, and email or fax to Jetco for order acceptance.

Accepted by (Print): _____ Date: _____

Signed: _____

Sincerely,



John M. Whitacre
President

Hydro Optimization and Automation Solutions



2601 West "L" Street, Ste. 1, Lincoln, NE 68522

Phone: 402-467-3750 Fax: 402-467-1568

To:

Customer: **City of Huxley IA.**

Contact: **Nate Brockman**

Address: **515 N. Main Ave.**

City/Zip Code: **Huxley IA. 50124**

Phone: **1-515-220-4805**

Date	Proposal Submitted to:	Quote#	Terms	JOB
11/10/2017	Nate Brockman	CE1110	Net 30	Computer
	Backwash Pump VFD and Flow Meter			

Item Number	Description	Quantity	Unit Price	Total Price
1	Dell Optiplex XE2 Computer with 24" Monitors	1	\$2,050.00	\$2,050.00
2	Wonderware Software Upgrade	1	\$15,249.50	\$15,249.50
3	Spector Win-911 Upgrade	1	\$2,334.15	\$2,334.15
4	Acronis Back-up	1	\$332.50	\$332.50
5	Remote Access	1	\$550.00	\$550.00
6	Programming/Screen Configuration	25	\$135.00	\$3,375.00
7	CyberPower UPS with Auto Shutdown (Each Enclosure)	6	\$560.25	\$3,361.50
	<u>Labor and Mileage and Overhead</u>			
	Travel Hrs.	6	\$90.00	\$540.00
	Mileage	250	\$0.75	\$187.50
	Overnight	1	\$300.00	\$300.00

NOTE:

Sales Taxes are not included.

Sign Here to Accept:

NOTES:

Prices do not include taxes or Shipping Restocking: Mfg Restocking fee will apply
Authorized by: Chris Egger

\$28,280.15



AUTOMATIC SYSTEMS CO.

Mr. Nate Brockman
Huxley, IA Wastewater Treatment Plant
515 North Main Avenue
Huxley, IA 50124

December 6, 2017

SUBJECT: Huxley, IA WWTP SCADA Upgrade

Mr. Brockman,

Thank you for the opportunity to provide the following proposal for the upgrade of your wastewater treatment plant's SCADA software and hardware. The existing Wonderware HMI Reports Software is no longer supported and will be replaced with Dream Report. Our proposal includes equipment and services as detailed below.

A One (1) **Computer workstation** to replace the existing computer in the lab area.

SCADA computer shall include Dell Optiplex 7050 Series Desktop Computer with Windows 10 Professional 64 Bit Operating System, Microsoft Office Professional 2016, Intel Core i7-7700 processor, 16 GB (2X8GB) 2400 Mhz DDR4 memory, 24" Monitor, sound bar, Intel integrated graphics, 8X DVD+/-RW disk drive, (2) 1 TB hard drives with RAID 1 Connectivity, 3-year ProSupport with next business day onsite service after remote diagnosis, Dell Quiet Keyboard, and 6-button laser mouse.

B One (1) **Wonderware SCADA Software and Win-911 Alarming Software Upgrades** of existing licenses as listed below.

- Wonderware InTouch 2017 Runtime 2,000 tag with I/O
- Wonderware Historian 2017 500 Tag
- Replacement of Wonderware HMI Reports to Dream Report for Wonderware, 250 Tags.
- Specter Instruments WIN-911 Interactive Alarm Dialing Software

All software files and media will be licensed in the city's name and turned over to the city upon completion.

C One (1) **RealVNC Remote Access Software and Security Firewall** for remote access to the SCADA Computer from owner provided laptops, mobile devices, or tablets. RealVNC software will be provided with a 5-year subscription.

D One (1) **Lot of system setup and software configuration** to include the following:

1. Backup all critical data from the existing computers.
2. Unpack and setup the new computers.

MANUFACTURERS REPRESENTATIVES

☐ MAIN OFFICE P.O. BOX 120359
☒ BRANCH OFFICE P.O. BOX 787
☐ BRANCH OFFICE

SYSTEMS INTEGRATION

ST. PAUL, MINNESOTA 55112 PHONE 651-631-9006
AMES, IOWA 50010 PHONE 516-232-4770
CHICAGO, ILLINOIS PHONE 815-927-3386

INSTRUMENTATION

FAX (651) 631-0027
FAX (516) 232-0795
FAX (651) 631-0027

3. Install Windows operating system, Wonderware Graphic User Interface Software, WIN-911 alarm dialing software, Dream Report, MS-Office Suite, all associated drivers, and reinstall site specific user information and files.

Your net price for Items A through D, FOB factory with **freight allowed** to jobsite including **one (1) year warranty** from date of startup (not to exceed 18 months from date of shipment)..... **\$ 20,730.00 plus tax if applicable.**

The above price for Items A through D **does not** include any:

1. Sales or use taxes.
2. Bond costs.
3. Replacement of other office computers.
4. Upgrade costs for any other software packages. It is assumed any other software packages residing on the existing SCADA computer required to be installed on the new SCADA computers will be Windows 10 compatible or will require to be upgraded for additional costs.

Thank you very much for the opportunity of providing you with the above proposal, should you wish to proceed with an order please sign on the space provided below and return a copy to this office.

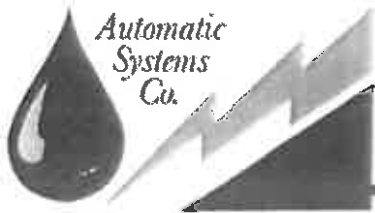
We look forward to hearing from you, should you have any questions please don't hesitate to give me a call.

Sincerely,



Travis Moran
Automatic Systems Company

Accepted by: _____ Date: _____



AUTOMATIC SYSTEMS CO.

Mr. Nate Brockman
Huxley, IA Wastewater Treatment Plant
515 North Main Avenue
Huxley, IA 50124

December 7, 2017

SUBJECT: Huxley, IA WWTP UPS Replacement

Mr. Brockman,

Thank you for your request for proposal for the replacement of UPS' throughout your wastewater treatment plant. Pricing is based on one unit. There is an option for two different types of uninterruptible power supplies.

A true online double-conversion UPS provides complete isolation from utility power by converting AC power to DC power and back to AC. It provides additional protection from a standard UPS including electrical line noise, frequency variation, switching transients, and harmonic distortion.

True Online Double-Conversion UPS

A One (1) UPS, true on-line, double conversion, 120 Vac, 1000 VA, LED display, with audible alarm and alarm relay output contact for replacement of existing UPS.

Your net price for Item A, FOB factory with **freight allowed** to jobsite including **one (1) year warranty** from date of startup (not to exceed 18 months from date of shipment).....**\$ 940.00 PLUS TAX.**

Standard Line Interactive UPS

B One (1) UPS, line interactive, 120 Vac, 1000 VA, LED display, with audible alarm for replacement of existing UPS.

Your net price for Item B, FOB factory with **freight allowed** to jobsite including **one (1) year warranty** from date of startup (not to exceed 18 months from date of shipment).....**\$ 270.00 PLUS TAX.**

The above price for Items A thru B **does not** include any:

1. Sales or use taxes.
2. Installation services.

Thank you very much for the opportunity of providing you with the above proposal, should you wish to proceed with an order please sign on the space provided below and return a copy to this office.

We look forward to hearing from you, should you have any questions please don't hesitate to give me a call.

MANUFACTURERS REPRESENTATIVES

☐ MAIN OFFICE P.O. BOX 120359
☒ BRANCH OFFICE P.O. BOX 787
☐ BRANCH OFFICE

SYSTEMS INTEGRATION

ST. PAUL, MINNESOTA 55112 PHONE 651-631-9005
AMES, IOWA 50010 PHONE 516-232-4770
CHICAGO, ILLINOIS PHONE 815-927-3386

INSTRUMENTATION

FAX (651) 631-0027
FAX (516) 232-0795
FAX (651) 631-0027

Sincerely,



Travis Moran
Automatic Systems Company

Accepted by: _____ Date: _____

Line Item: _____ Quantity: _____

Total Order Amount: _____ Purchase Order Number: _____

FINANCE

Prepared by John Danos of Dorsey Whitney, Bond Consul and reformatted by John Haldeman, City Administrator for the City of Huxley, Iowa on the 19th day of December, 2017.

RESOLUTION NO. 17-105

**RESOLUTION AUTHORIZING INTERNAL ADVANCE FOR FUNDING
OF URBAN RENEWAL PROJECT**

WHEREAS, the City of Huxley, Iowa (the "City"), has previously established the Huxley Housing Urban Renewal Area (the "Urban Renewal Area") and has established the Huxley Housing Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the City has authorized an agreement (the "Agreement") with Meadow Lane Investments, L.L.C. (the "Developer") with respect to the construction of public infrastructure (the "Infrastructure Project") necessary for the development of a residential housing subdivision (the "Housing Project") as an urban renewal project in the Urban Renewal Area; and

WHEREAS, the Infrastructure Project will include the construction of street improvements (the "Additional Street Work") above and beyond those covered in the Agreement; and

WHEREAS, the City intends to fund an economic development grant (the "Grant") to the Developer up to the amount of and not to exceed \$85,000 with respect to the Additional Street Work; and

WHEREAS, in order to cover the costs of the Additional Street Work and to make such costs eligible to be recouped from incremental property tax revenues, it is necessary to facilitate an internal advance (the "Advance") of funds;

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

WHEREAS, it is now necessary to take action for the authorization of the Grant in compliance with Chapter 15A of the Code of Iowa;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Huxley, Iowa, as follows:

Section 1. In order to cover the costs of the Additional Street Work, an amount up to and not in excess of Eighty-Five Thousand Dollars (\$85,000) will be advanced from the General Fund (the "Source Fund"). The Advance shall be repaid to the Source Fund, without interest, out of incremental property tax revenues received with respect to the Urban Renewal Area.

It is intended that the Advance shall be repaid to the Source Fund in eleven (11) annual installments on June 1 in each of the years 2021 through 2031, inclusive, provided, however, that repayment of the Advance is subject to the determination of the City Council that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds to the repayment of the Advance, or to withhold such appropriation at its discretion.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Story County, Iowa to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to Story County an amount equal to the Advance, plus the corresponding amount of low and moderate income set aside dollars required under Section 403.22 of the Code of Iowa, by no later than December 1, 2019.

Section 3. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The Housing Project will add diversity and generate new opportunities for the City and State of Iowa economies; and

(b) The Housing Project will generate public gains and benefits, particularly in the creation of new jobs and development opportunities, which are warranted in comparison to the amount of the proposed financial incentives.

Section 4. The City Council further finds that a public purpose will reasonably be accomplished by providing the Grant to the Developer.

Section 5. The Grant is hereby approved in the amount up to and not to exceed Eighty-Five Thousand Dollars (\$85,000), and the City Clerk is hereby authorized and directed to cause the disbursement of the Grant proceeds to the Developer in accordance with the terms of this Resolution. Furthermore the Mayor and City Clerk are hereby authorized to negotiate and execute any reasonable agreements and/or related documentation as may be necessary to fund and administer the Grant in a reasonable manner.

Section 6. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
Dave Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

PASSED, ADOPTED AND APPROVED this 19th day of December, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 17-105** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this 19th day of December 2017.

Craig D. Henry, Mayor

Attest:

Jolene Lettow, City Clerk