

# Huxley City Council Minutes

## Tuesday August 22, 2017

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 PM.

**COUNCIL MEMBERS PRESENT:** Jensen, Deaton, Kuhn, Hemmen; Roberts -via conference call

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson-Public Works Director, Mark Pote-Police Chief, Mat Kahler-Street Superintendent

**CONSULTANT PRESENT:** Forrest Aldrich, City Engineer

**GUESTS PRESENT:** Nathan Easter, Steve Domino, Chris Gardner, Mark DeYoung, Joe Andrews

**PRESENTATION:** Chris Gardner asked council if a development agreement from the city could be arranged for Iron Bridge development. Gardner explained that expenses were coming in higher than anticipated. Stated development would increase property valuation nine to ten million dollars.

### CONSENT AGENDA:

*MOTION-Deaton, Second-Hemmen to approve all agenda items as listed.*

- Approve August 8, 2017 Regular Council Meeting and Worksession Minutes
- Approve Financial Reports and Payment of Bills
- Approve Beer License/Outdoor Service for Prairie Fest

Roll Call: Roberts, Kuhn, Jensen, Hemmen, Deaton voted yes.

### Claims:

ACCESS	DONATION	500.00
ACTIVE911, INC.	YEARLY FEES	387.75
ADAN'S GUTTERS	GUTTERS AT OLD WATER PLANT	375.00
AMES ECONOMIC DEVELOPMENT	CONTRACT AGREEMENT	25,000.00
ANKENY SANITATION	CENTENNIAL PARK	305.08
BITUMINOUS MATERIALS & SUP	CREDIT FOR RETURNED TAR	320.54
BOBBY JACOBSON	REFUND-DUPLICATE PAYMENT	14.39
BUD'S AUTO REPAIR INC	SERVICE ON FORD	141.74
CARPENTER UNIFORM CO.	DUTY HOLSTER-COWDEN	159.99
CASEY'S GENERAL STORES INC	UNLEADED & DIESEL FUEL	1,120.42
CENTRAL IOWA READY-MIX, IN	CONCRETE	180.81
CLASSIC BUILDERS	BUILDING PERMIT DEPOSIT REFUND	500.00
COMPASS BUSINESS SOLUTIONS	PAYROLL AND AP CHECKS	326.60
CONSUMERS ENERGY	GAS & ELECTRIC	9,866.60
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	352.06
DOLLAR GENERAL CORPORATION	PAPER TOWEL, BOWLS, CUTLERY	68.05
DOOR & FENCE STORE INC.	HINGE & DROP RODS	51.00
DUMP THAT STUMP LLC	STUMP GRINDING AT CENTENNIAL	300.00
FALLER, KINCHELOE & CO, PL	AUDIT PROGRESS BILLING 6/30/17	5,300.00
FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	432.15
HOKEL MACHINE SUPPLY	BACKS AND NUTS	9.60
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,420.39
IOWA DOT	SOAP FOR 3C'S RESTROOMS	687.86
IOWA ONE CALL	LOCATE EMAILS	85.50
JEREMY J. ARENDS	JULY RECONCILIATION	80.00
JERRY CARNEY AND SONS INC.	TIRE FOR AIR COMP.	30.00
KEVIN SCHULZE	SOFTBALL LEAGUE OFFICIAL	200.00
LIBERTY READY MIX	CONCRETE	468.00
MADRID AUTOMOTIVE	GASKET, SPARK PLUG, WASHER FLU	44.18
MARCO, INC.	COPIER MAINT. FEE	357.49
MARTIN OIL WHOLESALE	UNLEADED FUEL	320.78
MICA	DONATION	500.00

MICHELLE SIEPKER	TWO DOZEN CUPCAKES	30.00
MISCELLANEOUS VENDOR	NOSEKABEL, JENNA :US REFUND	65.73
NAPA AUTO PARTS	UJOINT	29.12
OUTDOOR ENVISIONS	2 YARDS DIRT	201.60
OVERDRIVE, INC.	FY18 BRIDGES EBOOK CONTENT FEE	671.98
PREMIER OFFICE EQUIPMENT I	COPIES	2.01
QUICK'S HARDWARE HANK	SEE ATTACHED	1,096.34
SAFE BUILDING COMPLIANCE &	BUILDING PERMITS	2,276.15
SALVATION ARMY	DONATION	400.00
SAM'S CLUB MC/SYNCE	SEE ATTACHED	1,532.78
STAPLES ADVANTAGE	SEE ATTACHED	79.44
STATE LIBRARY OF IOWA	FY18 BRIDGES E-BOOK PLATFORM F	59.23
STORY COUNTY TREASURER	TAXES FOR PARCEL #1326135130	22.00
TASC	FLEX BENEFIT PLANS	617.88
THE SHERWIN-WILLIAMS CO.	15 GALLON OF SET FAST YELLOW	211.80
USA BLUEBOOK	DIAPHRAGMS AND VALVE	253.83
VERIZON WIRELESS	AMBULANCE CELL PHONES	465.71
VESSCO INC.	FILTER	495.13
VISA	SEE ATTACHED	1,309.68
YOUTH AND SHELTER SERVICES	DONATION	300.00
PAYROLL EXPENSE		46,527.08
001 GENERAL FUND		33,631.07
002 LIBRARY		2,091.47
003 RECREATION		2,219.14
004 FIRE AND RESCUE		107.85
014 AMBULANCE		1,053.71
110 ROAD USE		3,602.69
125 TIF		11,000.00
402 MAIN AVE STORM SEWER		72.00
600 WATER UTILITY		7,576.69
610 SEWER UTILITY		7,671.77
GRAND TOTAL		115,553.47

**MOTION – Kuhn, Second – Deaton on Resolution No. 17-059 to Sever Property from the City of Huxley Corporate Limits.** Councilman Jensen asked why city doesn't annex property. City administrator explained that small piece of land does not have a negative or positive impact on city. Roll Call: Hemmen, Deaton, Kuhn voted yes; Roberts, Jensen voted no. Motion carried.

**MOTION – Kuhn, Second – Hemmen on Resolution No. 17-069 for Inspection Services for the Iron Bridge Development.** City engineer proposed three different levels of inspection services. Council decided to use full-time service level. Roll Call: Hemmen, Jensen, Deaton, Kuhn, Jensen voted yes. Motion carried.

**MOTION – Deaton, Second – Kuhn on Resolution No. 17-061 for Engineering Services.** Agreement for part-time engineer to provide lower cost engineering options for developers and city was submitted to council for review. Roll Call: Deaton, Kuhn, Jensen, Hemmen, Roberts voted yes. Motion carried.

**MOTION – Roberts, Second – Jensen on Resolution No. 17-062 to Amend Resolution No. 17-057 for Donations Given to Outside Agencies.** Amendment to include Food Pantry request to replace leaky toilet in facility. Roll Call: Kuhn, Jensen, Hemmen, Roberts, Deaton voted yes. Motion carried.

**MOTION – Hemmen, Second – Kuhn on Resolution No. 17-063 to Hire Public Works Employee.** Promoted employee from general public works position to wastewater department. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

#### **MISCELLANEOUS:**

- Mat Kahler, Street Superintendent, informed council that seal coating would be completed in next week.
- Jeff Peterson, Public Works Director, asked council if management could go ahead and hire new employees without waiting for council approval to expedite hire date of new employees.

- Chief Pote reported to council Huxley police officers were going to work security at home ISU games. Staff and council expressed concerns with form of payment for officers, insurance coverage. Staff will research further.
- Chief Pote disclosed Councilman Jensen had purchased nuisance property on E. 1<sup>st</sup> Street . Chief also mentioned that he would be giving a student a ride to school in police car. Student won prize from recent school event.
- City engineer informed council new contractor for Main Avenue project asked about grass seeding date for areas needing reseeding.
- City Clerk stated that budget committee had first meeting prior to council meeting.
- Councilman Jensen asked if city was receiving reimbursement from school for police and ambulance coverage at home high school football games.
- Councilman Jensen asked that future Parks and Recreation department reports include last year's membership statistics as well as current year.
- Councilman Kuhn suggested Trick or Treat night in Huxley should be Tuesday, October 31 from 6 to 8 pm. Council agreed.
- Councilman Deaton thanked Chief Pote for protective efforts that occurred during recent gas leak in town.
- Mayor Henry announced he attended Story County Economic Development meeting. Mayor asked that public works staff clean out the weeds in the tree line between city hall and Lynwood. Thanked staff for nice job done on department reports.

**ADJOURNMENT:** Motion –Kuhn, second – Jensen to adjourn meeting at 7:40pm. 4 ayes, 0 nays.

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David Kuhn, Mayor Pro Tem

Attest:

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Jolene R. Lettow, City Clerk