

# Huxley City Council Minutes

## Tuesday, May 23, 2017

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

**COUNCIL MEMBERS PRESENT:** Jensen, Kuhn, Deaton, Roberts, Hemmen

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson-Public Works Director, Mark Pote – Police Chief, Travis Bakken- Parks and Recreation Director

**GUESTS PRESENT:** Darold Primmer, Bob Shearer, Avis Stensland, Joyce Hornstein, Dave Mikkelson, Ernie & Gloria Wilkening, Charles & Kathy Lee, Bob Gibson, Brandon Brady, Steve Domino, Chris Gardner, Mark DeYoung, Cindy Hildebrand, Kinnan, Dan Engstler, Kris Gardner, Kristina & Phil Brekke, Sharon Nelson

**CONSULTANT PRESENT:** Forest Aldrich, city engineer

**COMMENTS FROM PUBLIC:** Council began discussion regarding email received from Terry Coffman requesting city to spray for weeds on area next to his property. Council decided to discuss further at work session following council meeting.

### CONSENT AGENDA:

*MOTION-Hemmen, Second - Deaton to Approve All Agenda Items Excluding Item 4.06 on Agenda Regarding Chickens on Property.*

- Approve May 9, 2017 Regular Council Meeting & Work Session Minutes
- Approve Financial Reports and Payment of Bills
- Approve Tobacco Permit for Both Casey's

Roll Call: Deaton, Kuhn, Jensen, Hemmen, Roberts voted yes. Motion Carried

### Claims:

ALAN RAHE	BASKETBALL LEAGUE OFFICIAL	125.00
AMERICAN LIBRARY ASSOCIATI	ANNUAL MEMBERSHIP	137.00
ANKENY SANITATION	CENTENNIAL PARK	293.34
BACKFLOW SOLUTIONS, INC.	ANNUAL ONLINE SUBSCRIPTION	300.00
BOOK LOOK	BOOKS	1,731.73
BOUND TREE MEDICAL	MEDICAL SUPPLIES	2,080.67
BRICK GENTRY P.C.	BOND CLAIMS	5,825.00
BUD'S AUTO REPAIR INC	TAHOE SERVICE	199.36
BULBGUY LIGHTING	TWO LED LIGHTS	78.72
CARPENTER UNIFORM CO.	OFFICER SHIRT FOR ANTHONY	61.97
CASEY'S GENERAL STORES INC	GASOLINE	1,133.95
CATHY VANMAANEN	REIMBURSEMENT FOR GAS	94.16
CENTERPOINT LARGE PRINT	WESTERN HARDCOVERS	41.34
CHESTNUT SIGNS	REPAIR ON CITY SIGN	429.75
CHITTY GARBAGE SERVICE INC	FD GARBAGE SERVICE	21.40
CHOICE1 HEALTH CARE SERVIC	TEST STRIPS	49.90
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	200.00
COCHRAN HTG & CLG	REPAIR DEHUMIDIFIER	228.00
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,304.81
CONSUMERS ENERGY	GAS & ELECTRIC	9,322.84
COUNTRY LANDSCAPES INC.	TREES FOR PLANTING IN PARKS	1,961.00
DOLLAR GENERAL CORPORATION	PROGRAM SUPPLIES	150.35
ELECTRONIC ENGINEERING	SIREN REPAIR/MAINTENANCE	200.00
ENGINEERED EQUIPMENT SOLUT	PROL MONITOR 230V	537.54
ERICA WEEKS	FITNESS CLASS REFUND	36.00
FOREMOST PROMOTIONS	PENCILS, TATTOOS, STICKERS	240.15
FREEDOM TIRE	TIRE TUBE	15.95
GATEHOUSE MEDIA IOWA HOLDI	LEGAL PUBLICATIONS	319.47
HAWKINS, INC.	WATER CHEMICALS	2,057.13
HEATHER DENGER	FITNESS INSTRUCTOR	578.88
HUXLEY COOP TELEPHONE CO.	CABLE, PHONE, INTERNET	1,773.97
INSTITUTE OF PUBLIC AFFAIR	IOWA MUN. LEADER'S HANDBOOK	98.00
INTEGRATED PRINT SOLUTIONS	BAM BAM TSHIRTS	286.40

INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,315.28
IOWA CODIFICATION INC	MAY 2017 ORDINANCE SUPPLEMENT	306.00
IOWA DOT	TRASH BAGS & ZIP TIES	97.80
IOWA ONE CALL	EMAIL LOCATES	99.00
JEREMY J. ARENDS	APRIL TREASURER'S REPORT	80.00
KEVIN SCHULZE	BASKETBALL LEAGUE OFFICIAL	200.00
LAURIE OXLEY	FITNESS INSTRUCTOR	124.62
LIBERTY READY MIX	CONCRETE	4,738.50
LORRAINE STANLEY	AMBULANCE REFUND	81.71
LOWE'S	LUMBER	19.02
MARCO, INC.	PRINTER MAINTENANCE CONTRACT	373.09
MARTIN OIL WHOLESAL	DIESEL FUEL	1,150.55
MIDWEST BREATHING AIR SYST	QUARTERLY AIR TEST	179.65
MOODY ELECTRIC, INC.	REPAIR LIGHT AT BBALL COURT	422.44
MUNICIPAL SUPPLY	MISC. SUPPLIES FOR WATER PLANT	603.25
NAPA AUTO PARTS	40 AMP FUSE	4.39
NCL OF WISCONSIN INC.	THERMOMETERS	143.64
NEVADA PARKS AND RECREATIO	CIRL BASKETBALL LEAGUE REFEREE	509.76
OXEN TECHNOLOGY	OFFICE 365 ONLINE MONTHLY FEE	152.00
PCC AN AMBULANCE BILLING S	APRIL AMBULANCE BILLING	374.48
POSTMASTER	POSTMASTER	325.75
QUICK'S HARDWARE HANK	SEE ATTACHED	521.31
RAYMOND DRUMMOND	BASKETBALL SCOREKEEPER	30.00
RYAN HEINTZ	BASKETBALL LEAGUE OFFICIAL	125.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	5,914.06
SAM'S CLUB MC/SYNCB	SEE ATTACHED	3,701.67
SIERRA WEGENER	YOUTH TRACK CLINIC INSTRUCTOR	45.00
STAPLES ADVANTAGE	PAPER, POST-ITS, TAPE, ENVELOPE	293.50
STORY COUNTY RECORDER	HAB FOR HUMAN-MORTGAGE RELEASE	7.00
SYDNEY SMITH	YOUTH TRACK CLINIC	90.00
SYNCB/AMAZON	BOOKS AND MOVIES	57.00
TASC	FLEX BENEFIT PLANS	617.88
THE CARTRIDGE CONNECTION,	TWO HIGH YIELD TONER CARTRIDG	239.90
TONYA BECKER	FITNESS INSTRUCTOR	680.05
VAN-WALL EQUIPMENT INC.	DRIVE SHAFT	1,163.78
VERIZON WIRELESS	AMBULANCE CELL PHONES	466.54
VISA	POSTAGE, LAPTOP, BIT DEFENDER	445.65
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	69.70
Payroll		45,291.07
Grand Total		\$114,023.82

## **PUBLIC HEARINGS:**

### **PUBLIC HEARING ON AMENDING FY 2017 BUDGET**

Mayor opened meeting at 6:08pm. John Haldeman, city administrator, explained amendments stating that the largest amendment was for bond refinancing. Motion – Deaton, Second – Roberts to close hearing at 6:09pm.

### **PUBLIC HEARING ON ANNEXATION OF DEVELOPMENT KNOWN AS IRON BRIDGE**

Mayor opened meeting at 6:09pm. Chris Gardner, developer of Iron Bridge, stated that the annexation was 100% voluntary. Motion – Deaton, Second – Hemmen to close hearing at 6:11 pm.

### **PUBLIC HEARING ON AMENDING LAND USE MAP FOR GROUND KNOWN AS IRON BRIDGE**

Mayor opened meeting at 6:12 pm. Land Use Map must be updated before it can be included in city's Comprehensive Plan. Cindy Hildebrand, Story County resident, expressed her concerns with the development's possible affect on natural resources of area. Stated that Story County Planning and Zoning Commission denied approval of annexation. However, Story County Supervisors did approve annexation. Motion – Kuhn, Second – Deaton to close hearing at 6:23pm

### **PUBLIC HEARING ON REZONING GROUND KNOWN AS IRON BRIDGE**

Bob Gibson, Iron Bridge engineer, reported to council that the property on south side of creek that runs through development will be residential, zoned R-1, and that the property on north side of creek will be zoned A-1. There are no plans to build in northern section of development; will remain a naturalized area. City engineer reported that septic systems will be placed in front yards of residencies, closer to street and access to city system. Septic system will be reviewed by specialized/certified engineers and strongly regulated by State and County laws. Motion – Kuhn, Second – Deaton to close hearing at 6:35pm.

MOTION – Hemmen, Second – Roberts on Resolution No. 17-028 to Approve Iron Bridge Preliminary Plat As Amended Subject to Annexation and Rezoning. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

MOTION - Deaton, Second – Hemmen on Recommendation from Planning and Zoning Commission to Approve Resolution No. 17-032 for the Annexation of Iron Bridge. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

MOTION – Hemmen, Second – Kuhn on Resolution No. 17-033 to Approve the Amended Comprehensive Plan’s Land Use Plan. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

MOTION – Roberts, Second – Deaton on First Reading of Ordinance Number 462 to Rezone the Ground Being Annexed Known as Iron Bridge Development from A-1 to PUD. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

MOTION – Roberts, Second – Hemmen to Waive Second and Third Readings of Ordinance 462. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

MOTION – Hemmen, Second – Kuhn on First Reading of Ordinance 463 to Amend Provisions of the Ordinance Regarding Fireworks Use. City attorney, Amy Beattie, recommended that council clean up city’s current ordinance that bans use of fireworks to include specific language on illegal usage and fines imposed by Iowa law. Phil and Kristina Brekke, 203 Campus, expressed their desire to sell fireworks in the city. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes; Jensen voted no. Motion passed.

MOTION – Kuhn, Second – Deaton to Waive Second and Third Readings of Ordinance 463. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes, Jensen voted no. Motion passed.

MOTION – Deaton, Second – Hemmen on Resolution No. 17-034 Regarding a Moratorium on the Sale of Consumer Fireworks Within the City of Huxley, Iowa. City attorney informed council that State Fire Marshall had not yet determined State regulations for the sale of fireworks. Council decided to begin process to determine language necessary to create ordinance on sale of fireworks within city limits. New ordinance will be completed by September 12, 2017. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes; Jensen voted no. Motion passed.

MOTION – Roberts, Second – Jensen on Resolution No. 17-035 to Amend the FY 2017 Budget. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

MOTION – Deaton, Second – Hemmen on Resolution No. 17-036 to Revise Fee Schedule for Parks and Recreation and 3C’s Building. New rental rates will be effective July 1, 2017. Council stated that rates will apply to Ballard school usage which will be in lieu of 28E Agreement. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

MOTION – Roberts, Second – Jensen on Resolution No. 17-037 to Approve Farm Lease with the City of Huxley. Jeff Peterson, Public Works Director, explained to council the one year agreement will allow tenant (nearby farmer) to farm the approximately nine acres surrounding the Wastewater Treatment Plant in exchange for the regulated removal of bio-solids (sludge) from plant. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion passed.

#### **MISCELLANEOUS:**

- Brandon Brady, property owner of 1006 Timberlane, asked council if ducks could be allowed within city limits. Mr. Brady explained the benefits of owning flyless ducks on property. Council will discuss at future work session.
- City engineer reported that pre-construction meeting had been held with Con-Struct to begin above ground work on Main Avenue Stormwater project. Work to be performed by contractor had been reduced as public works staff had been doing some of the necessary work.
- Councilman Kuhn thanked Parks and Recreation Director for his efforts with city-wide garage sale. It was suggested by mayor that start times only be listed on flyers and remove end times so residents can hold garage sale as long as desired.
- Council remarked that new playground in Nord Kalsem park looked great and thanked public works staff for all their hard work.

**ADJOURNMENT:** Motion –Roberts, Second - Deaton to adjourn meeting at 8:15pm. 5 ayes, 0 nays. Motion carried.

**WORK SESSION:**

*Mayor opened meeting at 8:25 pm.*

Coffman/Spraying- Mr. Coffman, resident who lives east of town, requested that the city spray for weeds and dandelions along 1<sup>st</sup> Street next to his property or return the area to natural prairie grass to avoid the constant battle of fighting weeds on his property. Neighboring property is owned by city. Public Works Director explained to council that city mows property to keep it maintained and does not spray area. City will not spray certain areas which are close to residents to avoid possible problems with spray accidentally going onto private property and causing damage.

Council asked status of Huxley Development Corporation (HDC). City administrator responded that HDC no longer holds meetings as there is no activity to report.

**ADJOURNMENT:** Motion –Jensen, Second – Hemmen to adjourn meeting at 8:50pm.  
5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk