

# HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday August 22, 2023

These minutes are as recorded by the Deputy City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

**ROLL CALL:** Echer, Thompson, Roberts, Kuhn, Pilcher.

**CITY STAFF PRESENT:** Dave Haugland – City Administrator, Jolene Lettow – City Clerk, Suzette Bartleson -- Deputy City Clerk, Keith Vitzthum—Water Dept, AJ Strumpfner—Wastewater Dept, Nathan Albaugh – Police Chief, Cathy VanMaanen – Library Director, Heather Denger – Parks and Recreation Director, Travis Woodbeck – Fire Chief

**AGENDA:** Motion – Pilcher, second – Roberts to approve agenda as presented. 5 Aye, 0 Nay. Motion Carried.

**PUBLIC COMMENT:** None

**PRESENTATION:** Ames Economic Development Commission (AEDC).

**PUBLIC HEARING:** Designation of Expanded Huxley Urban Renewal Area and on Proposed Urban Renewal Plan Amendment.

Mayor opened hearing at 6:31 pm. There was no discussion. Motion – Echer, second – Roberts to close hearing at 6:32 pm. 5 Aye, 0 Nay. Motion carried.

1. Motion – Roberts, second – Echer to Approve Resolution No. 23-053 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Huxley Urban Renewal Area. Roll Call: Thompson, Kuhn, Echer, Roberts voted yes; Pilcher voted no. Motion carried.
2. Motion – Roberts, second – Thompson to Approve First Reading of Ordinance No. 535 for the Division of Taxes Levied on Taxable Property in August 2023 Addition to the Huxley Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Roll call: Echer, Roberts, Thompson, Kuhn voted yes; Pilcher voted no. Motion carried.
3. Motion – Kuhn, second – Thompson to Waive Second and Third Readings of Ordinance No. 535 for the Division of Taxes Levied on Taxable Property in August 2023 Addition to the Huxley Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Roll Call: Kuhn, Thompson, Roberts, Echer voted yes; Pilcher voted no. Motion carried.
4. Motion—Roberts, second –Echer to Approve Resolution No. 23-054 to Set a Date of Meeting at Which it is Proposed to Approve a Development Agreement with 120 South, LLC, including Annual Appropriation Tax Increment Payments. Roll Call: Thompson, Kuhn, Echer, Roberts voted yes; Pilcher voted no. Motion carried.

## CONSENT AGENDA:

- a. Approve Minutes from August 8 and August 15th Council Meeting.
- b. Approve Payment of Bills.
- c. Approve Alcohol Permit for Fenceline.

## Claims:

arnolds	degreaser/raven nitrile lg/primer/belts	\$115.82
arnolds	ignition lock cylinder/'01 gmc/streets	\$61.99
automatic systems inc	fan/electrical panel/w	\$114.76
active 911	renew active 911 subscription yearly/fire	\$450.00

boundtree	gloves/iv's/bp cuff's /amb	\$844.48
compass minerals	coarse rock salt/water	\$4,202.85
computer resource specialists	it issues/phone system	
consumers energy	upgrade/w,ww,admin	\$466.50
hawkins	utilities/all dept	\$10,907.52
heartland coop	potassium permanganate/w	\$272.87
huxley communications	lp/w	\$3.42
interstate batteries	phone/internet/cable/all dept	\$1,522.53
iowa dot	econo battery/'03 chevy/streets	\$90.00
iowa prision industries	asphalt lutes/asphalt handles/oil/streets	\$391.48
I-80 concrete	mayor name plate/admin	\$27.25
caroline mai	3 yds for storm sewer & oak blvd/streets	\$565.00
melody mai	mileage/lib	\$17.92
marco technologies	helped w/summer kids camp x3	\$90.00
thor methum	copies/bl & white/public works	\$25.27
microbac lab	discount for coach flag football/parks	\$33.50
municipal supply inc	water testing/water anaylisis/w	\$428.50
new century fs	curb box recepticals/streets	\$93.00
oxen tech	diesel & unleaded/f, w, ww, pol,p&r,s,	\$4,262.56
oxen tech	august & sept monthly fees/all dept	\$392.00
payroll	add emls to safe sender list/police	\$100.00
anna penner	8/7/2023/all dept	\$55,594.98
pitts lawn & tree service	volleyball refund/paid twice/parks	\$60.00
safe building	tree & stump removal/streets	\$1,500.00
van wall	building inspections/admin	\$2,407.34
verizon	bushings/cover/parks	\$51.30
windstream	public works phones	\$406.80
travis woodbeck	police phones	\$96.35
	pizza for training	\$62.05

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**TOTAL** 85658.04

	visa	
walmart	program snacks/lib	47.49
fareway	program snacks/lib	\$9.98
usps	forever envelops/lib	\$482.50
demco	books/lib	\$639.64
usps	postage/lib	\$36.90
spotify	monthly charge/lib	\$10.69
sam's club	coffee/ww	\$17.73
safety zone holding inc	work zone signs/streets	\$882.60
rock auto	radiator for '03 chevy/streets	\$169.52
rock auto	radiator '05 f350/heater cors/streets	\$234.40
clark enviromental	mosquito control/parks	\$3,087.00
huxley post office	certified tree letters/public works	\$25.05
vistaprint	advertising signs/streets	\$85.55
blank park zoo	hump day/parks & rec	\$125.00
crown awards	medals for running club/parks	\$132.41
realvnc	real unc subscription/ww	\$61.88
alan nelson	july party in the park/avengers	\$150.00
little princess parties	july party in the park/ princesses	\$240.00

amazon	6 pk water filters for ice machine/ww	\$21.49
fareway	program snacks/p&r	\$38.69
unity point health	hieu shrefflers physical/new hire/police	\$171.00
fareway	concessions/parks	\$16.99
fareway	program snacks/parks	\$28.87
amazon	cord reel/parks	\$106.50
usps	qtrly 941 tax filing/cert postage/admin	\$7.90
amazon	check valves/ww	\$83.97
amazon	charging cord for laptop/fire	\$43.89
survey monkey	survey/parks	\$468.00
eddm	fall newsletter/admin	\$385.31
crown awards	medals/parks	\$41.84
christina harwell	face painting/july party in the park/parks	\$206.00
	senior class outing/reimburse	
rail explorers	activity/parks	\$390.00
amazon	fee/public works	\$16.04
facebook	advertising/parks & rec	\$19.56
iowa criminal records	background check/fire	\$15.00
usps	postage/return/admin	\$21.77
amazon	zoom/public works	\$119.95
	<b>TOTAL</b>	<b>\$8,641.11</b>

Motion – Roberts, second- Pilcher to Approve Consent Agenda. Roll Call: Roberts, Echer, Kuhn, Thompson, Pilcher voted yes. Motion carried.

**BUSINESS ITEM:**

Motion - Pilcher, second - Thompson to Approve Resolution No. 23-055 to Approve FY24 Capital Projects. Roll Call: Roberts, Pilcher, Thompson, Echer voted yes; Kuhn no.

Motion - Roberts, second - Thompson to Approve Resolution No. 23-056 Site Plan for MMHF Properties LLC, Lot 4 Huxley Industrial Park. Roll Call: Roberts, Pilcher, Thompson, Echer, Kuhn voted yes.

**WORK SESSION:**

Discussion Regarding Liquidated Damages Water Treatment Plant Project – V&K will continue to monitor.

Discussion Regarding School Bus Barn request for additional rock for school vans. Council not in favor.

**ADJOURNMENT:** Motion – Pilcher, second – Roberts to adjourn meeting at 7:22 pm. 5 Aye, 0 Nay. Motion carried.

Attest:

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Kevin Deaton, Mayor

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Suzette Bartleson, Deputy City Clerk