

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, June 27, 2023

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Echer, Thompson, Roberts, Kuhn, Pilcher

CITY STAFF PRESENT: Dave Haugland – City Administrator, Jolene Lettow – City Clerk, Travis Woodbeck – Fire Chief, Keith Vitzthum – Water Supt., A.J. Strumpfer – Wastewater Supt., Nathan Albaugh – Police Chief, Heather Denger – Parks and Recreation Director

CONSULTANTS PRESENT: Amy Beattie – City Attorney

CONSENT AGENDA:

- a. Approve Minutes from June 13th Council Meeting
- b. Approve Payment of Bills
- c. Motion to Approve Resolution No. 23-038 to Update Bank Depository Amounts and Signatories
- d. Motion to Approve Purchase of Playground Equipment for Berhow Park
- e. Motion to Approve Sewer Cleaning Service Contract
- f. Motion to Approve Surplus Property Disposal Policy

Motion – Kuhn, second Roberts to Approve Consent Agenda Items *a through e* and pull *Item f* for separate discussion. Roll Call: Roberts, Echer, Kuhn, Thompson, Pilcher voted yes. Motion carried.

Motion – Roberts, second – Echer to Defer Action on Consent Item f: Surplus Property Disposal Policy to Next Council Meeting. Council directed city administrator to remove paragraph in Section III, 5b of policy and make other minor changes. Roll Call: Pilcher, Thompson, Kuhn, Echer, Roberts voted yes. Motion carried.

CLAIMS:

AFLAC	AFLAC	263.06
AMAZON CAPITAL SERVICES	PROGRAMS/DVD/BOOKS	919.90
ARNOLD MOTOR SUPPLY	ENGINE OIL, FILTER, RUBBER GLO	189.95
ASCAP	LICENSING FEE/PLAY TV/RADIO	447.26
BAKER & TAYLOR ENTERTAINME	BOOKS	618.74
BRENDELAND MEGAN	PARADE CANDY/MICROSOFT 365	164.77
BRICK GENTRY P.C.	LEGAL FEES	7,750.00
BUCK AVALON	SOCCER REFEREE/6 GAMES	72.00
BUCK ELDEN	10 SOCCER GAMES/REFEREE	132.00
BUD'S AUTO REPAIR INC	STEERING GEAR ASSEMBLY	2,249.56
CARDMEMBER SERVICE	CARDMEMBER SERVICE	5,643.76
CENTRAL IOWA LAWN & HOME C	PTO SWITCH/CLUTCH/THROTTLE CAB	1,171.02
CITY SEWER SOLUTIONS	PARKRIDGE STORM SEWER	3,122.74
CLARKE MOSQUITO CONTROL	JUNE'23 MOSQUITO MANAGEMENT	3,087.00
COCHRAN HTG & CLG	HOOKED UP SPLIT UNIT FOR JEFF	380.00
COMPASS MINERALS AMERICA	24.28 TON COARSE ROCK SALT	4,168.32
CONSUMERS ENERGY	UTILITIES	9,757.01
DELL MARKETING L.P.	DELL LAPTOP	553.50
DEPARTMENT OF THE TREASURY	PCORI FEE	53.20
DOOR & FENCE STORE INC.	HINGES/BOTTOM FIXTURE/STEM ROL	586.00
DORSEY & WHITNEY LLP	LEGAL FEES	8,920.50
EDEN HART	BASKETBALL LEAGUE/SCORE KEEPER	48.00
FALLER, KINCHELOE & CO, PL	AUDIT	7,620.00
FJELLAND, MATT	67% OF REG REVENUE	0.00
GATEHOUSE-DB IOWA HOLDINGS	NOTICE OF PUBLIC HEARING AMEND	105.56
GENERAL INSURANCE AGENCY	POLICY CHANGES	1,304.00
GREAT-WEST LIFE & ANNUITY	DEFERRED COMPENSATION	23.08
HAWKINS, INC.	CHEMICALS	5,470.13
HEARTLAND CO-OP	2.5 GAL ROUNDUP	273.50
HOMES BY ADVANTAGE LLC	HOMES BY ADVANTAGE LLC	1,000.00
I-80 CONCRETE	STORM INTAKE REPAIR	4,636.25

INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	15,881.89
IOWA DOT	TRASH BAGS/TOILET CLEANER/PT &	896.94
IOWA LEAGUE OF CITIES	MEMBER DUES 7/1/23 - 6/30/24	2,650.00
IOWA MUN. WORKERS' COMP. A	WORK COMP PREMIUM	26,066.00
IOWA PRISON INDUSTRIES	SPEED LIMIT/NO PARK SIGNS	1,845.68
KASSIDY NOBLE	TREE REBATE/ BUR OAK	75.00
KINZENBAW EVAN	MEN'S BBALL SCORE KEEPER	91.00
LOWE'S	BARB TEE, SPLICER, 90 DEG	12.49
MARCO TECHNOLOGIES LLC	CONTRACT PYMT & COPIES	317.92
MARCO, INC.	PRINTER COPIES	13.32
MARTIN MARIETTA MATERIALS	5 TON ROAD STONE	882.06
MATT DOSER	CAR SHOW PERFORMER	500.00
MENARDS	REAPAIR BERCH TRAIL	83.87
MENARDS - AMES	BERHOW RESTROOM MAINTENANCE	352.84
MICROBAC LABORATORIES INC	WASTEWATER WEEKELY TESTING	323.00
MID IOWA PLANNING ALLIANCE	ASSESSMENT DUES 2024	637.00
MIKE LARSON	TREE REBATE/MAPLE	75.00
MISCELLANEOUS VENDOR	WIRTH, RYAN :US REFUND	452.88
MOLLY CORY	EMT RECERT APPLICATION FEE	25.00
MUNICIPAL SUPPLY	BLUE & GREEN PAINT	368.72
NEW CENTURY FS INC	UNLEADED/DIESEL	4,950.99
O'HALLORAN INTERNATIONAL	PRIM 00250/VEHICLE MAINT	65.94
ORTON HOMES LLC	REFUND BLDG PERMIT	1,000.00
POSTMASTER	POSTMASTER	579.72
PREMIER	HP PRINTER MONTHLY LEASE	33.95
RITA DOUGHERTY	AMBULANCE PYMT REIMBURSEMENT	295.00
SANDRY FIRE SUPPLY	FIRE PANTS & COATS	9,488.00
SARAH DOUGHERTY	TREE REBATE/CRAB	75.00
SECURE SHRED SOLUTIONS	APRIL SHRED	52.00
STAR EQUIPMENT, LTD	STAR EQUIPMENT, LTD	1,633.50
TASC	CHG FROM 2022/S ROBERTS	2,525.33
VAN DIEST SUPPLY COMPANY	GAME ON HERBICIDE	318.00
VAN METER, INC.	EATON STARTER CONTACTS	1,095.00
VEENSTRA & KIMM, INC.	PROFESSION FEES/ANKENY LAWN CA	14,122.50
VERIZON WIRELESS	POLICE PHONES	241.35
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONES	96.33
WOODRUFF CONSTRUCTION, LLC	WATER TREATMENT PLANT IMPROVEM	202,616.00
XEROX FINANCIAL SERVICES	LIBRARY PRINTER/LEASE & COPIES	179.76
Payroll Expense		73,187.66
TOTAL		\$447,514.34

BUSINESS ITEMS:

Motion – Kuhn, second Roberts to Approve Ordinance 531 to Rezone Property at 204 W. Railway from Industrial (M-1) to Multi-Family (R-3). Motion – Kuhn, second – Roberts to Withdraw Motion to Approve and Refer Ordinance Back to Planning & Zoning Commission to Seek Specifics on Reasons for the Commission’s Recommendation. Roll Call: Roberts, Echer, Kuhn, Thompson, voted yes; Pilcher voted no. Motion carried.

Motion – Roberts, second – Echer to Approve Resolution No. 23-039 on Revised Site Plan for Ankeny Lawn Care. Council approval subject to city engineer signing off on revision with verification of dumpsters being properly placed on property. Roll Call: Thompson, Kuhn, Echer, Roberts, Pilcher voted yes. Motion carried.

Motion – Pilcher, second – Thompson to Approve Resolution No. 23-040 for Agreement with Ballard Community School District for School Resource Officer (SRO). Council requested that language be included in agreement that lists the breakdown of operating costs w/benefits between both parties and what the annual increase will be expected each year. Roll Call: Pilcher, Thompson, Kuhn, Roberts voted yes; Echer voted no. Motion carried.

Motion Pilcher, second – Thompson to Hire Police Officer to Replace Officer Moving to SRO Position. Roll Call: Pilcher, Roberts, Echer, Kuhn, Thompson voted yes. Motion carried.

Motion – Roberts, second – Kuhn to Approve Resolution No. 23-041 to Delete Property from the Huxley Urban Renewal Area.

Motion – Kuhn, second Roberts to Approve First Reading of Ordinance No. 532 to Delete Property from the Tax Increment Financing District for the Huxley Urban Renewal Area of the City of Huxley, Iowa Pursuant to Section 403.19 of the Code of Iowa. Roll Call: Echer, Kuhn, Thompson, Pilcher, Roberts voted yes. Motion carried.

Motion – Kuhn, second – Roberts to Waive Second and Third Readings of Ordinance No. 532. Roll Call: Kuhn, Thompson, Pilcher, Roberts, Echer voted yes. Motion carried.

Motion – Kuhn, second – Roberts to Approve Resolution No. 23-042 to Set Date for Public Hearing on Designation of the Expanded Huxley Urban Renewal Area and Urban Renewal Area Amendment. Hearing date set for July 25. Roll Call: Thompson, Roberts, Echer, Kuhn voted yes; Pilcher voted no. Motion carried.

WORK SESSION:

120 South – council and staff discussed paving on South Main; councilman Kuhn requested the city research the impact of new legislation of cap on city revenues and effect it will have on city budget.

Dave Jensen Grant Application – Dave Jensen asked that the amount requested in his application be decreased from \$40,000 to \$25,000. Mr. Jensen commented that he did not need nor want the funds and therefore, he asked that if approved, the \$25,000 be donated to Splash Pad fundraiser. Council members Pilcher and Echer to form committee to make recommendation to council on grant decision.

Police Department Supervision – City Code states mayor shall be responsible for the supervision of the police department. Councilman Echer expressed concerns with the possible changing of mayor after each 2 year term. Requested an ordinance be drafted that would allow city administrator to supervise department.

Hail Damage/Insurance Report – staff provided data to council received from insurance company regarding city property damages.

ADJOURNMENT: Motion – Pilcher, second – Kuhn to adjourn meeting at 7:32 pm. 5 ayes, 0 nays. Motion carried.

Attest:

Kevin Deaton, Mayor

Jolene R. Lettow, City Clerk