

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday October 24, 2023

These minutes are as recorded by the Deputy City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Echer, Roberts, Kuhn, Pilcher, present. Thompson-Absent.

CITY STAFF PRESENT: Dave Haugland – City Administrator, Suzette Bartleson -- Deputy City Clerk, Jeff Peterson—Public Works Director, Cathy VanMaanen – Library Director, Nate Albaugh- Police Chief, Heather Denger – Parks and Recreation Director, Travis Woodbeck – Fire Chief, Amy Beattie – Brick Gentry, Forrest Aldrich – Veenstra & Kimm

AGENDA: Motion – Pilcher, second – Roberts to approve agenda as presented. 4 Aye, 0 Nay. Motion Carried.

PUBLIC COMMENT: None

OATH OF OFFICE – Chief of Police Nate Albaugh

Police Chief Nate Albaugh Introduced and Swore in New Police Officer, Dillon Chase.

CONSENT AGENDA:

- a. Approve Minutes from October 10 Council Meeting.
- b. Approve Payment of Bills.
- c. Approve Resolution No. 23-064 Cambridge Law Enforcement Services Contract.
- d. Approve Resolution No. 23-065 Set Hearing FY 24 Budget Amendment.
- e. Approve Reappointment of John Uselding to Tree Board.
- f. Approve Reappointment of Mark Judge to Tree Board.
- g. Approve Reappointment of Kevin Cole to Tree Board.
- h. Approve Reappointment of Michael Betz to Tree Board.

Motion – Roberts, second Echer to Approve Consent Agenda Items a, b, d, e, f, g, h and pull item c for separate discussion. Roll Call: Roberts, Kuhn, Echer, Pilcher voted Yes. Motion carried.

Motion- Roberts, second - Echer to approve item c for approval of Cambridge Law Enforcement Services Contract. Roll Call: Pilcher, Roberts, Echer, voted Yes. Kuhn, voted No. Motion carried.

Claims:

arnolds	voltage tester/motor	
	resistor/handle/street	\$138.90
	oil filters/bearings/fuel & water	
arnolds	filter/street	\$708.57
amazon capital services	books/dvd's/programs/library	\$349.56
kellie andersen	carpet cleaner rental/fire	\$77.01
accredited safety	used taser & holster/police	\$639.10
baker & taylor	books/library	\$1,066.91
aiden bauer	football ref/parks & rec	\$259.00
rusty bauer	football ref/parks & rec	\$60.00
brighter light, llc	new light fixture and installation/library	\$400.00
elden buck	football ref/parks & rec	\$90.00
amber charter	tree rebate/parks	\$75.00
connections testing & consulting	mmpi intake admin & interpret/police	\$500.00

dingel riley	football ref/parks & rec	\$98.00
demco	book processing/library	\$351.85
desmoines register	annual subscription/library	\$334.87
d.j. gongol	ls pump parts/ww	\$1,202.29
travis woodbeck	training lunch/fire	\$73.77
gall's	emt boots/abbey ross/ambulance	\$115.99
grainger	mini bulbs/snubber piston/w	\$86.30
hawkins inc	chlorine,potassium,sodium hydro/w	\$2,776.06
jackson hunt	football ref/parks & rec	\$56.00
	28.28 ton asphalt for sand/salt	
inroad	bunk/street	\$2,121.00
inroad	paving ww parking lot/ww	\$49,234.00
interstate battery	battery for end loader/streets	\$143.95
evan kinzabaw	football ref / parks & rec	\$75.00
menards	commercial wh seat/parks	\$25.99
microbac	sept samples/nitrogen/ecoli test/ww	\$63.50
municipal supply	12 cans blue marking paint/w	\$57.00
new century fs	diesel/unleaded/w,ww,s,fire,pol, parks	\$3,707.91
outdoor envision	mulch for berhow playground/parks	\$842.40
payroll	10/16/2023/all depts	\$55,621.08
teresa petersen-smith	finance help/admin	\$912.50
pepsi	vending/parks & rec	\$434.60
premier	printer fees/library	\$85.78
racom	coax for radio/fire	\$273.71
reese electric	repair ef-4 motor/ww	\$129.40
nicholas simmons	tree rebate/parks	\$75.00
sportify	music streaming/library	\$11.76
usps	mailing passport/library	\$28.75
usps	certified letters/library	\$34.25
van wall	fuel pump for quicky saw/streets	\$44.14
jacob vaughn	football ref/parks & rec	\$80.00
verizon	cell phones/public works	\$407.79
george wald	football ref/parks & rec	\$60.00
windstream	phone service/police	\$96.34
woodruff construction	pmt # 23/water plant	\$86,930.70
xerox	copier lease/library	\$359.00
	TOTAL	\$211,314.73
	visa	
ia native trees,llc	trees/parks	\$4,676.00
fareway	ice cream party/splash pad/parks	93.34
amazon	paint gun repair kit/parks	47.52
amazon	wireless micro headset/parks & rec	\$29.99
amazon	ecologel solution moisture control/parks	\$55.19
sam's	wipes,plates, deterg/concess/parks & rec	\$336.57
sportsmith	2 new bearings smith mach/parks	\$434.60
amazon	tube/vacuum breaker,flush valve/parks	\$48.62
amazon	raquetball raquet & jersey/parks	\$107.08
meta	party in the park ad/parks	\$2.64
nsca	personal trainer virtual event/parks & rec	\$475.00
crown awards	turkey trot medals/parks & rec	\$124.59

holiday inn	2 nights/ww	\$219.52
thortons	fuel/ww	\$139.00
lotsalocks	sargent hub spring/w	\$16.74
the home depot	toilet for railroad parks/parks	\$182.59
amazon	american flag, rack organizers/parks	\$35.38
nfl flag football	football jerseys/parks	\$678.75
kirkwood comm college	fire school/cita/fire	\$350.00
amazon	surface cleaner/retract ext cord/ww & w	\$247.29
amazon	photo stick/w	\$79.99
awwa	annual membership/w & ww	\$266.00
usps	certified tree letter/public works	\$5.01
walmart	cups/plates/napkins/library	\$24.90
fareway	cupcakes/candy corn/twinkies/library	\$34.30
aldis	treats/library	\$62.84
sam's club	toilet paper/p towels/water/ww	\$149.76
ia division of criminal invest	background check/ross & coles/emt	\$30.00
getmerged	employment conference/admin	\$393.42
ia board of pharmacy	pharmacy fee/ambulance	\$92.00
city of des moines	downtown dms parking/jeff	\$3.75
wef	annual membership/w & ww	\$285.00
amazon	ceiling duster/ car air freshners/filters	\$170.73
usps	postage/parks	\$34.25
spotify	web music/library	\$11.76
usps	postage/library	\$28.75
zoom	zoom/all depts	\$119.95
allied medical training	emt training/ambulance	\$225.00
amazon prime	amazon prime fee/public works	\$16.04
	TOTAL	\$221,648.59

BUSINESS ITEM:

Motion - Echer, second - Kuhn to Approve Resolution No. 23-066 Sanitary Sewer Lining Bid (Budgeted Item). Roll Call: Roberts, Pilcher, Echer, Kuhn voted yes. Motion carried.

Motion - Roberts, second - Echer to Approve Resolution No. 23-067 Replacing 3C's Exterior Lighting with New LED Bulbs. Roll Call: Roberts, Kuhn, Pilcher, Echer voted yes. Motion carried.

Motion - Roberts, second - Echer to Approve Resolution No. 23-068 Amendment No. 3 to Water Tank Option and Lease Agreement. Roll Call: Roberts, Pilcher, Echer, Kuhn voted yes. Motion carried.

Motion – Echer, second - Roberts to Approve Resolution No. 23-069 Underground Line Easements with Interstate Power and Light CO. Roll Call: Roberts, Pilcher, Echer, Kuhn voted yes. Motion carried.

Motion – Roberts, second - Pilcher to Approve Resolution No. 23-070 Water Line Agreement. Roll Call: Roberts, Pilcher, Kuhn, Echer voted yes. Motion carried.

Motion – Echer, second - Pilcher to Approve Resolution No. 23-071 Software Module Additions. Roll Call: Roberts, Pilcher, Kuhn Echer voted yes. Motion carried.

Motion – Echer, second - Roberts to Approve Resolution No. 23-072 Engineering Services Agreement. Roll Call: Roberts, Pilcher, Kuhn, Echer voted yes. Motion carried.

Motion – Pilcher, second - Echer to Approve Resolution No. 23-073 Hedrick Site Plan. Motion is to approve Resolution No. 23-072 with the addition to the Resolution that the sidewalk on Campus Avenue will be installed when the property to the west of the current Hedrick facility is developed. City Attorney was directed to prepare an agreement that will be signed and recorded regarding the installation of the sidewalk on Campus Avenue. Roll Call: Roberts, Pilcher, Echer voted yes, Kuhn voted no.

DEPARTMENT, COUNCIL AND MAYOR REPORTS:

Cathy Van Maanen, Librarian

Reminder of the council & mayoral candidates' event on Thurs, October 26th. Talked about the Carver Trust for Public Libraries, hoping our application will be accepted.

Travis Woodbeck, Fire Chief

Picked up the new truck for the Fire Department.

Heather Denger, Parks and Rec Director

The new website is up and running smoothly. Basketball starts this week for kids. Applied for CAT Grant and waiting to hear back.

David Haugland, City Administrator

Nikki will be dropping off Business Directories from the Ames Economic Development Commission.

WORK SESSION:

a. Discussion regarding the Elevator Controller 3C's Building.

Otis says current system is obsolete-looking into new system. Getting quotes for upgrade.

b. Update regarding development plan for Railroad Park.

Hoping to get a rail car donated, and fix park up for events w/picture area.
Echer pointed out the cost of upkeep on the rail car.

ADJOURNMENT: Motion – Pilcher, second – Echer to adjourn meeting at 7:06 pm. 4 Aye, 0 Nay. Motion carried.

Attest:

Kevin Deaton, Mayor

Suzette Bartleson, Deputy City Clerk